Registered Charity No: 1113294

Company Registration No: 5401464

REGISTRAR OF COMPANIES

AGE CONCERN BOURNEMOUTH ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2009

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AGE CONCERN BOURNEMOUTH ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2009

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INCORPORATED ASSOCIATION HAVING CHARITABLE STATUS

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 MARCH 2009

CHARITY REGISTRATION NUMBER:

1113294

COMPANY REGISTRATION NUMBER:

5401464

REGISTERED ADDRESS:

700 Wimborne Road

Bournemouth

Dorset BH9 2EG

TELEPHONE NUMBER:

01202 530530

BANKS:

Barclays Bank Plc

54 Lombard Street

London EC3P 3AH

CAF Bank Limited P O Box 289 West Malling

Kent

ME19 4TA

CCLA Investment Management Limited

80 Cheapside London EC2V 6DZ

INDEPENDENT EXAMINER:

A J Raymond MA FCA (a partner of)

Princecroft Willis LLP Chartered Accountants Towngate House 2-8 Parkstone Road

Poole BH15 2PW

UNAUDITED STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 MARCH 2009

	Notes	Unrestricted £	Restricted £	Total 2009 £	2008 £
INCOMING RESOURCES		-	-	_	_
Incoming resources from generated funds					
Voluntary Income	2(a)	5,577	568	6,145	132,058
Activities for generating funds	2(b)	5,609	1,588	7,197	3,771
Investment Income	4	7,034	-	7,034	4,123
Donation from Trading Subsidiary		8,175	-	8,175	15,560
Incoming Resources from charitable Activities	3	88,236	224,640	312,876	244,481
Other Incoming Resources	5	9,543	-	9,543	6,610
TOTAL INCOMING RESOURCE	S	124,174	226,796	350,970	406,603
RESOURCES EXPENDED					
Costs of generating funds	6	4,364	576	4,940	4,586
Charitable Activities	7	169,872	214,042	383,914	307,522
Governance costs	8	15,369	641	16,010	18,054
TOTAL RESOURCES EXPENDE	D	189,605	215,259	404,864	330,162
Net (Expenditure)/Income for the Year		(65,431)	11,537	(53,894)	76,441
Transfer of Funds		1,430	(1,430)	-	-
Reconciliation of Funds		(64,001)	10,107	(53,894)	76,441
Funds at 1 April 2008		179,358	1,387	180,745	104,304
Funds at 31 March 2009	14	115,357	11,494	126,851	180,745

BALANCE SHEET AS AT 31 MARCH 2009

	Notes	2009		2008	
		£	£	£	£
Fixed Assets Tangible assets Investments	9 10		19,472 2		33,127 2
			19,474		33,129
Current Assets Debtors and Prepayments Cash at Bank and in Hand	11	27,718 156,019 ————————————————————————————————————		74,157 180,213 254,370	
Current Liabilities	12	(65,438)		(85,400)	
Net Current Assets			118,299		168,970
Total Assets less Current Liabilities Creditors due after more than 1 year	13		137,773 (10,922)		202,099 (21,354)
Net Assets			126,851		180,745
The Funds of the Charity					
Unrestricted Funds Restricted Funds	14 14		115,357 11,494		179,358 1,387
Total Charity Funds			126,851		180,745

For the financial year ended 31 March 2009, the directors are satisfied that the company was entitled to exemption from audit under subsection (1) of section 249A of the Companies Act 1985 and that members have not required an audit in accordance with subsection (2) of section 249B.

The directors acknowledge their responsibilities for:

- i) ensuring that the company keeps accounting records which comply with section 221; and
- preparing accounts which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2007).

...... W Kennedy

The notes on pages 4 - 13 form part of these Accounts

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2009

1. Principal Accounting Policies

a) Basis of Accounting

The Accounts have been prepared under the historical cost accounting convention and include the results of the Charity's operations which are described in the Trustees' Report and all of which are continuing.

The Accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting by Charities, the Companies Act 1985 and the Financial Reporting Standard for Smaller Entities (effective January 2007).

b) Income

Voluntary Income and grants are accounted for in the period in which the cash is received. If grants have been given to cover specific periods, the income is spread over the period to which they refer, any income relating to future periods is deferred and is carried forward in creditors.

Investment Income, receipts for services provided and trading income are recognised in the period to which the income relates.

c) Fund Structure

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

Unrestricted funds are donations and other income received or generated for the objects of the Charity with out further specified purpose and are available as general funds to meet the Charity's objectives.

Designated funds are unrestricted funds set aside by the Trustees for particular purposes.

d) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any irrecoverable V.A.T. and is reported as part of the expenditure to which it relates.

Staff Costs and overhead expenses are allocated to activities on the basis of staff time spent on those activities.

Fund-raising and publicity costs comprise the costs actually incurred in producing materials for promotional purposes, and of raising funds through events.

Governance costs of the Charity relate to the costs of meeting the constitutional and statutory requirement of the Charity such as the costs of meetings, audit and statutory compliance.

e) Fixed Assets

Fixed Assets are capitalised at cost, if purchased, and at value to the Charity if wholly or partially donated for use in the Charity. They are depreciated on a straight line basis to write off the cost over the following estimated useful lives:

Motor Vehicles	4 years
Computers and Office Equipment	4 years
Furniture, Fixtures and Fittings	5 years
Leasehold Improvements	5 years

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2009

f) Investment in Joint Venture

The Charity has been involved in joint ventures to run charity shops. The initial investment made by the Charity was used for refurbishment and to cover initial set-up costs.

The investment was amortised over the first two years of trading of the shop.

g) Pension

The Charity participates with other employers in a defined benefit pension scheme, the Dorset County Council Scheme.

From 2007 a defined contribution scheme has been introduced for new employees. Contributions are charged in the profit and loss account as they become payable in accordance with the rules of the scheme. The pension charge represents the amount payable in respect of the year.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2009

2.	Incoming	resources	from	generated	funds
----	----------	-----------	------	-----------	-------

(a)	Voluntary	income
-----	-----------	--------

	Unrestricted £	Restricted £	Total 2009 £	2008 £
Legacies	3,250	<u>-</u>	3,250	127,377
Donations	2,327	568	2,895	4,681
	5,577	568	6,145	132,058

(b) Incoming Resources from Activities for Generating Funds

	Unrestricted £	Restricted £	Total 2009 £	2008 £
Fundraising	5,609	1,588	7,197	3,771
	5,609	1,588	7,197	3,771

3. Incoming Resources from charitable activities

<u> </u>	Unrestricted	Restricted	Total 2009	2008
	£	£	£	£
By Activity				
Core and Support Costs	22,059	-	22,059	10,765
Information Service	66,177	-	66,177	34,479
Support Services	· <u>-</u>	56,885	56,885	54,745
Community Support	_	55,372	55,372	54,418
Mental Health	-	· -	-	2,917
Transport	-	32,109	32,109	32,699
Tuckton Lunch Club	_	122	122	_
Southbourne Lunch Club	-	2,808	2,808	-
Turbary Park Lunch Club	-	14,830	14,830	14,831
Springbourne Pop In	_	2,898	2,898	3,128
Ensbury Pop In	-	1,555	1,555	1,237
Wallisdown Lunch Club	-	455	455	3,734
Charminster Pop In	_	629	629	651
Project Purple	_	31,194	31,194	26,332
Footcare	-	25,783	25,783	4,545
	88,236	224,640	312,876	244,481

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2009

4.	Investment Income				
•		Unrestricted £	Restricted £	Total 2009 £	2008 £
	Bank Interest	7,034	-	7,034	4,123
_	Other Lessoning Description				
5.	Other Incoming Resources			Total	
		Unrestricted	Restricted	2009	2008
		£	£	£	£
	Joint Venture - Boscombe Shop	p 4,483		4,483	5,298
	share of profit Miscellaneous	5,060	<u>-</u>	5,060	1,312
	Misconandous				
		9,543	-	9,543	6,610
					¥ 10-11.
6.	Costs of Generating Funds			77.4.1	
		Unrestricted	Restricted	Total 2009	2008
		£	£	£	£
	Fundraising and Publicity	4,364	576	4,940	4,586
		4,364	576	4,940	4,586
7.	Charitable Expenditure				
	Can. 1			Total	
		Unrestricted	Restricted	2009	2008
		£	£	£	£
	By Activity				
	Core and Support Costs	66,599	-	66,599	13,059
	Information Service	51,977	-	51,977 36	35,024
	Affordable Warmth Support Services	36	49 ,2 77	49,277	55,019
	Community Support	_	52,548	52,548	57,150
	Mental Health	**	-	-	2,149
	Transport	27,246	32,010	59,256	59,818
	Tuckton Lunch Club	, -	79	79	-
	Southbourne Lunch Club	2,559	2,824	5,383	-
	Turbary Park Lunch Club	4,512	14,680	19,192	19,798
	Springbourne Pop In	252	2,993	3,245	4,313
	Ensbury Pop In	447	1,555	2,002	2,796
	Wallisdown Lunch Club	354	443	797	9,866
	Charminster Pop In	418	726	1,144	1,883
	Project Purple	10,081	31,181	41,262	33,667
	Project Purple Poole Footcare	551 4,840	25,726	551 30,566	- 12,980
		169,872	214,042	383,914	307,522

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2009

8. Governance Costs

			Total	
	Unrestricted £	Restricted £	2009 £	2008 £
Reporting Accountants' Fees	-	-	-	3,792
Independent Examiner's Fee	2,779	-	2,779	-
Book-keeping &				
Accountancy Costs	4,153	-	4,153	4,414
AGM Costs	1,596	-	1,596	72
Sundries	962	641	1,603	1,309
Trustees' Expenses	171	-	171	328
Legal Fees	-	-	-	1,870
Membership Fees	215	_	215	776
Salaries and National Insurance	5,493	-	5,493	5,493
	15,369	641	16,010	18,054

9. Fixed Assets

	Motor Vehicles	Computer Office Equipment	Furniture Fixtures & Fittings	Short Leasehold & Improvements 700 Wimborne Road	Total
C4	£	£	£	£	£
Cost					
Brought Forward at 1 April 2008 Additions Disposals	59,400 - -	30,536 788 -	6,031 2,213	17,258 - -	113,225 3,001
31 March 2009	59,400	31,324	8,244	17,258	116,226
Depreciation					
Brought Forward at 1 April 2008 Charge for Year Released	30,075 14,663	26,756 1,529	6,009 464 -	17,258 - -	80,098 16,656 -
31 March 2009	44,738	28,285	6,473	17,258	96,754
Net Book Value					_
31 March 2009	14,662	3,039	1,771	-	19,472
31 March 2008	29,325	3,780	22		33,127

Included within the net book value above is £14,662 in respect of assets under Hire Purchase agreements. The depreciation charged in respect of these assets was £14,663.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2009

•	Investments	2009	2008
	Age Concern Bournemouth Trading Limited Cost (100% of ordinary shares)	2	2
	Joint Venture – shop (see below)		
	Cost	13,500	13,500
	Provision	(13,500)	(13,500)
			-

The results for Age Concern Bournemouth Trading Limited are as follows, turnover £52,484 (2008 £52,584), profit £8,175 which has been donated to Age Concern Bournemouth (2008 £15,560) and the aggregate capital and reserves at the year end were £893 (2008 £1,116).

The Charity has an interest in a joint venture with Age Concern England in respect of a charity shop in Boscombe. The Charity is entitled to 40% of net profits payable in quarterly instalments. Profits of £4,483 have been received for the year to 31 March 2009 (2008 - £5,298).

The original investment of £13,500 has been fully provided in accordance with accounting policies note 1(f).

Unless otherwise agreed, on termination of the joint venture agreement the Charity would be liable for 40% of accumulated losses.

11. Debtors

10.

Deptors	2009 £	2008 £
Trade Debtors	7,776	2,255
Legacy	10,000	60,000
Other Debtors	, -	1,442
Prepayments	5,196	5,063
Amount owed by subsidiary undertaking (Age Concern Bournemouth Trading Limited)	4,746	5,397
		
	27,718	74,157

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2009

12. Current Liabilities

	Creditors Due within one year		
		2009	2008
		£	£
	Pension Contributions	1,181	720
	Accruals	7,598	8,646
	Deferred Income	30,151	65,602
	BBC Carers Grant	3,900	-
	Hire Purchase Liability	10,432	10,432
	PAYE and NIC Liability	12,176	-
		65,438	85,400
13.	Creditors		
	Due after more than one year	2009 £	2008 £
	Hire Purchase Liability	10,922	21,354

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2009

14. Details of Funds

Restricted

Restricted	At 1.4.2008 £	Incoming £	Outgoing £	Transfer between funds £	At 31.3.2009 £
Support Services	-	56,928	(49,282)	_	7,646
Community Support	-	56,905	(53,057)	-	3,848
Mental Health	1,387	-	-	(1,387)	-
Transport	-	32,109	(32,109)	_	-
Tuckton Lunch Club	-	122	(79)	(43)	-
Southbourne Lunch C	club -	2,836	(2,836)	_	-
Turbary Lunch Club	-	15,135	(15,135)	-	-
Springbourne Pop In	-	2,993	(2,993)	-	-
Ensbury Pop In	-	1,555	(1,555)	-	-
Wallisdown Lunch C	lub -	498	(498)	-	-
Charminster Pop In	_	726	(726)	_	-
Project Purple	-	31,206	(31,206)	-	-
Footcare	-	25,783	(25,783)	-	-
	1,387	226,796	(215,259)	(1,430)	11,494
Unrestricted					
General	89,358	124,174	189,605	(3,570)	20,357
Designated Fund	90,000	-		5,000	95,000
	179,358	124,174	189,605	1,430	115,357
					

Mental Health – the balance has been transferred to unrestricted funds during the year as the service has now ceased. Age Concern Bournemouth have obtained permission from the grant provider.

Details of each fund can be found in the appended Annual Report.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2009

15. Emoluments

a) Trustees' Remuneration and Expenses

Age Concern Bournemouth is a registered Charity and wholly owns its trading subsidiary, Age Concern Bournemouth Trading Limited, which is a registered company. The Trustees of Age Concern Bournemouth received no remuneration. The Directors of Age Concern Bournemouth Trading Limited (some of whom are also Trustees of Age Concern Bournemouth) received no remuneration.

During the year 5 (2008: 3) trustees were reimbursed travel, subsistence and subscriptions expenses totalling £171 (2008 £328).

b) There was an average of 20 employees in the year. No employee earned over £60,000 p.a.

The remuneration charge of the Charity comprised:

	2009 £	2008 £
Gross	263,103	204,229
Employers' National Insurance	19,902	15,506
Employer Pension Contributions	7,340	6,775
	290,345	226,510

16. Analysis of Net Assets between Funds

	Restricted £	Unrestricted £	Total £
Tangible Fixed Asset	15,004	4,470	19,474
Net Current Asset	7,412	110,887	118,299
Creditors – due after one year	(10,922)	-	(10,922)
Total Net Assets at 31 March 2009	11,494	115,357	126,851

17. Leasing Commitments

Age Concern Bournemouth are committed to leasing premises at 700 Wimborne Road to August 2010. This lease has been renewed for a further five years under the same terms (expires August 2015).

Age Concern Bournemouth are committed to photocopier leasing costs until October 2012.

	2009 £	2008 £
Premises Lease	12,750	12,750
Photocopier Lease	1,710	1,455
	14,460	14,205
		

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2009

18. Trustee Interests and Related Party Transactions

The Trustee, Ted Taylor, is a Bournemouth Councillor and Trustee of Help & Care. Age Concern Bournemouth works with both of these organisations.

During the year Age Concern Bournemouth made Management Charges to Age Concern Bournemouth Trading Limited, a wholly owned company of £15,995 (2008 £12,432). The profits made by Age Concern Bournemouth Trading Limited during the year which amounted to £8,175 (2008: £15,560) were donated to Age Concern Bournemouth. At the year end £4,746 was due to Age Concern Bournemouth Limited from Age Concern Bournemouth Trading Limited (2008 £5,397).

Age Concern in Dorset Limited was set up in 2008. It is a joint venture trading company owned by Age Concerns in Dorset and all profits are used to provide Dorset wide (including Bournemouth and Poole) services to older people. The accounts are administered by Age Concern Dorchester and accounted for in their records.

Trustee representatives from Age Concern Dorchester, North Dorset and Bournemouth are the Directors of Age Concern in Dorset Limited.

19. Pension Scheme

The company participates in and contributes to the Dorset County Pension Fund in relation to three of its employees. This local government pension scheme is a multi-employer defined benefit scheme, and the company, whilst having no direct constitutional link with Dorset County Council, has been permitted to participate in the scheme as an Admitted Body. The assets of the scheme are held in separate trustee administered funds.

The employer's contribution rate for Admitted Bodies is determined by the scheme with reference to the advice of the scheme's actuary, and the applicable rate from time to time is notified to the company. The employer's contribution rate is set so as to spread the cost of providing pensions over the average service lives of employees in the scheme.

Although the Dorset County Pension Fund is a defined benefit scheme, in view of the size of the scheme and the extent of its membership, it is not practicable or cost effective to commission an actuarial report to separately identify the assets and liabilities relating specifically to those employees of the company, past and present, who have a retained interest in the scheme. Consequently, from the perspective of the company as an individual employer, the scheme is effectively treated for accounting purposes as a defined contribution scheme. Pension costs are therefore recognised in the financial statements based on the contributions payable to the scheme as they fall due.

The last full actuarial valuation of the Dorset County Pension Fund, completed in March 2007, revealed an overall deficit in the scheme, resulting in a requirement for increased employer contributions. The company is liable to contribute to any deficit in the scheme on a proportional basis linked to the accrued interests of past and present employees of the company who are still members of the scheme. Providing the charitable company continues to have active members in the scheme, such liability is reflected in the ongoing employer funding rate as calculated and advised by the scheme's actuary.

The trustees have therefore not been able to identify the charitable company's share of the pension scheme deficit and it is not therefore recognised in these financial statements.

FOR THE YEAR ENDED 31 MARCH 2009

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also directors of Age Concern Bournemouth for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgments and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Company Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Trustees

W Kennedy - Trustee

21 Iup og (date)

AGE CONCERN BOURNEMOUTH INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2009

Independent Examiner's Report to the Members on the unaudited financial statements of Age Concern Bournemouth

I report on the financial statements of the company for the year ended 31 March 2009 which are set out on pages 2 to 13.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of FCA.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 221 of the Companies Act 1985; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 226A of the Companies Act 1985 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A J Raymond MA FCA
A Partner of Princecroft Willis LLP
Chartered Accountants

Towngate House 2-8 Parkstone Road Poole BH15 2PW