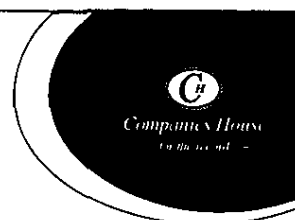


# AR01

## Annual Return

700 911/30



A fee is payable with this form  
Please see 'How to pay' on the  
last page.

You can use the WebFiling service to file this form online.  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

☒ **What this form is for**  
You may use this form to confirm  
that the company information is  
correct as at the date of this return.  
You must file an Annual Return at  
least once every year.

☒ **What this form is NOT for**  
You cannot use this form to give  
notice of changes to the company  
officers, registered office address,  
company type or information  
relating to the company records.

WEDNESDAY



A07 04/11/2009 339  
COMPANIES HOUSE

### Part 1 Company details

The section must be completed by all companies.

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

#### A1 Company details

Company number 0 5 2 5 9 7 3 3

Company name in full Research Machines Limited

① **Company name change**  
If your company has recently  
changed its name, please provide  
the company name as at the date of  
this return.

#### A2 Return date

Please give the annual return made up date. This must not be a future date.  
The annual return must be delivered within 28 days of the date of this return.

Date of this return ① 1 4 1 0 2 0 0 9

② **Date of this return**  
Your company's return date  
is usually the anniversary of  
incorporation or the anniversary  
of the last annual return filed at  
Companies House. You may choose  
an earlier return date but it must not  
be a later date.

#### A3 Principal business activity

Please show the trade classification code number(s) for the principal  
activity or activities. ①

Classification code 1 7 4 9 9

Classification code 2

Classification code 3

Classification code 4

If you cannot determine a code, please give a brief description of your  
business activity below:

Principal activity  
description

① **Principal business activity**  
You must provide a trade  
classification code (SIC code) or a  
description of your company's main  
business in this section.

A full list of the trade classification  
codes are available on our website:  
[www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

AR01  
Annual Return

**A4**

**Company type<sup>①</sup>**

Please confirm your company type by ticking the appropriate box below (only one box must be ticked):

- ☐ Public limited company
- ☒ Private company limited by shares
- ☐ Private company limited by guarantee
- ☐ Private company limited by shares exempt under section 60
- ☐ Private company limited by guarantee exempt under section 60
- ☐ Private unlimited company with share capital
- ☐ Private unlimited company without share capital

**① Company type**

If you are unsure of your company type, please check your latest certificate of incorporation or our website:  
[www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

**A5**

**Registered office address<sup>②</sup>**

Building name/number	
Street	New Mill House 183 Milton Park
Post town	Abingdon
County/Region	Oxon
Postcode	O X 1 4 4 S E

**② Change of registered office**

This must agree with the address that is held on the Companies House record at the date of this return.

If the registered office address has changed, you should complete form **AD01** and submit it together with this annual return.

**A6**

**Single alternative inspection location (SAIL) of the company records (if applicable)<sup>③</sup>**

Building name/number	
Street	
Post town	
County/Region	
Postcode	

**③ SAIL address**

This must agree with the address that is held on the Companies House record at the date of this return.

If the address has changed, you should complete form **AD02** and submit it together with this annual return.

**A7**

**Location of company records<sup>④</sup>**

Please tick the appropriate box to indicate which records are kept at the SAIL address in **Section A6**:

- ☐ Register of members.
- ☐ Register of directors.
- ☐ Directors' service contracts.
- ☐ Directors' indemnities.
- ☐ Register of secretaries.
- ☐ Records of resolutions etc.
- ☐ Contracts relating to purchase of own shares.
- ☐ Documents relating to redemption or purchase of own share out of capital by private company.
- ☐ Register of debenture holders.
- ☐ Report to members of outcome of investigation by public company into interests in its shares.
- ☐ Register of interests in shares disclosed to public company.
- ☐ Instruments creating charges and register of charges: England and Wales or Northern Ireland.
- ☐ Instruments creating charges and register of charges: Scotland.

**④ Location of company records**

If the company records are held at the registered office address, **do not** tick any of the boxes in this section.

Certain records must be kept by every company while other records are only kept by certain company types where appropriate.

If the records are not kept at the SAIL address, they must be available at the registered office.

If any of the company records have moved from the registered office to the address in **Section A6** since the last annual return, you must complete form **AD03** and submit it together with this annual return.

## Part 2 Officers of the company

This section should include details of the company at the date to which this annual return is made up.

- For a **secretary** who is an individual, go to **Section B1**.
- For a **corporate secretary**, go to **Section C1**.
- For a **director** who is an individual, go to **Section D1**.
- For a **corporate director**, go to **Section E1**.

**Continuation pages**  
Please use a continuation page if you need to enter more officer details.

### Secretary

**B1**

#### Secretary's details <sup>①</sup>

Please use this section to list all the secretaries of the company.  
**For a corporate secretary, complete Section C1-C4.**

Title*	Mr
Full forename(s)	Eric
Surname	Hollinrake
Former name(s) <sup>②</sup>	

**① Secretary appointments**  
You may not use this form to appoint a secretary. To do this, please complete form AP03 and submit it together with this annual return.

**Corporate details**  
Please use **Section C1-C4** to enter corporate secretary details.

**Secretary details**  
All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH03.

**② Former name(s)**  
Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.

**B2**

#### Secretary's service address <sup>①</sup>

Building name/number	
Street	4 Steptoe Close Grove
Post town	Wantage
County/Region	Oxon
Postcode	O X 1 2 0 A Y
Country	England

**① Service address**  
If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address.

This information will appear on the public record.

AR01  
Annual Return

**Director**

**D1**

**Director's details ①**

Please use this section to list all the directors of the company. For a corporate director, complete Section E1-E4.	
Title*	Mr
Full forename(s)	Michael David
Surname	Greig
Former name(s) ②	
Country/State of residence	ENGLAND
Nationality	British
Date of birth	2 4 0 7 1 9 5 6
Business occupation (if any)	Finance Director

**① Director appointments**

You cannot use this form to appoint a director. To do this, please complete form AP01 and submit it together with this annual return.

**Corporate details**

Please use Section E1-E4 to enter corporate director details.

**Director details**

All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH01.

**② Former name(s)**

Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.

**D2**

**Director's service address ③**

Building name/number	
Street	College Farm House Garford
Post town	
County/Region	Oxfordshire
Postcode	O X 1 3 5 P F
Country	

**③ Service address**

If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address.

This information will appear on the public record.

# AR01 - continuation page Annual Return

## Director

<b>D1</b>	<b>Director's details <sup>①</sup></b>	
	Please use this section to list all the directors of the company. For a corporate director, complete Section E1-E4.	
Title*		
Full forename(s)	Alexander Douglas	
Surname	Muir	
Former name(s) <sup>②</sup>		
Country/State of residence	ENGLAND	
Nationality	British	
Date of birth	0 6 1 1 1 9 6 0	
Business occupation (if any)	Group Financial Controller	

**① Director appointments**  
You cannot use this form to appoint a director. To do this, please complete form AP01 and submit it together with this annual return.

**Corporate details**  
Please use Section E1-E4 to enter corporate director details.

**Director details**  
All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH01.

**② Former name(s)**  
Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.

<b>D2</b>	<b>Director's service address <sup>③</sup></b>	
Building name/number		
Street	Chestnut House	
	3 The Grange	
Post town	Newbury	
County/Region	Berkshire	
Postcode	R G 1 4 6 R J	
Country		

**③ Service address**  
If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address.

This information will appear on the public record.

AR01  
Annual Return

## Part 3 Statement of capital<sup>o</sup>

Does your company have share capital?

- Yes Complete the sections below and the following Part 4.  
→ No Go to Part 5 (Signature).

<sup>o</sup> This should reflect the company's capital status at the made up date of this annual return.

### F1 Share capital in pound sterling (£)

Please complete the table below to show each class of shares held in pound sterling.  
If all your issued capital is in sterling, only complete Section F1 and then go to Section F4.

Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share <sup>1</sup>	Amount (if any) unpaid on each share <sup>2</sup>	Number of shares <sup>3</sup>	Aggregate nominal value <sup>4</sup>
Ordinary £1	0.00	1.00	1.00	£ 1.00
				£
				£
				£
Totals			1.00	£ 1.00

### F2 Share capital in other currencies

Please complete the table below to show any class of shares held in other currencies.  
Please complete a separate table for each currency.

Currency				
Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share ②	Amount (if any) unpaid on each share ②	Number of shares ③	Aggregate nominal value ④
Totals				

Currency				
Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share ②	Amount (if any) unpaid on each share ②	Number of shares ①	Aggregate nominal value ④
Totals				

### F3 Totals

Please give the total number of shares and total aggregate nominal value of issued share capital.

Total number of shares 1.00

Total aggregate nominal value <sup>5</sup> £1.00

<sup>5</sup> Total aggregate nominal value  
Please list total aggregate values in different currencies separately. For example: £100 + €100 + \$10 etc.

<sup>1</sup> Including both the nominal value and any share premium.

<sup>3</sup> Number of shares issued multiplied by nominal value of each share.

<sup>4</sup> Total number of issued shares in this class.

#### Continuation Pages

Please use a Statement of Capital continuation page if necessary.

AR01  
Annual Return

F4

Statement of capital (Voting rights)

Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Sections F1 and F2.

Class of share	Ordinary £1
Voting rights	<p>54 Subject to any rights or restrictions attached to any shares, on a show of hands every member who (being an individual) is present in person or (being a corporation) is present by a duly authorised representative, not being himself a member entitled to vote, shall have one vote and on a poll every member shall have one vote for every share of which he is the holder.</p> <p>55 In the case of joint holders the vote of the senior who tenders a vote, whether in person or by proxy, shall be accepted to the exclusion of the votes of the other joint holders; and seniority shall be determined by the order in which the names of the holders stand in the register of members.</p> <p>56 A member in respect of whom an order has been made by any court having jurisdiction (whether in the United Kingdom or elsewhere) in matters concerning mental disorder may vote, whether on a show</p>
Class of share	
Voting rights	
Class of share	
Voting rights	
Class of share	
Voting rights	

F4	Statement of capital (Voting rights)
Class of share	Ordinary £1
Voting rights	<p>of hands or on a poll, by his receiver, curator bonis or other person authorised in that behalf appointed by that court, and any such receiver, curator bonis or other person may, on a poll, vote by proxy. Evidence to the satisfaction of the directors of the authority of the person claiming to exercise the right to vote shall be deposited at the office, or at such other place as is specified in accordance with the articles for the deposit of instruments of proxy, not less than 48 hours before the time appointed for holding the meeting or adjourned meeting at which the right to vote is to be exercised and in default the right to vote shall not be exercisable.</p> <p>57 No member shall vote at any general meeting or at any separate meeting of the holders of any class of shares in the company, either in person or by proxy, in respect of any share held by him unless all moneys presently payable by him in respect of that share have been paid.</p> <p>58 No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the chairman whose decision shall be final and conclusive.</p> <p>59 On a poll votes may be given either personally or by proxy. A member may appoint more than one proxy to attend on the same occasion.</p> <p>60 The appointment of a proxy shall be executed by or on behalf of the appointor and shall be in the following form (or in a form as near thereto as circumstances allow or in any other form which is usual or which the directors may approve)-</p> <p>" PLC/Limited I/We, , of , being a member/members of the above-named company, hereby appoint of , or failing him, of , as my/our proxy to vote in my/our name[s] and on my/our behalf at the annual/extraordinary general meeting of the company to be held on 19 , and at any adjournment thereof. Signed on 19 ."</p> <p>61. Where it is desired to afford members an opportunity of instructing the proxy how he shall act the appointment of a proxy shall be in the following form (or in a form as near thereto as circumstances allow or in any other form which is usual or which the directors may approve)-</p> <p>" PLC/Limited I/We, , of , being a member/members of the above-named company, hereby appoint of , or failing him, of , as my/our proxy to vote in my/our name[s] and on my/our behalf at the annual/extraordinary general meeting of the company to be held on 19 , and at any adjournment thereof. This form is to be used in respect of the resolutions mentioned below as follows: Resolution No.1 *for *against Resolution No.2 *for *against. *Strike out whichever is not desired. Unless otherwise instructed, the proxy may vote as he thinks fit or abstain from voting. Signed this day of 19 ."</p> <p>62. The appointment of a proxy and any authority under which it is executed or a copy of such</p>

# AR01 - continuation page

## Annual Return

F4	Statement of capital (Voting rights)
Class of share	Ordinary £1
Voting rights	<p>authority certified notari ally or in some other way approved by the directors may- (a) in the case of an instrument in writing be deposited at the office or at such other place within the United Kingdom as is specified in the notice convening the meeting or in any instrument of proxy sent out by the company in relation to the meeting not less than 48 hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote; or</p> <p>(aa) in the case of an appointment contained in an electronic communication, where an address has been specified for the purpose of receiving electronic communications -</p> <p>(i) in the notice convening the meeting, or</p> <p>(ii) in any instrument of proxy sent out by the company in relation to the meeting, or</p> <p>(iii) in any invitation contained in an electronic communication to appoint a proxy issued by the company in relation to the meeting, be received at such address not less than 48hours before the time for holding the meeting or adjourned meeting at which the person named in the appointment proposes to vote;</p> <p>(b) in the case of a poll taken more than 48 hours after it is demanded, be deposited or received as aforesaid after the poll has been demanded and not less than 24 hours before the time appointed for the taking of the poll; or</p> <p>(c) where the poll is not taken forthwith but is taken not more than 48 hours after it was demanded, be delivered at the meeting at which the poll was demanded to the chairman or to the secretary or to any director; and an appointment of proxy which is not deposited, delivered or received in a manner so permitted shall be invalid. In this regulation and the next, " address" , in relation to electronic communications, includes any number or address used for the purposes of such communications."</p> <p>63 A vote given or poll demanded by proxy or by the duly authorised representative of a corporation shall be valid notwithstanding the previous determination of the authority of the person voting or demanding a poll unless notice of the determination was received by the company at the office or at such other place at which the instrument of proxy was duly deposited or, where the appointment of the proxy was contained in an electronic communication, at the address at which such appointment was duly received before the commencement of the meeting or adjourned meeting at which the vote is given or the poll demanded or (in the case of a poll taken otherwise than on the same day as the meeting or adjourned meeting) the time appointed for taking the poll.</p>

## Part 4

## Shareholders

Does your company have share capital?  
→ Yes Complete the sections below.  
→ No Go to **Part 5 (Signature)**.

① This should reflect the shareholder details at the made up date of this annual return.

**G1**

### Traded public companies ②

☐ Please tick the box if your company was a traded public company at any time during the period of this return.

② **Traded company definition**  
A traded company means a company any of whose shares are admitted to trading on a regulated market.

**G2**

### List of past and present shareholders

Private and non-traded public companies are required to provide a 'full list' if one was not included with either of the last two returns.

Traded public companies are required to provide a list of shareholders who held at least 5% of the issued shares of any share class if a list was not provided with either of the last two returns.

Please tick the appropriate box below:

- ☒ A full list of shareholders for a private or non-traded public company is enclosed. Please complete **Section G3**; or
- ☐ A list of shareholders holding at least 5% of the issued shares of any share class for a traded public company is enclosed. Please complete **Section G4**.
- ☐ A list of shareholder changes is enclosed.  
→ For private or non-traded public companies, please complete **Section G3**.  
→ For traded public companies, please complete **Section G4**.
- ☐ There were no shareholder changes in this period.  
→ Go to **Part 5 (Signature)**.

Please tick the appropriate box below to indicate the format of your shareholder details:

- ☒ The list of shareholders is enclosed on paper.
- ☐ The list of shareholders is enclosed in another format.

AR01  
Annual Return

### Private or non-traded public companies – list of past and present shareholders

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year.

- The company's first annual return following incorporation;
- Every third annual return after a full list has been provided.

Joint shareholders should be listed consecutively.

Please use a 'Private or non-traded public companies – list of past and present shareholders' continuation page if necessary.

[illegible]

AR01  
Annual Return

**Part 5      Signature**

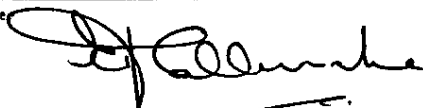
This must be completed by all companies.

I am signing this form on behalf of the company.

Signature

Signature

X



X

This form may be signed by:

Director<sup>1</sup>, Secretary, Person authorised<sup>2</sup>, Charity commission receiver and manager, CIC manager, Judicial factor.

**<sup>1</sup> Societas Europaea**

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

**<sup>2</sup> Person authorised**

Under either section 270 or 274 of the Companies Act 2006.

# AR01

## Annual Return

### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Eric Hollinrake**

Company name **RM plc**

Address

**New Mill House**

**183 Milton Park**

Post town **Abingdon**

County/Region **Oxon**

Postcode 

O	X	1	4	4	S	E
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Country **England**

DX

Telephone **01235 854711**

### Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have completed your principal business activity.
- ☐ You have not used this form to make changes to the registered office address.
- ☐ You have not used this form to make changes to secretary and director details.
- ☐ You have fully completed the Statement of capital (if applicable).
- ☐ You have signed the form.
- ☐ You have enclosed the correct fee.

### Important information

**Please note that all information on this form will appear on the public record.**

### How to pay

**A fee of £XX is payable to Companies House in respect of an Annual Return**

Make cheques or postal orders payable to 'Companies House.'

### Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For companies registered in England and Wales:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS.  
DX 481 N.R. Belfast 1.

### Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**