

Don't  
staple this form

# TM02

## Termination of appointment of secretary

Go online to file this information  
www.gov.uk/companieshouse

☒ **What this form is for**  
You may use this form  
to terminate the appointment of a  
secretary (individual or corporate).

☒ **What this form is NOT**  
You cannot use this form  
terminating the appointment  
of director. To do this, please  
use TM01 'Termination of ap  
of director'.

MONDAY



\*A91VSUBS\*

A12

30/03/2020

#226

COMPANIES HOUSE

1

### Company details

Company number 0 5 4 3 6 2 3 5

Company name in full Duo Equipment Limited

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

2

### Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the  
public Register.

Title \* Miss

Full forename(s) Michella Nadine

Surname/Corporate  
name Jones

3

### Termination date ①

Date of termination of  
appointment d 1 2 m 0 3 y 2 0 y 2 0

① Only one secretary appointment can  
be terminated per form.

4

### Signature

I am signing this form on behalf of the company.

Signature

Signature

X

L. Talbot

X

This form may be signed by:  
Director ②, Secretary, Person authorised ③, Liquidator, Administrator,  
Administrative receiver, Receiver, Receiver manager, Charity Commission receiver  
and manager, CIC manager, Judicial factor.

#### ② Societas Europaea

If the form is being filed on behalf  
of a Societas Europaea (SE) please  
delete 'director' and insert details  
of which organ of the SE the person  
signing has membership.

#### ③ Person authorised

Under either section 270 or 274 of  
the Companies Act 2006.

## TM02

### Termination of appointment of secretary



#### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Samantha Wright

Company name Brindley Twist Tafft and  
James

Address Lowick Gate

Siskin Drive

Post town Coventry

County/Region Warks

Postcode C V 3 4 F J

Country UK

DX MDX 11202

Telephone 02476 531532



#### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have correctly entered the name of the secretary being terminated.
- ☐ You have included the date of termination.
- ☐ You have signed the form.



#### Important information

Please note that all information on this form will appear on the public record.



#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

**For companies registered in England and Wales:**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.



#### Further information

For further information, please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)