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# STEVE BRACE CONSULTANTS LIMITED FINANCIAL STATEMENTS 31 DECEMBER 2007



## **EXCEED (UK) LIMITED**

Bank House 81 St Judes Road Englefield Green Surrey United Kingdom TW20 0DF

## FINANCIAL STATEMENTS

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## OFFICERS AND PROFESSIONAL ADVISERS

The board of directors

SJ Brace

LA Blackburne

**Company secretary** 

LA Blackburne

Registered office

Bank House 81 St Judes Road Englefield Green

Surrey TW20 0DF

**Accountants** 

Exceed (UK) Limited

Bank House 81 St Judes Road Englefield Green

Surrey

United Kingdom TW20 0DF

**Bankers** 

Lloyds TSB 20 North Street Bishops Stortford Hertfordshire CM23 2LN

#### THE DIRECTORS' REPORT

## YEAR ENDED 31 DECEMBER 2007

The directors have pleasure in presenting their report and the unaudited financial statements of the company for the year ended 31 December 2007.

#### PRINCIPAL ACTIVITIES

The company was incorporated on 26 May 2004. The principal activity of the company during the year was consulting on strategic and marketing planning.

## THE DIRECTORS AND THEIR INTERESTS IN THE SHARES OF THE COMPANY

The directors who served the company during the year together with their beneficial interests in the shares of the company were as follows:

	Class of share 31	At December 2007	At 1 January 2007
SJ Brace	Ordinary	50	50
	Class "A" Ordinary	1	1
LA Blackburne	Ordinary	50	50
	Class "B" Ordinary	_1	_1

#### **SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

Registered office: Bank House 81 St Judes Road Englefield Green Surrey TW20 0DF

Signed by order of the directors

LA Bladeboune

LA BLACKBURNE Company Secretary

Approved by the directors on 29 September 2008

## ACCOUNTANTS' REPORT TO THE DIRECTORS OF STEVE BRACE CONSULTANTS LIMITED

#### YEAR ENDED 31 DECEMBER 2007

As described on the balance sheet, the directors of the company are responsible for the preparation of the financial statements for the year ended 31 December 2007, set out on pages 4 to 8.

You consider that the company is exempt from an audit under the Companies Act 1985.

In accordance with your instructions we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

EXCEED (UK) LIMITED

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Bank House 81 St Judes Road Englefield Green Surrey United Kingdom TW20 0DF

29 September 2008

#### **PROFIT AND LOSS ACCOUNT**

TURNOVER	Note	2007 £ 103,618	2006 £ 85,651
Administrative expenses		46,121	45,505
OPERATING PROFIT	2	57,497	40,146
Interest receivable		825	415
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		58,322	40,561
Tax on profit on ordinary activities		12,229	7,956
PROFIT FOR THE FINANCIAL YEAR		46,093	32,605

#### **BALANCE SHEET**

#### **31 DECEMBER 2007**

		2007	2006	
	Note	£	£	£
FIXED ASSETS Tangible assets	4		2,244	5,992
CURRENT ASSETS Debtors Cash at bank	5	30,836 40,146		25,137 23,067
		70,982		48,204
CREDITORS: Amounts falling due within one year	6	18,478		18,295
NET CURRENT ASSETS			52,504	29,909
TOTAL ASSETS LESS CURRENT LIABILITIE	s		54,748	35,901
CREDITORS: Amounts falling due after more than one year	7		31,973 22,775	33,719 2,182
CAPITAL AND RESERVES Called-up equity share capital Profit and loss account	9 10		102 22,673	102 2,080
SHAREHOLDERS' FUNDS	- 2		22,775	2,182

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the audit of the financial statements for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with section 221 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities (effective January 2007).

These financial statements were approved by the directors and authorised for issue on 29 September 2008, and are signed on their behalf by:

SJ BRACE

LA BLACKBURNE

The notes on pages 6 to 8 form part of these financial statements.

## NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2007

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

#### Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

In respect of long-term contracts and contracts for on-going services, turnover represents the value of work done in the year, including estimates of amounts not invoiced. Turnover in respect of long-term contracts and contracts for on-going services is recognised by reference to the stage of completion.

#### Fixed assets

All fixed assets are initially recorded at cost.

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & Fittings - 25% Computer Equipment - 33.3%

#### Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

#### Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

#### 2. OPERATING PROFIT

Operating profit is stated after charging:

	2007	2006
	£	£
Directors' emoluments	10,100	13,619
Depreciation of owned fixed assets	3,748	3,389
Depresianon or owner and a		

## NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2007

#### 3. DIVIDENDS

٠.	DITIDENDS			
	Equity dividends		2007 £	2006 £
			2	~
	Paid during the year Equity dividends on ordinary shares		25 500	20.500
	Equity dividends on ordinary shares		25,500	30,500
4.	TANGIBLE FIXED ASSETS			
		Fixtures & Fittings	Equipment	Total
	COST	£	£	£
	At 1 January 2007 and 31 December 2007	14,150	1,321	15,471
	DEPRECIATION			
	At 1 January 2007	8,844	635	9,479
	Charge for the year	_3,537	<u> 211</u>	3,748
	At 31 December 2007	12,381	846	13,227
	NET BOOK VALUE			
	At 31 December 2007	1,769	<u>475</u>	2,244
	At 31 December 2006	5,306	686	5,992
5.	DEBTORS			
			2007	2006
	T		£	£
	Trade-debtors		30,836	25,137
6.	CREDITORS: Amounts falling due within one year	r		
			2007	2006
	T		£	£
	Trade creditors		12 102	762
	Corporation tax Other taxation		12,102 3,917	13,490 1,609
	Other creditors		2,459	2,434
			18,478	18,295
7.	CREDITORS: Amounts falling due after more than	n one year		
-		•	2007	2006
			£	£
	Other creditors		31,973	33,719

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2007

#### 8. RELATED PARTY TRANSACTIONS

Mr Brace and Ms Blackburne are the directors of the company. At the balance sheet date an amount of £20,647 (2006: £22,393) was due to Mr Brace and £2,000 (2006: £2,000) to Ms Blackburne.

During the year Ms Blackburne leased an office to the company for an amount of £3,691 (2005: £3,183).

#### 9. SHARE CAPITAL

#### Authorised share capital:

				2007	2006
				£	£
	1,000 Ordinary shares of £1 each			1,000	1,000
	1 Class "A" Ordinary shares of £1 each			1	1
	1 Class "B" Ordinary shares of £1 each			1	1
				1,002	1,002
	Allotted, called up and fully paid:				
		2007		2006	
		No.	£	No.	£
	Ordinary shares of £1 each	100	100	100	100
	Class "A" Ordinary shares of £1 each	1	1	1	1
	Class "B" Ordinary shares of £1 each	1	1	1	1
	Stable B Statistics State Cach			<u></u>	
		<u>102</u>	102	102	102
10.	PROFIT AND LOSS ACCOUNT				
				2007	2006
				£	£
	Balance brought forward			2,080	(25)
	Profit for the financial year			46,093	32,605
	Equity dividends			(25,500)	(30,500)
	Balance carried forward			22,673	2,080

## STEVE BRACE CONSULTANTS LIMITED MANAGEMENT INFORMATION YEAR ENDED 31 DECEMBER 2007

The following pages do not form part of the statutory financial statements.

#### **DETAILED PROFIT AND LOSS ACCOUNT**

TURNOVER	2007 £ 103,618	2006 £ 85,651
OVERHEADS Administrative expenses	46,121	45,505
OPERATING PROFIT	57,497	40,146
Bank interest receivable	825	415
PROFIT ON ORDINARY ACTIVITIES	58,322	40,561

## NOTES TO THE DETAILED PROFIT AND LOSS ACCOUNT

	2007		2006
	£	£	£
ADMINISTRATIVE EXPENSES			
Personnel costs		10.100	12 (10
Directors salaries		10,100	13,619
Establishment expenses			
Rent	3,692		3,183
Repairs and maintenance (allowable)	629		5
	<del></del>	4,321	3,188
		4,521	
General expenses			
Travel and subsistence	6,379		6,459
Other motor and travel expenses	11,613		9,856
Telephone	453		1,015
Printing, stationery and postage	759		653
Staff training	64		_
Sundry expenses	133		_
General expenses (disallowable)	-		34
Donations	172		1.012
Books and publications	928		1,013
Computer expenses	381		569 99
Protective clothing	149		
Secretarial services	3,490		1,489 487
Subscriptions	935 112		467
Advertising	948		835
Entertaining Other professional fees	940		840
Conference fees	 101		040
Accountancy fees	1,100		1,832
Depreciation	3,748		3,389
Бергестанон	3,740		
		31,465	28,570
Financial costs			
Bank charges		235	128
		46,121	45,505
INTERPORT DECRINADI E		,	
INTEREST RECEIVABLE		025	A16
Bank interest receivable		825	415