

Registered Number: 05192376

Report of the Directors and
Unaudited Financial Statements for the Year Ended 31 July, 2017
For
107 PEMBROKE ROAD CLIFTON MANAGEMENT COMPANY LIMITED

Amended.

TUESDAY



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29/05/2018

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COMPANIES HOUSE

107 PEMBROKE ROAD CLIFTON MANAGEMENT COMPANY LIMITED

Report of the Directors

For the Year Ended 31 July, 2017

The Directors present their report with the financial statements of the company for the year ended 31 July, 2017

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the management and maintenance of the property known as 107 Pembroke Road, 107 Pembroke Road, Clifton, Bristol

The company does not trade.

DIRECTORS

The Directors shown below have held office during the whole of the period from 1 August, 2016 to the date of this report or as otherwise stated.

Miss Lynsey Welch

Alan Beaumont

Mr Daniel Aidan Philip Butler

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:



.....
BNS Services Ltd - Secretary

Date: 23/5/18
.....

107 PEMBROKE ROAD CLIFTON MANAGEMENT COMPANY LIMITED

Income & Expenditure Account For the Year Ended 31 July, 2017

	Year End 31/07/2017	SC Estimate YE 31/07/2017	Year End 31/07/2016
Income			
Service Charge Income	7,460	7,460	7,700
Ground Rent Income	600	-	600
Bank Interest Received	-	-	3
Total Income	8,060	7,460	8,303
Expense			
Accountancy	264	264	264
Bank Charges	30	21	24
Cleaning - Communal Areas	703	702	665
Cleaning - windows	-	100	35
Companies House Filing Fee	13	13	13
Consumables	29	-	-
Cyclical Maintenance Reserves	543	543	-
Electrical Test	-	-	240
Electricity - Communal Areas	137	140	151
Fencing Repairs	-	-	184
Fire Alarm Maintenance	216	250	95
Garden Maintenance	45	200	42
Health & Safety	324	234	198
Insurance - Buildings	1,528	1,430	1,480
Insurance - D&O	44	121	-
Land Registry Fees	3	-	6
Maintenance & Repairs - General (1)	4,579	1,000	147
Maintenance - Bulb Replacement	76	-	-
Maintenance - Door entry system	-	-	107
Maintenance - Electrical	85	-	353
Maintenance - Keys & Entry Fobs	81	-	5
Maintenance - Locks	-	-	61
Maintenance - Painting & Decorating	-	-	306
Maintenance - TV & Satellite	-	-	102
Management Fees	2,485	2,442	2,310
Pest Control	96	-	-
Plumbing	65	-	624
Rubbish Removal	75	-	156
Sundry Expenses	-	-	50
Maintenance - Roof Repairs (2)	4,071	-	-
Total Expenditure	15,491	7,460	7,616
Reserve/Capital Expenditure			
(1) CARRY out works to front door area and basement door area as per quote 5982. Extras to supply and fit new door as old door shaped to fit distorted old frame.	3837.60		
(2) Invoice as per quote for roofing works	4071.00		
Net Surplus/Deficit (-)	477	-	687

107 PEMBROKE ROAD CLIFTON MANAGEMENT COMPANY LIMITED

Balance Sheet

For the Year Ended 31 July 2017

	Year End 31/07/2017 £	Year End 31/07/2016 £	£
Current Assets			
Amounts due from leaseholders	166	1,196	
Trade Debtors (1)	257	236	
Unpaid Share Capital	11	11	
Prepayments (2)	1,083	1,153	
Cash In Bank	10,347	16,605	
	<u>11,863</u>	<u>19,201</u>	
Current Liabilities			
Amounts paid in advance from leaseholders	516	50	
Trade Creditors	-	578	
Accruals (3)	390	727	
Surpluses to be returned	477	-	
	<u>1,383</u>	<u>1,355</u>	
Net Assets		<u>10,480</u>	<u>17,846</u>
Reserves			
Called up share capital		11	11
Profit & loss account		10,469	17,835
		<u>10,480</u>	<u>17,846</u>
(1) Trade Debtors			
BNS Ltd	214		
Ecotricity	43		
	<u>257</u>		
(2) Prepayments			
Insurance - Buildings	993		
Insurance - D&O	90		
	<u>1,083</u>		
(3) Accruals			
Accountancy	264		
Electricity - Communal Areas	27		
Companies House Filing Fee	13		
Management Fees	86		
	<u>390</u>		


For the year ended 31 July, 2017 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The director's acknowledge their responsibility for complying with the requirements of the Act with respect to the accounting records and for the preparation of accounts.

These accounts have been prepared by BNS Management Services on behalf of 107 PEMBROKE ROAD CLIFTON MANAGEMENT COMPANY LIMITED in accordance with the provisions applicable to companies subject to small companies regime and in compliance with the terms and provisions of the common Lease.

Signed:


Director

DANIEL BUTLER
Print Name

9-5-2018
Date

BNS Management Services recommend the acceptance of the financial statements to the directors of 107 PEMBROKE ROAD CLIFTON MANAGEMENT COMPANY LIMITED.

Signed: 
BNS Management Services

23/5/18
Date

107 PEMBROKE ROAD CLIFTON MANAGEMENT COMPANY LIMITED

Reserves

For the Year Ended 31 July, 2017

Total Income

	£	£
Total Service Charge Income	7,460	
Other Income	<u>600</u>	
		8,060

Total Expenditure

15,491

Deficit of Income Over Expenditure

-7,431

Reserve Movements

Actual at 01/08/2016	Contribution to reserves	Spend From Reserves	Actual at 31/07/2017
£	£	£	£
17,846	543	7,909	10,480

Notes to the Service Charge Accounts for the Year Ended 31/07/2017

Accounting Policies

The accounts are prepared on an accruals basis.

Tax provided on bank interest received

Service charge monies are held on trust in accordance with section 42, Landlord and Tenant Act 1987. Interest earned on service charge monies held on deposit is taxable at the basic rate of income tax. Any interest stated in these service charge accounts is shown net of tax.

Bank account

Service charge money is held in trust at Barclays Commercial Banking, 4th Floor, Bridgewater House, Bristol, BS1 6BQ under the title BNS Limited No. 2 Client Account.

Reserve fund

The reserve fund has been established, in accordance with the Lease and the service charge estimate, to meet the cost of large repair and maintenance works.

Year end surplus or deficit

Any deficit or surplus at the year end will be dealt with in accordance with the terms of the lease unless we have been expressly instructed otherwise by the client.

Managing Agent's Statement

As Managing Agent we are responsible for having these Service Charge Accounts prepared in accordance with the terms of the Lease. We are responsible for ensuring the financial management of the service charge is sound and that there is an effective system of internal control which facilitates the proper use of the service charges. Proper use of the service charge includes arrangements for the good management of the building and any communal areas for which our client has responsibility for under the terms of the Lease.

We confirm that all relevant costs included as expenditure in the service charge information is a proper charge to the property and is in accordance with the Lease. During the period, associated parties and in-house services may have been instructed to undertake works or services and a handling fee was received for insurance.

No person is entitled to rely on this service charge report unless such a person is a person entitled to rely upon this service charge report by virtue of our management agreement or has been expressly authorised to do so with our written consent. Save from the above we do not accept any responsibility for this service charge report to any other person or for any other purpose and we hereby expressly disclaim any and all such liability.

Appropriate information we hold as Managing Agent, may be shared with legal advisers, collection agents, service providers, contractors and others providing property management services to us. This information includes copy correspondence we receive and send to others.