

**ABBREVIATED UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2008  
FOR  
AGENDA SET LIMITED**

FRIDAY



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A47

31/10/2008

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COMPANIES HOUSE

**AGENDA SET LIMITED**

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for the Year Ended 31 March 2008**

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**AGENDA SET LIMITED**  
**COMPANY INFORMATION**  
**for the Year Ended 31 March 2008**

**DIRECTORS**

D Barclay  
Mrs A E Barclay

**SECRETARY**

C R S Fowler FCA

**REGISTERED OFFICE**

Orchard House  
Park Lane  
Reigate  
Surrey  
RH2 8JX

**REGISTERED NUMBER**

5126730

**ACCOUNTANTS:**

Fowler & Co  
Orchard House  
Park Lane  
Reigate  
Surrey  
RH2 8JX

**AGENDA SET LIMITED**  
**ABBREVIATED BALANCE SHEET**  
**31 March 2008**

	31/3/08 £	31/3/07 £
<b>CURRENT ASSETS</b>		
Debtors	1,980	5,130
Cash at bank	6,522	560
	<u>8,502</u>	<u>5,690</u>
<b>CREDITORS</b>		
Amounts falling due within one year	4,771	564
	<u>3,731</u>	<u>5,126</u>
<b>NET CURRENT ASSETS</b>		
	<u>3,731</u>	<u>5,126</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<u>3,731</u>	<u>5,126</u>
<b>CAPITAL AND RESERVES</b>		
Called up share capital	100	100
Profit and loss account	3,631	5,026
	<u>3,731</u>	<u>5,126</u>
<b>SHAREHOLDERS' FUNDS</b>		
	<u>3,731</u>	<u>5,126</u>

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 March 2008

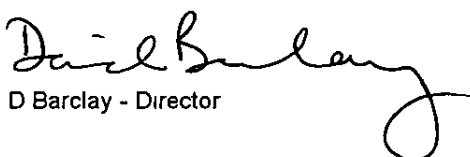
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2008 in accordance with Section 249B(2) of the Companies Act 1985

The directors acknowledge their responsibilities for

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies

X The financial statements were approved by the Board of Directors on 27<sup>th</sup> October 2008 and were signed on its behalf by

X .  
D Barclay - Director

The notes form part of these abbreviated accounts

# AGENDA SET LIMITED

## NOTES TO THE ABBREVIATED ACCOUNTS for the Year Ended 31 March 2008

### 1 ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007)

#### Turnover

The company operates under the VAT flat rate scheme and turnover is represented by gross invoiced sales of services

### 2 CALLED UP SHARE CAPITAL

Authorised Number	Class	Nominal value	31/3/08	31/3/07
		£1	£	£
1,000	ordinary	£1	<u>1,000</u>	<u>1,000</u>
Allotted, issued and fully paid Number	Class	Nominal value	31/3/08	31/3/07
		£1	£	£
100	ordinary	£1	<u>100</u>	<u>100</u>

### 3 RELATED PARTY DISCLOSURES

During the year the company invoiced sales amounting to £ 1,053 (2007 £2,376) to Innospan Limited, a company of which Mr Barclay is a director and shareholder