

Mitie Company Secretarial Services Limited

Annual Report and Financial Statements

Registered number 05228356

31 March 2017

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Mitie Company Secretarial Services Limited
Annual Report and Financial Statements
31 March 2017

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Company information

Directors

K Fraser
P I M Skoulding
K Woods

Company Secretary

R Allen

Registered office

1 Harlequin Office Park
Fieldfare
Emersons Green
Bristol
BS16 7FN

Directors' report

The Directors present the Annual Report and Financial Statements of Mitie Company Secretarial Services Limited ('the Company') for the year ended 31 March 2017.

The Directors' report and financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and, therefore, a strategic report is not required.

Business review

The Company has been dormant, as defined in section 1169 of Companies Act 2006, throughout the year and the preceding financial year. It is anticipated that the Company will remain dormant for the foreseeable future

Directors

The Directors who held office during the year, together with those subsequently appointed, were:

Director	Date of appointment	Date of resignation
K Fraser	17/03/2017	
J A Ormrod		17/03/2017
P I M Skoulding		
K Woods	31/08/2017	

This report was approved by the Board and signed on its behalf by:



P I M Skoulding
Director

1 Harlequin Office Park
Fieldfare
Emersons Green
Bristol
BS16 7FN
18 December 2017

Balance sheet

	Note	2017 £	2016 £
Current assets			
Debtors	3	1	1
Net assets		<u>1</u>	<u>1</u>
Capital and reserves			
Called up share capital	4	1	1
Shareholders' funds		<u>1</u>	<u>1</u>

The Company did not trade during the current year or preceding year and has made neither profit nor loss, nor any other recognised gain or loss.

For the year ended 31 March 2017 the Company was entitled to an exemption from audit under section 480 of the Companies Act 2006. The members have not required the Company to obtain an audit in accordance with section 476 of Companies Act 2006.

The Directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements of Mitie Company Secretarial Services Limited, company number 05228356, were approved by the Board of Directors on 18 December 2017 and were signed on its behalf by:



P I M Skoulding
Director

Notes

1 Accounting policies

Basis of preparation of financial statements

Mitie Company Secretarial Services Limited (the "Company") is incorporated in England and Wales and domiciled in the UK. The Company's registered number is 05228356. The Company's registered office is at 1 Harlequin Office Park, Fieldfare, Emersons Green, Bristol, South Gloucestershire BS16 7FN.

The financial statements of the Company have been prepared under the historical cost convention and in accordance with applicable UK Accounting Standards and law.

The Company has not presented a profit and loss account or cash flow statement with these financial statements since it has not received any income, incurred any expenditure or recognised any gains or losses during the year under review or in the preceding financial year. There have been no movements in shareholders' funds during the year under review or in the preceding financial year.

2 Information regarding employees and directors

The Company had no employees during the current and preceding year.

No emoluments were payable to the Directors of the Company in respect of their services to the Company during the current and preceding financial years.

3 Debtors

	2017 £000	2016 £000
Amounts due from Group undertakings	1	1
	<u>1</u>	<u>1</u>
Due within one year	<u>1</u>	<u>1</u>

In the opinion of the Directors, the fair value does not materially differ from the carrying value.
Amounts due from Group undertakings are repayable on demand.

4 Capital and reserves

Share capital authorised and fully paid	2017 £000	2016 £000
Ordinary Shares		
1 Ordinary shares at £1 each	1	1
	<u>1</u>	<u>1</u>

The holders of ordinary shares are entitled to receive dividends as declared from time to time and are entitled to one vote per share at meetings of the Company. Thereafter, Mitie Group plc, the holder of the £1 ordinary shares, is entitled to one half of the company's annual profits available for distribution less the above amount already paid, together with any arrears of such cumulative dividends unpaid from any previous financial year.

Notes

5 Related parties

The cost of the annual return was borne by the Company's parent company without any right to reimbursement.

6 Ultimate parent company and parent company of larger group

The Company is a subsidiary undertaking of Mitie Group plc which is the immediate parent company incorporated in Scotland with its registered office at 35 Duchess Road, Rutherglen, Glasgow, G73 1AU. Mitie Group plc is the parent company of the largest and smallest groups into which the accounts of the Company are consolidated. The consolidated financial statements of Mitie Group plc are available to the public and may be obtained from the Company Secretary at 1 Harlequin Office Park, Fieldfare, Emersons Green, Bristol, South Gloucestershire BS16 7FN, UK or from www.mitie.com.