AC BARTLETT LIMITED COMPANY NUMBER: 5287973

ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30<sup>TH</sup> NOVEMBER 2010

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COMPANIES HOUSE

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DIRECTORS:

Mr A Bartlett

SECRETARY:

Mrs H Bartlett (Resigned 30th November 2010)

COMPANY NUMBER:

5287973

**REGISTERED OFFICE:** 

15 Tenny House Curzon Drive

Grays

Essex RM17 6SG

BANKERS:

NatWest

ACCOUNTANTS:

AMP Services

# INDEX TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30<sup>TH</sup> NOVEMBER 2010

Page No.
----------

1	Profit & Loss Account
2-3	Abbreviated Balance Sheet
4-5	Notes to the Abbreviated Accounts

## <u>DIRECTORS' REPORT</u> FOR THE YEAR ENDED 30<sup>TH</sup> NOVEMBER 2010

The directors present herewith their annual report, together with the unaudited financial statements of the company for the year ended 30<sup>th</sup> November 2010

#### PRINCIPAL ACTIVITY

Throughout the year the company's principal activity continued to be that of electrical testing

### **DIRECTORS AND THEIR INTERESTS**

The directors of the company during the year and their interests in the share capital of the company at the beginning and end of the year were as follows

Number of Shares

Mr A Bartlett

1

#### **DIRECTORS RESPONSIBILITIES**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year. In preparing those accounts, the directors are required to

- Select suitable accounting policies and then apply them consistently, to
- \* make judgements and estimates that are reasonable and prudent, and to
- prepare the accounts on the going concern basis unless it is inappropriate to assume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the companies act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **ELECTIVE RESOLUTION**

An election is in force dispensing with the requirement to lay these financial statements before the Company in General Meeting However, the members have the right, by giving Notice to the Company to require the financial statements to be laid before a General Meeting

### **BASIS OF PREPARATION**

In preparing the above report, the directors have taken advantage of special exemptions provided by Part II of schedule 8 to the Companies Act 1985 applicable to small companies under Section 246 (1) (B) Companies Act 1985

### **ACCOUNTANTS**

The accountants, AMP Services, have indicated their willingness to continue to act for the company

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By Order of the board,

Mr A Bartlett Director

# ACCOUNTANTS' REPORT ON THE UNAUDITED ACCOUNTS TO THE DIRECTORS OF AC BARTLETT LIMITED

As described on the balance sheet you are responsible for the preparation of the financial statements for the year ended 30<sup>th</sup> November 2010, and you consider that the company is exempt from an audit and a report under Section 249A (2) of the Companies Act 1985

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you in the fulfilment of your statutory responsibilities, from the accounting records of the company and from information and explanations supplied to us by you, and to the best of our knowledge and belief they are in accordance therewith

Our review was limited primarily to enquiries of the directors and staff and analytical procedures applied to the financial data

We have not carried out an audit in accordance with Auditing Standards Accordingly, we do not express an audit opinion on these financial statements

**AMP Services** 

5, Virginia Close, Coilier Row, Essex RM5 3TE

**Accountants** 

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30TH NOVEMBER 2010

	<u>2010</u>	<u>2009</u>
TURNOVER	34 048	34,344
COST OF SALES	0	0
GROSS PROFIT	34,048	34,344
ADMINISTRATION COSTS	11 008	13,810
OPERATING PROFIT/(LOSS)	23,040	20 534
Other Income	1	0
PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION	23 041	20,534
Tax on ordinary activities	4 838	4,312
PROFIT/(LOSS) FOR THE YEAR AFTER TAXATION	18,203	16 222
Dividends paid	14 870	14,728
RETAINED PROFIT/(LOSS) FOR THE YEAR	3,333	1,494
Retained Profit brought forward	2 526	1,032
RETAINED PROFIT/(LOSS) CARRIED FORWARD	5,859	2,526

# ABBREVIATED BALANCE SHEET AS AT 30TH NOVEMBER 2010

	<u>2010</u>	<u>2010</u>	<u>2009</u>	<u>2009</u>
FIXED ASSETS Tangible Assets		0		0
CURRENT ASSETS				
Debtors & Prepayments	6,277		6,747	
Cash at Bank & In Hand	4,421		6,839	
CREDITORS - amounts falling				
due within one year	(4,838)		(4,312)	
NET CURRENT ASSETS/(LIABILITIES)		5,860		2,527
NET ASSETS/(LIABILITIES)		5,860		2,527
Represented by				
CAPITAL AND RESERVES				
Called up Share Capital		l		1
Profit and Loss Account & Reserves		5,859 5,860		2,526 2,527

# AC BARTLETT LIMITED ABBREVIATED BALANCE SHEET - CONTINUED AS AT 30<sup>TH</sup> NOVEMBER 2010

The notes on pages 3 and 4 form part of these accounts

In approving these financial statements as director of the company I hereby confirm

- a) that for the year in question the company was entitled to exemption from audit under section 477 (2) of the Companies Act 2006
- b) The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006
- c) I acknowledge my responsibilities for
  - i) ensuring that the company keeps accounting records which comply with section 386, and

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preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its results for the year then ended and which otherwise comply with the requirements of the Companies Act relating to accounts in accordance with the requirements of section 393, so far as applicable to the company

Approved by the Board of Directors (and signed on its behalf by)

Mr A Bartlett <u>Director</u>

# NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30<sup>TH</sup> NOVEMBER 2010

### 1. ACCOUNTING POLICIES

The following accounting policies have been selected and consistently applied by the directors

### 1.1 Accounting conventions

The financial statements are prepared under the historical cost convention

## 1.2 Accounting Standards

Applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements

The Company has taken advantage of the exemptions contained in Financial Reporting Standard Number 1 (Revised) in as much as they apply to the requirement to produce a 'Cashflow Statement' on the grounds that the Company falls within the definition of a small company contained therein

### 1.3 Turnover

This represents the invoiced amounts of goods sold and services provided

# 1.4 Depreciation of tangible assets

Provision is made for depreciation on all tangible assets, other than buildings and freehold land, at rates calculated to write off the cost or valuation, less estimated residual value, of each asset over its expected useful life, as follows

Fixtures and fittings

20% per annum on written down value

Equipment

33% per annum on written down value

## 2 DEFERRED TAXATION

Provision is made by the liability method for all timing differences which are expected to be reversed in the foreseeable future

# NOTES TO THE ABBREVIATED ACCOUNTS - CONTINUED FOR THE YEAR ENDED 30<sup>TH</sup> NOVEMBER 2010

# 3. FINANCIAL REPORTING STANDARD 3

In the opinion of the directors, all operations are continuing operations and there has been no acquisition of operations

# 4. TURNOVER

The turnover and pre-tax profit/(loss) are wholly attributable to the company's main activity

5.	SHARE CAPITAL	Authorised	Allotted, issued and fully paid
	Ordinary shares at £1 each	1,000	1