

(Company Limited by Guarantee)

Report and Financial Statements For the Year Ended 30 September 2020

Charity Number 1154190

Company Number 05472105

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23/12/2020

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Sustainable Living Initiative

Financial Statements

For the Year Ended 30 September 2020

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Structure, governance and management

Sustainable Living Initiative is a company limited by guarantee, and became a charity on 14 October 2013.

The directors of the company are also the charity trustees for the purposes of charity law. All Directors give their time voluntarily, and receive no benefits from the charity. The directors are recruited from the members (some of whom are allotment plot holders as well), and are appointed at a meeting of the directors.

Objectives and Activities

The aim of the SLI is to improve the quality of life for individuals and communities through better health, environmental activities and training.

We do this by providing outdoor activities that are currently centered on growing fruit and vegetables, horticulture and cooking training courses, herbs, bees and forest gardening in an environmentally sensitive manner.

A review of the past year, and plans for the future year are considered by the directors each year to review all key activities and the benefits they have brought to the residents of Norwich and beyond who are members of Sustainable Living Initiative, or those who have participated in training provided by the charity, or visited its website for advice. These reviews help ensure that our objectives and activities remain focused on our stated purposes and are to the benefit of the public.

Achievements and Performance

Our membership number increased slightly during the COVID-19 lockdown as more people wanted to start growing fruit and vegetables. Despite the lockdown, we continued providing seeds, plants and advice to our members and kept our gardens open. Our volunteering work in the community gardens including looking after our bee hives continued while maintaining social distance. Through our website, Facebook and monthly newsletters, we maintained good communications with our members.

We also had to be innovative when we could not get into our office which is in a Community Centre; we used to cook meals for our volunteers and run cooking and food preserving training at the Centre. As a result, we had to work from home and had to cancel all our planned activities due to COVID-19. So we started making gardening videos and having fortnightly zoom training sessions during the busy growing season. Members were also using online facilities to plan and organise regular activities in our community gardens while strictly following the government's COVID-19 regulations.

One of the main social activities in our community gardens is weekly and monthly food-sharing where volunteers get a home-cooked lunch prepared using fresh produce from our garden. Due to COVID-19, we have been unable to continue this activity. Members still come in a small group and carry out essential tasks but the delight of sharing a home-cooked meal is missing.

Future Plans

In view of the departure of the founder and programme manager at the end of October 2020, a new management structure has been developed. Under this arrangement, trustees will

organise and manage activities in our community gardens along with our members and corporate volunteers. A part-time office manager will manage the day to day administrative tasks and book-keeping. Our accountant; Triple Bottom Line Accounting, is taking care of preparing our accounts and reporting to the Companies House, Charity Commission and HMRC.

Financial Review

Income for the year was £35985 of which 58% was from grant and donations and rest was from our plot rental including membership, produce sale and Suma Coop income. During this period, we received a grant from the Tudor Trust and donations from the Virgin Money Foundation and individuals.

Our total expenditure for the same period was £37512; nearly two-thirds of our total expenditure was related to overheads including salaries; office rent, accounts and telephone and internet. The rest of the expenditure was on land rent, garden maintenance; training, seeds and plants, small tools and Suma Coop.

As the income from our plot rental including membership fees and allotment sales is far from adequate to cover our basic core costs, we will continue to rely on grants and donations to carry out our charitable activities in the foreseeable future.

Acknowledgement

After sixteen years this is my last report as SLI Secretary and Programme Manager. I would like to thank all our members and trustees past and present for their hard work and support in keeping the charity functioning and fulfilling its objectives.

On behalf of SLI, I would like to thank the Tudor Trust, Virgin Money and an individual donor for supporting our work by providing grants and donations. Our thanks also go to volunteers from AVIVA and GoodGym.

Sustainable Living Initiative Report of the Directors

For the Year Ended 30 September 2020

Reference and administrative information

Charity Name: Sustainable Living Initiative Charity Registration Number: 1154190

Company Registration Number: 05472105

Registered office and operational address: Marlpit Community Centre

Hellesdon Road

Norwich NR6 5EG

Directors

P Medhurst
Paul Nicholson
Rochelle Wilson, Chair
Anne Marie Steward
Steve Watson
Viji Moorthie
Rose Baulcombe

Secretary

M Pant

Sustainable Living Initiative Independent Examiners Report to the Trustees For the year ended 30 September 2020

I report to the trustees on my examination of the accounts of the charitable company for the year ended 30 September 2020.

Responsibilities and basis of report

As the charity Trustees, who are also directors for the purposes of company law, are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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Triple Bottom Line Accounting Limited The Enterprise Centre University of East Anglia Norwich Norfolk NR4 7TJ

17 November 2020

Sustainable Living Initiative Statement of Financial Activities (including Income and Expenditure Account) For the year ended 30 September 2020

* •	Notes	•	Unrestricted funds	Restricted funds	2020 ¹	2019
			£	£	# £	£
Income and endowments from:						
Donations and legacies	2			21,045	21,045	25,770
Charitable activities	3	•	6,283	•	6,283	4,085
Other trading activites	4	•	8,649	•	8,649	4,834
Total		•	14,932	21,045	35,977	34,689
Expenditure on:				•		
Charitable activities	5/6		(17,179)	(20,333)	(37,512)	(36,057)
Total		* ;	(17,179)	(20,333)	(37,512)	(36,057)
Net income/expenditure	,	**	(2,247)	712	(1,535)	(1,368)
Reconciliation of funds				•		•
Total funds brought forward		1/2	7,786	20,936	28,722	30,090
Total funds carried forward			5,539	21,648	27,187	28,722

Sustainable Living Initiative Statement of Financial Position As at 30 September 2020

	Notes	2020	2019
		£	£
Fixed assets			
Tangible assets	11	65,701	71,966
	e e	65,701	71,966
Current assets			
Cash at bank and in hand	,	14,657	10,219
		14,657	10,219
Creditors: amounts falling due within one year	12	(671)	(963)
Net current assets		13,986	9,256
Total assets less current liabilities		79,687	81,222
Creditors: amounts falling due after more than one year	13	(52,500)	(52,500)
Net assets		27,187	28,722
The funds of the charity			
Restricted income funds	14	21,648	20,937
Unrestricted income funds	14	5,539	7,785
Total funds		27,187	28,722

For the year ended 30 September 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statement were approved and authorised for Issue by the Board and signed on its behalf by:

Rochelle Wilson

Trustee

17 November 2020

1. Accounting Policies

Basis of accounting

open days & allotment sales

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015); Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006.

Sustainable Living Initiative meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

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3.3	Unrestricted funds		4.00	18 - 18 18			Cart Charles	
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5. Costs of charitable activities by fund type

	Unrestricted funds	Restricted funds	2020	2019
•	£	£	· £	£
Maripit Community Garden	13,901	20,333	34,234	29,513
Allotments	-	<u>.</u>	-	2,706
Gardening Training	· •		-	250
Support costs	3,278	-	3,278	3,588
	17,179	20,333	37,512	36,057

6. Costs of charitable activities by activity type

	Activities undertaken directly	Support costs	2020	2019
	£	£	£	£
Support costs				
Maripit Community Garden	34,234	3,278	37,512	33,101
Allotments	:	•	* [=	2,706
Gardening Training	-	· -	٠ ـ	250
	34,234	3,278	37,512	36,057

7. Analysis of support costs

		*			2020	2019
					3	£
Maripit Community Ga	ırden		ż	Ç,	٠	
Office Costs	Time	ï			2,529	2,823
Governance costs					749	765
	•		,		3,278	3,588

8. Net income/(expenditure) for the year

This is state	ied after cl	harging/	(crediting):
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	2020	2019
	£	. £
Depreciation of owned fixed assets	6,264	: 6,264
Accountancy fees	749	765

9. Staff costs and emoluments

I staff costs			

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10. Comparative for the Statement of Financial Activities

Unrestricted	Restricted	2019
funds	funds	
	2	£ *
Income and endowments from:	A.C. 1990年 聖教徒	
Donations and legacles 770	25,000	25,770
Charitable activities 4,085		4.085
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A TANK THE PARTY OF THE PARTY O		*** ** ** ** ** ** ** ** ** ** ** ** **
Total 9,689	25,000	34,689
Expenditure on:		A WAR STORY
· Paragraph Control of the Control	(22,114)	(36,057)
	proceedings of College College	A A Company of the Co
Total (13,943)	(22,114)	(36,057)
		4.000
Net income/expenditure (4,254)	2,886	(1,368)
Reconciliation of funds		An Albert H
Total funds brought forward 12,039	18,051	30,090
Total funds carried forward 7,785	20,937	28,722
- 2.679 - 2015 - 1.7 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		·

11. Tangible fixed assets

			Land and	The first and the state of the control of the contr	
Cost or valuation		Add In the	Buildings	facilities	Total
				E	
At 01 October 2019		All Control of the Co	52,500	and the second state of th	115,139
At 30 September 2020			52,500	62,639	115,139
Depreciation	A Marie M Marie Marie Ma			有一个一个一个	1 2 4 5 1 1 1 2 2 1 1 2 2 1 1 1 2 2 1 1 1 1 2 2 1
At 01 October 2019	1 10 26	* · · · · · · · · · · · · · · · · · · ·		43,1747	43,174
Charge for year				6,264	6,264
At 30 September 2020		A THE STATE OF THE		49,438	49,438
Net book values					5 12.174
At 30 September 2020			52,500	13,201	65,701
			52,500	19,465	71,965
At 30 September 2019			32,300	19,405	71,303

12. Creditors: amounts falling due v	vithin one year			٠.	
			∵	2020	2019
				£	£
Accruals and deferred income				671	963
	•			671	963
		•	~		
13. Creditors: amounts falling due a	ifter more than one year				
	•			2020	2019
4 T		•		£	£
Other Loan	.•	* +		52,500	52,500
	·		 	52,500	52,500
.i.	•		=		
The following liabilities disclosed u	nder creditors falling due after	more than one ye	ear are secured b	y the charity:	
Bank loans and overdrafts	ŧ			52,500	52,500
			· -	52,500	52,500
			=		
	•				
14. Movement in funds					-
			,	•	
Unrestricted Funds			-		
		Balance at	Incoming	Outgoing	Balance at
	• •	01/10/2019 £	resources £	resources	30/09/2020
General		, r.	L	· **	£
÷					
General		7,786	14,932	(17,179)	5,539
*	; ;	7,786	14,932	(17,179)	5,539
Unrestricted Funds - Previous ye	ear				
•		Balance at 01/10/2018	Incoming resources	Outgoing resources	Balance at 30/09/2019
•	•	01/10/2018 £	resources	resources £	30/09/2019 £
General	•	~ ,	~		
	. •				
•		40.000	0.000	4 (40.040)	7 705
General	•	12,039	9,689	" (13,943)	7,785

Purpose of unrestricted Funds

General

No purpose

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Restricted Funds - Previous year

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Purpose of restricted funds

General

Community garden in Maripit

15. Analysis of net assets between funds

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•	and the same of the same	and the state of t		n 1919 1 ne distan	" (liabi	lities)	
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: : :	Restricted funds		The state of the s			ria ĝi ĝi ĝi ji Vende	,
	ि General ः			and the same	(65,701	3,447 (52 _, 5	00)
ď.	AND			N. Walter Const.	65,701 1;	3.986 (52.5	00) 27,187
. ,		All the state of the state of the			and the Williams	The state of the state of the state of	

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		y wai

	Tangible fixed assets	Net current assets / (liabilities)	Creditors > one year	Net Assets
	£	£	£	£
Unrestricted funds				•
General	• •			
General		7,785	-	7,785
Restricted funds	•			
General	71,966	1,471	(52,500)	20,937
	71,966	9,256	(52,500)	28,722

Sustainable Living Initiative Detailed Statement of Financial Activities For the year ended 30 September 2020

			2020	2019
			£	2
INCOME AND ENDOWMENT Donations and legacies				
Grants receivable			21,045	25,770
			21,045	25,770
Charitable activities			6,283	4,085
Income from charitable activities			(<u>47 </u>	
Other trading activities			6,283	4,085
Income from open days & allotment sales			735	1,125
Income from Other Activities			7,914	3,709
			8,649	4,834
Total incoming resources		i villaini il	35,977	34,689
EXPENDITURE Charitable activities				
Staff costs - wages & salaries		14 97 July 2 18 18 18 18 18 18 18 18 18 18 18 18 18	(12,419)	(12,202)
Depreciation - owned assets			(6,264)	(6,264)
Conservation work			(463)	(1,786)
Small tools, equipment, repairs & gardening sundries		og de d'assa	(2,138)	(1,877)
Allotment insurance			(293)	(216)
Plot improvements Other			(205) (11,245)	(2,418) (4,750)
Council plot rental		A. A.	(80)	(963)
Seeds: plants: manure and compost Training costs & members course costs	Control Services		(689) (438)	(1,743)
		t ver i ga ta		
			(34,234)	(32,469)
SUPPORT COSTS Office Costs				
Office Costs	THE WAR		(2,529)	(2,823)
			(2,529)	(2,823)
Governance costs	A K A A A A A A A A A A A A A A A A A A	W. J.A.	(749)	(765)
Accountancy fees	N. Carlotte and the second			1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1
			(749)	(765)
Total resources expended		· · · · · · · · · · · · · · · · · · ·	(37,512)	(36,057)
Net Expenditure			(1,535)	(1,368)