Director's report and unaudited financial statements

for the period ended 31 December 2009

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Company information

Directors Gavin Jones (resigned 17 February 2010)

Ray Bowers (resigned 17 February 2010)
Mark Poole (resigned 17 February 2010)
Mark Roberts (resigned 17 February 2010)
Darren L Gibson (appointed 17 February 2010)
Jonathan M Prew (appointed 17 February 2010)
Matthew Bramwell (appointed 17 February 2010)

Secretary Serco Corporate Services Limited (appointed 17 February 2010)

Company number 5280611

Registered office Serco House

16 Bartley Wood Business Park

Bartley Way

Hook

Hampshire RG27 9UY

Business address Suite 1 & 2 Heritage Wharf

Portland Basın Ashton under Lyme

Lancashire OL7 0QA

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Director's report for the period ended 31 December 2009

The director presents this report and the financial statements for the period ended 31 December 2009

Principal activity

The principal activity of the company is to supply Business Improvement Solutions to the Revenues and Benefit departments of Local Authorities. These proven solutions are based on the concept of providing flexible and quality driven services within a cost effective manner. The prime services being Remote Processing, Business Process Re-Engineering, Change Management, Project Management, Implementation/Consultancy and Training

Change in ownership

The company was purchased by Serco Holdings Limited on 17 February 2010 through a share purchase agreement RB Solutions Limited is now a wholly owned subsidiary of Serco Holdings Limited

Directors

The directors who served during the period are as stated below

Gavin Jones (resigned 17 February 2010)

Ray Bowers (resigned 17 February 2010)

Mark Poole (resigned 17 February 2010)

Mark Roberts (resigned 17 February 2010)

Darren L Gibson (appointed 17 February 2010)

Jonathan M Prew (appointed 17 February 2010)

Matthew Bramwell (appointed 17 February 2010)

Charitable and political contributions

During the period, the company contributed £355 to charities

This report is prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

This report was approved by the Board on and signed on its behalf by

Darren L Gibson

Director

Profit and loss account for the 9 month period ended 31 December 2009

| | | 9 months ended | Year ended |
|--------------------------------------|-------|-------------------|-------------|
| | | 31/12/09 | 31/03/09 |
| | Notes | £ | £ |
| Turnover | 2 | 1,965,001 | 1,816,737 |
| Cost of sales | | (1,350,397) | (1,226,499) |
| Gross profit | | 614,604 | 590,238 |
| Administrative expenses | | (340,324) | (399,771) |
| Other operating income | | 75 | 100 |
| Operating profit | 3 | 274,355 | 190,567 |
| Interest payable and similar charges | | (677) | (559) |
| Profit on ordinary | | | |
| activities before taxation | | 273,678 | 190,008 |
| Tax on profit on ordinary activities | 5 | (67,673) | (45,342) |
| Profit for the period | | 206,005 | 144,666 |
| Retained profit brought forward | | 47,731 | 180,191 |
| Prior Year Adjustment | 10 | - | (139,126) |
| Reserve Movements | 10 | (142,700) | (138,000) |
| Retained profit carried forward | | 111,036 | 47,731 |
| | | | |

Balance sheet as at 31 December 2009

| | 31/12/09 | | 31/03/09 Restated | | |
|----------------------------------|----------|-----------|----------------------|-----------|-------------|
| | Notes | £ | £ | £ | £ |
| Fixed assets | | | | | |
| Tangible assets | 6 | | 29,455 | | 62,440 |
| Current assets | | | | | |
| Debtors | 7 | 229,984 | | 242,644 | |
| Cash at bank and in hand | | 124,357 | | 47,568 | |
| | | 354,341 | | 290,212 | |
| Creditors: amounts falling | | , | | , | |
| due within one year | 8 | (272,660) | • | (304,821) | |
| Net current assets/(liabilities) | | | 81,681 | | (14,609) |
| Total assets less current | | | | | |
| liabilities | | | 111,136 | | 47,831 |
| Net assets | | | 111,136 | | 47,831 |
| | | | | | ===== |
| Capital and reserves | | | | | |
| Called up share capital | 9 | | 100 | | 100 |
| Profit and loss account | 10 | | 111,036 | | 47,731 |
| Shareholders' funds | | | 111,136 | | 47,831 |
| | | | | | |

The director's statements required by Section 249B(4) are shown on the following page which forms part of this Balance Sheet

Balance sheet (continued)

Director's statements required by Section 249B(4) for the period ended 31 December 2009

In approving these financial statements as director of the company, I hereby confirm

- (a) that for the period stated above the company was entitled to the exemption from audit under by Section 477 of the Companies Act 2006,
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 476 requesting that an audit be conducted for the period ended 31 December 2009 and
- (c) that the directors acknowledge their responsibilities for
- (1) ensuring that the company keeps accounting records which comply with Section 386 and 387 of the Companies Act 2006
- (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the period then ended in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the provisions of the Companies Act 2006 relating to financial statements, so far as applicable to the company

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board on and signed on its behalf by

Darren L Gibson Director

The notes on pages 5 to 8 form an integral part of these financial statements.

Notes to the financial statements for the period ended 31 December 2009

1. Accounting policies

1.1. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year

1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows

Plant and machinery

20% straight line,

1.4 Prior Year Adjustment

The assets and liabilities for the year ended 31 March 2009 have been restated following the due diligence exercise completed by Serco Holdings Limited The impact of the prior year adjustment is detailed in note 10

2. Turnover

The total turnover of the company for the period has been derived from its principal activity wholly undertaken in the UK

| 3. | Operating profit | 9 months ended 31/12/09 £ | Year to 31/03/09 £ |
|----|---|------------------------------------|--------------------------|
| | Operating profit is stated after charging | | |
| | Depreciation | 15,956 | 42,578 |
| | | <u></u> | |
| 4. | Directors' emoluments | | |
| | | 9 months ended | Year to |
| | | 31/12/09 | 31/03/09 |
| | | £ | £ |
| | Remuneration and other benefits | 23,400 | 51,000 |

Notes to the financial statements for the period ended 31 December 2009

continued

5. Tax on profit on ordinary activities

| | | 9 months ended | Year to |
|----|--|-----------------------------|---------------|
| | Analysis of charge in period | 31/12/09 £ | 31/03/09 £ |
| | Current tax | | |
| | UK corporation tax | 67,673 | 45,342 |
| 6. | Tangible fixed assets | Plant and machinery £ | |
| | Cost | • | |
| | At 1 April 2009 | 177,654 | |
| | Additions | 12,396 | |
| | Write off rental assets previously capitalised | (63,945) | |
| | At 31 December 2009 | 126,105 | |
| | Depreciation | | |
| | At 1 April 2009 | 115,214 | |
| | Charge for the period | 15,956 | |
| | Write off rental assets previously capitalized | (34,520) | |
| | At 31 December 2009 | 96,650 | |
| | Net book values | | |
| | At 31 March 2009 | 62,440 | |
| | At 31 December 2009 | 29,455 | |

Notes to the financial statements for the period ended 31 December 2009

continued

| 7. | Debtors | | |
|----|---------------------------------------|-------------|---------------|
| | | 31/12/09 | 31/03/09 |
| | | | Restated |
| | | £ | £ |
| | Trade debtors | 199,671 | 230,721 |
| | Other debtors | 12,525 | 4,947 |
| | Prepayments and accrued income | 17,788 | 6,976 |
| | | 229,984 | 242,644 |
| | | | |
| 8. | Creditors: amounts falling due | | |
| | within one year | | |
| | | 31/12/09 | 31/03/09 |
| | | £ | Restated £ |
| | | * | ~ |
| | Trade creditors | 24,172 | 14,412 |
| | Corporation tax | 30,739 | 8,408 |
| | Other taxes and social security costs | 84,325 | 94,311 |
| | Directors' accounts | 5,604 | 4,654 |
| | Deferred Income | 52,920 | 99,555 |
| | Accruals | 74,900 | 83,481 |
| | | 272,660 | 304,821 |
| | | | |
| 9. | Share capital | | |
| | | 31/12/09 | 31/03/09 |
| | | £ | £ |
| | 400 Onderson shares of CO 50 sook | 200 | 200 |
| | 400 Ordinary shares of £0 50 each | | |
| | Allotted, called up and fully paid | | |
| | 200 Ordinary shares of £0 50 each | 100 | 100 |
| | | | |
| | Equity Shares | | |
| | 200 Ordinary shares of £0 50 each | 100 | 100 |
| | | | • |

Notes to the financial statements for the period ended 31 December 2009

continued

| 10. | Reserves | 31/12/09 | 31/03/09 Restated |
|-----|--|-----------|----------------------|
| | | £ | £ |
| | Retained Profit Brought Forward | 47,731 | 180,191 |
| | Profit for the period | 206,005 | 144,666 |
| | Prior Year Adjustment: | | |
| | Deferred Income not recognized | - | (99,555) |
| | Accruals not recorded | - | (83,481) |
| | Prepayments not recorded | - | 6,977 |
| | Impact on Corporation Tax | - | 36,933 |
| | Retained Profit Brought Forward Restated | 253,736 | 185,731 |
| | Dividends Paid | (142,700) | (138,000) |
| | Retained Profit Carried Forward | 111,036 | 47,731 |

Detailed trading profit and loss account and expenses schedule for the period ended 31 December 2009

| | 9 months 31/12/09 | | 31/03/09 | |
|-------------------------------------|----------------------|-------------|-------------|-------------|
| | £ | £ | £ | £ |
| Sales | | | | |
| Sales classification 1 (type A) | | 1,965,001 | | 1,816,737 |
| sales classification 1 (type 11) | | <u> </u> | | |
| | | 1,965,001 | | 1,816,737 |
| Cost of sales | | | | |
| Wages and salaries | 905,435 | | 923,612 | |
| Employer's NI contributions | 91,552 | | 93,098 | |
| Subcontract labour | 353,410 | | 209,789 | |
| | | | | |
| | 1,350,397 | | 1,226,499 | |
| | | (1,350,397) | | (1,226,499) |
| Gross profit | 31% | 614,604 | 33% | 590,238 |
| Administrative expenses | | | | |
| Directors' remuneration | 23,400 | | 51,000 | |
| Employer's NI contributions | - | | 5,137 | |
| Staff training | - | | 338 | |
| Rent payable | 47,340 | | 28,338 | |
| Rates | 15,191 | | 11,435 | |
| Insurance | 8,670 | | 10,576 | |
| Cleaning | 3,841 | | 3,482 | |
| Repairs and maintenance | 6,576 | | 23,571 | |
| Printing, postage and stationery | 13,079 | | 7,760 | |
| Advertising | 15,086 | | 14,698 | |
| Telephone | 73,789 | | 68,145 | |
| Computer costs | 12,563 | | 4,824 | |
| Hire of equipment | 26,727 | | 39,049 | |
| Motor expenses | 19,613 | | 23,581 | |
| Travelling and subsistence | 31,679 | | 33,591 | |
| Entertaining | 7,441 | | 8,551 | |
| Legal and professional | 10,927 | | 11,473 | |
| Consultancy fees | • | | 2,570 | |
| Accountancy | 6,370 | | 6,760 | |
| Bank charges | 671 | | 554 | |
| Credit card charges | 32 | | - | |
| Canteen | 143 | | 1,024 | |
| General expenses | 1,429 | | (4) | |
| Charitable donations - other | 355 | | 740 | |
| Subscriptions | 117 | | - | |
| Depreciation on plant and machinery | 15,956 | | 42,578 | |

Detailed trading profit and loss account and expenses schedule for the period ended 31 December 2009

| | 9 months 31/12/09 | | 31/03 | /09 |
|---------------------------------------|----------------------|-----------|-------------|-----------|
| | £ | £ | £ | £ |
| | | (340,995) | | (399,771) |
| Other operating income | | | | |
| HMRC online filing tax free incentive | 75 | | 100 | |
| | | 75 | | 100 |
| Operating profit | 14% | 273,684 | 10% | 190,567 |
| Interest payable | | | | |
| Bank interest | 6 | | 559 | |
| | | (6) | | (559) |
| Net profit for the period | | 273,678 | | 190,008 |
| | | | | |