

REGISTERED COMPANY NUMBER: 05333784 (England and Wales)
REGISTERED CHARITY NUMBER: 1117546

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE
YEAR ENDED 31ST MARCH 2018
FOR
ROTHER VOLUNTARY ACTION
(A COMPANY LIMITED BY GUARANTEE)**

Gibbons Mannington & Phipps LLP
Chartered Accountants
20 Eversley Road
Bexhill-on-Sea
East Sussex
TN40 1HE



ROTHER VOLUNTARY ACTION

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FOR THE YEAR ENDED 31ST MARCH 2018**

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ROTHER VOLUNTARY ACTION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2018

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Rother Voluntary Action's vision is to strengthen the social and economic wellbeing of local communities and help people fulfil their potential in a socially and environmentally sustainable fashion. In order to deliver this mission it is critical that we focus our energy and resources towards the needs and requirements of our beneficiaries. Each year we appraise our current work to assess how much it contributes to the core objectives of Rother Voluntary Action and any new strand of work is similarly appraised. Our objectives are to:

1. support the development of a vibrant community and voluntary sector in Rother enabling increased and improved services and facilities provided by the voluntary and community sector in Rother.
2. facilitate communication and representation between the voluntary and statutory sectors on policy planning and delivery to increase voluntary and community sector involvement in these processes.
3. identify local needs and gaps in service provision and work with local communities, service users and other agencies to develop appropriate action to help build the social capital in Rother.

Public benefit

The Trustees have considered their duty set out in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance by the Commission and in their opinion the foregoing report on our achievements and performance demonstrates that they have complied therewith.

ROTHER VOLUNTARY ACTION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2018

ACHIEVEMENT AND PERFORMANCE

Charitable activities

2017/18 continued to present challenges to the Voluntary and Community Sector in Rother. However, despite a background of continued deep cuts to public sector budgets and services, and the general reduction of funding available to charities the Directors are pleased to report that the year 2017/18 saw RVA meet all key operational, performance and financial targets.

Community organisations already make a huge contribution to the quality of life and the wellbeing of the people who live in their 'patch'. All communities have strengths and all have weaknesses; there is never an end to the learning, evolution and development of new responses and new ideas that happen in communities. There is also an inexhaustible scope for communities and community organisations to learn from each other's action and support each other. RVA's continuing strong relationship with both Rother District Council and East Sussex County Council has underpinned much of our work supporting and encouraging community organisations and volunteers in Rother and enabled us to deepen our work particularly with individuals and communities living in areas of multiple deprivation.

However, at the heart of this comes independence and self-determination. Our aim, as RVA is to provide back-up, support, collective muscle and a framework for learning for communities and the activists within them to support them to develop their ideas and services that they and their communities want and need.

Whilst general economic conditions may be improving for some, the local voluntary and community sector as a whole is continuing to experience increasing difficulty. Funding to continue services with paid staff is increasingly difficult to find, almost all volunteer involving organisations have reported difficulties in attracting new volunteers and at the same time charities are experiencing both a rise in numbers asking for help and increase in expectations over the quality of services delivered. The ability of local communities to contribute towards the full cost of running voluntary and community services is extremely limited leading to financial deficits which charities are struggling and increasingly failing to close. Charities are reporting to us that earned income, legacy-giving and donations are all falling, whilst users cannot afford an increase in the cost of a service. We are now seeing charities and groups beginning to sell off hard assets, withdraw from expensive leases and locations, put off capital expenditure and drain reserves to often critical levels to try to maintain levels of service. This though cannot be maintained for very much longer.

Help from public sector services in this regard has become increasingly limited. Funding that is available from the public sector more often than not carries unrealistic expectations of what can be achieved with the funding offered and has become increasingly bureaucratised with the cost of administering and reporting on the funding rapidly becoming disproportionate and expensive.

While there are well meaning attempts by parts of the public sector to encourage communities to do more for themselves with some limited support, this is often delivered through a highly risk averse mind set and a bureaucratised set of commissioning and grant giving processes meaning that smaller community organisations feel reluctant or unable to engage. As well as failing to support the development of local assets this approach leaves larger regional organisations free to claim they only can deliver local cost-efficient services, yet they do not have the granular, local knowledge to develop sustainable services that local organisations often do have and when the funding stops they tend to vanish.

The net effect is for larger (often out of area) voluntary and community organisations to "hoover up" available funding and "local" organisations become starved of support. In the face of harsh realities and commissioning processes asking for too much for too little services become quickly rationalised to neighbouring out-of-District urban centres requiring our local communities needing to travel further to access services. This trend particularly affects people living in rural communities where transport (where it is available) is expensive.

In Rother we have seen examples of local organisations struggling (and in some cases failing) to cope with these challenges and the substantial and continued reductions in local government funding is still being felt and expected to be ongoing for several years to come. Local communities continue to struggle with evidence mounting (i.e. through the Rother LSP) that communities in our poorest wards continue to experience lower incomes and fast rising costs especially around housing.

ROTHER VOLUNTARY ACTION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2018

ACHIEVEMENT AND PERFORMANCE

Charitable activities

RVA key statistics for its infrastructure support role over the year include 824 local organisations receiving advice and information; RVA responded to over 1600 queries and requests for help; 157 groups attended community networks with 411 receiving network minutes and briefings; an increase to 119 groups received 1-to-1 governance advice; 85 groups accessed funding support throughout the year bringing in excess of £1.2million (known) to the District, 112 groups participating in at least one training session. 170 people were helped into volunteering, 129 groups supported with volunteering queries and 65 groups supported to promote their volunteering opportunities). In addition, RVA staff have been involved in delivering services and projects in local communities across the health, social care, environment, community safety and sports sectors.

Feedback from our funders continues to be overwhelmingly positive and this has been endorsed by RVA holding the NAVCA Quality Award. The NAVCA Quality Award measures RVA's performance against 4 key standards of delivery to local communities. It is an externally audited evaluation of the services offered to voluntary and community groups. To achieve a NAVCA quality award, a NAVCA member will undergo a rigorous assessment process to test that it is indeed delivering quality services to its local voluntary and community sector.

Feedback from our 2017/18 Members survey showed members and communities using our services continues to be very positive. 98% of respondents rated RVA services as Excellent or Good and our project evaluations continue to highlight overall high levels of satisfaction with RVA's delivery whether this be through our funding support, training, advice and information, representation or facilitation services or other direct delivery services such as our community accountancy services. Unfortunately, at the end of the 2017 RVA decided to cease its Disclosure and Barring Checking Service due to the exposure to risk of financial fines that could be levied in the light of inadvertent wrong information being supplied. As a result, the RVA Directors felt it prudent to cease offering the service.

RVA priorities over this period have been:

- To support local charities, community groups and social enterprises with the right advice, information and assistance at the right time and in the right place
- To work to highlight issues identified with communities across Rother but particularly in areas of multiple deprivation
- To work with partners to bring resources into areas of multiple deprivation particularly Rye & Eastern Rother, Bexhill Central and Sidley
- To ensure the rural voice is heard and that rural communities are supported to continue to develop new ideas and services
- To support sustainable, resilient communities in the widest sense
- To work to develop RVA's own resilience and sustainability

In pursuit of these objectives the Directors acknowledge and thank the effort of a number of statutory agencies in this regard. Particularly East Sussex County Council, Rother District Council and the Hastings and Rother Clinical Commissioning Group all of whom have worked in partnership with RVA to deliver much needed support to local communities including Team Up with RDC and a range of health and social care projects with ESCC including Skilled for Health and Chances for Change.

In pursuance of these activities we also acknowledge very positive and closer working partnerships with colleagues across the Voluntary Sector. RVA has been working particularly closely with Hastings Voluntary Action across several initiatives for the benefit of both areas where staff from both organisations have worked in project teams (e.g. Building Stronger Communities, Clean Seas Please, Supporting groups around Long Term Health Conditions, CCG Small Grants Programme). In addition, RVA has been working with Action in rural Sussex to highlight issues in rural areas (e.g. Village Action, Chances for Change); Rye Partnership (Tilling Green Community Centre) to support communities in the Rye area; and 3VA (Charity Mentors, Volunteer Centre East Sussex). RVA has particularly valued the close and open nature of our collaborations with partners.

ROTHER VOLUNTARY ACTION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2018

ACHIEVEMENT AND PERFORMANCE

Charitable activities

RVA has continued to support and participate in several key strategic partnerships. These include the Rother Strategic Partnership, The Hastings and Rother Task Force, The Hastings and Bexhill CHART, and RVA continues to support cross- county work through being partners in the Volunteer Centre East Sussex, SpeakUp Forum, and the East Sussex CVS Partnership. RVA has worked to ensure Rother's voice is heard in these key forums and where relevant that voluntary sector organisations are provided with a place to have their say. The work this year has seen a continued strong focus on "community resilience" and RVA have worked extensively to support the development of the East Sussex Better Together Locality teams for Bexhill and rural Rother and supported Locality Link Workers to become embedded in the community. We have jointly organised and facilitated 8 large community network meetings which have considered a range of issues and highlighted local priorities for the Locality Planning Groups. These network meetings have been particularly successful with an average attendance of over 50 people and 40 organisations attending each.

RVA has continued to focus on the development of resources to increase the resilience local communities. By this we mean supporting local people to develop their own services and responses to the challenges they face. We continue to offer support to people looking to volunteer and have increased support available in this regard in Bexhill Central where we now publish a monthly hardcopy bulletin of volunteer opportunities and activities to participate in (The Update). RVA continues to lead in the use of the Asset Based Community Development model as an approach and is increasingly using social media as an integral part of its work with communities. We have particularly sought to use ABCD approaches to combatting loneliness and isolation particularly through the TeamUp project, The Tudor Trust funded Meet and Match project and Chances for Change.

We have also continued to look at new and innovative responses to the request from local communities and groups. In this regard, we have identified the need for an out of school STEM club for children age 7-13, work across Rother to gather the views of young people particularly as a result of the demise of SPARK network that was previously supporting young people's groups across East Sussex, work with the Rother Equalities Group, work to establish a community sector leaders forum, and work to support LGBTQI Communities. RVA have continued to support BME community groups and individuals, including DBS check for refugees as well as beginning to highlight issues around hate crime and modern slavery.

FINANCIAL REVIEW

Financial position

The year 2017/18 saw an unrestricted operating surplus of £19,972 (£4,115 and £34,390 in previous years).

Income from grants and donations was £157,637 and from charitable activities £278,943 (excluding funds held for other organisations) compared to £112,148 and £236,005 in 2016/17. This income was generated from grants from 10 funders plus our own cost recovery income from room rentals, DBS checks and Community Accountancy services.

Expenditure from charitable activities for the year totalled £373,567 (£408,638 2016/17) of which £230,763. (£216,651 2016/17) was spent on staff costs representing 62% (53% 2016/17) of RVA's charitable expenditure.

Reserves policy

It is the policy of the trustees to maintain sufficient reserves to ensure the day to day running of the charity.

Unrestricted funds at the year end amounted to £147,995 which included designated funds set aside for building maintenance of £5,019. Restricted funds for specific projects amounted to £51,890 and an explanation of these funds is shown in the notes to the accounts.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Rother Voluntary Action is a company limited by guarantee and is governed by its Memorandum and Articles which were an integral part of the incorporation on 17th January 2005. On 10th January 2007 the company became a Charity registered with the Charity Commission.

ROTHER VOLUNTARY ACTION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2018

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The management of Rother Voluntary Action is the responsibility of the Trustees who are elected under the terms of the Memorandum and Articles. The Trustees may appoint a person who is willing to act as a Trustee, either to fill a vacancy or to act as an additional Trustee provided that the appointment does not cause the number of Trustees to exceed the maximum number. Only persons who are members of the company shall be eligible to become Trustees. None of the charity's Trustees receive any remuneration.

Recruitment and induction of trustees

Rother Voluntary Action follows the same process of recruitment and induction whether a potential Board member is nominated or co-opted. All potential Board members are asked to complete an application pack and are interviewed by a subgroup of the Board. Board members will then decide whether to co-opt or to recommend nomination to members at the AGM. The Chief Executive Officer is responsible for coordinating the Induction process and giving opportunities to get to know the organisation.

Risk management

The key risks to the organisation are:

- The withdrawal of contracts from public service organisations and the impact this has in managing the long term strategy of the organisation
- Increasing concerns about the availability of funding from charitable and non-charitable sources that can be accessed for Rother
- Likely further cuts to public sector finances
- The loss of any key experienced staff member

Rother Voluntary Action, like many voluntary organisations is facing a serious challenge to maintain its financial operating reserve. As a result the Senior Management Team has implemented a series of cost cutting actions to maintain the financial health of the organisation and is investigating other strategic options in order to preserve a service for communities in Rother.

At this point the Rother Voluntary Action Board is satisfied that actions already taken or are planned are sufficient to enable the organisation to navigate through the immediate financial turbulence affecting particularly the public sector and its partners.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05333784 (England and Wales)

Registered Charity number

1117546

Registered office

47 London Road
Bexhill-on-Sea
East Sussex
TN39 3JY

Trustees

J C Kirkham
D M Smith
J H F Brewerton
L Seddon
T J Hemmings
C N Mills
O Jeffs

- appointed 8/5/2018

Company Secretary

G S Sanderson

ROTHER VOLUNTARY ACTION

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2018**

REFERENCE AND ADMINISTRATIVE DETAILS

Independent examiner

Carol Barfoot
Institute of Chartered Accountants in England and Wales
Gibbons Mannington & Phipps LLP
Chartered Accountants
20 Eversley Road
Bexhill-on-Sea
East Sussex
TN40 1HE

Bankers

Lloyds TSB plc, 17 Wellington Place, Hastings, East Sussex, TN34 1NX

CAF Bank Limited, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Chief Executive

Martin Fisher

Advisers

Alison Spring - Rother District Council
Paul Rideout - East Sussex County Council

Approved by order of the board of trustees on25/9/18..... and signed on its behalf
by:


G S Sanderson - Secretary

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ROTHER VOLUNTARY ACTION

Independent examiner's report to the trustees of Rother Voluntary Action ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2018.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached


Carol Barfoot
Institute of Chartered Accountants in England and Wales
Gibbons Mannington & Phipps LLP
20 Eversley Road
Bexhill-on-Sea
East Sussex
TN40 1HE

Date:27/09/2018.....

ROTHER VOLUNTARY ACTION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2018

| | Notes | Unrestricted funds £ | Restricted funds £ | 2018 Total funds £ | 2017 Total funds £ |
|------------------------------------|-------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| INCOME AND ENDOWMENTS FROM | | | | | |
| Donations and legacies | 2 | 130,137 | 27,500 | 157,637 | 112,148 |
| Charitable activities | | | | | |
| Projects | | 150,077 | 115,100 | 265,177 | 218,571 |
| Training income | | 60 | - | 60 | 2,280 |
| Community accounting | | 2,617 | - | 2,617 | 2,266 |
| Earned income | | 9,011 | - | 9,011 | 9,593 |
| Rent receivable | | - | - | - | 900 |
| Meeting room hire | | 1,289 | - | 1,289 | 1,820 |
| Use of photocopier | | 144 | - | 144 | 521 |
| Investment income | 3 | 30 | - | 30 | 54 |
| Other income | | 615 | - | 615 | - |
| Total | | 293,980 | 142,600 | 436,580 | 348,153 |
| EXPENDITURE ON | | | | | |
| Charitable activities | | | | | |
| Projects | 4 | 34,269 | 74,947 | 109,216 | 142,353 |
| Other charitable activities | | 242,562 | 21,789 | 264,351 | 266,285 |
| Total | | 276,831 | 96,736 | 373,567 | 408,638 |
| NET INCOME/(EXPENDITURE) | | 17,149 | 45,864 | 63,013 | (60,485) |
| Transfers between funds | 16 | 2,823 | (2,823) | - | - |
| Net movement in funds | | 19,972 | 43,041 | 63,013 | (60,485) |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 110,853 | 8,849 | 119,702 | 180,187 |
| TOTAL FUNDS CARRIED FORWARD | | 130,825 | 51,890 | 182,715 | 119,702 |

The notes form part of these financial statements

ROTHER VOLUNTARY ACTION

**BALANCE SHEET
AT 31ST MARCH 2018**

| | Notes | Unrestricted funds £ | Restricted funds £ | 2018 Total funds £ | 2017 Total funds £ |
|--|-------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| FIXED ASSETS | | | | | |
| Tangible assets | 12 | 346 | - | 346 | 225 |
| CURRENT ASSETS | | | | | |
| Debtors | 13 | 41,146 | - | 41,146 | 15,312 |
| Cash at bank and in hand | | 270,944 | 138,108 | 409,052 | 297,617 |
| | | <u>312,090</u> | <u>138,108</u> | <u>450,198</u> | <u>312,929</u> |
| CREDITORS | | | | | |
| Amounts falling due within one year | 14 | (181,611) | (86,218) | (267,829) | (193,452) |
| NET CURRENT ASSETS | | <u>130,479</u> | <u>51,890</u> | <u>182,369</u> | <u>119,477</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | <u>130,825</u> | <u>51,890</u> | <u>182,715</u> | <u>119,702</u> |
| NET ASSETS | | <u>130,825</u> | <u>51,890</u> | <u>182,715</u> | <u>119,702</u> |
| FUNDS | 16 | | | | |
| Unrestricted funds | | | | 130,825 | 110,853 |
| Restricted funds | | | | 51,890 | 8,849 |
| TOTAL FUNDS | | | | <u>182,715</u> | <u>119,702</u> |

The notes form part of these financial statements

ROTHER VOLUNTARY ACTION

**BALANCE SHEET - CONTINUED
AT 31ST MARCH 2018**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2018.

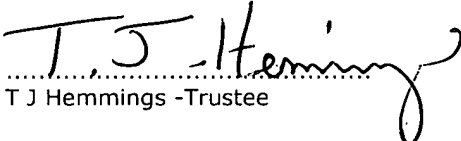
The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on25-9-18..... and were signed on its behalf by:


.....
T J Hemmings -Trustee

The notes form part of these financial statements

ROTHER VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2018

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

| | |
|--------------------|---------------|
| Computer equipment | - 33% on cost |
|--------------------|---------------|

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

ROTHER VOLUNTARY ACTION**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2018****2. DONATIONS AND LEGACIES**

| | 2018 | 2017 |
|-----------|-----------------------|----------------|
| | £ | £ |
| Donations | 2,449 | 300 |
| Grants | 155,188 | 111,848 |
| | <u>157,637</u> | <u>112,148</u> |

Grants received, included in the above, are as follows:

| | 2018 | 2017 |
|--|-----------------------|----------------|
| | £ | £ |
| Rother District Council | 38,000 | 38,000 |
| Rother District Council - Astronomical event | - | 500 |
| East Sussex County Council | 70,900 | 49,500 |
| Hastings Voluntary Action | 8,776 | 6,348 |
| Tudor Trust | 27,500 | 17,500 |
| 3VA | 10,012 | - |
| | <u>155,188</u> | <u>111,848</u> |

3. INVESTMENT INCOME

| | 2018 | 2017 |
|--------------------------|------------------|-----------|
| | £ | £ |
| Deposit account interest | 30 | 54 |
| | <u>30</u> | <u>54</u> |

4. CHARITABLE ACTIVITIES COSTS

| | Direct costs (See note 5) | Grant funding of activities (See note 6) | Support costs (See note 7) | Totals |
|-----------------------------|--------------------------------------|---|---|-----------------------|
| | £ | £ | £ | £ |
| Projects | 76,658 | 32,558 | - | 109,216 |
| Other charitable activities | 263,210 | - | 1,141 | 264,351 |
| | <u>339,868</u> | <u>32,558</u> | <u>1,141</u> | <u>373,567</u> |

ROTHER VOLUNTARY ACTION**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2018****5. DIRECT COSTS OF CHARITABLE ACTIVITIES**

| | 2018 | 2017 |
|---|----------------|-------------|
| | £ | £ |
| Staff costs | 230,763 | 216,651 |
| Payroll costs | 1,714 | 1,714 |
| Project costs | 76,658 | 104,548 |
| Project costs funding repayable | - | 19,348 |
| Rent and office costs | 6,000 | 7,010 |
| Rates, building repairs, utilities and cleaning | 4,883 | 6,793 |
| Insurance | 1,807 | 1,823 |
| Room hire | - | 962 |
| Stationery and computer expenses | 6,204 | 6,673 |
| Marketing and promotions | 200 | 10,000 |
| Equipment maintenance | 1,805 | 1,508 |
| Office relocation costs | - | 1,995 |
| Telephone and internet | 2,473 | 1,953 |
| Fees, licences, subscriptions and publications | 1,915 | 2,527 |
| Travel and hospitality | 3,865 | 3,391 |
| Trainings and course fees | 857 | 1,377 |
| Bank charges | 65 | 25 |
| Miscellaneous | 260 | 541 |
| Depreciation | 399 | 225 |
| | 339,868 | 389,064 |

6. GRANTS PAYABLE

| | 2018 | 2017 |
|----------|---------------|-------------|
| | £ | £ |
| Projects | 32,558 | 18,457 |

The total grants paid to institutions during the year was as follows:

| | 2018 | 2017 |
|--|---------------|-------------|
| | £ | £ |
| All Saints CE Primary School* | 5,587 | - |
| All Saints Church, Sidley* | 5,700 | - |
| Bexhill Burners BMX Club* | - | 5,000 |
| Bexhill Caring Community* | 4,772 | - |
| Boom Active* | 4,000 | 3,500 |
| Calm Farm* | - | 3,000 |
| 1st Sidley Brownies* | 3,000 | - |
| Freestyle Combat Academy* | 2,192 | 1,690 |
| Sidley Friendship Club* | 2,000 | - |
| Vitality Village, Herstmonceux | 1,000 | - |
| Other grants to organisations under £1,000 | 4,307 | 5,267 |
| | 32,558 | 18,457 |

* Heart of Sidley grants to community groups

7. SUPPORT COSTS

| | Governance costs |
|-----------------------------|-------------------------|
| | £ |
| Other charitable activities | 1,141 |

Support costs, included in the above, are as follows:

ROTHER VOLUNTARY ACTION**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2018****7. SUPPORT COSTS - continued****Governance costs**

| | 2018 Other charitable activities £ | 2017 Total activities £ |
|-----------------------------|---|--|
| Accountancy fees | 684 | 672 |
| Independent examiner's fees | 444 | 432 |
| Annual return fee | 13 | 13 |
| | <u>1,141</u> | <u>1,117</u> |

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

| | 2018 £ | 2017 £ |
|-----------------------------|-------------------|-------------------|
| Depreciation - owned assets | <u>399</u> | <u>225</u> |

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2018 nor for the year ended 31st March 2017.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2018 nor for the year ended 31st March 2017.

10. STAFF COSTS

| | 2018 £ | 2017 £ |
|-----------------------|-----------------------|-------------------|
| Wages and salaries | 207,441 | 197,870 |
| Social security costs | 14,746 | 16,146 |
| Other pension costs | 8,576 | 2,635 |
| | <u>230,763</u> | <u>216,651</u> |

The average monthly number of employees during the year was as follows:

| | 2018 | 2017 |
|--------------------------|-----------------|-------------|
| Full and part time staff | <u>9</u> | <u>10</u> |

No employees received emoluments in excess of £60,000.

ROTHER VOLUNTARY ACTION**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2018****11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

| | Unrestricted funds £ | Restricted funds £ | Total funds £ |
|------------------------------------|----------------------------|--------------------------|---------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations and legacies | 94,648 | 17,500 | 112,148 |
| Charitable activities | | | |
| Projects | 204,410 | 14,161 | 218,571 |
| Training income | 2,280 | - | 2,280 |
| Community accounting | 2,266 | - | 2,266 |
| Earned income | 9,593 | - | 9,593 |
| Rent receivable | 900 | - | 900 |
| Meeting room hire | 1,820 | - | 1,820 |
| Use of photocopier | 521 | - | 521 |
| Investment income | 54 | - | 54 |
| Total | 316,492 | 31,661 | 348,153 |
| EXPENDITURE ON | | | |
| Charitable activities | | | |
| Projects | 61,755 | 80,598 | 142,353 |
| Other charitable activities | 250,622 | 15,663 | 266,285 |
| Total | 312,377 | 96,261 | 408,638 |
| NET INCOME/(EXPENDITURE) | 4,115 | (64,600) | (60,485) |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | 106,738 | 73,449 | 180,187 |
| TOTAL FUNDS CARRIED FORWARD | 110,853 | 8,849 | 119,702 |

These figures are for the year ended 31st March 2017.

ROTHER VOLUNTARY ACTION**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2018****12. TANGIBLE FIXED ASSETS**

| | Computer equipment £ |
|-----------------------|-------------------------------------|
| COST | |
| At 1st April 2017 | 19,268 |
| Additions | 520 |
| At 31st March 2018 | 19,788 |
| DEPRECIATION | |
| At 1st April 2017 | 19,043 |
| Charge for year | 399 |
| At 31st March 2018 | 19,442 |
| NET BOOK VALUE | |
| At 31st March 2018 | 346 |
| At 31st March 2017 | 225 |

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2018 | 2017 |
|---------------|---------------|--------|
| | £ | £ |
| Other debtors | 41,146 | 15,312 |

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2018 | 2017 |
|--|----------------|---------|
| | £ | £ |
| Balance of funds administered for others (see note 17) | 100,623 | 28,169 |
| Social security and other taxes | 4,716 | 4,252 |
| Other creditors | 37,119 | 35,739 |
| Grants and funding received in advance | 125,371 | 105,944 |
| Funding repayable | - | 19,348 |
| | 267,829 | 193,452 |

15. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

| | 2018 | 2017 |
|----------------------------|---------------|--------|
| | £ | £ |
| Between one and five years | 18,000 | 24,000 |

The lease of 47 London Road was signed on 31 March 2016. It is for the period of 10 years from that date with a break clause at the end of the fifth year. The rent will be reviewed to £7,500 per annum on the fifth anniversary and then 5% on each subsequent review date.

ROTHER VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2018

16. MOVEMENT IN FUNDS

| | At 1/4/17 £ | Net movement in funds £ | Transfers between funds £ | At 31/3/18 £ |
|--------------------------------------|----------------|----------------------------------|------------------------------------|-----------------|
| Unrestricted funds | | | | |
| General fund | 105,834 | 17,149 | 2,823 | 125,806 |
| Building maintenance designated fund | 5,019 | - | - | 5,019 |
| | <u>110,853</u> | <u>17,149</u> | <u>2,823</u> | <u>130,825</u> |
| Restricted funds | | | | |
| Big Local project - Heart of Sidley | 7,858 | 43,182 | - | 51,040 |
| Community Friends Plus | 991 | 2,682 | (2,823) | 850 |
| | <u>8,849</u> | <u>45,864</u> | <u>(2,823)</u> | <u>51,890</u> |
| TOTAL FUNDS | <u>119,702</u> | <u>63,013</u> | <u>-</u> | <u>182,715</u> |

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|-------------------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 293,980 | (276,831) | 17,149 |
| Restricted funds | | | |
| Big Local project - Heart of Sidley | 115,100 | (71,918) | 43,182 |
| Community Friends Plus | 27,500 | (24,818) | 2,682 |
| | <u>142,600</u> | <u>(96,736)</u> | <u>45,864</u> |
| TOTAL FUNDS | <u>436,580</u> | <u>(373,567)</u> | <u>63,013</u> |

Comparatives for movement in funds

| | At 1/4/16 £ | Net movement in funds £ | At 31/3/17 £ |
|--------------------------------------|----------------|----------------------------------|-----------------|
| Unrestricted Funds | | | |
| General fund | 101,719 | 4,115 | 105,834 |
| Building maintenance designated fund | 5,019 | - | 5,019 |
| | <u>106,738</u> | <u>4,115</u> | <u>110,853</u> |
| Restricted Funds | | | |
| Big Local project - Heart of Sidley | 73,449 | (65,591) | 7,858 |
| Community Friends Plus | - | 991 | 991 |
| | <u>73,449</u> | <u>(64,600)</u> | <u>8,849</u> |
| TOTAL FUNDS | <u>180,187</u> | <u>(60,485)</u> | <u>119,702</u> |

ROTHER VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2018

16. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|-------------------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 316,492 | (312,377) | 4,115 |
| Restricted funds | | | |
| Big Local project - Heart of Sidley | 14,161 | (79,752) | (65,591) |
| Community Friends Plus | 17,500 | (16,509) | 991 |
| | 31,661 | (96,261) | (64,600) |
| TOTAL FUNDS | 348,153 | (408,638) | (60,485) |

Funding is received from Big Local Trust, for Heart of Sidley Big Local to meet ongoing project expenditures. Any unspent balance at the grant year end at 31st March may result in a reduction in the future instalment(s) of the grant and/or the unspent grant monies being returned to Big Local Trust for Heart of Sidley Big Local to draw down in future. At the end of the year there were no unspent funds to be repaid. The balance of unspent funds of £51,040 is to be carried forward at the year end. These unspent funds were expended after the year end being used against the 2018/19 budget.

The Community Friends Plus fund is a grant from The Tudor Trust in connection with the setting up of a volunteer befriending and community connections project in Bexhill. The grant is towards the salary and associated costs of a project co-ordinator for Community Friends Plus. The total grant is for £90,000 spread over three years.

Transfers between funds

A transfer has been made of £2,823 from the Community Friends Plus Restricted Fund to the General Fund which represents the share of overhead expenditure, including office and running costs, which are attributable to the project.

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2018.

18. CAPITAL AND RESERVES

Every member of the charity undertakes to contribute to the assets of the charity in the event of the same being wound up while he is a member, or within one year after he ceases to be a member, for payment of debts and of costs, charges and expenses of winding-up the same, and for the adjustment of rights of the contributors among themselves, such amount as may be required not exceeding £1.

ROTHER VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2018

19. FUNDS ADMINISTERED FOR OTHERS

| | | £ |
|---|-------|--------|
| Local Action Plan | | |
| Balance at 1st April 2017 | | 2,064 |
| Income | | |
| The Ted Baker Trust | | 2,000 |
| Expenditure: | | 4,064 |
| Rye Cricket Club | 1,000 | |
| Rye Rugby Club | 1,000 | |
| | | 2,000 |
| Balance at 31st March 2018 | | 2,064 |
| Hastings and Rother Primary Care Trust: | | |
| <i>Small Grants Scheme and HIMP Working Groups</i> | | |
| Balance at 1st April 2017 and 31st March 2018 | | 2,984 |
| <i>Asset Mapping Project</i> | | |
| Balance at 1st April 2017 and 31st March 2018 | | 5,000 |
| Youth Development Services: | | |
| <i>Small Grants Scheme</i> | | |
| Balance at 1st April 2017 and 31st March 2018 | | 12,000 |
| Rye Partnership - Small Grants Scheme | | |
| Balance at 1st April 2017 and 31st March 2018 | | 1,530 |
| DigIT | | |
| Balance at 1st April 2017 | | 4,150 |
| Income | | 0 |
| | | 9,150 |
| Expenditure | | |
| Collective video work | 2,828 | |
| Admin and support fee | 1,322 | |
| | | 4,150 |
| Balance at 31st March 2018 | | 0 |

ROTHER VOLUNTARY ACTION**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2018****19. FUNDS ADMINISTERED FOR OTHERS**

| | £ |
|--|---------------|
| Lunch Buddies | |
| Balance at 1st April 2017 | 141 |
| Income | |
| Received for lunches | 484 |
| Donation - Bexhill Carnival | 500 |
| | <u>1,125</u> |
| Expenditure | |
| Lunch costs | 490 |
| | <u>635</u> |
| Balance at 31st March 2018 | <u>635</u> |
| Bodiam Castle Community Transport | |
| Balance at 1st April 2017 | 300 |
| Income | |
| Donations and funding | 800 |
| | <u>1,100</u> |
| Expenditure | |
| Community transport costs | 0 |
| | <u>0</u> |
| Balance at 31st March 2018 | <u>1,100</u> |
| Bexhill Caring Community | |
| Balance at 1st April 2017 | 0 |
| Income | |
| Grant from Heart of Sidley | 4,772 |
| | <u>4,772</u> |
| Expenditure | |
| Car Service costs | 2,011 |
| | <u>2,011</u> |
| Balance at 31st March 2018 | <u>2,761</u> |
| BYPS | |
| Balance at 1st April 2017 | 0 |
| Income | |
| Transfer on closure of BYPS bank account | 10,612 |
| | <u>10,612</u> |
| Expenditure | |
| Companies House fees | 23 |
| | <u>23</u> |
| Balance at 31st March 2018 | <u>10,589</u> |

ROTHER VOLUNTARY ACTION**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2018****19. FUNDS ADMINISTERED FOR OTHERS****Bexhill Regeneration Partnership**

Balance at 1st April 2017 0

Income

Transfer from Bexhill Regeneration Partnership bank account 61,523

Expenditure

Bank charges 61,523

Balance at 31st March 2018 15

Heart of Sidley

Balance at 1st April 2017 0

Income

Matched funding 200

Tea and coffee donations 6

Grant from Heart of Sidley 246

Balance at 31st March 2018 452

Summary

Local Action Plan 2,064

Hastings and Rother Primary Care Trust:

Small Grants Scheme and HIMP Working Groups 2,984

Asset Mapping Project 5,000

Youth Development Services:

Small Grants Scheme 12,000

Rye Partnership Small Grants Scheme 1,530

DigIT 0

Lunch Buddies 635

Bodiam Castle Community Transport 1,100

Bexhill Caring Community 2,761

BYPS 10,589

Bexhill Regeneration Partnership 61,508

Heart of Sidley 452

100,623