



Companies House

**AR01** (ef)

**Annual Return**



Received for filing in Electronic Format on the: **13/05/2016**

**X56XQB9S**

*Company Name:* **AGENDA SET LIMITED**

*Company Number:* **05126730**

*Date of this return:* **12/05/2016**

*SIC codes:* **70229**

*Company Type:* **Private company limited by shares**

*Situation of Registered Office:* **ORCHARD HOUSE, PARK LANE  
REIGATE  
SURREY  
RH2 8JX**

## Single Alternative Inspection Location (SAIL)

*The address for an alternative location to the company's registered office for the inspection of registers is:*

**C/O COMPETEX LIMITED  
UNIT C 47 BLACKBOROUGH ROAD  
REIGATE  
SURREY  
UNITED KINGDOM  
RH2 7BU**

---

*The following records have moved to the single alternative inspection location:*

Register of members (section 114)  
Register of directors (section 162)  
Directors' service contracts (section 228)  
Directors' indemnities (section 237)  
Register of secretaries (section 275)  
Records of resolutions and meetings (section 358)  
Register of debenture holders (section 743)  
Contracts relating to purchase of own shares (section 702)  
Documents relating to redemption or purchase of own shares out of capital by private company (section 720)

---

## Officers of the company

## *Company Secretary 1*

*Type:* **Person**  
*Full forename(s):* **MR CHARLES RODERICK SPENCER**

*Surname:* **FOWLER**

*Former names:* **FOWLER FCA**

*Service Address:* **ORCHARD HOUSE  
PARK LANE  
REIGATE  
SURREY  
RH2 8JX**

*Company Director*    **1**

*Type:*                      **Person**

*Full forename(s):*        **ANNE ELIZABETH**

*Surname:*                **BARCLAY**

*Former names:*

*Service Address:*        **5 WOODROUGH COPSE  
BRAMLEY  
SURREY  
GU5 0HH**

*Country/State Usually Resident:*    **ENGLAND**

*Date of Birth:*    **\*\*/10/1955**

*Nationality:*    **BRITISH**

*Occupation:*    **TEACHER**

*Company Director* 2

*Type:* **Person**

*Full forename(s):* **MR DAVID**

*Surname:* **BARCLAY**

*Former names:*

*Service Address:* **5 WOODROUGH COPSE  
BRAMLEY  
SURREY  
GU5 0HH**

*Country/State Usually Resident:* **ENGLAND**

*Date of Birth:* **\*\*/06/1954** *Nationality:* **BRITISH**

*Occupation:* **MANAGEMENT CONSULTANT**

## Statement of Capital (Share Capital)

|                        |                 |                                |            |
|------------------------|-----------------|--------------------------------|------------|
| <b>Class of shares</b> | <b>ORDINARY</b> | <i>Number allotted</i>         | <b>100</b> |
|                        |                 | <i>Aggregate nominal value</i> | <b>100</b> |
| <i>Currency</i>        | <b>GBP</b>      | <i>Amount paid per share</i>   | <b>1</b>   |
|                        |                 | <i>Amount unpaid per share</i> | <b>0</b>   |

### *Prescribed particulars*

ALL SHAREHOLDERS HAVE A RIGHT TO VOTE IN A GENERAL MEETING. ALL SHAREHOLDERS HAVE A RIGHT TO A SHARE IN PROFIT IN THE FORM OF A DIVIDEND. ALL SHAREHOLDERS HAVE A RIGHT TO SHARES IN ASSETS SHOULD THE COMPANY BE WOUND UP.

## Statement of Capital (Totals)

|                 |            |                                      |            |
|-----------------|------------|--------------------------------------|------------|
| <i>Currency</i> | <b>GBP</b> | <i>Total number of shares</i>        | <b>100</b> |
|                 |            | <i>Total aggregate nominal value</i> | <b>100</b> |

## *Full Details of Shareholders*

The details below relate to individuals / corporate bodies that were shareholders as at 12/05/2016 or that had ceased to be shareholders since the made up date of the previous Annual Return

*A full list of shareholders for the company are shown below*

*Shareholding 1* : 90 ORDINARY shares held as at the date of this return  
*Name:* DAVID BARCLAY

*Shareholding 2* : 10 ORDINARY shares held as at the date of this return  
*Name:* ANNE BARCLAY

## *Authorisation*

*Authenticated*

*This form was authorised by one of the following:*

Director, Secretary, Person Authorised, Charity Commission Receiver and Manager, CIC Manager, Judicial Factor.