
THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018

WEDNESDAY



A17 *A7XQ3ZBN* #235
23/01/2019
COMPANIES HOUSE

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

CONTENTS

	<i>Page</i>
Trustees' Report	1 - 4
Reference and Administrative Details of the Charity, its Trustees and Advisers	5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9 - 20

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2018

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of The Millington Road Nursery School Trust (the Charity) for the year ended 31 August 2018. The Trustees confirm that the Annual Report and financial statements of the Charity comply with the current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Since the company qualifies as small under section 383, the strategic report required of large and medium companies under the Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

OBJECTIVES AND ACTIVITIES

The Charity was formed to carry on the Millington Road Nursery School and to promote the advancement of education.

The number of children attending the Nursery in 2018 was 65 (2017: 73).

The Trustees are aware of the Charity Commission guidance on public benefit and their operation of the Nursery School reflects this in the following ways:

- a) The Nursery is a partner in the government's Early Years Foundation Stage Programme and parents of children in their pre-school year can obtain a grant to cover all of the cost of up to fifteen hours a week. This also includes funded two-year olds from referred families and the school works closely with the Council and with parents to help these children. The trustees have tightened up the arrangements for the 15 free hours, which must now be taken on two full days from 8.30am to 4pm.
- b) The Nursery supports the education and training of future childcare providers by the provision of work experience placements for students, school leavers and on occasion Duke of Edinburgh Award participants. It takes part in the government apprentice scheme administered by Cambridgeshire County Council and is still employing the apprentice they trained. No applications were forthcoming when the nursery applied for an apprentice this year.
- c) Being mindful of its charitable status, the Nursery maintains its fees at as low a level as possible to cover its running costs. It does, however, have to compensate for the fact that the reimbursement it receives from the County Council for funded children does not by any means cover the costs of their nursery education. With this in mind the trustees decided not to embark on the Government's new scheme of providing 30 hours of free care. A hardship fund exists to help any parents who have unexpected financial difficulties and this is used to provide extra free days for children who derive particular benefit from nursery education.
- d) The Trustees provide their professional skills and services as unpaid volunteers in order to retain fees at a minimum. They all visit the nursery on a regular basis and are available for consultation.
- e) The Nursery has always received children from many different nationalities whose parents are currently working or studying in Cambridge. It makes every effort to communicate with these children in their own language and to acknowledge various festivals from around the world as part of the curriculum.
- f) The Nursery has achieved an Eco School Silver Certificate for following environmentally friendly policies in the school and promoting their wider use in the community. It was also awarded the higher Green Flag status, the first nursery school in the area to achieve this. An Eco Committee of staff, trustees and parents continues to ensure that green policies are continued.

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2018

g) The Nursery involves itself in the neighbouring community by attending meetings of the Residents' Association, inviting residents to attend special events and maintaining links with the local establishments such as church, shops, schools, playgroups, the toddler group, children's centre and nature reserve. Some neighbours come in regularly to read to the children and to conduct other educational activities.

h) The Nursery has formed a link with Nakawa Pre-School in Livingstone, Zambia through the Chair of Trustees, whose son, Oliver Brendon, runs a charity (ATD Foundation) providing water and sanitation for Zambian schools. Oliver's team has taken out toys, books and clothes donated by parents and the nursery and we remain in communication with the pre-school.

ACHIEVEMENTS AND PERFORMANCE

Review of activities

The Nursery has had a very successful year, as is reflected in the continuing high numbers of children attending and on the waiting list. Fluctuations in numbers is, however, inevitable in view of unpredictable numbers of local children and visiting academics.

Its policy of free choice between indoor and outdoor play makes full use of the secluded natural garden and covered area which is used for a wide range of activities. Many children spend much of their time in the garden and all are encouraged to be outside for some of the time.

Staff and children continued to make full use of the Anniversary Garden with its imaginative planting, a raised walkway and treehouse and many other new features – all making use of natural materials and giving a woodland feel. Forest School activities are being developed by a member of staff who is engaged in special training. Several trustees gave their time during the year to help maintain the garden which is much loved by the children.

A neighbour and former parent conducts a weekly story-telling session at the nursery. He and the chair of trustees with her husband also perform puppet plays to the children on a regular basis. Current parents also come in on a voluntary basis to talk about their work or hobbies. They also help with fund raising at events such as the Carol Concert and the Teddy Bears' Picnic.

The Summer Club is run for a two-week period after the close of the summer term and is very popular with parents and children, as well as being financially viable and generating a small surplus towards general running costs.

A high proportion of the staff are engaged in further professional training. The Principal and the Deputy Principal have BA honours degrees and Early Years Professional Status.

Organisation

Throughout the period of the Financial Statements the day to day affairs of the nursery school were run by Mrs Mary Field who has been the School Principal from 1 September 2004.

The Management team consisted of the Principal and Deputy Principal.

Inspections

The Nursery School received an inspection by OFSTED in December 2014. The outcome was extremely favourable and the report awarded "Outstanding" status in all areas of the school's work (the quality of teaching, the quality of care and the facilities at the school). The Nursery strives to maintain the high standards reflected in this report.

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2018

Premises

The Charity occupies premises known as Millington Road Nursery School owned by the Provost and Scholars of King's College, Cambridge. Until 28 September 2002, the premises were occupied rent free. A new 10-year lease has recently been negotiated, which involves the raising of the rent in stages to reach £18,000 by 2020. The Trustees and management team are working closely with King's College and their agents regarding plans to develop land adjoining the nursery, ensuring that the needs of the nursery are taken into consideration. It is still not clear whether or not King's College will get planning permission for this scheme.

FINANCIAL REVIEW

This has been another successful year for the nursery with a high number of enrolments and a busy timetable throughout. The Trustees maintained a level of fees for the year which they believed would cover the estimated expenditure, aimed at achieving a surplus to build up our reserves for future activities. The Trustees and management team closely monitored the budget throughout the year and held off any large-scale expenditure due to uncertainty regarding the landlord's redevelopment plans.

The trustees are keen to ensure that children of low-income families can be accommodated at the nursery and can benefit fully from the excellent care and education provided. The board welcomes applications from parents and these are considered on a case by case basis by a sub-committee of three trustees including the Chair and Treasurer. Bursaries are awarded from the Hardship Fund, created several years ago for this purpose. In this year, £5,241 was awarded in bursaries and the Fund was topped up to the £12,000 held in reserve.

Normal operations generated a very healthy surplus of £50,433 (2017: surplus of £22,188), with income for the year of £306,536 (2017: £278,586). Total funds at the year end were £238,681 (2017: £188,248). Trustees are aware that income can easily dip depending on the proportion of full-fee paying 2-year-olds and those making use of the free 15 hours available for 3-year-olds. This year the nursery maximised income through careful scheduling of those free hours, but the typical pattern of 2-year-olds continuing at the nursery for a further year often marks a potential drop in fees as a result. The board will continue to monitor this and will manage budgets accordingly.

Reserves Policy

Our reserves are made up of both restricted and unrestricted funds. Our restricted funds must be spent in accordance with funders' criteria and within agreed timescales. This is carefully monitored and reported on regularly to funders.

We believe it is prudent to hold a level of unrestricted reserves that will support the charity during periods of uncertainty and any exceptional circumstances where additional financial support is needed.

Any surplus achieved in the year will be added to these reserves. We have designated reserves created specifically for redundancy and other contractual commitments in the event of closing down; a hardship fund (previously known as the bursary fund) to help parents with unexpected financial difficulties and a maintenance fund to enable any large scale repairs or replacement equipment. A general reserve allows for any unexpected drop in income or cash flow problems during the year. Following confirmation by our landlord that the nursery will not be relocated to the adjoining development, we have removed the relocation fund. Instead we have created a new fund for more significant building improvements and have reallocated this year's surplus onto this. It assumes this can be maintained at the minimum level of £60,000 but will be subject to review over the next twelve months.

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2018

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity is registered as a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 15 February 2005, amended by a special resolution dated 25 March 2007. Charitable status was obtained on 7 February 2008. The assets and activities of the charity known as The Millington Road Nursery School Trust (charity registration number 300373) were transferred to the new incorporated charity on 31 August 2008. The Trustees (and their areas of expertise) who served during the year were:-

Mrs Vyvyen Brendon (Chairperson)
Mrs Alison Purnell (Neighbourhood and Garden) (resigned 2 November 2017)
Ms Sarah Wells (Treasurer)
Ms Cairo Robb (Legal Advice) (resigned 21 February 2018)
Mr James Spriggs (Property Development)
Ms Rachel Edwards (Human Resources)
Dr Matei Candea (King's College) (appointed 30 January 2018)
Mrs Amritjot Jethwa (appointed 15 March 2018)
Mrs Jane Plows (appointed 17 November 2017)

The board of Trustees endeavour to appoint Trustees who will provide valuable and practical skills for the Charity. All current Trustees are parents or former parents/grandparents of children at the school.


TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Millington Road Nursery School Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees, on 30/10/18 and signed on their behalf by:


.....
Ms Sarah Wells


.....
Mrs Vyvyen Brendon

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 AUGUST 2018

Trustees

Mrs Vyvyen Brendon, Chair
Ms Sarah Wells, Treasurer
Mr James Spriggs
Ms Rachel Edwards
Mrs Amritjot Jethwa (appointed 15 March 2018)
Dr Mathieu Candea (appointed 30 January 2018)
Mrs Jane Plows (appointed 17 November 2017)

Company registered number

05364793

Charity registered number

1122682

Registered office

4A Millington Road
CAMBRIDGE
CB3 9HB

Independent Examiner

Mrs K Bretherick FCA
Peters Elworthy & Moore
Salisbury House
Station Road
Cambridge
CB1 2LA

Bankers

HSBC
PO Box 85
City Office
Cambridge
CB2 3HZ

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 AUGUST 2018

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE MILLINGTON ROAD NURSERY SCHOOL TRUST (the 'Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 August 2018.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the Charity's Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated:

22 January 2019

Mrs K Bretherick FCA
For and on behalf of
Peters Elworthy & Moore
Chartered Accountants Cambridge

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 AUGUST 2018**

	Note	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
INCOME FROM:					
Donations and grants	2	1,900	300	2,200	10,655
Charitable activities	5	-	302,564	302,564	266,647
Other trading activities - fundraising	3	535	1,136	1,671	1,168
Investments	4	-	101	101	116
TOTAL INCOME		2,435	304,101	306,536	278,586
EXPENDITURE ON:					
Charitable activities	6	1,586	254,517	256,103	256,398
TOTAL EXPENDITURE		1,586	254,517	256,103	256,398
NET INCOME		849	49,584	50,433	22,188
Transfers between Funds	14	(2,435)	2,435	-	-
NET INCOME / (EXPENDITURE)		(1,586)	52,019	50,433	22,188
NET MOVEMENT IN FUNDS		(1,586)	52,019	50,433	22,188
RECONCILIATION OF FUNDS:					
Total funds brought forward		6,359	181,889	188,248	166,060
TOTAL FUNDS CARRIED FORWARD		4,773	233,908	238,681	188,248

The notes on pages 9 to 20 form part of these financial statements.

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)
REGISTERED NUMBER: 05364793

BALANCE SHEET
AS AT 31 AUGUST 2018


	Note	£	2018 £	2017 £
FIXED ASSETS				
Tangible assets	11		5,177	3,491
CURRENT ASSETS				
Debtors	12	8,071		6,349
Cash at bank and in hand		270,883		251,013
		<u>278,954</u>		<u>257,362</u>
CREDITORS: amounts falling due within one year	13	(45,450)		(72,605)
NET CURRENT ASSETS			<u>233,504</u>	<u>184,757</u>
NET ASSETS			<u>238,681</u>	<u>188,248</u>
CHARITY FUNDS				
Restricted funds	14		4,773	6,359
Unrestricted funds	14		233,908	181,889
TOTAL FUNDS			<u>238,681</u>	<u>188,248</u>

The Charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the Charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") relating to small companies and members have not required the Charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 30/10/18



 Ms Sarah Wells



 Mrs Vyvyan Brendon

The notes on pages 9 to 20 form part of these financial statements.

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018

1. ACCOUNTING POLICIES

1.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Millington Road Nursery School Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

There were no significant estimates or judgements made by management in preparing these financial statements.

1.2 GOING CONCERN

The Trustees have reviewed the financial position of the Charity and have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Accordingly, the financial statements continue to be prepared on the going concern basis.

1.3 COMPANY STATUS

The Charity is a company limited by guarantee. The members of the Charity are the Trustees named on page 5. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

1.4 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018

1. ACCOUNTING POLICIES (continued)

1.5 INCOME

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Parent and third party fees are recognised in the period to which they relate, with any fees received in advance being deferred.

Donations are recognised in the period in which they are received.

Grants are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a grant is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period.

1.6 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity.

Support costs including governance costs are those costs incurred directly in support of expenditure on the objects of the Charity and include overheads incurred in the running of the Nursery. Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

All resources expended are inclusive of irrecoverable VAT.

1.7 PENSIONS

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

1.8 TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixtures & fittings	-	20% reducing balance
Garden Area Improvements	-	12.5% straight line

1.9 DEBTORS

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

1. ACCOUNTING POLICIES (continued)

1.10 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 LIABILITIES AND PROVISIONS

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.12 FINANCIAL INSTRUMENTS

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2. INCOME FROM DONATIONS AND GRANTS

	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Donations	-	300	300	1,320
Grants	1,900	-	1,900	9,335
	<hr/>	<hr/>	<hr/>	<hr/>
Total donations and legacies	1,900	300	2,200	10,655
	<hr/>	<hr/>	<hr/>	<hr/>
Total 2017	10,335	320	10,655	
	<hr/>	<hr/>	<hr/>	

3. FUNDRAISING INCOME

	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Fundraising	535	1,136	1,671	1,168
	<hr/>	<hr/>	<hr/>	<hr/>
Total 2017	105	1,063	1,168	
	<hr/>	<hr/>	<hr/>	

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

4. INVESTMENT INCOME

	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Interest Received	-	101	101	116
Total 2017	-	116	116	

5. INCOME FROM CHARITABLE ACTIVITIES

	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Fees Received (from Parents)	-	212,777	212,777	172,607
Funding towards fees	-	89,787	89,787	94,040
	-	302,564	302,564	266,647
Total 2017	-	266,647	266,647	

6. ANALYSIS OF CHARITABLE EXPENDITURE BY ACTIVITIES

	Direct costs (note 7) 2018 £	Support & governance costs (note 8) 2018 £	Total 2018 £	Total 2017 £
Charitable Activities	165,378	90,725	256,103	256,398
Total 2017	163,574	92,824	256,398	

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

7. DIRECT COSTS

	Total 2017 £	Total 2017 £
Salaries, pension and national insurance	143,355	144,064
Supplies and consumables	1,409	1,373
General supplies and play equipment	7,142	4,955
Bursaries granted	5,241	2,860
Pupil premium costs	-	435
Summer Club wages and salaries and other costs	4,233	3,862
Child development costs	1,256	1,632
Eco Group	35	505
Training costs	2,707	5,413
	<u>165,378</u>	<u>165,099</u>
 Total 2017	 <u>163,574</u>	

In 2017, Direct costs of £4,623 were met from restricted funds.

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

8. SUPPORT & GOVERNANCE COSTS

	Support costs 2017 £	Total 2018 £	Total 2017 £
Salaries, pension and national insurance	44,742	44,742	42,573
Accountancy fees (governance)	2,020	2,020	1,875
Independent examiners fees (governance)	560	560	545
Legal and professional fees (governance)	53	53	3,757
Rent	9,335	9,335	9,000
Rates, water and insurance	3,466	3,466	3,270
Light and heat	2,205	2,205	2,095
Repairs and maintenance	4,585	4,585	5,388
Depreciation	1,275	1,275	1,054
Cleaning (contractors, materials)	4,977	4,977	5,565
Bank charges	10	10	2
Waste collection and landfill	1,063	1,063	645
Payroll fees (governance)	723	723	903
Telephone, postage, stationery and advertising	3,038	3,038	3,449
Travel and subsistence	1,405	1,405	1,022
Recruitment and temporary staff	3,224	3,224	2,769
Computer software and support	823	823	804
Fundraising and miscellaneous costs	-	-	93
Bookkeeping	7,221	7,221	6,490
	<u>90,725</u>	<u>90,725</u>	<u>91,299</u>
Total 2017	<u>92,824</u>	<u>92,824</u>	

In 2017, all of the support and governance costs were met from unrestricted funds.

9. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2018 £	2017 £
Depreciation of tangible fixed assets:		
- owned by the charity	1,275	1,054
Independent Examiner's fee	560	545
Independent Examiner's fees - other services	<u>2,020</u>	<u>1,875</u>

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

10. STAFF COSTS, TRUSTEES REMUNERATION AND THE COST OF KEY MANAGEMENT PERSONNEL

The average number of persons employed by the Charity during the year was as follows:

	2018	2017
	No.	No.
Nursery staff	9	12
Administrative staff	2	2
	<u>11</u>	<u>14</u>

Average headcount expressed as a full time equivalent:

	2018	2017
	No.	No.
Full time equivalent members of staff - Nursery	4	4
Full time equivalent members of staff - Administration	1	1
	<u>5</u>	<u>5</u>

No employee received remuneration amounting to more than £60,000 in either year.

STAFF COSTS

	2018	2017
	£	£
Wages and salaries	177,685	180,196
Social security costs (net of employment allowance £3,000)	8,328	8,825
Employers' pension contribution	6,182	5,193
	<u>192,195</u>	<u>194,214</u>

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charity comprise the Trustees and the Principal and Deputy Principal. The Trustees all give their time and expertise without any kind of remuneration or other benefit in kind (2017: £Nil).

During the year, no Trustees received any reimbursement of expenses (2017 - £NIL).

The total employment benefits of key management personnel including pension contributions and employers' national insurance was £64,897 (2017: £65,627).

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

11. TANGIBLE FIXED ASSETS

	Garden Area Improve- ments £	Fixtures & fittings £	Total £
COST			
At 1 September 2017	15,109	10,539	25,648
Additions	-	2,961	2,961
At 31 August 2018	15,109	13,500	28,609
DEPRECIATION			
At 1 September 2017	15,037	7,120	22,157
Charge for the year	72	1,203	1,275
At 31 August 2018	15,109	8,323	23,432
NET BOOK VALUE			
At 31 August 2018	-	5,177	5,177
At 31 August 2017	72	3,419	3,491

12. DEBTORS

	2018 £	2017 £
Trade debtors	5,081	4,010
Prepayments and accrued income	2,990	2,339
	8,071	6,349

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Trade creditors	1,585	13,340
Other taxation and social security	2,644	2,596
Other creditors	13,861	14,002
Accruals and deferred income	27,360	42,667
	45,450	72,605

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR (continued)

	£
DEFERRED INCOME	
Deferred income at 1 September 2017	36,336
Resources deferred during the year	22,157
Amounts released from previous years	(36,336)
	<u>22,157</u>
Deferred income at 31 August 2018	<u>22,157</u>

Deferred income in 2017 and 2018 relates to fees received in advance.

14. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Brought Forward £	Income £	Expenditure £	Transfers in/out £	Balance at 31 August 2018 £
DESIGNATED FUNDS					
Children's fund	5,368	-	(1,256)	1,888	6,000
Maintenance fund	10,000	-	(3,163)	3,163	10,000
Fundraising fund	708	300	(1,066)	58	-
Contractual Commitments	50,000	-	-	-	50,000
Hardship fund	12,000	-	(5,241)	5,241	12,000
Relocation costs fund	20,000	-	-	(20,000)	-
Building improvement fund	-	-	-	60,000	60,000
	<u>98,076</u>	<u>300</u>	<u>(10,726)</u>	<u>50,350</u>	<u>138,000</u>
GENERAL FUNDS					
General Funds - all funds	83,813	303,801	(243,791)	(47,915)	95,908
Total Unrestricted funds	<u>181,889</u>	<u>304,101</u>	<u>(254,517)</u>	<u>2,435</u>	<u>233,908</u>
RESTRICTED FUNDS					
Training fund	6,359	1,900	(1,586)	(1,900)	4,773
Milk fund	-	535	-	(535)	-
	<u>6,359</u>	<u>2,435</u>	<u>(1,586)</u>	<u>(2,435)</u>	<u>4,773</u>
Total of funds	<u>188,248</u>	<u>306,536</u>	<u>(256,103)</u>	<u>-</u>	<u>238,681</u>

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

14. STATEMENT OF FUNDS (continued)

The designated funds represent sums set aside by the Trustees for the following purposes:

- To purchase goods and services that will directly benefit the Nursery children
- Maintenance of the Nursery School premises
- Fundraising for future projects and equipment
- To cover potential redundancy in the event of closing down
- To provide one-off support to parents in financial difficulty
- To provide for costs related to the relocation of the nursery within Kings College land, including legal and project management fees and physical relocation costs.
- To provide for future building improvements.

The Training fund is a restricted fund to be spent on staff training costs and the Milk fund represents money to be spent on providing milk at the Nursery.

Where expenditure from a designated or restricted fund exceeds the sum of the balance brought forward and the income recognised, transfers are made from the General Fund (unrestricted) to cover the excess.

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 September 2016 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 August 2017 £
DESIGNATED FUNDS					
Children's fund	7,000	-	(1,632)	-	5,368
Maintenance fund	10,000	-	-	-	10,000
Fundraising fund	1,708	-	-	(1,000)	708
Contractual Commitments	50,000	-	-	-	50,000
Hardship Fund	12,000	-	(2,860)	2,860	12,000
Relocation costs fund	20,000	-	-	-	20,000
	<u>100,708</u>	<u>-</u>	<u>(4,492)</u>	<u>1,860</u>	<u>98,076</u>
General Funds - all funds	<u>62,105</u>	<u>268,146</u>	<u>(244,578)</u>	<u>(1,860)</u>	<u>83,813</u>
RESTRICTED FUNDS					
Training fund	<u>3,247</u>	<u>10,440</u>	<u>(7,328)</u>	<u>-</u>	<u>6,359</u>

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £
Tangible fixed assets	-	5,177	5,177
Current assets	4,773	274,181	278,954
Creditors due within one year	-	(45,450)	(45,450)
	<u>4,773</u>	<u>233,908</u>	<u>238,681</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £
Tangible fixed assets	-	3,491	3,491
Current assets	6,359	251,003	257,362
Creditors due within one year	-	(72,605)	(72,605)
	<u>6,359</u>	<u>181,889</u>	<u>188,248</u>

16. PENSION COSTS

The Charity operates a defined contribution pension scheme for certain employees. The pension cost charged to the Statement of Financial Activities during the year was £6,182 (2017: £5,193). At the balance sheet date there were outstanding contributions totalling £1,261 (2017: £1,002).

17. OPERATING LEASE COMMITMENTS

At 31 August 2018 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2018 £	2017 £
AMOUNTS PAYABLE:		
Within 1 year	12,362	9,000
Between 1 and 5 years	66,362	-
After more than 5 years	87,830	-
Total	<u>166,554</u>	<u>9,000</u>

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018

18. TRUSTEES' INDEMNITY INSURANCE

The charity has provision for Trustees' Indemnity Insurance as part of its overall policy. It is not possible to directly identify the cost of this cover.

19. RELATED PARTY TRANSACTIONS

There were no related parties or related party transactions during the year ended 31 August 2018.