



**BLUEPRINT**  
Company Secretary

# 225

## Change of accounting reference date

Please complete in typescript,  
or in bold black capitals

CHFP055

Company Number 5280446

Company Name in full NHS Shared Business Services Limited

### NOTES

You may use this form to change the accounting date relating to either the current or the immediately previous accounting period.

- You **may not** change a period for which the accounts are already overdue.
- You **may not** extend a period beyond 18 months unless the company is subject to an administration order.
- You **may not** extend periods more than once in five years unless:
  - the company is subject to an administration order, or
  - you have the specific approval of the Secretary of State, (please enclose a copy), or
  - you are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area.
- the form is being submitted by an overseas company.

The accounting reference period ending

Day	Month	Year
3	1	0 3
2	0	0 6

is ~~shortened~~/extended† so as to end on

Day	Month	Year
3	0	0 4
2	0	0 6

Subsequent periods will end on the same day and month in future years.

If extending more than once in five years, please indicate in the box the number of the provision listed in note c. on which you are relying.

Signed

Date

26 May 2005

† Please delete as appropriate

† a director / secretary / administrator / administrative receiver / receiver and manager / receiver (Scotland) / person authorised on behalf of an overseas company.

Please give the name, address, telephone number and, if applicable, a DX number and Exchange of the person Companies House should contact if there is any query

Helen Day  
Xansa  
6th Floor, Holborn Centre  
120 Holborn  
London EC1N 2TD  
Tel: 020 7841 2035



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COMPANIES HOUSE

0552  
27/05/05

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When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff  
for companies registered in England and Wales or  
Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB  
for companies registered in Scotland DX 235 Edinburgh