

**REGISTERED NUMBER: 05186215 (England and Wales)**

**ABBREVIATED UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2013**  
**FOR**  
**A & A SERVICE & MAINTENANCE LIMITED**



**CONTENTS OF THE ABBREVIATED ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2013**

	<b>Page</b>
<b>Company Information</b>	<b>1</b>
<b>Abbreviated Balance Sheet</b>	<b>2</b>
<b>Notes to the Abbreviated Accounts</b>	<b>4</b>



**A & A SERVICE & MAINTENANCE LIMITED**

**COMPANY INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2013**

<b>DIRECTORS:</b>	A J Cheeseman M E Cheeseman
<b>SECRETARY:</b>	M E Cheeseman
<b>REGISTERED OFFICE:</b>	Milena House Burlings Lane Knockholt Sevenoaks Kent TN14 7PE
<b>REGISTERED NUMBER:</b>	05186215 (England and Wales)
<b>ACCOUNTANTS:</b>	Wittich & Co Ltd Holly Grove Hatching Green Harpenden Hertfordshire AL5 2JS
<b>BANKERS:</b>	Barclays Bank plc Corporate Banking PO Box 165 Crawley West Sussex RH10 1YX
<b>SOLICITORS:</b>	Woolsey Morris & Kennedy 100 Station Road Sidcup Kent



**ABBREVIATED BALANCE SHEET**  
**31 MARCH 2013**

	Notes	2013 £	£	2012 £	£
<b>FIXED ASSETS</b>					
Intangible assets	2		20,417		22,167
Tangible assets	3		<u>12,512</u>		<u>17,479</u>
			32,929		39,646
<b>CURRENT ASSETS</b>					
Stocks		3,084		2,600	
Debtors		59,878		54,691	
Cash at bank and in hand		<u>55,636</u>		<u>3,620</u>	
		118,598		60,911	
<b>CREDITORS</b>					
Amounts falling due within one year	4	<u>87,185</u>		<u>95,179</u>	
<b>NET CURRENT ASSETS/(LIABILITIES)</b>			<u>31,413</u>		<u>(34,268)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			64,342		5,378
<b>CREDITORS</b>					
Amounts falling due after more than one year	4		(2,041)		(1,563)
<b>PROVISIONS FOR LIABILITIES</b>			-		(184)
<b>NET ASSETS</b>			<u>62,301</u>		<u>3,631</u>
<b>CAPITAL AND RESERVES</b>					
Called up share capital	5		100		100
Profit & loss account			<u>62,201</u>		<u>3,531</u>
<b>SHAREHOLDERS' FUNDS</b>			<u>62,301</u>		<u>3,631</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2013.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2013 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The notes form part of these abbreviated accounts

Page 2

continued...



**A & A SERVICE & MAINTENANCE LIMITED (REGISTERED NUMBER: 05186215)**

**ABBREVIATED BALANCE SHEET - continued**  
**31 MARCH 2013**

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 26 August 2013 and were signed on its behalf by:

A J Cheeseman - Director

The notes form part of these abbreviated accounts

**NOTES TO THE ABBREVIATED ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2013**

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

**Turnover**

Turnover represents net invoiced sales of goods and services, excluding value added tax.

**Goodwill**

Goodwill, being the amount paid in connection with the acquisition of a business in 2004, is being amortised evenly over its estimated useful life of twenty years.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Plant & machinery	- 25% on cost
Furniture & equipment	- 33.33% on cost and 25% on cost
Motor vehicles	- 25% on cost
Computer equipment	- 25% on cost

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**Hire purchase and leasing commitments**

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

**Pension costs and other post-retirement benefits**

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.



NOTES TO THE ABBREVIATED ACCOUNTS - continued  
FOR THE YEAR ENDED 31 MARCH 2013

2. INTANGIBLE FIXED ASSETS

	Total £
<b>COST</b>	
At 1 April 2012	
and 31 March 2013	<u>35,000</u>
<b>AMORTISATION</b>	
At 1 April 2012	12,833
Amortisation for year	<u>1,750</u>
At 31 March 2013	<u>14,583</u>
<b>NET BOOK VALUE</b>	
At 31 March 2013	<u>20,417</u>
At 31 March 2012	<u>22,167</u>

3. TANGIBLE FIXED ASSETS

	Total £
<b>COST</b>	
At 1 April 2012	49,836
Additions	4,976
Disposals	<u>(13,555)</u>
At 31 March 2013	<u>41,257</u>
<b>DEPRECIATION</b>	
At 1 April 2012	32,357
Charge for year	9,937
Eliminated on disposal	<u>(13,549)</u>
At 31 March 2013	<u>28,745</u>
<b>NET BOOK VALUE</b>	
At 31 March 2013	<u>12,512</u>
At 31 March 2012	<u>17,479</u>

4. CREDITORS

Creditors include an amount of £ 4,162 (2012 - £ 7,814 ) for which security has been given.

5. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	2013 £	2012 £
100	Ordinary	£1	<u>100</u>	<u>100</u>



**NOTES TO THE ABBREVIATED ACCOUNTS - continued  
FOR THE YEAR ENDED 31 MARCH 2013**

**6. TRANSACTIONS WITH DIRECTORS**

During the year the company supplied goods and services to, and received goods and services from, A & A Co-ordinated Services Ltd a company controlled by the directors A J and M E Cheeseman, all in the ordinary course of business. At the balance sheet date a net balance of £Nil (2012 £10,300) was due to the company by A & A Co-ordinated Services Ltd.

**7. RELATED PARTY DISCLOSURES**

Controlling parties

A J Cheeseman and M E Cheeseman, the two of the directors of the company, control the company by virtue of their respective shareholdings of 51% and 49% of the issued ordinary share capital.





This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.