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OXFORD RUSSIA FUND
ACCOUNTS FOR THE YEAR
ENDED 31 DECEMBER 2017

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Company No: 5341971

Charity No: 1108957

**OXFORD RUSSIA FUND
TRUSTEES' REPORT**

FOR THE YEAR ENDED 31 DECEMBER 2017

The Trustees submit their annual report and audited accounts for the year ended 31 December 2017.

Reference and administrative details

Trustees	A Tulloch A Smith B Saltykov Lord C Patten J Nightingale R Caldecott
Company secretary	D Forsdick
Company registration number	5341971
Charity number	1108957
Registered office	4 Hill Street London W1J 5NE
Bankers	Lloyds Bank Plc Berkeley Square Branch London W1J 6AF
Solicitors	Tulloch & Co 4 Hill Street London W1J 5NE
Auditors	Critchleys Audit LLP Beaver House 23-38 Hythe Bridge Street Oxford OX1 2EP

**OXFORD RUSSIA FUND
TRUSTEES' REPORT**

FOR THE YEAR ENDED 31 DECEMBER 2017 (CONTINUED)

Structure, Governance and Management

The charity is a charitable company limited by guarantee. The charity is governed by its Memorandum and Articles of Association.

The charity is managed by its Board of trustees and the charity has a representative office in Russia through whom the work of the charity in Russia is co-ordinated.

The major risks, as identified by the trustees, have been reviewed and systems established to mitigate those risks. Currency fluctuations and inflation in Russia are the two principle variables that can impact on the work of the Fund and the Trustees seek to ameliorate their effect by adjusting the level of grants. Russian Government policy shifts may also effect the study of the humanities in Russian universities and the Fund monitors such policy changes and seeks to adapt its projects accordingly.

The Khodorkovsky Foundation, a charity with trustees in common, provides the vast majority of Oxford Russia Fund's income.

New trustees are inducted in to their role as trustees in a series of briefings on the work of the charity. The Trustees have been selected from their skills and professionalism and come with many years of experience in different walks of life and additional training is provided through working together on joint visits to Russian universities and on the Fund's projects.

Objectives and Activities for the Public Benefit

The main objects of the charity are to advance education in the Russian Federation through the provision of scholarships to students and the making of donations to educational establishments.

The charity focuses on grants to Russian universities for the provision of scholarships, the distribution of English language academic books to Russian universities and the support of conferences on topics of current relevance to Russian universities. For a full description of the various educational programmes supported by the charity please see the Fund's website at <http://oxfordrussia.ru/>

The Trustees confirm that they have complied with the duty in section 17(5) of the Charities Act 2011 to have due regard to the guidance published by the Charity Commission.

Grant-making policy

The Trustees seek to advance education in Russia by:

- a) the provision of scholarships for students (of Russian nationality) attending Russian Universities in the Humanities;

The Foundation will not entertain individual applications for scholarships and will only provide scholarships through Russian universities which are willing to administer the scholarships.

- b) the support of Russian educational institutions and non-profit organisations focused on education;

**OXFORD RUSSIA FUND
TRUSTEES' REPORT**

FOR THE YEAR ENDED 31 DECEMBER 2017 (CONTINUED)

- c) the support of educational institutions in the UK which indirectly advance education in Russia through the provision of training, research programmes, student/teacher exchange programmes and cultural activities; and
- d) the support of conferences, wheresoever held, on topics related to Russian education and other initiatives which might advance education in Russia.

The Trustees are of the view that the majority of their grant making will lie in the provision of scholarships to Russian students and the support of educational institutions in Russia.

The Trustees' current policy is normally to accept grant proposals which have been initiated by the Fund.

These policies will be annually reviewed in the light of the growing understanding of the needs of Russia and the Trustees intend to respond flexibly to the newly identified needs of succeeding generations of Russian citizens

Achievements and future plans

Through the grant making activities of the Charity:

2,065 undergraduate students and 120 postgraduate students at 20 Russian Universities were in 2017 awarded scholarships of approximately USD 1,000 each. The scholarships are awarded on merit and are designed to encourage the study of the humanities in Russian Universities. In 2018 the number of undergraduates at 20 Russian Universities who will hold ORF Scholarships is forecast to be 1,985.

Over 2,000 English Language academic books across the humanities have been distributed to each of the 20 Russian Universities, whilst 457 titles are available from the ebook electronic library.

Financial Review

The results of the charity in the year are set out in the Statement of Financial Activities on page 8.

As at 31 December 2017 free reserves (represented by unrestricted funds) were \$Nil.

The charity is dependent on grants from the Khodorkovsky Foundation which has agreed to continue the expansion of the charity's work in Russia. Due to the funding arrangements the Trustees consider there is no requirement for the charity to hold reserves.

**OXFORD RUSSIA FUND
TRUSTEES' REPORT**

FOR THE YEAR ENDED 31 DECEMBER 2017 (CONTINUED)

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and regulations.

Company law requires the Trustees to prepare accounts for each financial year. Under that law the Trustees have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for that period. In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

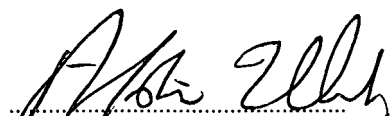
So far as the Trustees are aware, there is no relevant audit information (information needed by the charity's auditors in connection with preparing their report) of which the charity's auditors are unaware; and

Each Trustee has taken all the steps that he ought to have taken as Trustee in order to make himself aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

Small company exemptions

This report has been prepared in accordance with the Small Companies Regime under Section 419(2) of the Companies Act 2006.

This report was approved by the Trustees on 4 April 2018



A Tulloch (Trustee)

OXFORD RUSSIA FUND**INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF OXFORD RUSSIA FUND****Opinion**

We have audited the accounts of Oxford Russia Fund (the "Charity") for the year ended 31 December 2017 which comprise the statement of Financial Activities, the Balance sheet, the statement of cash flows and notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 December 2017 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and the provisions available for small entities, in the circumstances set out in note 1 to the accounts, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the trustees have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

**OXFORD RUSSIA FUND
INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF OXFORD RUSSIA FUND (CONTINUED)**

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report (incorporating the directors' report) have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- sufficient accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.
- the trustees were not entitled to take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

**OXFORD RUSSIA FUND
INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF OXFORD RUSSIA FUND (CONTINUED)**

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement set out on page 4, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

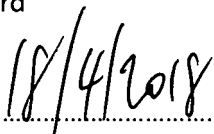
A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.



Robert Kirtland

Senior Statutory Auditor

For and on behalf of Critchleys Audit LLP, Statutory Auditor
Oxford



OXFORD RUSSIA FUND

**STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure account)
FOR THE YEAR ENDED 31 DECEMBER 2017**

	Note	2017 Unrestricted \$	2016 Unrestricted \$
Income from			
Donations and Legacies		<u>3,155,080</u>	<u>2,961,059</u>
Total income		<u>3,155,080</u>	<u>2,961,059</u>
Expenditure on			
Charitable activities	2		
Russia Student Scholarships		2,707,811	2,626,697
English Literature Seminars/Library Project		154,859	108,187
Summer and Winter Schools		<u>283,627</u>	<u>363,675</u>
Total Expenditure		<u>3,146,297</u>	<u>3,098,559</u>
Net income/(expenditure)		8,783	(137,500)
Total funds brought forward		<u>-</u>	<u>137,500</u>
Total funds carried forward		<u>8,783</u>	<u>-</u>

All activities are continuing and there are no gains and losses other than those shown above. All funds are unrestricted.

OXFORD RUSSIA FUND
(company no: 5341971)
BALANCE SHEET

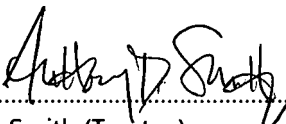
AT 31 DECEMBER 2017

	Note	2017 Unrestricted \$	2016 Unrestricted \$
Current assets			
Debtors	8	-	3,042
Cash at bank and in hand		<u>19,976</u>	<u>6,685</u>
		19,976	9,727
Creditors: amounts falling due within one year	9	<u>(11,193)</u>	<u>(9,727)</u>
Net assets		<u>8,783</u>	<u>-</u>
Funds			
Unrestricted funds		<u>8,783</u>	<u>-</u>

These accounts are prepared in United States Dollars.

The rate of exchange at 31 December 2017 is £1 = \$1.34912 (2016 £1 = \$1.23016)

These accounts were approved and authorised for issue by the Trustees on 4 April 2018



 A Smith (Trustee)

OXFORD RUSSIA FUND

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2017

	Note	2017 \$	2016 \$
Cashflow from operating activities			
Net cash provided by operating activities	11	<u>13,291</u>	(142,598)
Change in cash and cash equivalents in reporting period	11	13,291	(142,598)
Cash and cash equivalents at the beginning of the reporting period		<u>6,685</u>	<u>149,283</u>
Cash and cash equivalents at the end of the reporting period		<u>19,976</u>	<u>6,685</u>

OXFORD RUSSIA FUND

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2017

1 ACCOUNTING POLICES

a) **General Information**

This company is a charitable company limited by guarantee incorporated in the United Kingdom. Its registered office is at 4 Hill Street, London, W1J 5NE. It is a public benefit entity.

b) **Basis of preparation**

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards, the Companies Act, and the Charities Statement of Recommended Practice (SORP) FRS102

In common with many charities of our size and nature, we use our auditors to assist with the preparation of the accounts. There are no uncertainties about the charity's ability to continue as a going concern.

The functional and presentational currency is US Dollars.

c) **Fund accounting**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the objects of the charity and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or which have been raised by the charity for a specific purpose.

d) **Income**

Income is generally recognised on a receivable basis and are reported gross of related expenditure, where the amounts are reasonably certain and when there is adequate certainty of receipt.

The following specific policy is applied: Donations and legacies income is included in the Statement of Financial Activities when it is receivable.

e) **Expenditure**

Expenditure is accounted for on an accruals basis and gross of any related income. They are classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

- Charitable expenditure comprises direct expenditure including grants. Where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with the use of resources.
- Expenditure on grants is recorded once the commitment to pay the grant has been agreed with the beneficiary. If there is a multi-year grant agreement where the Fund has the rights to terminate the agreement, only the current year's grant is included in expenditure.
- Any support costs specific to one of the activities is allocated wholly to that activity. The remaining support costs are allocated to that activity in proportion to the combined costs of activities undertaken directly and grants.
- Governance costs include those costs, such as Auditors' fees, associated with constitutional and statutory requirements.

**OXFORD RUSSIA FUND
NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 DECEMBER 2017

f) Foreign currencies

Transaction in foreign currencies is recorded at the rate ruling at the date of the transaction. Monetary assets and liabilities are retranslated at the rate of exchange ruling at the balance sheet date. All differences are taken to the Statement of Financial Activities.

2 CHARITABLE ACTIVITIES

	Activities Undertaken Directly	Grant Funding of Activities (note 4)	Support Costs (note 3)	Total 2017	Total 2016
	\$	\$	\$	\$	\$
Russian Student Scholarships	-	2,522,747	185,064	2,707,811	2,626,697
English Literature Seminars/ Library Project	-	264,259	19,367	283,626	108,187
Summer and Winter Schools	<u>-</u>	<u>144,100</u>	<u>10,760</u>	<u>154,860</u>	<u>363,675</u>
	<u>-</u>	<u>2,931,106</u>	<u>215,191</u>	<u>3,146,297</u>	<u>3,098,559</u>

CHARITABLE ACTIVITIES (2016 Comparatives)

	Activities Undertaken Directly	Grant Funding of Activities (note 4)	Support Costs (note 3)	Total 2016
	\$	\$	\$	\$
Russian Student Scholarships	-	2,415,616	211,081	2,626,697
English Literature Seminars/ Library Project	-	100,737	7,450	108,187
Summer and Winter Schools	<u>130,000</u>	<u>203,875</u>	<u>29,800</u>	<u>363,675</u>
	<u>130,000</u>	<u>2,720,228</u>	<u>248,331</u>	<u>3,098,559</u>

3 SUPPORT COSTS

	Russian Student Scholarship	Summer/ & Winter Schools	Seminars/ Library Projects	Total 2017	Total 2016
	\$	\$	\$	\$	\$
Representative office costs	150,505	8,750	15,751	175,006	223,510
Other support costs	27,797	1,616	2,909	32,322	18,088
Governance costs (note 5)	<u>6,762</u>	<u>394</u>	<u>707</u>	<u>7,863</u>	<u>6,733</u>
	<u>185,064</u>	<u>10,760</u>	<u>19,367</u>	<u>215,191</u>	<u>248,331</u>

**OXFORD RUSSIA FUND
NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 DECEMBER 2017 (CONTINUED)

4 ANALYSIS OF GRANTS

	2017	2016
	\$	\$
Russian Student Scholarship		
Institutions:		
Tomsk State University	208,576	191,983
Higher School of Economics, Moscow	249,909	224,468
Ural State University	102,260	90,658
Perm State University	114,291	101,324
Novgorod State University	80,386	90,658
Far Eastern National University	136,256	157,583
Irkutsk State University	168,429	149,320
Nizhny Novgorod State University	104,284	96,650
Tver State University	108,276	95,991
Ulyanovsk State University	57,409	82,875
Southern Federal University	216,551	191,983
Voronezh State University	102,260	90,658
Siberian Federal University	84,214	74,940
Samara State University	102,260	88,054
Petrozavodsk State University	73,824	91,280
Kazan State University	193,584	182,561
Kuban State University	114,290	101,324
Saratov State University	168,429	149,320
Tyumen State University	97,339	96,650
Yaroslav State University	<u>39,920</u>	<u>67,336</u>
	<u>2,522,747</u>	<u>2,415,616</u>
English Literature Seminars/Library Project		
Institutions:		
Novosibirsk State University	-	36,950
Volgograd State Socio-pedagogical	-	24,000
Social Sciences Lab, EDU MAC	137,280	-
Perm State University	79,500	-
St Antony's College, Oxford	<u>47,479</u>	<u>39,787</u>
	<u>264,259</u>	<u>100,737</u>
Summer and Winter Schools		
Institutions:		
Creative Industries	74,100	130,875
Professional Association of Cultural Managers	<u>70,000</u>	<u>73,000</u>
	<u>144,100</u>	<u>203,875</u>
Total grants	<u>2,931,106</u>	<u>2,720,228</u>

**OXFORD RUSSIA FUND
NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 DECEMBER 2017 (CONTINUED)

5	GOVERNANCE COSTS	2017	2016
		\$	\$
	Auditors' remuneration - audit and accountancy	<u>7,863</u>	<u>6,733</u>
6	STAFF COSTS	2017	2016
		\$	\$
	UK wages and salaries and similar costs	<u>12,875</u>	<u>13,634</u>
		No.	No.
	Average number of employees (including those in Russia)	<u>3</u>	<u>3</u>
	No employees' emoluments exceeded £60,000 in the year.		
7	TRUSTEES' REMUNERATION AND EXPENSES	2017	2016
		\$	\$
	Remuneration – A Smith	<u>12,875</u>	<u>13,634</u>
	A Smith, in his capacity as ambassador for the Charity, is to be remunerated at the rate of £10,000 per annum. This agreement is permitted by the Charity's Memorandum of Association. There is no other key management personnel remuneration.		
	The charity paid \$Nil (2016: \$763) for hotel accommodation for 1 Trustee. No trustee received any other reimbursement of expenses in the year.		
8	DEBTORS	2017	2016
		\$	\$
	Grants receivable	<u>-</u>	<u>3,042</u>
9	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2017	2016
		\$	\$
	Accruals	<u>11,193</u>	<u>9,727</u>
		<u>11,193</u>	<u>9,727</u>

**OXFORD RUSSIA FUND
NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 DECEMBER 2017 (CONTINUED)

10 RELATED PARTIES

A Tulloch, A Smith, R Caldecott and B Saltykov are also the Trustees of the Khodorkovsky Foundation. The Khodorkovsky Foundation made grants to Oxford Russia Fund of \$3,155,080 (2016: \$2,961,059) during the year.

\$nil (2016: \$3,042) is included in debtors at year end.

11 RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2017	2016
	\$	\$
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	8,873	(137,500)
Adjustments for:		
Decrease/(Increase) in debtors	3,042	(3,042)
Increase/(Decrease) in creditors	<u>1,466</u>	<u>(2,056)</u>
Net cash flow from operating activities	<u>13,291</u>	<u>(142,598)</u>