Report of the Trustees and Unaudited Financial Statements for the Year Ended 31 January 2015 for Abergele Youth Action Limited

> Salisbury & Company Chartered Accountants Irish Square Upper Denbigh Road St Asaph Denbighshire LL17 ORN



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Report of the Trustees for the year ended 31 January 2015

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 January 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05334541 (England and Wales)

Registered Charity number

1125169

Registered office

Hesketh House Bridge Street Abergele Conwy LL22 7HA

Trustees

Mr P D Fowler	Director	- resigned 7/11/14
Mr J J Humphries	Director	<u> </u>
Mrs J Stubbs	Director	- resigned 30/5/14
Mrs L J Tavernor	Director	•
Mr T J Rowlands	Director	
Mr R P Tavernor	Director	
Mr P Lord	Director	
Mr K W Jones	Director	
Mr G R Nicholson	Director	

Company Secretary

Mrs L J Tavernor

Independent examiner

Salisbury & Company Chartered Accountants Irish Square Upper Denbigh Road St Asaph Denbighshire LL17 ORN

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Memorandum and Articles of Association incorporated 17 January 2005 as amended by special resolution 19 May 2008 and by special resolution on 10th November 2104.

Abergele Youth Action became a charity from the 24th July 2008.

Recruitment and appointment of new trustees

Trustees are recruited from members of the community from all walks of life expressing an interest, nominated and appointed by majority vote of existing trustees.

Induction and training of new trustees

Roles and responsibilities of new trustees are explained by the company secretary and they are encouraged to undertake training when available.

Organisational structure

The chair person, vice chair and secretary are elected at the AGM. Volunteers and staff are responsible to the trustees.

Report of the Trustees for the year ended 31 January 2015

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The charity trustees meet once a month in order to oversee the activities and finances of the Trust and to alleviate risks. The trustees are actively involved in the Project Development Plan. Risk assessments are undertaken for all the activities of the organisation.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Company's objects shall include:

To advance in life and help in Abergele and the surrounding area, with special emphasis on those young people between the ages of 10 and 25 through:

- (a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their wellbeing and conditions of life;
- (b) The provision of support and activities which develop their wellbeing, skills, capacities and capabilities to enable them to participate fully in society.

Report of the Trustees for the year ended 31 January 2015

OBIECTIVES AND ACTIVITIES

Significant activities

The work of AYA is aimed at those people that are, or at risk of becoming, excluded from mainstream social and educational provision. AYA pursues its activities through a facility operating as a community enterprise known locally as Itaca... an acronym for Information Technology and Coffee And ... denoting a flexible provision offering additional activities and services.

The following activities form part of the Project Development Plan:

Community Enterprise - the operation of a conference and training facility as well as adjoining Coffee shop has opened up opportunities for work experience and volunteering and creates revenue to support the community facility. Itaca... provides opportunities and facilities for community groups to meet in the coffee lounge and accessible meeting room.

The café serves light refreshments and volunteers prepare and serve soups. Local people make use of this facility which is warm and friendly as well as being affordable.

Internet Café - The Internet Café promoting digital inclusion is open from 9am - 5pm from Monday to Friday and continues to be used extensively by the community. The café serves light refreshments and since volunteers prepare and serve soups. Local people make use of this facility which is warm and friendly as well as being affordable.

Adult Learners - an informal twice weekly training session open to all ages provides opportunities to improve IT skills and increase confidence in a relaxed and friendly atmosphere. It is delivered by volunteers from the community with one to one support encouraging adults and young people to work together, breaking down barriers between the generations and encouraging digital inclusion.

Work Clubs - volunteers from the community help people to write CV's, access Government Gateway and the Universal Johnatch. Referrals for this service come from the Job Centre; appointments are made and often result in long term support.

Outdoor Activities Programme - A mountain bike experience is delivered in Partnership with Communities First providing opportunities for regular bike rides increasing participation and skills as well as benefits to health. A qualified and experienced Mountain Leader volunteers to lead groups of young people in a programme of mountain walking providing opportunities to increase physical activity.

After School and Holiday Provision - Itaca... provides a facility for after school activities when young people are most vulnerable contributing to reduced incidents of anti social behaviour. A variety of activities are delivered during school holidays providing a safe place for young people whilst also serving affordable and healthy snacks throughout the day.

Music and Media Clubs - A digital music and media suite provides opportunities for creating and recording music as well as use of digital and video cameras and film making.

Community Engagement - a successful annual event is held as an alternative to Halloween in partnership with North Wales Police in order to combat anti social behaviour. This consists of games and films and is supported by volunteers from the community who supervise the activities and serve refreshments.

Foodbank

AYA operates a Foodbank out of Itaca... providing emergency parcels of food to people in crisis. Clients are signposted to other agencies able to help resolve the underlying cause of the crisis.

Report of the Trustees for the year ended 31 January 2015

ACHIEVEMENT AND PERFORMANCE Charitable activities Community Enterprise

Outcomes

The operation of conference and training facilities as well as the adjoining coffee shop opens up opportunities for work experience and volunteering enhancing basic skills, enabling opportunities for education and training. Revenue from commercial activities (room hire and catering) sustains the provision of community facilities. The facility also offers opportunities for informal social gatherings for all members of the community and community groups including Hafal, MDF Bi-Polar, the Diabetes support group, PSS, Youth Justice and Careers Wales.

Internet Café

Outcomes

The internet café promotes digital inclusion enabling access to the internet with support and opportunities to enhance skills. When new skills have been learnt, the sense of achievement leads to increased self confidence, better communication skills, qualifications, employability skills and enhanced IT skills opening up opportunities for further education, training, long term sustainable employment or supported volunteering. Young people work with adults breaking down barriers between the generations.

Adult Learners

The informal sessions encourage and support people whilst providing opportunities to learn and improve IT skills resulting in digital inclusion and increased self confidence, self esteem and motivation. It also provides an opportunity to socialise and meet with others who share the same interests.

Work Clubs

Encouragement and support given to unemployed people increases motivation and self esteem and build confidence. People feel more able and better equipped to apply for jobs or pursue further training. One to one support helps people to address barriers to employment and success.

Outdoor Activities Programme

Working with young people that are often difficult to engage and often have challenging behaviour resulting in: increasing self-confidence through overcoming challenges in a supportive environment; opportunities to take responsibility for tasks; experiencing the benefits of effective teamwork; increasing self-awareness; understanding and developing problem-solving skills; developing respect and responsibility for self, others and the natural environment; improving and developing skills in setting and achieving personal goals; opportunities to explore values and spirituality.

After School and Holiday Provision

Working with young people that are often difficult to engage with and have challenging behaviour this activity provides a safe place to be at a time when they would be most vulnerable resulting in increased participation and reduced incidents of anti social behaviour as well as contributing to community safety.

This provision creates a safe environment for young people to get involved in creative activities that can unlock their potential, enable them to make positive decisions and experience life changing opportunities. It enables them to develop skills, positive attitudes, relationships and friendships that can help them to engage with their communities.

Music and Media Clubs

The project contributes to the empowerment of disadvantaged groups and individuals through enabling them to participate in creativity and learning initially and primarily through participation in music and film making resulting in increased self confidence, improved feeling of well being and reduced incidents of anti social behaviour.

Community Engagement

These events provide opportunities for participation resulting in local young people developing a sense of belonging to their community, encouraging social inclusion and an improved quality of life as well as contributing to reduced incidents of anti social behaviour.

Foodbank

The Foodbank provides opportunities to build relationships with clients whilst establishing trust and opening up further opportunities to help and support them. The foodbank also supports socially disadvantaged or vulnerable people through the 'supported volunteer scheme'. This project allows those who have been unable to work in the community to be involved on a number of levels, whatever their physical or mental condition. We employ these volunteers in the warehouse, at the Distribution Centres and at supermarket collections resulting in an increased sense of self worth, self esteem and self confidence enabling a better quality of life.

Report of the Trustees for the year ended 31 January 2015

FINANCIAL REVIEW

Financial Review

Financial projections are prepared and regularly reviewed by the trustees taking account of all income and expenditure. These were used to secure revenue and capital funding.

Investment policy and objectives

Much of the work of Abergele Youth Action takes place in Hesketh House through a project known as Itaca...

Hesketh House provides excellent training and conference facilities with flexible room formats for large groups and seminar rooms for smaller numbers, IT and audio visual equipment, an onsite coffee bar, catering for conferences and private parking. All members of the community make full use of these facilities, in particular voluntary and community groups and local businesses.

The coffee lounge is open Monday to Friday from 10am until 5pm and offers the choice of excellent Italian and Fair Trade coffees to enjoy in a relaxed atmosphere with home-made cakes. The cafe provides opportunities for work experience, training and volunteering for people of all ages.

The facilities provide a venue for voluntary community groups and support groups to meet for coffee. These groups include Hafal, MDF Bi-Polar, Diabetes Support, Youth Justice, Barnardos and CAIS.

Approved by order of the board of trustees on 13 Apr 2015 and signed on its behalf by:

Mr G R Nicholson - Trustee

Independent Examiner's Report to the Trustees of Abergele Youth Action Limited

I report on the accounts for the year ended 31 January 2015 set out on pages seven to twelve.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Aled Roberts BA (Hons) ACA Salisbury & Company Chartered Accountants Irish Square Upper Denbigh Road St Asaph Denbighshire

Denbighshire LL17 0RN

Date: 15.4.15 .

Statement of Financial Activities for the year ended 31 January 2015

	Notes	Unrestricted funds £	Restricted funds £	2015 Total funds £	2014 Total funds £
INCOMING RESOURCES	140163	1	<i>L</i>	L	L
Incoming resources from generated funds					
Voluntary income		14,157	3,443	17,600	14,727
Activities for generating funds	2	27,625	, -	27,625	9,933
Investment income	3	6	-	6	3
Incoming resources from charitable activities					
Office expenses		3,216	32,153	35,369	2,904
Welsh Assembly CFAP		-	-	-	97,81 <i>7</i>
Welsh Government		-	-	-	11,914
Foodbank		-	7,065	7,065	=
Cash For Youth grant		-	-	-	630
Total incoming resources		45,004	42,661	87,665	137,928
RESOURCES EXPENDED Charitable activities Office expenses		39,665	9,356	49,021	33,652
Costs of generating voluntary income		-	-	-	130
Activity		227	-	227	-
Foodbank		-	2,325	2,325	2,638
Cash For Youth grant		-	460	460	-
Depreciation		917	14,829	15,746	10,428
Governance costs		3,158		3,158	2,332
Total resources expended		43,967	26,970	70,937	49,180
NET INCOMING RESOURCES BEFORE			·		
TRANSFERS		1,037	15,691	16,728	88,748
Gross transfers between funds	10	(2,664)	2,664	<u>-</u>	<u>-</u>
Net incoming/(outgoing) resources		(1,627)	18,355	16,728	88,748
RECONCILIATION OF FUNDS					
Total funds brought forward		8,244	106,889	115,133	26,385
TOTAL FUNDS CARRIED FORWARD		6,617	125,244	131,861	115,133

Balance Sheet At 31 January 2015

		Unrestricted funds	Restricted funds	2015 Total funds	2014 Total funds
	Notes	£	£	£	£
FIXED ASSETS Tangible assets	7	3,936	121,944	125,880	109,138
CURRENT ASSETS Debtors	8	1,360	833	2,193	•
Cash at bank and in hand	U	1,658	2,468	4,126	56,904
		3,018	3,301	6,319	56,904
CREDITORS Amounts falling due within one year	9	(338)	-	(338)	(50,909)
NET CURRENT ASSETS		2,680	3,301	5,981	5,995
TOTAL ASSETS LESS CURRENT LIABILITIES		6,616	125,245	131,861	115,133
NET ASSETS		6,616	125,245	131,861	115,133
FUNDS Unrestricted funds	10			6,616	8,244
Restricted funds				125,245	106,889
TOTAL FUNDS				131,861	115,133

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 January 2015.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 January 2015 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

SPTichdsonMr G R Nicholson -Trustee

notes to the financial statements for the year ended 31 January 2015

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

All grants are credited to the income and expenditure account in the period when the related expenditure is incurred.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc

- 33% on reducing balance, 25% on reducing balance and straight line over the life of the lease

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

		2015	2014
		£	£
	Catering income	5,171	2,247
	Hire of facilities	4,949	1,435
	Rent received	16,910	6,198
	Copying, internet use etc	<u>595</u>	53
		27,625	9,933
			
3.	INVESTMENT INCOME		
		2015	2014
		£	£
	Interest receivable - trading	6	3
4.	NET INCOMING/(OUTGOING) RESOURCES		
	Net resources are stated after charging/(crediting):		
		2015	2014
		£	£
	Depreciation - owned assets	15,747	10,426
	Depreciation - owned assets	15,747	10,426

Notes to the Financial Statements - continued for the year ended 31 January 2015

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 January 2015 nor for the year ended 31 January 2014.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 January 2015 nor for the year ended 31 January 2014.

6. STAFF COSTS

	2015	2014
	£	. £
Wages and salaries	16,761	8,614
The average monthly number of employees during the year was as follows:		
	2015	2014
Activities relating to Food Bank	2	1
Relating to charitable activities	-	2
		<u> </u>
	2	3

No employees received emoluments in excess of £60,000.

7. TANGIBLE FIXED ASSETS

8.

Other debtors

TANGIBLE TIMES ASSETS	Plant and machinery etc £
COST At 1 February 2014 Additions	120,283 32,489
At 31 January 2015	152,772
DEPRECIATION At 1 February 2014 Charge for year	11,145 15,747
At 31 January 2015	<u> 26,892</u>
NET BOOK VALUE	
At 31 January 2015	125,880
At 31 January 2014	109,138
DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	

2015

£

2,193

2014

£

Notes to the Financial Statements - continued for the year ended 31 January 2015

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Bank loans and overdrafts Taxation and social security Other creditors			2015 £ 338 	2014 f 25,420 248 25,241 50,909
10.	MOVEMENT IN FUNDS				
	Unrestricted funds	At 1/2/14 £	Net movement in funds £	Transfers between funds £	At 31/1/15 £
	General fund Abergele District Foodbank	5,580 2,664	1,036	(2,664)	6,616
		8,244	1,036	(2,664)	6,616
	Restricted funds Conwy Vol Serv Welsh Goverment The Millennuim Staduim Charitable Trust Cash For Youth Awards for all	4,167 100,070 2,022 630	(417) 12,023 (505) (460) 4,584	- - - -	3,750 112,093 1,517 170 4,584
	Abergele District Food Bank	106,889	15,692	2,664	3,131 125,245
	TOTAL FUNDS	115,133	16,728	-	131,861
	Net movement in funds, included in the above ar	e as follows:			
	Unrestricted funds General fund		Incoming resources £ 45,003	Resources expended £ (43,967)	Movement in funds £
	Restricted funds		+3,003	•	
	Conwy Vol Serv Welsh Goverment The Millennuim Staduim Charitable Trust Cash For Youth Awards for all Abergele District Food Bank		26,320 (1) - 5,000 11,343	(417) (14,297) (504) (460) (416) (10,876)	(417) 12,023 (505) (460) 4,584 467
			42,662	(26,970)	15,692
	TOTAL FUNDS		87,665	(70,937) ———	16,728

Notes to the Financial Statements - continued for the year ended 31 January 2015

10. MOVEMENT IN FUNDS - continued

Welsh Government (CFAP)

This capital grant has been received to carry out refurbishment to the second floor of Hesketh House. This has provided additional training rooms, and office space and rooms for hire to develop existing projects, to support the work of AYA and to contribute to the long term sustainability of the project as a whole.

Awards For All

This capital grant was received to enable all the computers to be updated.

Cartrefi Conwy

This grant was received to pay the salary of a part time worker to establish and develop the Foodbank.

Tesco

The donations from Tesco are made regularly and represent 30% of the value of donations of food made in the store to the Foodbank.

Big Lottery Grant

This is paid every quarter in advance with effect from the 17th November 2014 to contribute to the salary costs of two part time workers to manage and develop the Foodbank.

11. CAPITAL COMMITMENTS

As at 31st January 2015 Abergele Youth Action did not have any capital commitments (2014: Nil)

12. OTHER FINANCIAL COMMITMENTS

As at 31st January 2015 Abergele Youth Action was committed to paying the lease on Hesketh House, where all of it's activities are based. The lease is held in the name of Abergele Youth Action Cafe Ltd and was extended in 2013 for a period of twelve years.

13. RELATED PARTY DISCLOSURES

During the year the company received donations totalling £13,000 from Ivendi Limited a company in which the director Mr Richard Tavenor is also a director.

14. LEGAL STATUS OF THE CHARITY

Aberegele Youth Action operates as registered company limited by guarantee.

15. CONNECTED COMPANY

Abergele Youth Action Ltd and Abergele Youth Action Cafe Ltd are connected companies due to both companies having common directors.

Abergele Youth Action is exempt from consolidated group accounts.

Detailed Statement of Financial Activities for the year ended 31 January 2015

	2015 £	2014 £
INCOMING RESOURCES		
Voluntary income		
Gifts	-	914
Donations	17,600	13,813
,	17,600	14,727
Activities for generating funds		
Catering income	5,1 <i>7</i> 1	2,247
Hire of facilities	4,949	1,435
Rent received	16,910	6,198
Copying, internet use etc	595	53
	27,625	9,933
Investment income		
Interest receivable - trading	6	3
Incoming resources from charitable activities	• .	
Grants	42,434	113,265
Total incoming resources	87,665	137,928
RESOURCES EXPENDED		
Charitable activities		
Wages	16,761	8,614
Rates and water	644	662
Insurance	1,206	687
Light and heat	5,658	1,825
Telephone Restage and stationers	510	292
Postage and stationery Disco, tuck, venue hire	167	68 130
Activities	227	140
Repairs and maintenance	3,093	947
Security and fire	875	474
Catering	2,623	888
Computer and internet costs	1,269	572
Foodbank	2,325	2,638
Abergele Youth Action Cafe Ltd	-	11,404
CCPAS	237	90
Rent	15,646	6,976
Sundries	332	13
Cash for youth	<u>460</u>	
	52,033	36,420
Governance costs		
Accountancy	1,413	1,532
Independent examination Legal and professional fees	, 800 945	800
	3,158	2,332

Support costs

Detailed Statement of Financial Activities for the year ended 31 January 2015

	2015	2014
	£	£
Finance		
Improvements to property	198 .	-
Fixtures and fittings	15,132	10,428
Computer equipment	416	
	15,746	10,428
Total resources expended	70,937	49,180
	-	
Net income	16,728	88,748
		