In accordance with Section 276 of the Companies Act 2006

# AP04

# BLUEPRINT

OneWorld

Appointment of corporate secretary

You can use the WebFiling service to file this form online. Please go to www companieshouse gov uk

✓ What this form is for

You may use this form to appoint a corporate body or firm as secretary.

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What this form is NOT for

You cannot use this form if you are appointing an individual as a secretary To do this, please use I AP03 'Appointment of secretary'



42 17/06/2011

7/06/2011

**COMPANIES HOUSE** Company details Company number → Filling in this form 1 6 1 Please complete in typescript or in Company name in full bold black capitals A & L CF June (8) Limited All fields are mandatory unless specified or indicated by \* Date of corporate secretary's appointment Date of appointment Corporate secretary's details O Registered or principal address Corporate body/firm Abbey National Nominees Limited This address will appear on the name public record. This address must be a physical location for the delivery of documents it cannot be a PO box Building name/number number (unless contained within a full Street address), a DX number or LP (Legal Triton Square post in Scotland) number Regent's Place Post town London County/Region Postcode W Α N Country Is the corporate secretary registered within the European Economic Area (EEA)? → Yes Complete Section 4 → No Complete Section 5 EEA companies 9 Please give details of the register where the company file is kept (including the A full list of countries of the EEA can relevant state) and the registration number in that register be found in our guidance www.companieshouse.gov.uk Where the company/ United Kingdom firm is registered 9 This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC) Registration number 2516674

> CHFP010 10/09 Version 2.0

# AP04

Appointment of corporate secretary

5	Non-EEA companies	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that
Legal form of the corporate body or firm		register
Governing law		
If applicable, where the company/firm is registered •		
Registration number		
6	Signature	· · · · · · · · · · · · · · · · · · ·
	I consent to act as secretary of the above named company	Societas Europaea
New secretary's signature	Signature X	organ of the SE the person signing has membership  Person authorised Under either section 270 or 274 of the
Authorising signature	Signature X	
	This form may be signed and authorised by Director Secretary, Person authorised Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor	

## AP04

Appointment of corporate secretary

### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record

Contact name	
Company name	Group Secretariat
Address	Building 3 Floor 2
	Carlton Park
Post town	Narborough
County/Region	Leicester
Postcode	L E 1 9 0 A L
Country	
DX	
Telephone	

### Checklist

We may return forms completed incorrectly or with information missing.

### Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed the date of appointment
- You have entered the new corporate secretary's address
- ☐ The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- You have completed either section 4 or section 5 An officer of the new corporate secretary has signed
- You have provided an authorising signature

## Important information

Please note that all information on this form will appear on the public record

### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland:

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland.

The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS DX 481 N R Belfast 1

### Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk