

FILE COPY



**CERTIFICATE OF INCORPORATION  
OF A PRIVATE LIMITED COMPANY**

Company No. 5116407

The Registrar of Companies for England and Wales hereby certifies that  
ARENA IN ILKESTON

is this day incorporated under the Companies Act 1985 as a private  
company and that the company is limited.

Given at Companies House, Cardiff, the 29th April 2004



\*N05116407B\*



THE OFFICIAL SEAL OF THE  
REGISTRAR OF COMPANIES



*Companies House*

— for the record —

HC007B

Oyez

Please complete in typescript,  
or in bold black capitals.

CHFP041

5116409  
12

# Declaration on application for registration

Company Name in full

ARENA IN ILKESTON

I,

STEPHEN FRANK MARSH

of

87 TRINITY GATE DERBY DE1 1FL

do solemnly and sincerely declare that I am a † [Solicitor engaged in the formation of the company] [person named as director or secretary of the company in the statement delivered to the Registrar under section 10 of the Companies Act 1985] and that all the requirements of the Companies Act 1985 in respect of the registration of the above company and of matters precedent and incidental to it have been complied with.

And I make this solemn Declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1835.

Declarant's signature

*[Signature]*

Declared at

87 TRINITY GATE DERBY

Day Month Year

on

27 04 2004

• Please print name.

before me •

ANDREW ROBERT MURFIN

Signed

*[Signature]*

Date

27.4.04

A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor

Please give the name, address, telephone number, and if available, a DX number and Exchange, of the person Companies House should contact if there is any query.

Robinsons Solicitors

83 Friar Gate, Derby,

DE1 1FL

Tel 01332 291431

DX number 11544

DX exchange Derby 1



A22  
COMPANIES HOUSE

0728  
29/04/04

Form revised July 1998

When you have completed and signed the form please send it to the Registrar of Companies at:  
Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff  
for companies registered in England and Wales  
or  
Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB  
for companies registered in Scotland DX 235 Edinburgh

**30(5)(a)****Declaration on application for registration of a company  
exempt from the requirement to use the word "limited" or  
"cyfyngedig"****Company Name in full**

ARENA IN ILKESTON

I,

STEPHEN FRANCIS MARIHAN

of

83 FRIAR GATE DERBY DE1 1FL

† Please delete as appropriate.

a [Solicitor engaged in the formation of the above [person  
named as director or secretary of the company in the statement delivered  
under section 10 of the Companies Act 1985]† do solemnly and sincerely  
declare that the company complies with the requirements of section 30(3) of  
the Companies Act 1985.

And I make this solemn Declaration conscientiously believing the same to  
be true and by virtue of the Statutory Declarations Act 1835.

**Declarant's signature**

Declared at

83 Friar Gt Derby

Day Month Year

on

27 04 2004

• Please print name.

before me •

ANDREW ROBERT MURFIN

**Signed**

A. R. Murfin

**Date**

27.4.04.

A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor

Please give the name, address,  
telephone number, and if available,  
a DX number and Exchange, of  
the person Companies House  
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Form revised June 1998

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Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff**  
for companies registered in England and Wales

or

**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**

for companies registered in Scotland

DX 235 Edinburgh

Please complete in typescript,  
or in bold black capitals.

CHFP041

**First directors and secretary and intended situation  
of registered office**

Notes on completion appear on final page

**Company Name in full**

ARENA IN ILKESTON

**Proposed Registered Office**  
(PO Box numbers only, are not acceptable)

THE ARENA

1 RUTLAND STREET

Post town

ILKESTON

County / Region

DERBYSHIRE

Postcode

DE7 8DG

If the memorandum is delivered by an agent  
for the subscriber(s) of the memorandum  
mark the box opposite and give the agent's  
name and address.

X

Agent's Name

ROBINSONS SOLICITORS

Address

83 FRIAR GATE

Post town

DERBY

County / Region

DERBYSHIRE

Postcode

DE1 1FL

Number of continuation sheets attached

You do not have to give any contact  
information in the box opposite but if  
you do, it will help Companies House  
to contact you if there is a query on  
the form. The contact information  
that you give will be visible to  
searchers of the public record.

Robinsons Solicitors

83 Friar Gate, Derby,

DE1 1FL

Tel 01332 291431

DX number 11544

DX exchange Derby1

When you have completed and signed the form please send it to the  
Registrar of Companies at:

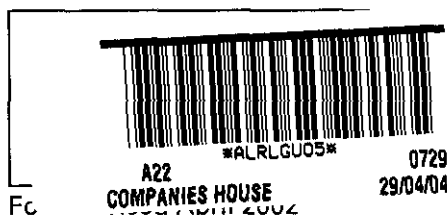
**Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff**  
for companies registered in England and Wales

or

**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**

for companies registered in Scotland

**DX 235 Edinburgh**



# Company Secretary (see notes 1-5)

Company name

NAME \*Style / Title

Mr

\*Honours etc.

\*Voluntary details

Forename(s)

Stephen Francis

Surname

Marshall

Previous forename(s)

Previous surname(s)

†† Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.

Address ††

92 High Lane West

West Hallam

Post town

Ilkeston

County / Region

Derbyshire

Postcode

DE7 6HQ

Country

England

I consent to act as secretary of the company named on page 1

Consent signature

Date

27.4.2004

## Directors (see notes 1-5)

Please list directors in alphabetical order

NAME \*Style / Title

Mr

\*Honours etc.

Forename(s)

Paul Alexander James

Surname

Clegg

Previous forename(s)

Previous surname(s)

Address ††

11

Chestnut Drive

Post town

Broadmeadows, South Normanton

County / Region

Derbyshire

Postcode

DE55 3AH

Country

England

†† Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.

Day Month Year

Date of birth

04 10 1968

Nationality

British

Business occupation

Bank Manager

Other directorships

I consent to act as director of the company named on page 1

Consent signature

Date

27.4.2004

**Directors (continued)** (see notes 1-5)

Please list directors in alphabetical order

<b>NAME</b>	<b>*Style / Title</b>	Mrs		<b>*Honours etc.</b>						
<b>*Voluntary details</b>	<b>Forename(s)</b>	Ann								
	<b>Surname</b>	Simpson								
	<b>Previous forename(s)</b>									
	<b>Previous surname(s)</b>									
<b>†</b> Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.	<b>Address †</b>	8								
		Kirkby Avenue								
	<b>Post town</b>	Ilkeston								
	<b>County / Region</b>	Derbyshire	<b>Postcode</b>	DE7 4LW						
	<b>Country</b>	England								
	<b>Date of birth</b>	Day	Month	Year	<b>Nationality</b>					
		0	9	0	5	1	9	6	0	British
	<b>Business occupation</b>	Planner								
	<b>Other directorships</b>									
	I consent to act as director of the company named on page 1									
	<b>Consent signature</b>	A Simpson			<b>Date</b>	27.4.04				

**This section must be signed by****Either****an agent on behalf of all subscribers****Signed****Date****Or the subscribers****(i.e those who signed as members on the memorandum of association).****Signed****Date****Signed****Date****Signed****Date****Signed****Date****Signed****Date****Signed****Date**

**Directors (continued)** (see notes 1-5)

Please list directors in alphabetical order

<b>NAME</b>	<b>*Style / Title</b>	<input type="text" value="Mr"/>		<b>*Honours etc.</b>	<input type="text"/>
<b>*Voluntary details</b>	<b>Forename(s)</b>	<input type="text" value="Kristian"/>			
	<b>Surname</b>	<input type="text" value="Thorpe"/>			
	<b>Previous forename(s)</b>	<input type="text"/>			
	<b>Previous surname(s)</b>	<input type="text"/>			
† Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.	<b>Address †</b>	<input type="text" value="2"/>			
		<input type="text" value="Kings Close"/>			
	<b>Post town</b>	<input type="text" value="Heanor"/>			
	<b>County / Region</b>	<input type="text" value="Derbyshire"/>	<b>Postcode</b>	<input type="text" value="DE75 7RD"/>	
	<b>Country</b>	<input type="text" value="England"/>			
	<b>Date of birth</b>	<input type="text" value="1"/> <input type="text" value="5"/> <input type="text" value="1"/> <input type="text" value="0"/> <input type="text" value="1"/> <input type="text" value="9"/> <input type="text" value="7"/> <input type="text" value="1"/>	<b>Nationality</b>	<input type="text" value="British"/>	
	<b>Business occupation</b>	<input type="text" value="Director"/>			
	<b>Other directorships</b>	<input type="text" value="GRACE(GB) Ltd"/>			
		<input type="text"/>			
	I consent to act as director of the company named on page 1				
	<b>Consent signature</b>	<input type="text" value="Kristian Thorpe"/>		<b>Date</b>	<input type="text" value="27.4.2004"/>

**This section must be signed by****Either****an agent on behalf of all subscribers****Signed****Date****Or the subscribers****(i.e those who signed as members on the memorandum of association).****Signed****Date****Signed****Date****Signed****Date****Signed****Date****Signed****Date****Signed****Date**

061600

The Companies Acts 1985 to 1989

Company Limited by Guarantee and Not Having a Share Capital

## MEMORANDUM OF ASSOCIATION

of

**ARENA IN ILKESTON**



- 1 The name of the company (hereinafter called 'the Company') is **Arena In Ilkeston**
- 2 The registered office of the Company will be situated in England and Wales.
- 3 The objects for which the Company is established are :

to develop the capacity and skills of the members of the socially and economically disadvantaged community of Ilkeston, Derbyshire, in such a way that they are better able to identify, and meet, their needs and to participate more fully in society.

And the Company shall have the following powers exercisable in furtherance of its said objects but not otherwise, namely:

- 3.1 to purchase, take on lease, or in exchange, hire or otherwise acquire real or personal property and rights or privileges, and to construct, maintain and alter buildings or erections;
- 3.2 subject to any consents required by law, to sell, let or mortgage, dispose of or turn to account all or any of the property or assets of the Company;
- 3.3 to purchase or otherwise acquire plant and machinery including computer hardware and software, furniture, fixtures, fittings and all other effects of every description and to apply for registration of any patents, rights, copyrights, licences and the like;
- 3.4 to subscribe, underwrite, purchase or otherwise acquire and to hold, dispose of and deal with, any shares or other securities or investments of any nature whatsoever and any options or rights in respect thereof or interest therein
- 3.5 to employ as a professional investment manager any person who is entitled to carry on investment business under the provisions of the Financial Services and Markets Act 2000 and to delegate to any such manager ("the Manager") the exercise of all or any powers of investment



on such terms and at such reasonable remuneration as deemed fit but subject always to the following conditions:

- 3.5.1 the delegated powers shall be exercisable only within clear policy guidelines drawn up in advance by the Company and with the powers of investment herein conferred
- 3.5.2 every transaction carried out by the Manager under delegated powers shall be reported to the Company within 14 days
- 3.5.3 the Company shall be bound to review the arrangements for delegation at least once in every twelve month period
- 3.6 to borrow or raise money on such terms and on such security as may be thought fit with such consents as are required by law Provided that the Company shall not undertake any permanent trading activities in raising funds for the objects of the Company;
- 3.7 to take and accept any gift of money, property or other assets whether subject to any special trust or not;
- 3.8 to issue appeals, hold public meetings and take such other steps as may be required for the purpose of procuring contributions to the funds of the Company in the shape of donations, subscriptions or otherwise;
- 3.9 to draw, make, accept, endorse, discount, execute and issue promissory notes, bills, cheques and other instruments and to operate bank accounts;
- 3.10 to invest moneys of the Company not immediately required for its purposes in or upon such investments, securities or property as may be thought fit subject nevertheless to such conditions (if any) and such consents (if any) as may for the time being be imposed or required by law;
- 3.11 to make any donations in cash or assets or establish or support or aid in the establishment or support of and to lend money (with or without security) to or for any charitable associations or institutions;
- 3.12 to undertake and execute charitable trusts;
- 3.13 to engage and pay any person or persons not being a Director whether on a full-time or part-time basis or whether as consultant or employee to supervise, organise, carry on the work of and advise the Company and, subject to the provisions of clause 4 hereof, to make any reasonable and necessary provision for the payment of pensions and superannuation to or on behalf of employees or former employees and their wives, husbands and other dependants;
- 3.14 to amalgamate with any companies, institutions, societies or associations which shall be charitable by law and have objects altogether or mainly similar to those of the Company and prohibit payment of any dividend or profit to and the distribution of any of their assets among their members at least to the same extent as such payments or distributions are prohibited in the case of members of the Company by this Memorandum of Association;

3.15 to pay out of funds of the Company the costs, charges and expenses of and incidental to the formation and registration of the Company;

3.16 to enter into any arrangement with the European Union or any supra national or international body or any Government authority, supreme, dependant, municipal, local or otherwise, and to obtain from the European Union or any such supra national or international body or any such Government authority any rights, concessions, privileges and permissions (including Planning Permissions) that may seem conducive to the Company's objects or any of them;

3.17 to carry on any other activity which may seem to the Company capable of being conveniently carried on in connection with any activity which the Company is authorised to carry on or may seem to the Company calculated directly or indirectly to benefit the Company or to enhance the value of or render profitable any of the Company's properties or rights;

3.18 to take such steps by personal or written appeals or otherwise as may from time to time be necessary for the purpose of procuring contributions to the funds of the Company in the shape of grants, donations, subscriptions, annual payments or otherwise;

3.19 to enter into partnership or into any arrangement for joint, shared or mutual promotion, investment or development, union of interests, reciprocal concession or co-operation with any person, partnership or company carrying on, engaged in or about to carry on or engage in any business or transaction which the Company is authorised to carry on or engage in or any business or transaction capable of being conducted so as to directly or indirectly further the objects of the Company or any of them and to take or otherwise acquire and hold shares or stock in any securities of and to make grants to or otherwise assist any person, partnership or company and to sell, hold, re-issue with or without guarantee or otherwise deal with such shares, stocks or securities;

3.20 to cause to be written and printed or otherwise reproduced and circulated, gratuitously or otherwise, periodicals, magazines, books, leaflets or other documents or films or recorded tapes.

3.21 to provide indemnity insurance to cover the liability of the directors which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default, breach of trust or breach of duty of which they may be guilty in relation to the Company Provided that any such insurance shall not extend to any claim arising from any act or omission which the directors knew to be a breach of trust or breach of duty or which was committed by the directors in reckless disregard of whether it was a breach of trust or breach of duty or not provided also that any such insurance shall not extend to the costs of an unsuccessful defence to a criminal prosecution brought against the directors in their capacity as directors of the Company.

3.22 to do all such other lawful and charitable things as shall further the attainment of the objects of the Company or any of them;

Provided that:

3.22.1 In case the Company shall take or hold any property which may be subject to any trusts, the Company shall only deal with or invest the same in such manner as allowed by law, having regard to such trusts;

3.22.2 The Company's objects shall not extend to the regulation of relations between workers and employers or organisations of workers and organisations of employers;

3.22.3 In case the Company shall take or hold any property subject to the jurisdiction of the Charity Commissioners for England and Wales, the Company shall not sell, mortgage, charge or lease the same without such authority, approval or consent as may be required by law, and as regards any such property the directors of the Company shall be chargeable for any such property that may come into their hands and shall be answerable and accountable for their own acts, receipts, neglects, and defaults, and for the due administration of such property in the same manner and to the same extent as they would as such directors have been if no incorporation had been effected, and the incorporation of the Company shall not diminish or impair any control or authority exercisable by the Chancery Division or the Charity Commissioners over such directors but they shall as regards any such property be subject jointly and separately to such control or authority as if the Company were not incorporated;

4 The income and property of the Company shall be applied solely towards the promotion of its objects as set forth in this Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit, to members of the Company and no director of the Company shall be appointed to any office of the Company paid by salary or fees, or receive any remuneration or other benefit in money or money's worth from the Company.

Provided that nothing herein shall prevent any payment in good faith by the Company:

4.1 of the usual professional charges for business done by any director who is a solicitor, accountant, or other person engaged in a profession or by any partner of his or hers, when instructed by the Company to act in a professional capacity on its behalf; provided that at no time shall a majority of the directors benefit under this provision and that a director shall withdraw from any meeting at which his or her appointment or remuneration or that of his or her partner, is under discussion;

4.2 of reasonable and proper remuneration to any member, officer or servant of the Company (not being a director) for any services rendered to the Company and of travelling expenses necessarily incurred in carrying out the duties of any member, officer or servant of the Company;

4.3 of interest on money lent by a member or director of the Company at a rate per annum not exceeding two percentage points less than the base lending rate for the time being of the Company's clearing bankers;

4.4 to any director of reasonable out-of-pocket expenses;

4.5 of fees, remuneration or other benefit in money or money's worth to a company of which a member of the Company or a director may be a member holding not more than one hundredth part of the capital of such Company;

4.6 of reasonable and proper rent for premises demised or let by any member of the Company or any director.

4.7 of any premium in respect of any indemnity insurance to cover the liability of the directors who by virtue of any rule of law would otherwise attach to them in respect of any negligence default, breach of trust or breach of duty of which they may be guilty in relation to the Company: Provided that any such insurance shall not extend to any claim arising from any act or omission which the directors knew to be a breach of trust or breach of duty or which was committed by the directors in reckless disregard of whether it was a breach of trust or breach of duty or not provided also that any such insurance shall not extend to the costs of an unsuccessful defence to a criminal prosecution brought against the directors in their capacity as directors of the company.

5 The liability of the members is limited.

6 Every member of the Company undertakes to contribute to the assets of the Company, in the event of the same being wound up while he is a member, or within one year after he ceases to be a member, for payment of the debts and liabilities of the Company contracted before he ceases to be a member and of the costs, charges and expenses of winding up and for the adjustment of the rights of the contributories among themselves, such amount as may be required not exceeding £1.

7 If upon the winding up or dissolution of the Company there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Company, but shall be given or transferred to some other charitable body or bodies having objects similar to the objects of the Company, and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the Company under or by virtue of clause 4 hereof, such body or bodies to be determined by the members of the Company at or before the time of dissolution, and if so far as effect cannot be given to such provision, then to some other charitable body.

WE the several persons whose names and addresses are subscribed are desirous of being formed into a Company in pursuance of this Memorandum of Association.

Names, addresses, and descriptions of subscribers

Stephen Francis Marshall  
92 High Lane West  
West Hallam  
Ilkeston  
Derbyshire DE7 6H



Solicitor

Mrs Ann Simpson  
8 Kirkby Avenue  
Ilkeston  
Derbyshire DE7 4LW



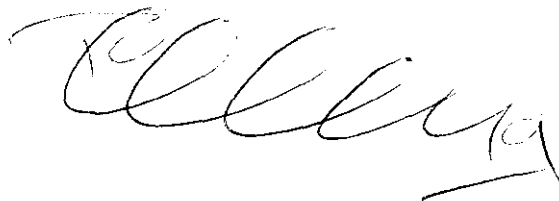
Planner

Mr Kristian Thorpe  
2 Kings Close  
Heanor  
Derbyshire DE75 7RD



Director

Mr Paul Alexander James Clegg  
11 Chestnut Drive  
Broadmeadows  
South Normanton  
Derbyshire DE55 3AH



Bank Manager

Dated 2<sup>nd</sup> April 2004

Witness to Subscribers:

Signature: S. G. G.

Address: 13, ALBERT AVE, JACKSDALE,  
NOTTINGHAM

Occupation:

Career

Witness to Subscribers (S F Marshall):

Signature:

B. A. Hallam

Address:

83 Friar Gate Derby DE1 1FL

Occupation:

Chartered Secretary

The Companies Acts 1985 to 1989

Company Limited by Guarantee and Not Having a Share Capital

## **ARTICLES OF ASSOCIATION**

**of**

### **ARENA IN ILKESTON**

#### **1 Interpretation**

##### **1.1 In these Articles:**

'THE ACT' means the Companies Act 1985 including any statutory modification or re-enactment thereof for the time being in force

'THE ARTICLES' means these Articles of Association of the Company

'CLEAR DAYS' in relation to the period of a notice means that period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect

'EXECUTED' includes any mode of execution

'OFFICE' means the registered office of the Company

'THE SEAL' means the common seal of the Company

'SECRETARY' means the Secretary of the Company or any other person appointed to perform the duties of the Secretary of the Company, including a joint, assistant or deputy secretary

'THE UNITED KINGDOM' means Great Britain and Northern Ireland Unless the context otherwise requires, words or expressions contained in these Articles bear the same meaning as in the Act but excluding any statutory modification thereof not in force when these Articles become binding on the Company.

Words importing the masculine gender only shall include the feminine gender.

#### **2 Members**

##### **2.1 The subscribers to the Memorandum of Association of the Company and such other**

persons as are admitted to membership in accordance with the Articles shall be members of the Company. No person shall be admitted a member of the Company unless he is approved by the directors. Every person who wishes to become a member shall deliver to the Company an application for membership in such form as the directors require executed by him.

2.2 A member may at any time withdraw from the Company by giving at least 7 clear days' notice to the Company. Membership shall not be transferable and shall cease on death.

2.3 The directors may also at their discretion terminate the membership of any member but the requirements of natural justice shall be respected and a member shall be entitled to be heard in his own defence by the directors or a committee of the directors.

### **3 Purpose of Company**

3.1 The Company is established for the purposes expressed in the Memorandum of Association.

### **4 Friends and Associates**

4.1 It shall be lawful for the directors to provide for the admission of such persons as they may think fit to be friends or associates of the Company and for the rights duties and liabilities (if any) of such friends or associates but so that such persons shall not by virtue of being friends or associates as aforesaid be members of the Company and their rights (if any) shall not include a right to speak or vote at general meetings of the Company. The Secretary shall keep an accurate register of such friends or associates of the Company.

### **5 General meetings**

5.1 The Company shall in each calendar year hold a general meeting as its annual general meeting in addition to any other meetings in that year and shall specify the meeting as such in the notices calling it; and not more than 15 months shall elapse between the date of one annual general meeting of the Company and that of the next. Provided that so long as the Company holds its first annual general meeting within 18 months of its incorporation, it need not hold it in the year of its incorporation or in the following year. The annual general meeting in each year shall be held at such time and place as the directors shall appoint. All general meetings other than annual general meetings shall be called extraordinary general meetings.

5.2 The directors may call general meetings and, on the requisition of members pursuant to the provisions of the Act, shall forthwith proceed to convene an extraordinary general meeting for a date not later than 8 weeks after receipt of the requisition. If there are not within the United Kingdom sufficient directors to call a general meeting, any director or any member of the Company may call a general meeting.

### **6 Notice of general meetings**

6.1 An annual general meeting and an extraordinary general meeting called for the passing of a special resolution or a resolution appointing a person as a director shall be called by at least 21 Clear Days' notice. All other extraordinary general meetings shall be called by at least 14 Clear Days' notice but a general meeting may be called by shorter notice if it is so agreed:



- (a) in the case of an annual general meeting, by all the members entitled to attend and vote thereat; and
- (b) in the case of any other meeting by a majority in number of the members having a right to attend and vote being a majority together holding not less than 95 per cent of the total voting rights at the meeting of all the members.

6.2 The notice shall specify the time and place of the meeting and the general nature of the business to be transacted and, in the case of an annual general meeting, shall specify the meeting as such.

6.3 The notice shall be given to all the members and to the directors and auditors.

6.4 The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by, any person entitled to receive notice shall not invalidate the proceedings at that meeting.

## **7 Proceedings at general meetings**

7.1 No business shall be transacted at any meeting unless a quorum is present. Three persons entitled to vote upon the business to be transacted, each being a member or a proxy for a member or a duly authorised representative of a Corporation, shall be a quorum.

7.2 If such a quorum is not present within half an hour from the time appointed for the meeting, or if during a meeting such a quorum ceases to be present, the meeting shall stand adjourned to the same day in the next week at the same time and place or to such other time as the directors may determine.

7.3 The chairman, if any, of the board of directors or in his absence some other director nominated by the directors shall preside as chairman of the meeting, but if neither the chairman nor such other director (if any) be present within 15 minutes after the time appointed for holding the meeting and willing to act, the directors present shall elect one of their number to be chairman and, if there is only one director present and willing to act, he shall be chairman.

7.4 If no director is willing to act as chairman, or if no director is present within 15 minutes after the time appointed for holding the meeting, the members present and entitled to vote shall choose one of their number to be chairman.

7.5 A director shall, notwithstanding that he is not a member, be entitled to attend and speak at any general meeting.

7.6 The chairman may, with the consent of a meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at an adjourned meeting other than business which might properly have been transacted at the meeting had the adjournment not taken place. When a meeting is adjourned for 14 days or more, at least 7 Clear Days' notice shall be given specifying the time and place of the adjourned meeting and the general nature of the business to be transacted. Otherwise it shall not be necessary to give any such notice.

7.7 A resolution put to the vote of a meeting shall be decided on a show of hands unless before, or on the declaration of the result of, the show of hands a poll is duly demanded. Subject to the provisions of the Act, a poll may be demanded:

- (a) by the chairman; or
- (b) by at least two members having the right to vote at the meeting; or
- (c) by a member or members representing not less than one-tenth of the total voting rights of all the members having the right to vote at the meeting;

and a demand by a person as proxy for a member shall be the same as a demand by the member.

7.8 Unless a poll is duly demanded a declaration by the chairman that a resolution has been carried or carried unanimously, or by a particular majority, or lost, or not carried by a particular majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution.

7.9 The demand for a poll may, before the poll is taken, be withdrawn but only with the consent of the chairman and a demand so withdrawn shall not be taken to have invalidated the result of a show of hands declared before the demand was made.

7.10 A poll shall be taken as the chairman directs and he may appoint scrutineers (who need not be members) and fix a time and place for declaring the result of the poll. The result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.

7.11 In the case of an equality of votes, whether on a show of hands or on a poll, the chairman shall be entitled to a casting vote in addition to any other vote he may have.

7.12 A poll demanded on the election of a chairman or on a question of adjournment shall be taken forthwith. A poll demanded on any other question shall be taken either forthwith or at such other time and place as the chairman directs not being more than 30 days after the poll is demanded. The demand for a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which the poll was demanded. If a poll is demanded before the declaration of the result of a show of hands and the demand is duly withdrawn, the meeting shall continue as if the demand had not been made.

7.13 No notice need be given of a poll not taken forthwith if the time and place at which it is to be taken are announced at the meeting at which it is demanded. In any other case at least 7 Clear Days' notice shall be given specifying the time and place at which the poll is to be taken.

7.14 A resolution in writing executed by or on behalf of each member who would have been entitled to vote upon it if it had been proposed at a general meeting at which he was present shall be as effectual as if it had been passed at a general meeting duly convened and held and may consist of several instruments in the like form each executed by or on behalf of one or more members.

## **8 Votes of members**

8.1 On a show of hands every member present in person shall have one vote. On a poll every member present in person or by proxy shall have one vote.

8.2 A member in respect of whom an order has been made by any court having jurisdiction (whether in the United Kingdom or elsewhere) in matters concerning mental disorder may vote, whether on a show of hands or on a poll, by his receiver, curator bonis or other person authorised in that behalf appointed by that court, and any such receiver, curator bonis or other person may, on a poll, vote by proxy. Evidence to the satisfaction of the directors of the authority of the person claiming to exercise the right to vote shall be deposited at the office, or at such other place as is specified in accordance with the Articles for the deposit of instruments of proxy, not less than 48 hours before the time appointed for holding the meeting or adjourned meeting at which the right to vote is to be exercised and in default the right to vote shall not be exercisable.

8.3 No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the chairman whose decision shall be final and conclusive.

## **9 Proxy**

9.1 An instrument appointing a proxy shall be in writing, Executed by or on behalf of the appointor and shall be in the following form (or in a form as near thereto as circumstances allow or in any other form which is usual or which the directors may approve):

I/We                      of

being a member/members of the above-named Company, hereby appoint

of                      or failing him

of

as my/our proxy to vote in my/our name[s] and on my/our behalf at the annual/extraordinary general meeting of the Company to be held on                      200    and at any adjournment thereof.

Signed on                      200 .

9.2 Where it is desired to afford members an opportunity of instructing the proxy how he shall act the instrument appointing a proxy shall be in the following form (or in a form as near thereto as circumstances allow or in any other form which is usual or which the directors may approve):

I/We                      of

being a member/members of the above-named Company, hereby appoint

of or failing him

of

as my/our proxy to vote in my/our name[s] and on my/our behalf at the annual/extraordinary general meeting of the Company, to be held on 200 , and at an adjournment thereof.

This form is to be used in respect of the resolutions mentioned below as follows:

Resolution No 1 +for +against

Resolution No 2 +for +against

+ strike out whichever is not desired.

Unless otherwise instructed, the proxy may vote as he thinks fit or abstain from voting.

Signed this day of 200 .

9.3 The instrument appointing a proxy and any authority under which it is executed or a copy of such authority certified notarially or in some other way approved by the directors may:

- (a) be deposited at the office or such other place within the United Kingdom as is specified in the notice convening the meeting or in any instrument of proxy sent out by the Company in relation to the meeting not less than 48 hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote; or
- (b) in the case of a poll taken more than 48 hours after it is demanded, be deposited as aforesaid after the poll has been demanded and not less than 24 hours before the time appointed for the taking of the poll; or
- (c) where the poll is not taken forthwith but is taken not more than 48 hours after it was demanded, be delivered at the meeting at which the poll was demanded to the chairman or to the Secretary or to any director;

and an instrument of proxy which is not deposited or delivered in a manner so permitted shall be invalid.

9.4 A vote given or poll demanded by proxy or by the duly authorised representative of a corporation shall be valid notwithstanding the previous determination of the authority of the person voting or demanding a poll unless notice of the determination was received by the Company at the Office or at such other place at which the instrument of proxy was duly deposited before the commencement of the meeting or adjourned meeting at which the vote is given or the poll demanded or (in the case of a poll taken otherwise than on the same day as the meeting or adjourned meeting) the time appointed for taking the poll.

## **10 Number of directors**

10.1 Unless otherwise determined by ordinary resolution, the number of directors shall not be less than three nor more than seven.

10.2 The first directors shall be those persons named in the statement delivered pursuant to Section 10(2) of the Act, who shall be deemed to have been appointed under the Articles. Future directors shall be appointed as provided subsequently in the Articles.

## **11 Powers of directors**

11.1 Subject to the provisions of the Act, the Memorandum and the Articles and to any directions given by special resolution, the business of the Company shall be managed by the directors who may exercise all the powers of the Company. No alteration of the Memorandum or Articles and no such direction shall invalidate any prior act of the directors which would have been valid if that alteration had not been made or that direction had not been given. The powers given by this regulation shall not be limited by any special power given to the directors by the Articles and a meeting of directors at which a quorum is present may exercise all powers exercisable by the directors.

11.2 In addition to all powers hereby expressly conferred upon them and without detracting from the generality of the powers under the Articles the directors shall have the following powers, namely:

- (a) to expend the funds of the Company in such manner as they shall consider most beneficial for the achievement of the objects and to invest in the name of the Company such part of the funds as they may see fit and to direct the sale or transposition of any such investments and to extend the proceeds of any such sale in furtherance of the objects of the Charity;
- (b) to enter into contracts on behalf of the Company

11.3 The Board may make such Bye-Laws as may be necessary for regulating the nomination, election and retirement of Directors, the orderly and efficient conduct of its own proceedings and of the proceedings of general meetings of the Company, the appointment of its own meetings, the proper supervision and use of funds of the Company and the regulation of the Board and the Committees and affairs of the Company provided they be not repugnant to or inconsistent with the terms of these Articles. The Board may at any time and from time to time revoke or alter any of the said Bye-Laws Provided that this shall not authorise the making, revoking or altering of any Bye-Laws without a Special Resolution if it would amount to such an alteration of or addition to the Articles as could not otherwise be made without Special Resolution.

## **12 Delegation of directors' powers**

12.1 The directors may delegate any of their powers to any committee consisting of one or more directors. They may also delegate to any managing director or any director holding any other executive office such of their powers as they consider desirable to be exercised by him. Any such delegation may be made subject to any conditions the directors may impose, and

either collaterally with or to the exclusion of their own powers and may be revoked or altered. Subject to any such conditions, the proceedings of a committee with two or more members shall be governed by the Articles regulating the proceedings of directors so far as they are capable of applying.

### **13 Appointment and retirement of directors**

13.1 At the first annual general meeting all the directors shall retire from office, and at every subsequent annual general meeting one-third of the directors who are subject to retirement by rotation or, if their number is not three or a multiple of three, the number nearest to one-third shall retire from office, but, if there is only one director who is subject to retirement by rotation, he shall retire.

13.2 Subject to the provisions of the Act, the directors to retire by rotation shall be those who have been longest in office since their last appointment or re-appointment but as between persons who became or were last re-appointed directors on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.

13.3 If the Company, at the meeting at which a director retires by rotation, does not fill the vacancy the retiring director shall, if willing to act, be deemed to have been re-appointed unless at the meeting it is resolved not to fill the vacancy or unless a resolution for the re-appointment of the director is put to the meeting and lost.

13.4 No person other than a director retiring by rotation shall be appointed or re-appointed a director at any general meeting unless:

- (a) he is recommended by the directors; or
- (b) not less than 14 nor more than 35 Clear Days before the date appointed for the meeting, notice executed by a member qualified to vote at the meeting has been given to the Company of the intention to propose that person for appointment or re-appointment stating the particulars which would, if he were so appointed or re-appointed, be required to be included in the Company's register of directors together with notice executed by that person of his willingness to be appointed or re-appointed.

13.5 Not less than 7 nor more than 28 Clear Days before the date appointed for holding a general meeting notice shall be given to all who are entitled to receive notice of the meeting of any person (other than a director retiring by rotation at the meeting) who is recommended by the directors for appointment or re-appointment as a director at the meeting or in respect of whom notice has been duly given to the Company of the intention to propose him at the meeting for appointment or re-appointment as a director. The notice shall give the particulars of that person which would, if he were so appointed or re-appointed, be required to be included in the Company's register of directors.

13.6 Subject as aforesaid, the Company may by ordinary resolution appoint a person who is willing to act to be a director either to fill a vacancy or as an additional director and may also determine the rotation in which any additional directors are to retire.

13.7 The directors may appoint a person who is willing to act to be a director, either to fill a vacancy or as an additional director, provided that the appointment does not cause the number of directors to exceed any number fixed by or in accordance with the Articles as the maximum number of directors. A director so appointed shall hold office only until the next following annual general meeting and shall not be taken into account in determining the directors who are to retire by rotation at the meeting. If not re-appointed at such annual general meeting, he shall vacate his office at the conclusion thereof.

13.8 Subject as aforesaid, a director who retires at an annual general meeting may, if willing to act, be re-appointed. If he is not re-appointed, he shall retain office until the meeting appoints someone in his place, or if it does not do so, until the end of the meeting.

#### **14 Disqualification and removal of directors**

14.1 The office of a director shall be vacated if:

- (a) he ceases to be a director by virtue of any provision of the Act or is disqualified from acting as a director by virtue of Section 72 of the Charities Act 1993 (or any statutory re-enactment or modification of that provision); or
- (b) he becomes bankrupt or makes any arrangement or composition with his creditors generally; or
- (c) he is, or may be, suffering from mental disorder and either:
  - (i) he is admitted to hospital in pursuance of an application for admission for treatment under the Mental Health Act 1983 or, in Scotland, an application for admission under the Mental Health (Scotland) Act 1984; or
  - (ii) an order is made by a court having jurisdiction (whether in the United Kingdom or elsewhere) in matters concerning mental disorder for his detention or for the appointment of a receiver, curator bonis or other person to exercise powers with respect to his property or affairs; or
- (d) he resigns his office by notice to the Company (but only if at least two directors will remain in office when the notice of resignation is to take effect); or
- (e) he shall for more than 6 consecutive months have been absent without permission of the directors from meetings of directors held during that period and the directors resolve that his office be vacated.

#### **15 Remuneration of directors**

15.1 The provisions of the Memorandum of Association as to the remuneration of directors shall apply.

#### **16 Directors' expenses**

16.1 The directors may be paid all reasonable travelling, hotel, and other expenses properly

incurred by them in connection with their attendance at meetings of directors or committee of directors or general meetings or separate meetings of the holders of debentures of the Company or otherwise in connection with the discharge of their duties but shall otherwise be paid no remuneration.

## **17 Directors' appointments and interests**

17.1 Subject to the provisions of the Act and of the Memorandum of Association, the directors may appoint one or more of their number to the unremunerated office of managing director or to any other unremunerated executive office under the Company and may enter into an agreement or arrangement with any director for his employment by the Company or for the provision by him of any services outside the scope of the ordinary duties of a director. Any appointment of a director to an executive office shall terminate if he ceases to be a director.

17.2 Except to the extent permitted by Clause 4 of the Memorandum no director shall take or hold any interest in property belonging to the Company or receive remuneration or be interested otherwise than as a director in any other contract to which the Company is a party.

17.3 For the purposes of regulation 17.2:

- (a) a general notice given to the directors that a director is to be regarded as having *an interest of the nature and extent specified in the notice in any transaction or arrangement in which a specified person or class of persons is interested* shall be deemed to be a disclosure that the director has an interest in any such transaction of the nature and extent so specified; and
- (b) an interest of which a director has no knowledge and of which it is unreasonable to expect him to have knowledge shall not be treated as an interest of his.

## **18 Proceedings of directors**

18.1 Subject to the provisions of the Articles, the directors may regulate their proceedings as they think fit. A director may, and the Secretary at the request of a director shall, call a meeting of the directors. It shall not be necessary to give notice of a meeting to a director who is absent from the United Kingdom. Questions arising at a meeting shall be decided by a majority of votes. In the case of an equality of votes, the chairman shall have a second or casting vote.

18.2 The quorum for the transaction of the business of the directors may be fixed by the directors but shall not be less than one third of their number or three directors, whichever is the greater.

18.3 The directors may appoint one of their number to be the chairman of the board of directors and may at any time remove him from that office. Unless he is unwilling to do so, the director so appointed shall preside at every meeting of directors at which he is present. But if there is no director holding that office, or if the director holding it is unwilling to preside or is not present within 5 minutes after the time appointed for the meeting, the directors present may appoint one of their number to be chairman of the meeting.

18.4 The directors may appoint one or more sub-committees consisting of three or more



directors for the purpose of making any enquiry or supervising or performing any function or duty which in the opinion of the directors would be more conveniently undertaken or carried out by a sub-committee: provided that all acts and proceedings of any such sub-committees shall be fully and promptly reported to the directors.

18.5 All acts done by a meeting of directors, or of a committee of directors, or by a person acting as a director shall, notwithstanding that it be afterwards discovered that there was a defect in the appointment of any director or that any of them were disqualified from holding office, or had vacated office, or were not entitled to vote, be as valid as if every such person had been duly appointed and was qualified and had continued to be a director and had been entitled to vote.

18.6 A resolution in writing signed by all the directors entitled to receive notice of a meeting of directors or of a committee of directors shall be as valid and effectual as if it had been passed at a meeting of directors as (as the case may be) a committee of directors duly convened and held and may consist of several documents in the like form each signed by one or more directors.

18.7 A director shall not be counted in the quorum present at a meeting in relation to a resolution on which he is not entitled to vote.

18.8 If a question arises at a meeting of directors or of a committee of directors as to the right of a director to vote, the question may, before the conclusion of the meeting, be referred to the chairman of the meeting and his ruling in relation to any director other than himself shall be final and conclusive.

## **19 Secretary**

19.1 Subject to the provisions of the Act, the Secretary shall be appointed by the directors for such term, at such remuneration and upon such conditions as they may think fit; and any Secretary so appointed may be removed by them.

## **20 Minutes**

20.1 The directors shall cause minutes to be made in books kept for the purpose:

- (a) of all appointments of officers made by the directors; and
- (b) of all proceedings at meetings of the Company, and of the directors, and of committees of directors, including the names of the directors present at each such meeting.

## **21 The seal**

21.1 The Seal shall only be used by the authority of the directors or of a committee of directors authorised by the directors. The directors may determine who shall sign any instrument to which the Seal is affixed and unless otherwise so determined it shall be signed by a director and by the Secretary or by two directors.

## **22 Accounts, Annual Report and Annual Return**

22.1 Accounts shall be prepared in accordance with the provisions of Part VII of the Act

22.2 The directors shall comply with their obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to the preparation of an Annual Return and an Annual Report and their transmission to the Commissioners.

## **23 Notices**

23.1 Any notice to be given to or by any person pursuant to the Articles shall be in writing except that a notice calling a meeting of the directors need not be in writing.

23.2 The Company may give any notice to a member either personally or by sending it by post in a prepaid envelope addressed to the member at his registered address or by leaving it at that address. A member whose registered address is not within the United Kingdom and who gives to the Company an address within the United Kingdom at which notices may be given to him shall be entitled to have notices given to him at that address, but otherwise no such member shall be entitled to receive any notice from the Company.

23.3 A member present, either in person or by proxy, at any meeting of the Company shall be deemed to have received notice of the meeting and, where requisite, of the purposes for which it was called.

23.4 Proof that an envelope containing a notice was properly addressed, prepaid and posted shall be conclusive evidence that the notice was given. A notice shall be deemed to be given at the expiration of 48 hours after the envelope containing it was posted.

## **24 Winding up**

24.1 On the winding-up or dissolution of the Company the provisions of the Memorandum of Association shall have effect as if repeated in these Articles.

## **25 Indemnity**

25.1 The Board shall have power to purchase and maintain for any director such insurance as is permitted by Clause 3.21 of the Memorandum of Association.

25.2 Subject to the provisions of the Act every director or other officer or auditor of the Company shall be indemnified out of the assets of the Company against any liability incurred by him in that capacity in defending any proceedings whether civil or criminal, in which judgment is given in his favour or in which he is acquitted or in connection with any application in which relief is granted to him by the Court for liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Company.

Names, addresses, and descriptions of subscribers

Stephen Francis Marshall  
92 High Lane West  
West Hallam  
Ilkeston  
Derbyshire DE7 6H



Solicitor

Mrs Ann Simpson  
8 Kirkby Avenue  
Ilkeston  
Derbyshire DE7 4LW



Planner

Mr Kristian Thorpe  
2 Kings Close  
Heanor  
Derbyshire DE75 7RD



Director

Mr Paul Alexander James Clegg  
11 Chestnut Drive  
Broadmeadows  
South Normanton  
Derbyshire DE55 3AH



Bank Manager

Dated 27<sup>th</sup> April 2004

Witness to Subscribers:

Signature: S. Pe

Address: 13, ANBERT AVE, JACKDALE  
NOTTINGHAM

Occupation:

CASHIER.

Witness to Subscribers (S F Marshall):

Signature:

B. A. J. Jellison

Address: 83 Friar Gate Derby DE1 1FL

Occupation: Chartered Secretary