

APPOINTMENT of director or secretary
(NOT for resignation (use Form 288b) or change
of particulars (use Form 288c))

Company Number 05375352

Company Name in full CILT, THE NATIONAL CENTRE FOR LANGUAGES

Date of appointment Day Month Year 0 1 0 3 2 0 0 5
† Date of Birth Day Month Year 0 4 0 7 1 9 5 3

Appointment form

Appointment as director

X

as secretary

Please mark the appropriate box. If appointment is as a director and secretary mark both boxes.

NAME

*Style / Title

*Honours etc.

Notes on completion appear on reverse.

Forename(s) MIKE

Surname SHORT

Previous Forename(s)

Previous Surname(s)

†† Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under the provisions of section 723B of the Companies Act 1985

†† Usual residential address

8 PARKHILL ROAD, BOXMOOR

Post town HEMEL HEMPSTEAD

Postcode HP1 1TW

County / Region

Country

† Nationality BRITISH

† Business occupation ACTING HEADTEACHER

† Other directorships (additional space overleaf)

NONE

I consent to act as **director / secretary of the above named company

Consent signature

X M.R. Short

Date

2/8/05

*Voluntary details.

† Directors only.

A director, secretary etc must sign the form below.

**Delete as appropriate.

Signed

[Signature]

Date

17 AUG 2005

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Lester Aldridge (incorporating Park Nelson)

1 Bell Yard, London,

WC2A 2JP

Tel 020 7539 2000

DX number 186

DX exchange London/Chancery Lane

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff
for companies registered in England and Wales or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh
for companies registered in Scotland or LP - 4 Edinburgh



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†Directors only.

†Other directorships

NONE

NOTES

Show the full forenames. NOT INITIALS. If the director or secretary is a Corporation or Scottish firm, show the name on surname line and registered or principal office on the usual residential line.

Give previous forenames or surname(s) except:

- for a married woman the name by which she was known before marriage need not be given.
- for names not used since the age of 18 or for at least 20 years.

A peer or individual known by a title may state the title instead of or in addition to the forenames and surname, and need not give the name by which that person was known before he or she adopted the title or succeeded to it.

Other directorships.

Give the name of every company incorporated in Great Britain of which the person concerned is a director or has been a director at any time in the past five years.

You may exclude a company which either is, or at all times during the past five years when the person concerned was a director, was

- dormant
- a parent company which wholly owned the company making the return, or
- another wholly owned subsidiary of the same parent company.