

REGISTERED NUMBER: 5286660 (England and Wales)

Abbreviated Unaudited Accounts for the Year Ended 31 December 2008

for

PS Mailing Services Limited

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PS Mailing Services Limited

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for the Year Ended 31 December 2008

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PS Mailing Services Limited

Company Information
for the Year Ended 31 December 2008

DIRECTOR:	PK Jacobs
SECRETARY:	Mrs S Jacobs
REGISTERED OFFICE:	Unit B3 South Western Business Park Sherborne Dorset DT9 3PS
REGISTERED NUMBER:	5286660 (England and Wales)
ACCOUNTANTS:	Charltons Accountants The Music House The Green Sherborne Dorset DT9 3HX

PS Mailing Services Limited

Abbreviated Balance Sheet
31 December 2008

	Notes	31.12.08 £	£	31.12.07 £	£
FIXED ASSETS					
Tangible assets	2		28,243		21,690
CURRENT ASSETS					
Stocks		700		4,700	
Debtors		202,025		176,763	
Investments		25,000		-	
Cash at bank and in hand		176,118		228,966	
		403,843		410,429	
CREDITORS					
Amounts falling due within one year		300,226		294,271	
NET CURRENT ASSETS			103,617		116,158
TOTAL ASSETS LESS CURRENT LIABILITIES			131,860		137,848
CAPITAL AND RESERVES					
Called up share capital	3		100		100
Profit and loss account			131,760		137,748
SHAREHOLDERS' FUNDS			131,860		137,848

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 December 2008.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2008 in accordance with Section 249B(2) of the Companies Act 1985.

The director acknowledges his responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the director on 14.1.09 and were signed by:

.....
Director

The notes form part of these abbreviated accounts

PS Mailing Services Limited

Notes to the Abbreviated Accounts
for the Year Ended 31 December 2008

1. **ACCOUNTING POLICIES**

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 25% on reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.

2. **TANGIBLE FIXED ASSETS**

	Total £
COST	
At 1 January 2008	44,329
Additions	15,408
	<hr/>
At 31 December 2008	59,737
	<hr/>
DEPRECIATION	
At 1 January 2008	22,639
Charge for year	8,855
	<hr/>
At 31 December 2008	31,494
	<hr/>
NET BOOK VALUE	
At 31 December 2008	28,243
	<hr/>
At 31 December 2007	21,690
	<hr/>

PS Mailing Services Limited

Notes to the Abbreviated Accounts - continued
for the Year Ended 31 December 2008

3. CALLED UP SHARE CAPITAL

Authorised:				
Number:	Class:	Nominal	31.12.08	31.12.07
		value:	£	£
1,000	Ordinary	£1	1,000	1,000
			<u> </u>	<u> </u>
Allotted, issued and fully paid:				
Number:	Class:	Nominal	31.12.08	31.12.07
		value:	£	£
100	Ordinary	£1	100	100
			<u> </u>	<u> </u>