

Abbreviated Unaudited Accounts for the Year Ended 31 December 2012

for

PS Mailing Services Limited

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for the Year Ended 31 December 2012

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PS Mailing Services Limited

Company Information  
for the Year Ended 31 December 2012

**DIRECTOR:**

PK Jacobs

**SECRETARY:**

Mrs S Jacobs

**REGISTERED OFFICE:**

Unit B3  
South Western Business Park  
Sherborne  
Dorset  
DT9 3PS

**REGISTERED NUMBER:**

05286660 (England and Wales)

**ACCOUNTANTS:**

Hunts Accountants  
The Music House  
The Green  
Sherborne  
Dorset  
DT9 3HX

Abbreviated Balance Sheet

31 December 2012

	Notes	31.12.12 £	£	31.12.11 £	£
<b>FIXED ASSETS</b>					
Tangible assets	2		52,634		52,305
<b>CURRENT ASSETS</b>					
Stocks		1,500		4,400	
Debtors		475,043		368,643	
Cash at bank and in hand		568,263		384,877	
		<u>1,044,806</u>		<u>757,920</u>	
<b>CREDITORS</b>					
Amounts falling due within one year		<u>685,083</u>		<u>463,877</u>	
<b>NET CURRENT ASSETS</b>			<u>359,723</u>		<u>294,043</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>412,357</u>		<u>346,348</u>
<b>CAPITAL AND RESERVES</b>					
Called up share capital	3		100		100
Profit and loss account			<u>412,257</u>		<u>346,248</u>
<b>SHAREHOLDERS' FUNDS</b>			<u>412,357</u>		<u>346,348</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2012.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2012 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395
- (b) and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by Mr PK Jacobs the director on 24 April 2013 and were signed by:

PK Jacobs - Director

Notes to the Abbreviated Accounts  
for the Year Ended 31 December 2012

1. **ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

**Turnover**

Turnover represents net invoiced sales of goods, excluding value added tax.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on reducing balance
Fixtures and fittings	- 25% on reducing balance

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease.

**Pension costs and other post-retirement benefits**

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.

2. **TANGIBLE FIXED ASSETS**

	Total £
<b>COST</b>	
At 1 January 2012	123,564
Additions	18,919
Disposals	(9,250)
At 31 December 2012	<u>133,233</u>
<b>DEPRECIATION</b>	
At 1 January 2012	71,259
Charge for year	15,032
Eliminated on disposal	(5,692)
At 31 December 2012	<u>80,599</u>
<b>NET BOOK VALUE</b>	
At 31 December 2012	<u>52,634</u>
At 31 December 2011	<u>52,305</u>

Notes to the Abbreviated Accounts - continued  
for the Year Ended 31 December 2012

**3. CALLED UP SHARE CAPITAL**

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	31.12.12 £	31.12.11 £
100	Ordinary	£1	<u>100</u>	<u>100</u>

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.