

AD01

Change of registered office address

This form is part of the PROOF scheme. If your company is registered for PROOF, paper versions of this form will be rejected and sent back to the registered office address. Avoid unnecessary rejection and file online. You can view your company's PROOF status on the WebFiling Menu Screen.



You can use the WebFiling service to file this form online
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form to change a company's registered office address

☒ **What this form is NOT**
You cannot use this form the registered office address of a Limited Liability Partnership. If you do this, please use form L Change of registered office of a limited liability partnership.

TUESDAY



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A38 12/10/2010 98
COMPANIES HOUSE

1 Company details

Company number: 05253949
Company name in full: ALFA ACCOMODATION AGENCY LTD

Filing in this form
Please complete in typescript or in bold black capitals
All fields are mandatory unless specified or indicated by *

2 New registered office address

The change in registered office address does not take effect until the Registrar has registered this notice.
A person may validly serve any document on the company at its previous registered office for 14 days from the date that a change of registered office is registered.

Change of registered office
For England and Wales companies, the address provided can either be in England or Wales.
For Welsh companies, the address provided must be in Wales.
For companies registered in Scotland or Northern Ireland, the address provided must be in Scotland or Northern Ireland respectively.

Building name/number: 24A ALDERMAN'S HILL
Street:
Post town: PALMERS GREEN
County/Region: LONDON
Postcode: N13 4PN

3 Signature

I am signing this form on behalf of the company

Signature

Signature:

This form may be signed by
Director, Secretary, Person Authorised, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor

Societas Europaea
If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership.
Person authorised
Under either section 270 or 274 of the Companies Act 2006

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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Mrs Pantine Kymakides
Company name	ALFA BUREAU SERVICES LTD
Address	24A ALDERMAN'S HILL
Post town	PALMERS GREEN
County/Region	LONDON
Postcode	M13 4PN
Country	UK
DX	
Telephone	0208 882 6611

☒ **Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have provided the new registered office address in section 2
- ☐ The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland
- ☐ You have signed the form

**Important information**

Please note that all information on this form will appear on the public record

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales
The Registrar of Companies, Companies House
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk