In accordance with Section 276 of the Companies Act 2006.

# AP03

### Appointment of secretary



You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk

What this form is for
You may use this form to appoint
an individual as a secretary.

What this form is NOT for You cannot use this form if y appointing a corporate secret To do this, please use form AP04 'Appointment of corposecretary'.



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		COMPANIES HOUSE	
1	Company details		
Company number	0 5 4 7 6 3 4 1	→ Filling in this form Please complete in typescript or in	
Company name in full	EDEN APARTMENTS MANAGEMENT COMPANY LIMITED	bold black capitals.	
		All fields are mandatory unless specified or indicated by *	
2	Date of secretary's appointment		
Date of appointment	$\begin{bmatrix} d & 1 & d & 4 & & & & & & & & & & & & & & & &$		
3	New secretary's details		
Title*	MR	Former name(s) Please provide any previous names	
Full forename(s)	JONATHAN	which have been used for business purposes in the past 20 years.	
Surname	BRECKNELL	Married women do not need to give	
Former name(s) •		former names unless previously used for business purposes.	
		Continue in section 6 if required.	
4	New secretary's service address <sup>©</sup>		
	Please complete your service address below.	• Secretary's service address This is the address that will	
Building name/number	133	appear on the public record. This does not have to be your usual	
Street	ST GEORGES ROAD	residential address.  Please state 'The Company's	
		Registered Office' if your service address is recorded in the company'	
Post town	BRISTOL	register of secretaries as the company's registered office.	
County/Region	AVON	If you provide your residential	
Postcode	B S 1 5 U W	address here it will appear on the public record.	
Country	UNITED KINGDOM		
		l l	

# AP03 Appointment of secretary

Signatures	
I consent to act as secretary of the above named company.	• Societas Europaea  If the form is being filed on behalf
Signature X	of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.
This form may be signed and authorised by: Director •, Secretary, Person authorised •, Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.	Person authorised Under either section 270 or 274 of the Companies Act 2006.
Additional former names (continued from Section 3)	<u> </u>
	Additional former names     Use this space to enter any     additional names.
	Signature  Signature  Signature  Signature  Signature  N  Signature  N

# Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name JO	NATHAN BRECKNELL	
Company name ED	DEN APARTMENTS	
MANAGEN	IENT COMPANY LIMITED	
Address 9 SHR	RUBBERY COTTAGES	
REDLAND		
Post town BRISTOL		
County/Region AVON		
Postcode	B S 6 6 S Y	
Country UNITE	ED KINGDOM	
DX		
Telephone		

#### Checklist

We may return forms completed incorrectly or with information missing.

## Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have completed the date of appointment.You have provided the service address.
- ☐ The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number.
- You have included all former names used for business purposes over the last 20 years.
- The new secretary has signed the form.You have provided an authorising signature.

#### Important information

Please note that all information on this form will appear on the public record.

#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland: The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS. DX 481 N.R. Belfast 1.

#### Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk