

The Insolvency Act 1986

Notice of move from Administration to Dissolution

2.35B

Name of Company

The Matrix Knowledge Group Limited

Company number

05314767

In the

The High Court of Justice, Chancery Division,
Companies Court, London

(full name of court)

For court use only

2084 of 2012

(a) Insert full name(s) and
address(es) of administratorsWe (a) Geoffrey Wayne Bouchier and Matthew Peter Bond of Duff & Phelps Ltd , 43-45
Portman Square, London, W1H 6LY(b) Insert name and address of
the registered office of companyhaving been appointed Joint Administrators of (b) The Matrix Knowledge Group Limited ("the
Company") c/o Duff & Phelps Ltd , 43-45 Portman Square, London, W1H 6LY

(c) Insert date of appointment

On (c) 5 March 2012 by (d) Lloyds Banking Group

(d) Insert name of appointor

hereby give notice that the provisions of paragraph 84(1) of Schedule B1 to the Insolvency Act
1986 apply

I attach to this notice a copy of the Joint Administrators' Final Progress Report

Signed

Joint Administrator

Dated

27/12/13

Contact Details

You do not have to give any
contact information in the box
opposite but if you do, it will help
Companies House to contact you
if there is a query on the form
The contact information that you
give will be visible to searches of

Duff & Phelps Ltd
43-45 Portman Square
London
W1H 6LY

Tel 020 7487 7240



QIQ

01/03/2013

#41

COMPANIES HOUSE

have completed and signed this form please send it to the Registrar of Companies at

s House, Crown Way, Cardiff CF14 3UZ

DX 33050 Cardiff

FRIDAY

Report to Creditors

27 February 2013

**The Matrix Knowledge Group Limited
(In Administration)**

**Final Progress Report of the Joint Administrators for the period from 5
March 2012 to 27 February 2013 pursuant to Rule 2.110 of the
Insolvency Rules 1986 (as amended)**

27 February 2013

The Matrix Knowledge Group Limited (In Administration)
Final Progress Report to Creditors
27 February 2013

Names of Joint Administrators.	Geoffrey Wayne Bouchier Matthew Peter Bond
Date of appointment:	5 March 2012
Date of report:	27 February 2013
Appointed by:	Lloyds Banking Group
Court reference.	The High Court of Justice Chancery Division Companies Court London Court number 2084 of 2012

Duff & Phelps Ltd.
43-45 Portman Square
London
W1H 6LY

Word or Phrase	Definition
Decisions	MD Realisations Limited (Formerly Matrix Decisions Limited) (In Administration) (Company Number 03676786)
Evidence	ME Realisations Limited (Formerly Matrix Evidence Limited) (In Administration) (Company Number 05710896)
Insight	MI Realisations Limited (Formerly Matrix Insight Limited) (In Administration) (Company Number 04212254)
MKG or the Company	The Matrix Knowledge Group Limited (In Administration) (Company Number 05314767)
the Joint Administrators	Geoffrey Wayne Bouchier and Matthew Peter Bond of Duff & Phelps Ltd , 43-45 Portman Square, London, W1H 6LY
Duff & Phelps	Duff & Phelps Ltd , 43-45 Portman Square, London, W1H 6LY
the Appointment Date	5 March 2012 being the date of the appointments of the Joint Administrator over the Company
International	Matrix Knowledge Group International, Inc , a trading company registered in Maryland in the US
Observations	Matrix Observations Limited (Company Number 05710927), a dormant UK company
LBG	Lloyds Banking Group with whom MKG banked and the holder of fixed and floating charges over the assets of MKG Registered office is The Mound, Edinburgh, EH1 1YZ
Sovereign	Sovereign Business Integration Plc, the holder of a fixed charge over MKG's assets including 85,000 ordinary shares of £1 held by MKG in Decisions
Coller IP	Coller IP Management Limited, independent agents who were instructed to value the contracts held by International and Observations
Parkacre or the Purchaser	Parkacre Limited (Now TMKG Limited) (Company Number 07722300), the purchaser of certain assets of MKG
the Purchaser	Chanrossa, Island View, Comb Over and Parkacre
SPA	Sale and Purchase Agreement
SOA	Statement of Affairs
the Act	The Insolvency Act 1986 (as amended)
the Rules	The Insolvency Rules 1986 (as amended)

Word or Phrase	Definition
the Registrar	The Registrar of Companies
the Proposals	the Joint Administrators' Report to Creditors and Statement of Proposals dated 26 April 2012
DBIS	The Department for Business Innovation and Skills
TUPE	The Transfer of Undertaking (Protection of Employment) Regulations 2006
SIP 9	Statement of Insolvency Practice 9, industry best practice for Insolvency Practitioners in relation to disclosure of remuneration and disbursements
Prescribed Part	Pursuant to Section 176A of the Act where a floating charge is created after 15 September 2003 a designated amount of the Company's net property (floating charge assets less costs of realisation) shall be made available to non-preferential unsecured creditors

Contents

- 1 Introduction
- 2 Background
- 3 Progress of the Administration
- 4 Investigations
- 5 Pre-Administration Costs and Expenses
- 6 Joint Administrators' Costs and Expenses
- 7 Dividend prospects / Prescribed Part
- 8 Creditors' Meeting
- 9 End of the Administration
- 10 Other matters

Appendices

- 1 Statutory Information
- 2 Joint Administrators' Receipts and Payments Account
- 3 Analysis of Joint Administrators' Time Charged and Expenses Incurred
- 4 Joint Administrators' Proposals
- 5 Form 2 35B – Notice of move from Administration to Dissolution

1 Introduction

- 1 1 Geoffrey Bouchier and Matthew Bond of Duff & Phelps were appointed Joint Administrators of the Company on the Appointment Date by LBG, the holder of Qualifying Floating Charge, pursuant to Paragraph 14 of Schedule B1 to the Act
- 1 2 In accordance with Paragraph 100(2) of Schedule B1 to the Act the functions of the Joint Administrators may be exercised by any of the Administrators
- 1 3 The purpose of this report is to provide creditors with a final account of the progress of the Administration, in accordance with Rule 2.110 of Rules
- 1 4 This report should be read in conjunction with the earlier reports to creditors dated 15 March 2012, 26 April 2012, 2 October 2012 and 2 January 2013 all of which can be provided upon request

2 Background

- 2 1 Statutory information on the Company and a summary of its financial position at the Appointment Date is included at Appendix 1
- 2 2 For information relating to the background of the Company and the events leading up to the appointment of the Joint Administrators, please refer to the Joint Administrators' previous reports to creditors dated 15 March 2012, 26 April 2012, 2 October 2012 and 2 January 2013
- 2 3 The Joint Administrators must perform their functions with the purpose of achieving one of the following hierarchical objectives
- Rescuing the Company as a going concern, or
 - Achieving a better result for the Company's creditors as a whole than would be likely if the company were wound up (without first being in Administration), or
 - Realising property in order to make a distribution to one or more secured or preferential creditors
- 2 4 In accordance with Paragraph 49(2) of Schedule B1 to the Act the Joint Administrators note the following
- The first objective could not be achieved for the Company as there were insufficient funds and assets available to enable the Company to be rescued as a going concern,
 - The second objective has been achieved for the Company as the Joint Administrators sold certain assets of the Company to the Purchaser on 5 March 2012 which resulted in all employees transferring to the Purchaser under TUPE and pursuant to the SPA Accordingly, no preferential claims are anticipated, and,
 - In addition, the Joint Administrators consider that the third objective has been achieved as LBG has received distributions totalling £24,627

3. Progress of the Administration

- 3 1 The manner in which the affairs and business of the Company have been managed since the Appointment date are set out overleaf

- 3 2 Please note that the Proposals report and the progress reports to creditors dated 2 October 2012 and 2 January 2013 provided detailed information regarding the affairs and business of the Company to 2 January 2013. Accordingly, certain information mentioned below has been summarised.

Decision not to trade

- 3 3 The Company is a holding company and therefore did not trade.

Sale of certain assets

- 3 4 The Joint Administrators secured a sale of certain assets of the Company to the Purchaser on 5 March 2012.

- 3 5 The total sales consideration for the purchase of

- Goodwill and certain assets of the Company,
- The Company's entire shareholding in Observations and International together with certain debts due from International to the Company,
- Certain loans owed by the Company to five loan creditors,

was £26,000 excluding VAT. The Joint Administrators have received the entire £26,000 from the Purchaser.

- 3 6 Please note that certain safeguards were built into the SPA to ensure that, in the event the Purchaser sells any of the assets subject to the sales mentioned above or the shareholding of Parkacre (the purchaser's new holding company) then this should result in further realisations subject to certain thresholds being exceeded.

- 3 7 A deadline for one of the safeguards built into the SPA expired on 4 December 2012. However, upon review, no further funds are due to the Company.

- 3 8 In addition to the above, the remaining safeguards expire on 4 March 2013. The Joint Administrators have been in dialogue and received relevant information from the Purchaser to assess whether this clause is likely to be triggered. Based on that information and representations from the Purchaser, these remaining safeguards are not anticipated to be triggered.

- 3 9 The Joint Administrators will continue to monitor the Purchaser and, in the unlikely event the safeguards are triggered, the Joint Administrators will take the appropriate steps.

Inter-'group' debt

- 3 10 According to the Company's books and records, the Company is owed £10,199 from Evidence. Based on current information, the debt owing from Evidence is considered irrecoverable as the company is in Administration and it is unlikely there will be sufficient asset realisations in its estate to enable a dividend distribution to be made to its creditors.

4. Investigations

- 4 1 The Joint Administrators have complied with their statutory obligations to file a report with DBIS concerning the conduct of all directors of the Company that served in the three years prior to the Appointment Date. The content of this report is confidential.

5. Pre-Administration Costs and Expenses

Joint Administrators' pre-Administration time costs

- 5 1 The Joint Administrators incurred pre-Administration time costs of £17,412 in respect of the Company
- 5 2 The Joint Administrators pre-Administration costs remain unapproved. Detailed breakdowns of these costs are set out at Appendix 3
- 5 3 The Joint Administrators sought the approval of the abovementioned pre-Administration costs to be paid as an expense of the Administration from its secured creditors, being LBG and Sovereign
- 5 4 The Joint Administrators received the approval of LBG on 29 June 2012 for the outstanding pre-Administration costs to be paid as an expense of the Administration
- 5 5 The Joint Administrators have not received the approval of the other secured creditor, Sovereign. Sovereign has indicated that it is not willing to sign the relevant resolutions
- 5 6 None of the Joint Administrators' pre-Administration time costs were paid by the Company (or any other party). All pre-Administration costs will be written off by the Joint Administrators in due course

Joint Administrators' pre-Administration expenses

- 5 7 The Joint Administrators engaged a number of firms to assist with the sale of the Company and other matters. A summary of the work done and the basis of fees charged by the Joint Administrators' agents and solicitors are set out below

Company	Role	Basis of Fees
Squire Sanders (UK) LLP	Solicitors. Preparation of the Administrators' appointment documents, drafting of the SPA and related documents, assistance with the negotiations of the sales to the Purchaser, general advice and other ad hoc legal matters	Time cost basis plus disbursements
Coller IP	Independent valuation agents. Valuation of the contracts held by Observations and International	Fixed fee

- 5 8 The quantum of pre-Administration expenses (excluding VAT) incurred by the Joint Administrators' agents and solicitors in dealing with the abovementioned matters are summarised below

Amount incurred	(£)
- Squire Sanders (UK) LLP	6,561
- Coller IP	1,500

- 5 9 The Joint Administrator sought the approval of these abovementioned pre-Administration costs to be paid as an expense of the Administration from its secured creditors, being LBG and Sovereign
- 5 10 The Joint Administrators received the approval of LBG on 29 June 2012 for the outstanding pre-Administration costs to be paid as an expense of the Administration. However, the Joint Administrators did not receive the approval of the other secured creditor, Sovereign
- 5 11 As a result, the pre-Administration expenses incurred by the Joint Administrators' agents, Squire Sanders (UK) LLP and Collier IP, have not been paid from the estate and their costs have effectively been written off

6. Joint Administrators' Costs and Expenses

- 6 1 In accordance with Rule 2.106 of the Rules, the Joint Administrators' sought the basis of their remuneration be fixed by reference to the time properly given by them and their staff in attending to matters arising in the Administration
- 6 2 One of the secured creditors, LBG, approved the basis of the Joint Administrators' remuneration on 29 June 2012. The Joint Administrators' remuneration was approved on the basis of the time properly given by them and their staff in attending to matters arising in the Administration
- 6 3 However, the Joint Administrators did not receive the approval of the other secured creditor, Sovereign
- 6 4 The Joint Administrators' time costs (post appointment) for the period 5 March 2012 to 22 February 2013 are £66,620. Detailed breakdowns of these time costs are set out at Appendix 3
- 6 5 The principle areas where the Joint Administrators and their staff have incurred their post appointment time costs are
- Completion of statutory requirements under the Act and the Rules to including notifications to creditors,
 - Dealing with post completion matters relating to the sales to the Purchaser,
 - Investigations,
 - Ongoing communications with secured creditors and other creditors,
 - Employee matters, and,
 - Other adhoc matters
- 6 6 The Joint Administrators have not drawn any remuneration and all outstanding costs will be written off in due course
- 6 7 Information regarding the fees of Administrators called "A Creditors' guide to Administrators' fees" can be found on the Joint Administrators' website at <http://www.duffandphelps.com/uk-restructuring/creditor-guides> in accordance with SIP 9. Should you require a paper copy, please contact this office

- 6 8 In addition, the Joint Administrators have also incurred the following expenses in the period 3 January 2013 to 27 February 2013 in dealing with the Administration

Company	Role	Basis of fee
Squire Sanders (UK) LLP	Solicitors Assistance with the post sale of business follow up matters, general advice and other ad hoc legal matters	Time cost basis plus disbursements
Total Data Management Limited	Storage of records agent Storage of records relating to the company	Variable cost based on instruction

Amount incurred	(£)
- Squire Sanders (UK) LLP	0
- Total Data Management	141
- Menzies LLP	700

Amount Paid	(£)
- Squire Sanders (UK) LLP*	254
- Total Data Management	141
- Menzies LLP*	825

*Certain amounts paid relate to prior periods

- 6 9 The Joint Administrators' choice of agents and solicitors instructed was based on their perception of the ability and experience to perform this type of work, the complexity and nature of the assignment and the basis of the Joint Administrators' fee arrangement with them
- 6 10 In accordance with Rule 2 48A of the Rules, secured creditors and unsecured non-preferential creditors (with the concurrence of at least 5% in value of total claims) may make a request in writing to the Joint Administrators for further information about the remuneration or expenses set out in this progress report This should be done within 21 days receipt of this report After which the Joint Administrators have 14 days to respond
- 6 11 In addition to the above, any secured creditor, or any unsecured non-preferential creditor (with the support of at least 10% in value of the unsecured non-preferential creditors) or the permission of the court, may apply to the court on the grounds that the remuneration or basis fixed for the Administrators' remuneration or the expenses incurred by the Joint Administrators are considered to be excessive In accordance with Rule 2 109 of the Rules, this application must be made no later than 8 weeks after receipt of this progress report, where the charging of the remuneration or the incurring of expenses in question occurs

7 Dividend Prospects / Prescribed Part

Secured creditors

LBG

- 7 1 In consideration of a loan advanced to the Company, the Company granted LBG a debenture dated 13 April 2005 conferring fixed and floating charges over its assets

-
- 7 2 In addition, the Joint Administrators understand that LBG was granted a cross guarantee between Insight and the Company
- 7 3 As at the Appointment Date, LBG were owed approximately £253,718 by the Company and Insight, subject to accruing interest and charges and foreign exchange rate movements
- 7 4 LBG have received a first and final distribution of £24,627 from the Company pursuant to its fixed charge security
- 7 5 There were insufficient realisations from the Administration to enable LBG to be repaid in full
- 7 6 In addition, LBG was granted a 'Deed of Release and Priority' dated 13 April 2005 between LBG and Sovereign wherein it provides that LBG ranks ahead and in priority of Sovereign's security. Please see overleaf for further details

Sovereign

- 7 7 The Company granted Sovereign a fixed charge over its fixed charge assets including 85,000 ordinary shares of £1 in Decisions on 23 February 2011. The debenture was provided by the Company to secure lending advanced by Sovereign
- 7 8 As at the Appointment Date, it is understood that Sovereign was owed £200,000, subject to subject to accruing interest
- 7 9 There were insufficient realisations to make a distribution to Sovereign

Preferential creditors

- 7 10 Preferential claims are limited to employees' claims for unpaid wages (subject to a limit of £800 per employee), any unpaid holiday and certain arrears owing to occupational pension schemes
- 7 11 Following the sale of certain assets of the Company to the Purchaser on 5 March 2012, the employees transferred pursuant to TUPE and in accordance with the SPA. Accordingly there have been no preferential claims filed against the Company

Prescribed Part

- 7 12 Pursuant to section 176A of the Act where a floating charge is created after 15 September 2003 a Prescribed Part of the Company's net property shall be made available to non-preferential unsecured creditors
- 7 13 The Prescribed Part is calculated as a percentage of net property, as follows -
- | | |
|-----------------------------------|--|
| Net property less than £10,000 | 50% unless the Joint Administrator considers that the costs of making a distribution to the non-preferential unsecured creditors would be disproportionate to the benefits |
| Net property greater than £10,000 | 50% up to £10,000 plus 20% thereafter to a maximum of £600,000 |
- 7 14 The maximum value of the ring-fenced proportion of the funds, known as the Prescribed Part, is £600,000
- 7 15 There were insufficient realisations in the Administration to enable a distribution to be made, from the Prescribed Part, to non-preferential unsecured creditors
-

Unsecured non-preferential creditors

7 16 According to the Directors' SOA, non-preferential creditors total £1,267,673

7 17 There were insufficient asset realisations to make a distribution to unsecured non-preferential unsecured creditors of the Company

8. Creditors Meeting

8 1 The Joint Administrators issued their Report to Creditors together with their Statement of Proposals on 26 April 2012

8 2 In accordance with Paragraph 52(1) of Schedule B1 to the Act, a creditors' meeting was not required to be held for the Company as it was anticipated there would be insufficient realisations to enable a distribution to be made to the Company's non-preferential unsecured creditors. No meeting was convened and, in accordance with R2 33(5) of the Rules, the Proposals were deemed to have been approved by creditors

8 3 In addition to the above, the Joint Administrators received signed acceptance from LBG, of the resolutions set out in section 14 3 of the Proposals on 29 June 2012. However, the Joint Administrators did not receive the approval of the other secured creditor, Sovereign. Accordingly the Joint Administrators' specific resolutions were not approved

8 4 A copy of the Proposals is attached at Appendix 4

9. End of the Administration

9 1 In accordance with the Proposals, the necessary steps are now being taken to give notice to the Registrar to the effect that the Company has no further property which might permit a distribution to creditors

9 2 Attached at Appendix 5 is Form 2 35B, being a Notice of move from Administration to Dissolution, which has been sent to the Registrar pursuant to Paragraph 84 of Schedule B1 to the Act

9 3 Following registration of the notice by the Registrar, the Joint Administrators' appointment shall cease to have effect and the Joint Administrators will be discharged from liability under Paragraph 98(3) of Schedule B1 to the Act

9 4 At the end of three months from the date of the notice being registered by the Registrar, the Company will be dissolved

10. Other matters

- 10 1 If you require further information or assistance, please do not hesitate to contact my colleague, Joseph Longhurst

Yours faithfully
For and on behalf of
The Matrix Knowledge Group Limited


Geoffrey Bouchier
Joint Administrator

Encs

The affairs, business and property of the Company are being managed by the Joint Administrators, Geoffrey Bouchier and Matthew Bond, who act as agents for the Company and without personal liability. Both are licensed by the Insolvency Practitioners Association.

Appendix 1

Statutory Information

The Matrix Knowledge Group Limited

Statutory Information

Date of Incorporation 16 December 2004

Registered Number 05314767

Company Directors

Mr Richard David Barker
Mr Andrew Beale
Mr Andrew Jonathan Cristin
Mr Daniel Terence Farrow
Mr Usman Awais Khan
Mrs Jacqueline Mallender
Mr Anthony Graham Munton
Mr Dudley Clifford Pound
Ms Joanne Clare Sedley-Burke

Company Secretary Mr Dudley Clifford Pound

Shareholders

Voting ordinary shares
Mrs Jacqueline Mallender – 5,560
Sovereign – 4,286
Mr Usman Awais Khan – 2,220
Mr Andrew Richman – 2,220
Non-voting ordinary shares
Mr David Thomas – 1,125
Sovereign – 775
Mr Larry Gammo – 365
Mr John Burrows – 223
Mr Andrew Beale – 25
Mr Paul Dolan – 25
Ms Pam Mallender – 25
Mr Anthony Munton – 17
Preference Shares
Capita Consortium Nominees – 855
Deferred shares
Mrs Jacqueline Mallender – 1,100

Trading Address

Epworth House
25 City Road
London
EC1Y 1AA

Registered Office

Current:
c/o Duff & Phelps
43-45 Portman Square
London
W1H 6LY

Formerly:
Epworth House
25 City Road
London
EC1Y 1AA

Any Other Trading Names Matrix

The Matrix Knowledge Group Limited

Financial Information

Balance Sheet

	Management accounts for the period to 31 December 2011		Audited accounts for the year to 30 April 2010	
Fixed assets	£	1,890,646	£	1,890,646
Current assets				
Debtors	£	0	£	88,026
	£	0	£	88,026
Current liabilities				
Trade creditors	£	(452,309)	£	(875,968)
	£	(452,309)	£	(875,968)
Net current assets	£	(452,309)	£	(787,942)
Long term liabilities	£	(33,630)	£	(86,497)
Total assets less total liabilities	£	1,404,707	£	1,016,207
Capital and reserves				
Share capital	£	17,720	£	12,905
Share premium	£	2,934,856	£	2,468,671
Profit and Loss Account	£	(1,547,869)	£	(1,465,369)
	£	1,404,707	£	1,016,207

Appendix 2

Joint Administrators' Receipts and Payments Account

**The Matrix Knowledge Group Limited
(In Administration)**

Receipts and Payments Account

	For the Period 5 March 2012 to 2 January 2013			For the Period 2 January 2013 to 27 February 2013		
	Statement of Affairs £	Fixed Charge £	Floating Charge £	Fixed Charge £	Floating Charge £	Total £
Receipts						
Goodwill (Sale proceeds)	699 00	699 00	0 00	0 00	0 00	699 00
Shares in Matrix International, Inc (Sale proceeds)	25,000 00	25,000 00	0 00	0 00	0 00	25,000 00
Shares in Matrix Observations Limited (Sale proceeds)	1 00	1 00	0 00	0 00	0 00	1 00
Chattel Assets (Sale proceeds)	300 00	0 00	300 00	0 00	0 00	300 00
Bank Interest	n/a	8 29	0 48	0 38	0 00	9 15
	<u>26,000 00</u>	<u>25,708 29</u>	<u>300 48</u>	<u>0 38</u>	<u>0 00</u>	<u>26,009 15</u>
Payments						
Bank Charges		2 40	4 05	0 00	28 57	35 02
Employment Agent Fees		0 00	50 00	0 00	0 00	50 00
Legal Fees and Disbursements		0 00	0 00	254 12	0 00	254 12
Distribution to Lloyds Banking Group		0 00	0 00	24,626 77	0 00	24,626 77
Tax Advisors - Menzies LLP		0 00	0 00	825 00	0 00	825 00
Storage Costs		0 00	3 46	0 00	140 95	144 41
Stationery & Postage		0 00	35 58	0 00	0 00	35 58
Statutory Advertising		0 00	38 25	0 00	0 00	38 25
		<u>2 40</u>	<u>131 34</u>	<u>25,705 89</u>	<u>169 52</u>	<u>26,009 15</u>
Balance						<u><u>0 00</u></u>
MADE UP AS FOLLOWS						
VAT Receivable						0 00
Floating/Main Current Account						0 00
						<u><u>0 00</u></u>

Appendix 3

Analysis of Joint Administrators' Time Charged and Expenses Incurred

The Matrix Knowledge Group Limited (In Administration)

Analysis of proposed Joint Administrators' time costs for the period 14 February 2012 to 4 March 2012

Classification of Work Function	Hours					Total	Time	Av hourly
	Partner	Manager	Senior	Assistant	Support	Hours	Cost	Rate
							£	£
Administration and Planning								
Strategy planning & control	2 90	0 30	1 00	10 55	0 00	14 75	3,695 00	250 51
Dealings with Directors and Management	3 50	0 00	1 10	0 00	0 00	4 60	2 171 50	472 07
Financial review	0 00	6 90	16 80	8 50	0 00	32 20	8,168 00	253 66
Dealing with notice of intention to appoint	0 00	0 00	0 00	1 40	0 00	1 40	238 00	170 00
IPS set up & maintenance	0 00	0 00	0 00	1 20	0 00	1 20	204 00	170 00
Cashiering & accounting	0 00	0 00	0 00	0 20	0 00	0 20	43 00	215 00
Tax Compliance/Planning	0 00	0 00	0 00	0 10	0 00	0 10	17 00	170 00
Creditors								
Secured Creditors	3 50	0 70	1 80	0 00	0 00	6 00	2,612 50	435 42
Non Pref Creditors/Employee claims handling	0 00	0 50	0 00	0 00	0 00	0 50	195 00	390 00
Pref claims adjudication and distribution	0 00	0 00	0 00	0 40	0 00	0 40	68 00	170 00
Total Hours	9 90	8 40	20 70	22 35	0 00	61 35		283 81
Total Fees Claimed	5,395 50	3,276 00	4,968 00	3,772 50	0 00		17,412 00	

The Matrix Knowledge Group Limited (In Administration)

Analysis of Joint Administrators' time costs for the period 5 March 2012 to 22 February 2013

Classification of Work Function	Hours					Total Hours	Time Cost	Avg Hourly Rate
	Partner	Manager	Senior	Assistant	Support			
Administration and Planning								
Statutory matters (Meetings & Reports & Notices)	3 10	20 50	15 70	38 60	0 00	75 80	20 747 00	273 35
Case review and Case Diary management	1 10	6 50	1 95	29 65	0 00	39 20	9 411 50	240 09
Strategy planning & control	0 60	4 80	4 55	20 55	0 00	30 50	6 622 00	217 11
Cashiering & accounting	0 00	1 10	4 90	11 95	0 00	17 95	4 141 50	230 72
Dealings with Directors and Management	0 40	0 00	2 55	11 70	0 00	14 65	2,585 00	176 45
Tax Compliance/Planning	0 30	0 00	0 40	12 10	0 00	12 80	2 737 50	213 87
Statement of affairs	0 00	0 70	2 15	4 95	0 00	7 80	1 698 00	217 69
IPS set up & maintenance	0 00	1 00	0 40	1 00	0 00	2 40	687 25	286 35
Insurance	0 00	0 00	0 00	1 50	0 00	1 50	225 00	150 00
Creditors								
Communications with Creditors/Employees	1 10	4 30	9 85	1 90	0 00	17 15	4 879 50	284 52
Non Pref Creditors/Employee claims handling	0 00	1 50	0 00	18 30	0 00	19 80	3 629 50	183 31
Secured Creditors	0 30	1 60	3 95	1 45	0 00	7 30	2 061 75	282 43
Investigations								
CDDA & reports & Communication	0 40	3 30	2 30	10 60	0 00	16 60	3 901 75	235 05
Financial review and investigations (S238/239 etc)	0 80	0 00	0 00	5 75	0 00	6 55	1 371 50	209 39
Realisation of Assets								
Sale of business	2 20	0 00	1 00	0 45	0 00	3 65	1 497 50	410 27
Hire Purchase and Lease Assets	0 00	0 00	0 00	2 60	0 00	2 60	370 00	142 31
Book debts	0 00	0 00	0 00	0 25	0 00	0 25	42 50	170 00
Freehold and Leasehold Property	0 00	0 00	0 00	0 10	0 00	0 10	11 00	110 00
Total Hours	10 30	45 30	49 79	171 40	0 00	276 70		240 77
Total Fees Claimed	5,623 60	17,873 00	12,190 50	30,932 75	0 00		66,619 75	

Category 2 Disbursements None

Appendix 4

Joint Administrators' Proposals

The Matrix Knowledge Group Limited (In Administration) ("the Company")

Joint Administrators' Proposals

- 1 1 The Joint Administrators propose the following for the Company
 - 1 1 1 That the Joint Administrators continue the Administration of the Company and to deal with such outstanding matters in relation to the Company as the Joint Administrators consider necessary until such time as the Administration ceases to have effect
 - 1 1 2 That the Joint Administrators of the Company do all such other things and generally exercise all of their powers as contained in Schedule 1 of the Insolvency Act 1986, as they, in their sole and absolute discretion consider desirable or expedient in order to achieve the purpose of the Administration
 - 1 1 3 That the Joint Administrators, once all outstanding matters have been satisfactorily completed, take the necessary steps to give notice under Paragraph 84 of Schedule B1 of the Insolvency Act 1986 to the Registrar of Companies to the effect that the Company has no property which might permit a distribution to its creditors, at which stage the Administration will cease
 - 1 1 4 That the Joint Administrators, in the event that they form the view that distributions can be made to non-preferential creditors of the Company or form the view that the Company should be placed into either Creditors' Voluntary Liquidation or Compulsory Liquidation, as appropriate, take the necessary steps to place the Company into either Creditors' Voluntary Liquidation or into Compulsory Liquidation as deemed appropriate by the Joint Administrators. It is proposed that the Joint Administrators, currently Geoffrey Bouchier and Matthew Bond of Duff & Phelps Ltd would act as Joint Liquidators should the Company be placed into Creditors' Voluntary Liquidation or Compulsory Liquidation. In accordance with Paragraph 83(7) of Schedule B1 to the Insolvency Act 1986 and Rule 2.117 of the Insolvency Rules 1986 creditors may nominate a different person as the proposed liquidator, provided the nomination is received at this office prior to the approval of these proposals. In the absence of such nomination, the Joint Administrators will be appointed Joint Liquidators and in accordance with Section 231 of the Insolvency Act 1986 any act required or authorised under any enactment to be done by the Joint Liquidators is to be done by all or any one or more of them
- 1 2 Pursuant to Rule 2.33(5) of the Rules, the proposals in paragraphs 1.1.1 to 1.1.4 shall be deemed to be approved by the creditors on the expiry of the period in which meetings can be requisitioned by creditors in the manner described in the Joint Administrators' Report to Creditors dated 26 April 2012, provided that no meetings have been so requisitioned
- 1 3 The Joint Administrators of the Company will seek approval of the specific resolutions detailed below from its secured creditors, LBG and Sovereign
 - 1 3 1 That the Joint Administrators of the Company be discharged from all liability pursuant to paragraph 98 of Schedule B1 to the Insolvency Act 1986, upon filing the end of the Administration or their appointment otherwise ceasing
 - 1 3 2 That the Joint Administrators' remuneration, where no Creditors' Committee is established, be fixed by reference to the time properly incurred by them and their staff in attending matters during the Administration and that they be allowed to draw such remuneration as and when funds permit without further recourse to the creditors of the Company
 - 1 3 3 That the Joint Administrators' statement of pre-Administration costs under Rule 2.33 of the Insolvency Rules 1986 in respect of the Company, where no Creditors' Committee is established, be approved for payment in accordance with Rule 2.67A of the Insolvency Rules 1986

Appendix 5

Form 2.35B – Notice of move from Administration to Dissolution