

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

SATURDAY



A24 \*A75U08VV\* 12/05/2018 #32  
COMPANIES HOUSE

### 1 Company details

Company number 0 5 5 5 1 4 6 0  
Company name in full Diamond Recruitment Limited

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Nicholas Andrew  
Surname Hancock

### 3 Liquidator's address

Building name/number St James Building  
Street 79 Oxford Street  
Post town Manchester  
County/Region  
Postcode M 1 6 H T  
Country

### 4 Liquidator's name ①

Full forename(s)  
Surname

① Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number  
Street  
Post town  
County/Region  
Postcode  
Country

② Other liquidator  
Use this section to tell us about  
another liquidator.

LIQ03

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**6** Period of progress report

From date	d	2	d	8	m	0	m	3	y	2	y	0	y	1	y	7
To date	d	2	d	7	m	0	m	3	y	2	y	0	y	1	y	8

**7** Progress report

☒ The progress report is attached

**8** Sign and date

Liquidator's signature

Signature

X

X

Signature date

d	1	d	0	m	0	m	5	y	2	y	0	y	1	y	8
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LIQ03

Notice of progress report in voluntary winding up



**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Nicholas Andrew Hancock**

Company name **UHY Hacker Young turnaround and recovery**

Address **3rd Floor, St James Building  
79 Oxford Street**

Post town **Manchester**

County/Region

Postcode **M 1 6 H T**

Country

DX

Telephone **0161 236 6936**



**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



**Important information**

**All information on this form will appear on the public record.**



**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.




**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**Diamond Recruitment Limited**  
**(In Liquidation)**  
**Liquidator's Summary of Receipts & Payments**

Statement of Affairs £		From 28/03/2017 To 27/03/2018 £	From 28/03/2011 To 27/03/2018 £
	<b>ASSET REALISATIONS</b>		
89,158.00	Book Debts	NIL	86,754.00
15,000.00	Customer List	NIL	15,000.00
500.00	Computer Equipment & Software	NIL	500.00
1,500.00	Fixtures & Fittings	NIL	1,500.00
4,500.00	Goodwill	NIL	4,500.00
	Bank Interest Gross	0.68	240.81
	Payment of Costs Order	NIL	3,705.60
		0.68	112,200.41
	<b>COST OF REALISATIONS</b>		
	Petitioners Costs	NIL	800.00
	Specific Bond	NIL	312.00
	Preparation of S. of A.	NIL	9,750.00
	Liquidators Fees	1,000.00	80,000.00
	Company Search	NIL	4.00
	Agents/Valuers Fees (1)	NIL	3,000.00
	Legal Fees (1)	NIL	9,723.20
	Corporation Tax	0.32	50.82
	Stationery & Postage	NIL	79.68
	Fee for collection of records	NIL	220.00
	Storage Costs	NIL	227.68
	Statutory Advertising	NIL	125.00
	Tracing Agent Fee	NIL	60.00
	Accountancy fees	NIL	7,000.00
		(1,000.32)	(111,352.38)
	<b>UNSECURED CREDITORS</b>		
(717.00)	Trade & Expense Creditors	NIL	NIL
(7,211.00)	Directors Loan Account	NIL	NIL
(171,794.00)	H M Revenue & Customs (VAT)	NIL	NIL
(166,584.00)	H M Revenue & Customs (PAYE and	NIL	NIL
(29,252.00)	HM Revenue & Customs (Corporation	NIL	NIL
		NIL	NIL
	<b>DISTRIBUTIONS</b>		
(52.00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
<b>(264,952.00)</b>		<b>(999.64)</b>	<b>848.03</b>
	<b>REPRESENTED BY</b>		
	Vat Receivable		21,994.58
	Yorkshire Bank - Interest bearing		848.03
	Vat Control Account		(21,994.58)
			<b>848.03</b>



Nicholas Andrew Hancock  
Liquidator

10 May 2018

**TO ALL KNOWN CREDITORS OF THE COMPANY**

St. James Building  
79 Oxford Street  
Manchester M1 6HT

Phone +44 161 236 6936  
Fax +44 161 228 0117  
Email [i.buckley@uhy-uk.com](mailto:i.buckley@uhy-uk.com)  
DDI +44 161 234 8954  
Web [www.uhy-uk.com](http://www.uhy-uk.com)

Our ref PD54/1B/NAH/6/ agm  
Your ref  
Doc id 355956

Dear Sirs

**DIAMOND RECRUITMENT LIMITED  
IN CREDITORS VOLUNTARY LIQUIDATION**

**COMPANY NUMBER** 05551460  
**REGISTERED OFFICE** ST JAMES BUILDING, 79 OXFORD STREET,  
MANCHESTER, M1 6HT  
**PREVIOUS REGISTERED  
OFFICE & TRADING  
ADDRESS** THE LODGE, CRANK ROAD, ST HELENS,  
MERSEYSIDE, WA11 7RN

**INTRODUCTION**

I N A Hancock of this office was appointed liquidator to the above company on 28 March 2011 and enclose my seventh annual progress report on the administration of the case.

This report should be read in conjunction with my previous progress reports issued on 8 May 2012, 24 May 2013, 19 May 2014, 12 May 2015, 25 April 2016 and 15 May 2017.

**RECEIPTS AND PAYMENTS**

My receipts and payments account for the twelve month period 28 March 2017 to 27 March 2018 is attached.

M D C Robertson CA, S J Berry, K P Blakemore FCCA, P Daly FCA, C Gawthorpe FCA CTA, S J Grayson FCCA, D S Grimes FCA CTA AMCT  
N A Hancock FIPA FABRP, D Kendrick CF, S J Lawson FCA, B J Leyland, D Symonds FCA, M D Wasinski FCA

Nicholas A Hancock is an Insolvency Practitioner licensed by the Insolvency Practitioners Association and bound by the Insolvency Code of Ethics

When acting in the capacity of Administrators, the affairs, business and property of the company are managed by the Administrators acting as agents only without personal liability.

UHY Hacker Young turnaround and recovery Chartered Accountants is the trading name of UHY Hacker Young Manchester LLP, a limited liability partnership registered in England and Wales with Registered Number OC332437

Registered to carry out audit work in the UK and Ireland and regulated for a range of investment business activities by the Institute of Chartered Accountants in England and Wales

A member of the UHY Hacker Young Group of independent UK partnerships.

A member of Urbach Hacker Young International Limited, an international network of independent accounting and consulting firms



## **ASSET REALISATIONS AND WORK COMPLETED DURING THE TWELVE MONTH PERIOD 28 MARCH 2017 TO 27 MARCH 2018**

### **Bank Interest**

The sum of £0.68 has been received from Yorkshire Bank plc during the period of this report.

### **Investigation**

Having re-established contact with the ex-director, several attempts were made to obtain an explanation to the unauthorised transactions identified during my investigation into the company's records. The defendant failed to cooperate, therefore my solicitor, Freeths LLP, were instructed to formally request payment of £166,063.07 in settlement of the liquidator's proposed claim.

As no response was received, the matter proceeded to Court and a hearing date of 17 October 2017 was set at Manchester District Registry. Having reviewed the conduct of the ex-director, and the evidence available, the Court awarded judgement in favour of the liquidator. It was ordered that the defendant had been found guilty of misfeasance and in breach of their duty for authorising transactions of £131,199.60 from the company's bank account, in addition to £34,863.47 on the company's credit card between the period of 7 March 2008 to 29 December 2010. The judgement also ordered that in addition to the liquidator's claim, interest at the rate of 2% per annum, is to be applied against the sum awarded.

## **WHAT REMAINS TO BE DONE**

The liquidator continues to pursue the ex-director to obtain their proposals to settle the judgement.

## **CREDITORS**

### **Secured creditors & Prescribed Part**

The Company had two secured creditors, RBS Invoice Finance Limited and Aldermore Invoice Finance Limited. However, no funds were outstanding under the charges, therefore, the calculation of the company's net property is not applicable.

### **Preferential creditors**

The company's employees have all been transferred to Diamond Rec Limited under TUPE regulations. Therefore, there will be no preferential claims.

### Unsecured Creditors

There are 8 unsecured creditors, to date 5 claims have been received, which are broken down as follows;

	Amount per statement of affairs	Claim received
	£	£
Trade Creditors	717.19	2,146.13
H M Revenue & Customs (VAT)	367,630.27	475,327.94
H M Revenue & Customs (PAYE & NI)	-	463,411.63

The claims have not been adjudicated as there are insufficient funds available to enable a dividend to be paid to unsecured creditors.

### INVESTIGATION

In accordance with our statutory obligations, we have undertaken an investigation into the conduct of the directors of the Company which identified several unauthorised transactions which required further investigation. As detailed earlier in the report, judgement has been awarded in favour of the liquidator after the ex-director failed to provide valid explanations to the unauthorised transactions.

A report of our findings has been submitted to the relevant authority.

### COSTS OF THE LIQUIDATION

#### Corporation Tax

The sum of £0.32 has been paid to H M Revenue & Customs in respect of Corporation Tax due for the period 28 March 2016 to 27 March 2017.

### LIQUIDATORS REMUNERATION & DISBURSEMENTS

#### Statement of Affairs fee

The sum of £9,750 has been paid to UHY Hacker Young turnaround and recovery for their work in respect of the preparation of the statement of affairs and convening the meeting of creditors, as agreed at the meeting of creditors held on 28 March 2011.

### **Liquidator's fees**

My total time costs in dealing with the administration of this case for the period from the date of appointment, 28 March 2011, to 27 March 2018 are £117,065.50 in respect of 483.75 hours, a breakdown of which is attached at Appendix II.

Details of my time costs during the twelve month period covered by this report from 28 March 2017 to 27 March 2018 are £6,963.50 in respect of 32.1 hours, as shown at Appendix III.

My total remuneration to date is £80,000 which has been drawn in accordance with time properly spent by myself and my staff in attending to matters arising in the liquidation as agreed at the meeting of creditors held on 28 March 2011.

The sum of £1,000 has been drawn in the period covered by this report, detailed at Appendix IV.

A schedule detailing the current charge out rates is attached.

A copy of the extract from the SIP9, A Creditors' Guide to Liquidators' Fees, will be supplied to you on request or alternatively may be viewed at <http://turnaround-recovery.uhy-uk.com/home/creditors-guide-to-fees>.

### **Liquidator's disbursements**

Category 2 disbursements were agreed by creditors at the meeting of creditors held on 28 March 2011, however, no Category 2 disbursements have accrued throughout the administration of the case. A breakdown of the Liquidator's disbursements is detailed at Appendix IV.

## **OTHER EXPENSES INCURRED BY THE LIQUIDATOR**

### **Legal Fees**

During the period covered by this report, legal fees of £3,511.10 have been incurred in respect of the legal advice received and assisting with the witness statement and application to Court. The legal fees incurred are greater than the estimates obtained due to the additional assistance required to locate Mr Brown and obtain judgement. Should the ex-director fail to submit satisfactory payment proposals, Freeths LLP will be instructed to enforce the Court Order.

Due to the limited funds held by the liquidator, no fees have been paid to Freeths LLP during the period covered by this report. Freeths LLP were retained due to their involvement prior to my appointment and their experience in this field.

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## **CREDITORS RIGHTS TO REQUEST FURTHER INFORMATION**

Creditors are reminded of their rights under Rule 18.9 of the Insolvency Rules 2016. Within 21 days of receipt of a progress report a secured creditor or an unsecured creditor with concurrence of at least 5% in value of the company's unsecured creditors or permission of the court may request further information about remuneration and expenses set out in the report. Such a request must be made in writing.

The Liquidator must provide the information requested within 14 days of receipt of the request or alternatively his reasons for non-provision of the information.

Under Rule 18.34 of the Insolvency Rules 2016, should a creditor believe that the Liquidators remuneration or expenses are excessive, any secured creditor or any unsecured creditor with the concurrence of at least 10% in value of the company's unsecured creditors or permission of the court, may apply to court to challenge the Liquidators remuneration. Any such application must be made within a period of 8 weeks following the receipt of the progress report in which the remuneration is first reported.

I trust this report is sufficient for your purposes, should you require any further information, please write to me at the above address or alternatively contact Ian Buckley on telephone number 0161 236 6936 or by email at [i.buckley@uhy-uk.com](mailto:i.buckley@uhy-uk.com).

Yours faithfully



**N A Hancock**  
**Liquidator**

**DIAMOND RECRUITMENT LIMITED  
IN CREDITORS VOLUNTARY LIQUIDATION**

**SCHEDULE OF APPENDICES**

<b>APPENDIX I</b>	Liquidators Receipts & Payments account
<b>APPENDIX II</b>	Schedule of Liquidators time costs for the period 28 March 2011 to 27 March 2018
<b>APPENDIX III</b>	Schedule of Liquidators time costs for the twelve month period 28 March 2017 to 27 March 2018
<b>APPENDIX IV</b>	Schedule of Liquidators Remuneration, disbursements & expenses
<b>APPENDIX V</b>	Schedule of charge out rates
<b>APPENDIX VI</b>	Proof of Debt Form

**DIAMOND RECRUITMENT LIMITED**  
**IN CREDITORS VOLUNTARY LIQUIDATION**  
**LIQUIDATOR'S RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE PERIOD 28 MARCH 2011 TO 27 MARCH 2018**

Appendix I

	Per Statement of affairs	For the period 28 March 2011 to 27 March 2017	For 12 month period 28 March 2017 to 27 March 2018	Total period 28 March 2011 to 27 March 2018
	£	£	£	£
<b>ASSETS NOT SPECIFICALLY PLEDGED</b>				
<b>Receipts</b>				
Book debts	89,158.00	86,754.00	-	86,754.00
Customer List	15,000.00	15,000.00	-	15,000.00
Computer Equipment & Software	500.00	500.00	-	500.00
Fixtures & fittings	1,500.00	1,500.00	-	1,500.00
Goodwill	4,500.00	4,500.00	-	4,500.00
Payment of Costs Order	-	3,705.60	-	3,705.60
Bank Interest Gross	-	240.13	0.68	240.81
	<u>110,658.00</u>	<u>112,199.73</u>	<u>0.68</u>	<u>112,200.41</u>
<b>Payments</b>				
Liquidator's Fees		79,000.00	1,000.00	80,000.00
Statement of affairs fee		9,750.00	-	9,750.00
Accountancy Fee		7,000.00	-	7,000.00
Legal Fees		9,723.20	-	9,723.20
Agent's Fee		3,000.00	-	3,000.00
Petitioning Creditor Costs		800.00	-	800.00
Agent's/Collection Costs		220.00	-	220.00
Statutory Advertising		125.00	-	125.00
Specific Bond		312.00	-	312.00
Liquidator's disbursements		311.36	-	311.36
Tracing Agent Fee		60.00	-	60.00
Corporation Tax		50.50	0.32	50.82
		<u>110,352.06</u>	<u>1,000.32</u>	<u>111,352.38</u>
Balance in hand		<u>1,847.67</u>	<u>(999.64)</u>	<u>848.03</u>
		<u>112,199.73</u>	<u>0.68</u>	<u>112,200.41</u>
Funds held;				
Current account		<u>1,847.67</u>	<u>(999.64)</u>	<u>848.03</u>
		<u>1,847.67</u>	<u>(999.64)</u>	<u>848.03</u>
Liquidator's disbursements charged on following basis;				
<b>Category 1</b>				
Postage (actual - dependant on weight)		79.68	-	79.68
Storage Costs (actual)		227.68	-	227.68
Company Search (actual)		4.00	-	4.00
<b>Category 2</b>				
Photocopying (10p/sheet)		-	-	-
		<u>311.36</u>	<u>-</u>	<u>311.36</u>

The receipts and payments account is shown net of VAT

**DIAMOND RECRUITMENT LIMITED  
IN CREDITORS VOLUNTARY LIQUIDATION**

**Appendix II**

**ANALYSIS OF TIME COSTS INCURRED**

**FOR THE PERIOD 28 MARCH 2011 TO 27 MARCH 2018**

Category	Partner		Senior Manager		Manager		Administrator		Total hours	Time cost £
	Hours	Cost £	Hours	Cost £	Hours	Cost £	Hours	Cost £		
Administration, planning & reviews	14.10	4,412.00	4.50	1,380.25	3.90	1,014.00	41.70	7,072.00	64.20	13,878.25
Statutory notices & annual reports	4.00	1,240.00	3.85	1,185.75	1.00	260.00	40.30	7,036.00	49.15	9,721.75
Investigation	94.50	31,015.00	5.30	1,667.50	9.00	2,340.00	127.10	21,959.50	235.90	56,982.00
Realisation of assets	67.50	22,242.50			4.60	1,196.00	16.10	2,650.00	88.20	26,088.50
Debt collection	11.00	4,345.00			0.50	130.00	2.30	357.50	13.80	4,832.50
Property & leases					3.00	780.00	3.50	505.00	6.50	1,285.00
Creditors claims & correspondence							8.10	1,131.50	8.10	1,131.50
Employee claims & correspondence			0.50	130.00	0.50	130.00	0.10	17.50	0.60	147.50
Post-app tax/vat returns & correspondence			1.10	379.50			15.20	2,322.00	15.70	2,452.00
Legal Advice	0.40	148.00							1.50	527.50
Closure							0.10	19.00	0.10	19.00
	191.50	63,402.50	15.25	4,743.00	22.50	5,850.00	254.50	43,070.00	483.75	117,065.50
<b>Average hourly cost (£)</b>		331.08		311.02		260.00		169.23		242.00

**DIAMOND RECRUITMENT LIMITED  
IN CREDITORS VOLUNTARY LIQUIDATION**

**Appendix III**

**ANALYSIS OF TIME COSTS INCURRED**

**FOR THE TWELVE MONTH PERIOD 28 MARCH 2017 TO 27 MARCH 2018**

Category	Partner		Senior Manager		Manager		Administrator		Total hours	Time cost £
	Hours	Cost £	Hours	Cost £	Hours	Cost £	Hours	Cost £		
Administration, planning & reviews			0.55	174.25			4.50	977.00	5.05	1,151.25
Statutory notices & annual reports			0.75	243.75			5.70	1,253.00	6.45	1,496.75
Investigation							18.40	3,863.50	18.40	3,863.50
Creditors claims & correspondence							0.30	66.00	0.30	66.00
Post-app tax/vat returns & correspondence							1.90	386.00	1.90	386.00
	-	-	1.30	418.00	-	-	30.80	6,545.50	32.10	6,963.50
<b>Average hourly cost (£)</b>				321.54		-		212.52		216.93
				Time costs brought forward (28 March 2011 to 27 March 2017)					451.65	110,102.00
									32.10	6,963.50
									483.75	117,065.50

Time costs for this period  
Time costs carried forward

**DIAMOND RECRUITMENT LIMITED**  
**IN CREDITORS VOLUNTARY LIQUIDATION**  
**SCHEDULE OF REMUNERATION, DISBURSEMENTS & EXPENSES**  
**INCURRED BY THE LIQUIDATOR**  
**FOR THE TWELVE MONTH PERIOD 28 MARCH 2017 TO 27 MARCH 2018**

	Incurring in period 28/03/2017 to 27/03/2018	Cummulative 28/03/2011 to 27/03/2018	Paid in period 28/03/2017 to 27/03/2018	Total paid 28/03/2011 to 27/03/2018
<b>Pre-appointment remuneration</b>	-	9,750.00	-	9,750.00
<b>Remuneration (time costs basis)</b>	6,963.50	117,065.50	1,000.00	80,000.00

<b>Disbursements</b>				
<b>Category 1</b>				
Statutory advertising – London Gazette	-	125.00	-	125.00
Bonding	-	312.00	-	312.00
Postage	9.35	97.72	-	79.68
Storage	-	278.68	-	227.98
Company Search	-	4.00	-	4.00
<b>Category 2</b>	-	-	-	-
<b>Expenses</b>				
Legal fees	3,511.10	21,361.70	-	9,723.20
Agents fees	-	3,000.00	-	3,000.00
Tracing Agent fees	-	60.00	-	60.00
Accountancy fee	-	7,000.00	-	7,000.00
Agents/Collection fee	-	220.00	-	220.00

<b>10,483.95</b>	<b>159,274.60</b>	<b>1,000.00</b>	<b>110,501.86</b>
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## 2.1.1 Rates of Remuneration for Insolvency Appointments (CPR 6.42(1)(a))

Rates effective from 1 April 2017 and historic rates

<b>Grade</b>	<b>from 01.04.2017 per hour</b>	<b>01.04.2016 - 31.3.2017 per hour</b>	<b>01.10.2014 - 31.03.2016 per hour</b>	<b>01.04.2013 - 30.09.2014 per hour</b>	<b>1.3.2011 to 31.3.2013 per hour</b>
Partner / Director	£410 - £250	£400 - £370	£400 - £370	£395 - £345	£310 - £250
Senior Manager	£335 - £180	£325	£310	£300	£260 - £180
Manager	£325 - £180	£260	£260	£250	£230
Property Management Manager	£190 - £130	£160	£160	£150	£145 - £130
Senior Administrator	£220 - £130	£210	£190	£175	£145
Administrator	£165 - £65	£155 - £140	£150 - £130	£140 - £120	£120 - £100
Junior Administrator	£130 - £45	£120	£110	£100	£85

Please note that Support staff do not charge their time to cases.

The rates are applied consistently across all insolvency appointments and presented for approval of creditors or a creditors' committee.

Time spent on a case is recorded in units of 6 minutes. The nature of the work is recorded under the following categories:

Asset realisation/management	Employee matters	Reporting (Annual and Closure)
Creditors Secured/Unsecured	Lease/rentals	Statutory work
Debt collection	Legal matters	Statement of Affairs
Distribution and closure	Planning and strategy	Trading/wages/VAT
Ethical/conflict issues	Retention of title claims	

## 2.1.2 Remuneration Basis

Where we intend to charge remuneration on a percentage basis relating to realisation of assets and/or distribution of funds. We will provide further information explaining why this basis is appropriate and request creditors to approve the basis.

Where we intend to charge remuneration on a fixed fee basis in relation to specific tasks. We will provide further details of the work to be completed in respect of the fixed fee and why this basis is appropriate and request creditors to approve the basis.

#### Disbursements and other costs

Disbursements are recharged to the case in accordance with SIP9.

- Category 1, may be drawn without prior approval, these generally include advertising, bond and travel expenses.
- Category 2, require approval of creditors or creditors committee prior to being drawn, these generally include internal meeting room hire, stationary and storage of Office Holder's working papers.

Category 2	Charges
Internal meeting room hire	£65 per hour
Internal photocopying	10p per sheet
Internal Storage of Office Holder's working papers (10 years)	£21 per box

#### Regulation and redress

A copy of the extract from the Statement of Insolvency Practice 9, A Creditors' Guide to Fees, is located at [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/612222/sip9-creditors-guide-to-fees.pdf](#), a paper copy will be supplied to you on request.

UHY Hacker Young turnaround and recovery Chartered Accountants is the trading name of UHY Hacker Young Manchester LLP, a limited liability partnership registered in England and Wales with Registered Number OC332437 trading address, 3<sup>rd</sup> Floor, St James Building, 79 Oxford Street, Manchester, M1 6HT.

For full details of our professional regulation, please refer to

[https://www.uhy.co.uk](#)

#### Professional Indemnity Insurance

UHY Hacker Young

Turnaround & Recovery

Chartered Accountants

are members of

Professional Indemnity

Insurance Limited (PIIL)





## Proof of Debt – General Form

<b>DIAMOND RECRUITMENT LIMITED</b> <b>IN CREDITORS VOLUNTARY LIQUIDATION</b> <b>Company Number: 05551460</b>		
<b>Relevant date (Date of Appointment): 28 March 2011</b>		
1	Name of creditor (If a company please also give company registration number).	
2	Address of creditor for correspondence.	
3	Total amount of claim as at relevant date (including any Value Added Tax) less any payments made after that date, any discounts were available to the company and any adjustment by way of set-off and outstanding uncapitalised interest as at the date of the Administration order.	£
4	State whether the amount in 3 above includes any outstanding uncapitalised interest and detail the amount.	£
5	Particulars of how and when debt incurred by the company or the bankrupt  (If you need more space append a continuation sheet to this form).	
6	Particulars of any security held, the value of the security, and the date it was given.	
7	Particulars of any reservation of title claimed, in respect of goods supplied to which the claim relates.	
8	Details of any documents by reference to which the debt can be substantiated. [Note: There is no need to attach them now but the Administrator may call for any document or evidence to substantiate the claim at his discretion.]	
9	Date form completed	
10	Authenticated by creditor or person authorised to act on the creditors behalf	
	Name of authenticator in BLOCK LETTERS	
	Position with or in relation to creditor	
	Address of authenticator (if different from 2 above)	

Admitted to vote for	Admitted for dividend for
£	£
Date	Date
Office Holder	Office Holder