In accordance with Section 276 of the Companies Act 2006

AP04

Appointment of corporate secretary

Please go to www companieshouse gov uk

You can use the WebFiling service to file this form online.

form produced by

10/09 Version 2 0

· · · · · ·	What this form is for You may use this form to appoint a corporate body or firm as secretary X What this form is N You cannot use the for appointing an individua secretary To do this, r AP03 'Appointment of A21	*AZMQ0JX1* 12/05/2010 318 COMPANIES HOUSE	
1	Company details		
Company number	0 5 2 7 3 4 8 6	→ Filling in this form Please complete in typescript	
Company name in full	Oakwood House Management Company (Leicester) Limited	or in bold black capitals All fields are mandatory unless specified or indicated by *	
2	Date of corporate secretary's appointment		
Date of appointment	$\begin{bmatrix} d & 0 & 0 & 4 & 0 \end{bmatrix} \begin{bmatrix} m & 0 & m & 2 & 0 \end{bmatrix} \begin{bmatrix} y & 2 & y & 0 & y & 1 \end{bmatrix} \begin{bmatrix} y & 0 & y & 1 & 0 \end{bmatrix}$		
3	New corporate secretary's details ⁰		
Corporate body/firm name	CoSec Management Services Limited	Registered or principal address This is the address that will appear on the public record. This	
Building name/number	2 The Gardens Office Village	address must be a physical location for the delivery of	
Street	documents It cannot be box number (unless cor within a full address), a number or LP (Legal po		
Post town	Fareham Scotland) number		
County/Region	Hampshire		
Postcode	P O 1 6 8 S S		
Country	United Kingdom	-	
	Is the corporate secretary registered within the European Economic Area (EEA)? → Yes Complete Section 4 → No Complete Section 5		
4	EEA companies®		
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	② EEA A full list of countries of the EEA can be found in our guidance	
Where the company/ firm is registered ●	England	www companieshouse gov uk This is the register mentioned in Article 3 of the First Company	
Registration number	5953318	Law Directive (68/151/EEC)	
		CHFP013	

AP04 Appointment of corporate secretary

5	Non-EEA companies		
Legal form of the	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Non - EEA Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register	
corporate body or firm			
Governing law			
If applicable, where the company/firm is registered •			
Registration number			
6	Signature		
New secretary's signature	Signature Services Ltd. X	Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership Person authorised Under either section 270 or 274	
Authorising signature	Signature X Arandon behalf of Countywele Managing Agent This form may be signed by Director •, Secretary, Person Authorsed •, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor	of the Companies Act 2006	

AP04

Appointment of corprate secretary

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give	Please note that all information on this form will appear on the public record	
will be visible to searchers of the public record	☑ Where to send	
Contact name Company name	You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below	
	Tetamine to the appropriate address below	
Address	For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff	
Post town	For companies registered in Scotland	
County/Region	The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2,	
Postcode	139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1	
Country United Kingdom	or LP - 4 Edinburgh 2 (Legal Post)	
DX	For companies registered in Northern Ireland	
Telephone	The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS	
✓ Checklist	DX 481 N R Belfast 1	
We may return forms completed incorrectly or with information missing	i Further information	
	For further information, please see the guidance notes	
Please make sure you have remembered the following	on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk	
The company name and number match the information held on the public Register	This form is available in an	
☐ You have completed the date of appointment	alternative format. Please visit the	
 You have entered the new corporate secretary's address 	forms page on the website at	
The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number	www.companieshouse.gov.uk	
You have completed either section 4 or section 5		
An officer of the new corporate secretary has signed the form		
☐ You have provided an authorising signature		