

The Insolvency Act 1986

Joint Administrators' Final Progress Report

Name of Company RISC Management Ltd	Company number 05339303
In the High Court of Justice (full name of court)	Court case number 477 of 2014

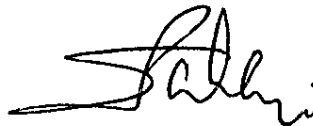
We,
Simon Paterson
Moore Stephens LLP
Victory House
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Chatham Maritime
Kent ME4 4QU

David Elliott
Moore Stephens LLP
Victory House
Quayside
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Joint Administrators of the above company attach a Final Progress Report for the period

From 21 July 2014	To 2 December 2014
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Signed



Joint Administrator

Dated

4 December 2014

Contact Details:

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form

The contact information that you give will be visible to searchers of the public record

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COMPANIES HOUSE

ode

When you have completed and signed this form, please send it to the Registrar of Companies at -
Companies House, Crown Way, Cardiff CF14 3UZ DX 33050 Cardiff

TUESDAY

MOORE STEPHENS

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RISC MANAGEMENT LTD ("THE COMPANY")

Final Report to the Members and Creditors in Accordance with Rule 2.47 and 2.110 of the Insolvency Rules 1986

4 December 2014

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This report is intended for use by those parties entitled to a copy thereof under Rule 2.47 and Rule 2.110 of the Insolvency Rules 1986. It may contain information that is privileged, confidential or exempt from disclosure and any dissemination distribution or copying of it and its attachments is strictly prohibited.

Any estimated outcomes for creditors are for illustration only and cannot be relied upon as guidance as to the actual outcome for creditors.

The affairs, business and property of the Company are being managed by the joint administrators who act as agents of the Company without personal liability.

Simon Paterson is authorised in the UK to act as an insolvency practitioner by the Insolvency Practitioners Association. David Elliott is authorised in the UK to act as an insolvency practitioner by the Institute of Chartered Accountants in England and Wales.

1. Statutory Information

Company Name	RISC Management Ltd
Company Number	05339303
Registered Office.	Victory House Quayside Chatham Maritime Kent ME4 4QU
Trading Address	3rd Floor 7-8 Conduit Street London W1S 2XF
Court Reference	High Court of Justice No 477 of 2014
Date of Appointment	21 January 2014
Joint Administrators	Simon Paterson David Elliott There have been no changes in the office holders
Joint Administrators' Address	Moore Stephens LLP Victory House Quayside Chatham Maritime Kent ME4 4QU
Paragraph 100(2) Statement	The functions and powers of the joint administrators may be exercised by either or both of the Joint Administrators jointly and severally
Appointor	Keith Lindsay Hunter
Appointor's Address	56 The Tracery Park Road Banstead Surrey SM7 3DD

2. Conduct of the Administration

- 2 1 An explanation of the background leading to the appointment of the Joint Administrators and the steps taken post appointment was included in the Joint Administrators' Proposals and the First Progress Report dated 20 August 2014
- 2 2 There have been no deviations or amendments to the original Proposal, which was approved without modification
- 2 3 It is not intended that the term of the Administration be extended
- 2 4 The receipts and payments account attached at Appendix I details the asset realisations to date

- 2 5 As previously reported, the goodwill, chattel assets and work in progress form part of the sale of part of the business to Animus Associates and is payable over a two year period. The sum of £1,500 has been received during the reporting period.
- 2 6 During the period under review, debtor monies of £15,640.52 have been realised, totalling £87,083.83 realised to date, compared to the estimated sum of £74,776. Collections are continuing and it is anticipated that more debtor realisations will be made.
- 2 7 In accordance with the Joint Administrators' Proposals, the company has now moved into Creditors' Voluntary Liquidation by the filing of Form 2.24B to enable the asset realisations to be completed and a dividend declared and paid to creditors. The liquidation commenced on 2 December 2014.

3. Pre Appointment Costs and Expenses

- 3 1 At the meeting held by correspondence on 14 April 2014, it was resolved that the time costs incurred prior to appointment with a view to placing the company into Administration by Moore Stephens LLP in the sum of £12,843.75 and pre appointment expenses of £670 be approved. These costs and expenses have subsequently been discharged.

4. Joint Administrators' Remuneration and Category 2 Disbursements

- 4 1 At the meeting held by correspondence, the following resolutions were passed
- That the remuneration of the Joint Administrators be fixed by reference to the time properly given by the Joint Administrators and their staff in attending to matters arising in the Administration in accordance with Rule 2.106(2)(b) of the Insolvency Rules 1986.
 - The Joint Administrators shall be authorised to draw their firm's internal costs and expenses in dealing with the estate, including photocopying, printing, facsimile, storage, mileage and room hire, as and when funds permit.
- 4 2 The time costs incurred to date have arisen primarily as a result of completing the negotiations with the new purchaser to acquire the business. In addition, we have dealt with the statutory functions required under the Insolvency Act and Rules, the realisation of assets and also enquiries from creditors.
- 4 3 A detailed breakdown of the Joint Administrators' time costs and category 2 disbursements together with current charge out rates are attached at Appendix II and III. To date, £9,759.50 has been drawn in respect of the Joint Administrators' fees.
- 4 4 Should you wish to receive a copy of "A Creditor's Guide to Administrators' Fees" this is available on the Moore Stephens website <http://www.moorestephens.co.uk/corporaterecovery.aspx> or by requesting a copy from this office in writing or by telephone.

5. Joint Administrators' Expenses

- 5 1 A schedule of all expenses incurred in the administration, together with those incurred since the previous progress report has been detailed at Appendix IV.
- 5 2 We instructed agents, MacMillan Browne Limited to value the business and conclude a sale to Animus Associates Limited. £4,447.14 was paid during the period under review.
- 5 3 GWT Media provided IT support services to virtualise the computer records and were paid £440 in this respect.

- 5.4 KA Credit Management Services Limited have been instructed to collect outstanding debtor monies and £5,000 has been paid to them during the period under review, totalling £9,750 paid to date. Moreton Smith have been paid £155.50 regarding collection of a foreign debtor.

MacMillan Browne Limited were also instructed to retrieve books and records from the company's former trading premises and inventorise the same and were paid £1,286.66 for their services.

- 5.5. Storage costs of £410.80 were paid during the reporting period to Invicta Archive Storage Limited, totalling £546.00 paid for the duration of the Administration. Iron Mountain, the company's former archivist, were paid £245.00 to release the records stored that were needed to be preserved for an extant litigation. MacMillan Browne Limited were paid £1,866.25 for collecting the books and records from Iron Mountain and assisting with retrieving and delivering certain documents from storage in relation to the extant litigation.

6. Creditors' Rights

- 6.1. Within 21 days of receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors) or any unsecured creditor with the permission of the court may request in writing that the Joint Administrators provide further information about their remuneration or expenses (other than pre-Administration costs) which have been itemised in the Progress Report.

Within 14 days of receipt of the request, we must provide all of the information asked for, except so far as we consider that

- the time or cost of preparation of the information would be excessive, or
- disclosure of the information would be prejudicial to the conduct of the Administration or might reasonably be expected to lead to violence against any person, or
- we are subject to an obligation of confidentiality in respect of the information.

We are also required to give reasons for not providing all of the requested information.

Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may, within eight weeks of receipt of this Progress Report, make an application to court on the grounds that the basis fixed for the Joint Administrators' remuneration, the remuneration charged, or the expenses incurred by the Joint Administrators as set out in the Progress Report are excessive.

7. Liabilities

7.1 Secured Creditors

Keith Lindsay Hunter holds a Fixed & Floating Charge Debenture dated 16 December 2009 over the assets of the Company. A payment on account of his floating charge debenture in the sum of £25,000 has been paid.

There will be a Prescribed Part in accordance with S176A of the Insolvency Act 1986 which, subject to future costs and realisations, is estimated at £12,227.

7.2 Preferential Creditors

We are not aware of any preferential creditors.

7.3 Non Preferential Creditors

It is anticipated that there will be a distribution to the non preferential creditors. However, at this stage, we are unable to comment on the amount and timing. A dividend will only be paid to those creditors who has submitted a claim form that has been admitted for dividend purposes through the liquidation process.

A handwritten signature in black ink, appearing to read 'Simon Paterson', with a stylized, cursive script.

Simon Paterson
Joint Administrator

simon.paterson@moorestephens.com

david.elliott@moorestephens.com

Joint Administrators' Receipts and Payments Account

RISC Management Ltd (In Administration)

	Statement of Affairs £	From 21/07/2014 To 02/12/2014 £	From 21/01/2014 To 02/12/2014 £
RECEIPTS			
Goodwill	15,000 00	0 00	0 00
Chattel Assets	3,500 00	1,500 00	1,500.00
Work in Progress	48,330.00	0 00	0 00
Cash at Bank		0 00	7 79
Debtors	74,776.00	15,640.52	87,083 83
BT Refund		0 00	23 30
Late Payment Interest		0 00	627 84
Court Fees Recovered		0 00	604 00
		<u>17,140 52</u>	<u>89,846 76</u>
PAYMENTS			
Agents' Fees & Expenses		4,887 14	4,947 14
Debt Recovery		5,000.00	9,905.50
Court Fees		0 00	1,150 00
Statutory Advertising		0 00	150 00
Specific Penalty Bond		0 00	185 00
Travel		0 00	127 10
Company Search Fees		0 00	1 00
Storage Costs		2,277 05	3,943 91
Pre Appointment Fees		0.00	12,843 75
Pre Appointment Disbursements		0.00	670 00
Joint Administrators' Fees		0 00	9,759 50
Category 2 Disbursements		0 00	27 10
Floating Charge Holder		25,000 00	25,000 00
		<u>37,164 19</u>	<u>68,710 00</u>
Net Receipts/(Payments)		<u>(20,023 67)</u>	<u>21,136 76</u>
MADE UP AS FOLLOWS			
VAT Receivable			500 00
Bank 2 - Current			20,936 76
VAT Payable			(300 00)
VAT Control Account			0.00
			<u>21,136 76</u>

Breakdown of Time Costs

RISC Management Ltd (In Administration)

Summary of Moore Stephens' Time Costs from 21/07/2014 to 02/12/2014

	Partner / Associate	Director / Manager	Administrator	Support Staff	Total Hours	Time Cost (£)	Av Rate £/h
Statutory Compliance Administration and Planning	3 20		12 10	14 10	29 40	3 908 75	132 95
Investigations	0 85				0 85	318 75	375 00
Realisation of Assets	5 45		2 60	1 10	9 15	2 478 50	270 87
Creditors	0 20		7 05		7 25	728 25	100 45
Total Hours	9 70		21 75	15 20	46 65		
Total Time Costs £	3 837 50		2,168 50	1 628 25		7 434 25	159 36

Summary of Moore Stephens' Time Costs from 21/01/2014 to 02/12/2014

	Partner / Associate	Director / Manager	Administrator	Support Staff	Total Hours	Time Cost (£)	Av Rate £/h
Statutory Compliance Administration and Planning	17 40	0 85	38 60	41 00	97 85	14 627 25	149 49
Investigations	0 85	10 10	0 15	3 95	15 05	3 581 75	237 99
Realisation of Assets	12 50	0 40	3 70	15 20	31 80	6 633 50	208 60
Creditors	1 25		33 20		34 45	3 556 75	103 24
Total Hours	32 00	11 35	75 65	60 15	179 15		
Total Time Costs £	12 000 00	3 276 50	7 277 00	5 845 75		28 399 25	158 52

Total Remuneration Drawn on Account

9 759 50

Charge out rates -

Rates effective from	1st-Nov-2012	1st Nov 2010
Partner/ Associate	£320-£530	£310-£510
Director / Manager	£155-£300	£150-£290
Administrator	£55-£155	£53-£150
Support staff	£30-£115	£30-£109

Time charged in 3 minute units or multiples thereof

Examples of work generally undertaken but not limited to

Statutory Compliance, Administration and Planning

- Compliance with other regulatory requirements
- Statutory reporting and compliance
- Case planning
- Administrative set up
- Appointment notification
- Maintenance of records

Investigations

- SIP 2 review
- CDDA reports
- Investigating antecedent transactions

Realisation of Assets

- Identifying securing insuring assets
- Retention of title
- Property business and asset sales
- Debt collection
- Tax reclaims

Creditors

- Communication with creditors
- Creditors claims (including employees and other preferential creditors)

Breakdown of Category 2 Disbursements

RISC Management Ltd (In Administration)

Summary of Moore Stephens' Disbursements

	Undrawn Costs Brought Forward From Previous Periods £	This Period 21/07/2014 to 02/12/2014		Cumulative 21/01/2014 to 02/12/2014	
		Costs Incurred £	Costs Drawn £	Costs Incurred £	Costs Drawn £
Car Mileage				27 10	27 10
Total				27 10	27 10
Total Undrawn Costs to Carry Forward					Nil

Category 2 Disbursement rates -

Type	Rate
Car Mileage	£0 45 per mile maximum
Photocopying / Printing	£0 15 per sheet
Colour Photocopying	£2 50 per sheet
Fax	£0 40 per sheet
Storage standard box	£3 90 per box per quarter (min £30 per quarter)
Room Hire	£50 per hour

Schedule of Expenses Incurred

RISC Management Ltd (In Administration)

Cost Description	Undrawn Costs Brought Forward From Previous Period	This Period 21/07/2014 to 02/12/2014		Cumulative 21/01/2014 to 02/12/2014	
	£	Costs Incurred £	Costs Drawn £	Costs Incurred £	Costs Drawn £
Agents' Fees & Expenses		4,887 14	4,887 14	4,947 14	4,947 14
Debt Recovery Costs		5,000 00	5,000 00	9,905 50	9,905 50
Court Fees				1,150 00	1,150 00
Statutory Advertising				150 00	150 00
Specific Penalty Bond				185 00	185 00
Travel Costs				127 10	127 10
Company Search Fees				1 00	1 00
Storage Costs		2,277 05	2 277 05	3,943 91	3,943 91
Total		<u>12,164 19</u>	<u>12,164 19</u>	<u>20,409 65</u>	<u>20,409 65</u>
Total undrawn costs to carry forward					Nil

Summary of professional services

Professional advisor	Nature of work	Fee arrangement
KA Credit Management Services Ltd	Debt Recovery	Time Costs
Moreton Smith	Debt Collection	Percentage of Recovery
MacMillan Browne Limited	Record Collection / Retrieval	Time Costs
Invicta Archive Storage Limited	Record Storage	Monthly Rate Per Box
Iron Mountain	Record Storage	Monthly Rate Per Box
GWT Media Limited	IT Services	Fixed Fee