REGISTERED COMPANY NUMBER: 05114387 (England and Wales)
REGISTERED CHARITY NUMBER: 1106238

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

**FOR** 

SCARBOROUGH MUSEUMS, CULTURE AND CREATIVE TRUST

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# REPORT OF THE TRUSTEES For The Year Ended 31 March 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## OBJECTIVES AND ACTIVITIES Objectives and aims

The Trust's charitable objectives are "To advance the education of the public in archaeology, history, natural sciences, decorative and fine arts, antiquities and related disciplines by:

- the establishment and maintenance of a museum and an art gallery in the Borough of Scarborough
- promoting and encouraging scientific research by the disseminating of information and knowledge
- promoting the preservation, access to and display of the Items, groupings, displays and collections for the benefit of the public in the Borough of Scarborough and elsewhere
- Such other charitable purposes beneficial to the community consistent with the objects as the Trustees in their absolute discretion determine

Scarborough Borough Council transferred responsibility for the delivery of the Museums and Gallery Service and the management of the council's collections to the Trust on 1st January 2008 for an initial period of 30 years. During its early years the Trust focused on consolidating the position since the reopening of the Rotunda Museum in 2008 and the transfer of all management responsibilities to the Trust.

#### The Strategic Plan

The revised strategic plan covers the period 2017-2022.

Mission & Purpose:

Connecting communities with time, in space

"Scarborough Museums Trust cares for. develops and interprets collections, information and assets entrusted to us. We aim to understand more about the Borough's past and present in order to help shape the future, encourage participation and provide the best possible experience to our current constituents and leave an enhanced legacy for future generations"

#### Vision:

"By 2022 Scarborough Museums Trust will be recognised, supported and acknowledged as the most comprehensive, trusted and accessible resource on the history, heritage and culture of the Borough. Our expertise in, and development of, significant collections and information will, by 2022, secure Scarborough as a centre of excellence in geology and prehistory".

Values:

Excellence. Integrity. Challenge. Creativity

Strategic Themes:

Theme 1. Enhancing and promoting collections/heritage assets

Theme 2. Enabling access, facilitating learning and raising awareness

Theme 3, Engaged communities

Theme 4. Audiences, visitors and stakeholders

Theme 5. Positioning Scarborough

Theme 6. Governance and leadership

# REPORT OF THE TRUSTEES For The Year Ended 31 March 2022

# OBJECTIVES AND ACTIVITIES Significant activities Introduction from the Chair of Trustees

This year saw the Scarborough Museums Trust continue its recover from the impact of the COVID pandemic. For example, the Rotunda and Art Gallery re-opened on the 18th May 2021. Visitor figures steadily recovered during this period and the activities of the Trust began to return to semblance of normality.

The Trustees were particularly focused on the merger process with the Creative Industries Centre Trust Ltd (CIC Trust) which was brought to a conclusion just after the end of this financial period. The Trust acknowledged the support of Scarborough Borough Council throughout this period and was mindful of the local authority's own transition to become part of a single unitary authority in North Yorkshire in 2023. The merger process comprised the negotiation of a new service level agreement between the Trust and SBC and new leases for the Rotunda Museum, Scarborough Art Gallery and Woodend.

The senior management team continued to embed the recently implemented strategic themes which influence and determine the exhibition, learning and collection related programmes.

- Supporting the Creative Industries
- Environment Sustainability
- Democratising the Collection
- Decolonising the Collection
- Access and Inclusion

A revitalized exhibition programme was introduced at the Art Gallery and work began on conservation work at the Rotunda.

#### Public benefit

As a charity, and with regard to Charity Commission guidance, the trustees recognise the Trust's duty to carry out its operations for the benefit of the public. In particular the trustees consider that the work of the Trust in the last year has advanced the arts, culture and heritage of the Borough of Scarborough and its region for the benefit of a broad audience.

# REPORT OF THE TRUSTEES For The Year Ended 31 March 2022

ACHIEVEMENT AND PERFORMANCE Charitable activities Exhibition Programme - Scarborough Art Gallery

### Scarborough: Our Seaside Town (18th May to 12th September 2021)

An exhibition which told stories of Scarborough and celebrated the town's seaside heritage. The exhibition brought in the voices of people who work at Woodend and SMT who were invited to select objects from the collection that say something about the town and describe, in their own words, why that object was important to them.

### Animal Hauntings (18th May to 12th September 2021)

An exhibition that brought together objects from across the collection to explore the relationship between humans and non-humans (animals, insects etc.) and the ways in which humans have sought to control, exploit and alter the non-human world. It looked at the traces left of animals in the collection and poses the question, 'and say the animal responded?' to shift our thinking to consider the non-human perspective.

### Laughton's Legacies (18th May to 12th September 2021)

A selection of works from the three Laughton bequests, including some rarely displayed works on paper by Edward Bawden and Henri Gaudier-Brzeska, that shone a light on Laughton's three wives.

### The Ant-ic Museum, Feral Practice (2nd October 2021 - 30th January 2022)

Three new sculptures brought the iconic shape of the wood ant nest into dialogue with ancient and modern human architectural forms. Audio and video works embedded into these sculptures looked intensely at the wood ant sisterhood of Broxa Forest in the North York Moors National Park, and revealed the surprisingly widespread influence of ants on human culture.

### Emma Gibson: Quicksand (12th February 2022 - 2nd October 2022)

A triptych of sculptures, made using recycled plaster, cliff chalk, timber and a pioneering resin made from recycled plastic bottles. Miniscule grains of sand transformed into megalithic forms, putting this endangered - but seemingly ubiquitous - material quite literally under the microscope.

### John Atkinson Grimshaw (2nd October 2021 to 24th September 2023)

Five cleaned and conserved paintings by John Atkinson Grimshaw (1836-1893) from the Scarborough Collection, a Leeds born artist best known for his nocturnal and urban landscapes.

### Yorkshire Fossil Festival

The success of the 2021 Fossil Festival was the online schools programme. In 2019 SMT hosted about 450 primary school children at the Rotunda. In September 2021, the digital activities reached 1,856 people. This enabled children from hard-to-reach communities to engage with the festival, meet scientists and learn more about their dino heritage. SMT also worked with new partners including the Stephen Joseph Theatre, Scarborough 6th Form College and the Literary Trust

The management of the Festival has evolved, and the appointment of Prof Liam Herringshaw as the Festival Director was perceived as a positive step forward. It has brought new partners, new ideas and substantially eased the pressure on SMT staff.

### **Collections**

The management of the collection continued under Jim Middleton (Collections Manager). To support the collection team, a Collection Advisory Panel was established in October 2021 comprising the following members:

- Professor Joann Fletcher, Egyptologist, University of York
- Dr Katharina Zinn, Associate Professor in Egyptology and Museum and Heritage Studies, University of Wales Trinity Saint David.
- Dr Dean Lomax, Palaeontologist, University of Manchester
- Dr Katie Strang, Geologist and Palaeontologist, Scottish Lime Trust and Scottish Geology Trust

## REPORT OF THE TRUSTEES For The Year Ended 31 March 2022

- John Hudson, Geologist and Palaeontologist, One of the main leads for Yorkshire's Dinosaur Coast

The Panel will provide expert advice on a variety of sub sections within the collection and areas such as acquisitions, conservation, storage, learning and interpretation.

### **Acquisitions**

- McCarthy beguest 3 oil on canvas seascapes by R. E. Roe (2) and W. H. Williamson.
- Documents and Photographs relating to Scarborough High School.
- Comic postcard of Scarborough.
- Mounted photo of the remains of the north pier.
- Staff and pupil photograph of the High School for Boys, 1938.
- 9ct gold charm containing a fragment of shell from the 1914 bombardment of Whitby.
- Portrait of a Man

In 2021 SMT was gifted a late 16th Century Portrait of a Man by a Scarborough Resident. The painting was declined by the National Portrait Gallery in 1977. The previous owner thought, mistakenly, that the portrait may have been of Henry VII but this was disproven by the NPG. There is much overpainting, and the condition is poor. Nevertheless, the painting is a welcome addition to the collection and in due course more research and conservation work will be undertaken.

### Community

### **Cross Lane Hospital Project**

In 2021 SMT in partnership with Crescent Arts and Cross Lane Hospital, (which specialises in treating people with acute mental illness), and Hull-based artist, Luke Beech, to undertake a creative research project with current and former patients to explore how digital technology can be used to support well-being, reduce isolation and de-escalate stress. The project formed part of the warm welcome initiative we want to extend to people with diverse minds and bodies and was the first step to help us learn how we can support people who have lived experience of mental illness when they visit our venues.

The artist, patients, hospital staff, those involved from SMT and Crescent Arts, and evaluators, Leeds based Armstrong Cameron, worked together as 'co-researchers' on this project to break down hierarchies and focus on how we can all learn from each other. This project supports our access and inclusion strand and our wider strategic impacts to ensure everyone feels valued and supporting people to become active social citizens.

### A Space to Be

This year also saw the emergence of the A Space to Be at Scarborough Art Gallery. The project comprised dedicating one of the ground floor spaces (Gallery A) as a space that enables our visitors to feel comfortable stepping over the threshold, is open to community use and supports our learning programme to thrive within the gallery. The project, was formally launched in February 2022, and is rooted in the principles of democracy. We worked with creative producers experienced in changing spaces into accessible and purposeful places that will appeal to different audiences, including community groups whose members may want to run a regular social get-together or visitors who simply want to enjoy being in a welcoming and comfortable space. This project is part of our 'warm welcome' and supports our access and inclusion and democratising the collection strategic themes.

### Learning

### Overview

The Learning Programme developed significantly during 2021/22. We worked with a wide range of education providers across Scarborough Borough Council and further afield. During the financial year 2021-22 we worked with 3,405 pupils and 34 schools in person and 38 schools remotely. (This figure excludes early years settings, e.g. nurseries and further/higher education).

Learning Team comprises:

# REPORT OF THE TRUSTEES For The Year Ended 31 March 2022

- Learning Manager: Overall strategic direction and funding
- Learning Officer/Full-Time focus on delivery of workshops, both formal and informal (ACE funded)
- Learning Assistant/Part-Time 2 days, focus on delivery of workshops, both formal and informal (ACE funded)
- Learning Administrator/10 hours with a focus on administering school/group bookings

SMG Learning also depends on volunteers to deliver its programme. In particular it is dependent on specialist support from the Rotunda Geology Group whose volunteers provide popular fossil handling sessions during the holidays.

Much was learnt during lockdown, particularly the introduction of online resources, which means a more comprehensive learning service is now available to both formal and informal audiences.

'Formal learning' is learning delivered by trained teachers in a school, academy, college or university with learning objectives and outcomes. This includes nursery provision, primary (including Early Years for children aged 3-5) and sec ondary schools (including sixth forms) and higher and further education providers. Formal education also includes provision for SEND learners (Special Educational Needs and Disabilities). Any 'formal museum' offer needs to respond to the curriculum needs of education providers otherwise it will not be relevant and useful.

SMG's principal funding source for formal learning is via the Arts Council Museums & Schools programme, funded by the Department for Education. SMG's current focus of work is Primary Schools due to a number of key factors, including primarily the relevance of the curriculum to our collection and a timetabling which facilitates school visits. The funding is restricted as it should not be used for early years education outside of school settings (0-5) and post-secondary, including universities, and so does not reflect the diversity of formal learning providers both currently and potentially engaging with SMG.

'Informal learning' is learning which takes place outside of formal education providers/institutions for all ages, from 0 upwards. There are many debates about the nature of informal learning, but it can often happen during leisure time, as individuals, in family or friendships groups or in groups organised by community organisations. Such groups may include Scouts or Guides or a support group for those with a medical condition, e.g. Dementia.

SMG learning uses the core budget to support informal learning, primarily focusing on a well-established need for family visitors, including local families and tourists.

In 2021/22 Museums and School funding from the Arts Council was extended for a further year. A new Learning Officer was appointed. This is a funded position.

#### **Arts Awards**

An online version of the Arts Award scheme, Arts Award Discover was launched at Easter. Arts Award is an accredited qualification by Trinity College, London which encourages children and young people to have a go at making, finding out and sharing different types of art. The new resource consists of 10 video tutorials by artist Kaitlin Ferguson to inspire children to take part. There is also an SMT Arts Award Logbook and an SMT Certificate.

### **Schools Training**

Funding was received at the end of 20/21 from Historic England to deliver training to schools in response to the new Ofsted Curriculum and to create a new digital resource about World War II. The resource was written by Andrew Wrenn, Educational Consultant and Former LA Advisor and SMT and integrate with new research relating to our collections and locality. The resource will focus on who and how we commemorate, including a section on the Caribbean RAF Service Personnel based in Filey during WW II.

### Yorkshire Fossil Festival

## REPORT OF THE TRUSTEES For The Year Ended 31 March 2022

The success of the 2021 Fossil Festival was the online schools programme. In 2019 we hosted about 450 primary school children at the Rotunda. In September 2021, the digital activities reached 1,856 people. This enabled children from hard-to-reach communities engage with the festival, meet scientists and learn more about their dino heritage. We also worked with new partners including the SJT, Scarborough 6th Form College and the Literary Trust.

The management of the festival evolved, and the appointment of Prof Liam Herringshaw as the Festival Director was perceived as a positive step forward. It has brought new partners, new ideas and substantially eased the pressure on SMT staff.

#### Fossil Festival Numbers:

Friday 10th September (Schools Day):	1,957
Saturday 11th September:	936
Sunday/Monday 12th & 13th September:	1,214
Total	4,107
Total for 2019	2,361

#### **Rotunda Conservation**

At the very end of the year (March 2022) the future of the Rotunda was considerably enhanced with the award of £256,000 from the Arts Council's MEND fund. Monies are available specifically for the conservation of the central rotunda. Work will concentrate on replacing damaged masonry. The architects, Purcell, will project manage the work, Scarborough Borough Council will provide support in areas such as procurement. Work will commence in the Spring of 2023 and it is anticipated that the venue will remain open.

Also in 2021 the Rotunda West Wing was re-opened after a two year closure due to water damage, resulting in the evacuation of the Gristhorpe Man. Although, issues persisted with the roof and water ingress, it was felt that the Gallery could be made good for the display of non-organic objects from the collection, e.g. dinosaur footprints and the plesiosaur. The conditions were still not suitable for the re-instatement of the Gristhorpe Man although the mid to long term objective is to make this possible at the earliest opportunity.

### Visitor Figures (1st April 2021 to 31st March 2022)

Visitor numbers were severely reduced as result of the Covid pandemic. The venues were forced to close. In 2021/22 we saw the start of the post Covid recovery and although the 2019/20 figures were not exceeded they began to move on the right direction.

### Rontunda

Annual tickets (paid)	8,281
Event ticket (paid)	40
Repeat (free)	1,448
Other (free)	198
Under 18 (free)	3,367
Fossill Festival	_1,269
Total	14,603
Art Gallery	0.400

Annual tickets (paid)	3,699
Repeat (free)	2,193
Other (free)	363

# REPORT OF THE TRUSTEES For The Year Ended 31 March 2022

Under 18 (free) 903 7,158

Grand Total 21,761

Previous two years:

2021/22 6,480 (seen as the Covid year, the Fossil Festival was a virtual event) 2020/21 28,681 (As a comparator, Scarborough Borough Council see 19/20 as the

first pre Covid year)

# FINANCIAL REVIEW Reserves policy

The trustees have examined the requirements for reserves in light of the main risks to the charity. Sufficient working capital is in place to ensure that the museum and gallery are able to trade. It is the policy of Scarborough Museums Trust to hold reserves equivalent to 3-6 months operating costs. Reserves are also held for the purpose of refurbishing displays and exhibitions, and for exceptional expenditure. The Trustees wish to invest surpluses, subject to compliance with the Trust's reserves policy, in order to enhance further the provision of its charitable objects.

#### **Financial review**

The Funding Agreement between Scarborough Borough Council and the Trust sets out the Contract Price paid by the Council to the Trust to manage the Museums and Gallery service. This is linked to inflation through one of the government's economic indices. Discussions with the Council over the contract price continue to progress and the the Trustees remain confident that the funding arrangements remain in place to meet the ongoing costs of managing the Museums and Gallery service.

The Finance Committee has reviewed budgets, income and expenditure and reported back to the main Board. The Chief Executive and members of the Finance Committee meet quarterly to review performance.

Financial performance in the year was satisfactory, resulting in a deficit of £45,507 and total reserves at the year end standing at £434,069.

### **FUTURE PLANS**

The HLF Resilience project, the resulting development of the Board, associated training and team building activities and an evolving and constructive relationship with SBC have become the stimulous for moving the organisation forward. The strategic plan continues to adapt and together enable SMT to deliver services to its beneficiaries.

## STRUCTURE, GOVERNANCE AND MANAGEMENT Governing document

Scarborough Museums Trust is a charitable company limited by guarantee and which was incorporated on 28th April 2004. It is governed by its Memorandum and Articles of Association, as amended by special resolutions dated 14 January 2005, 4 March 2009, 19 May 2010, 29 July 2011 and 26 October 2012 and is registered with the Charity Commission. In the event of the company being wound up, members are required to contribute an amount not exceeding £1 each.

As set out in the Articles of Association, the number of trustees shall be not less than three but no more than fifteen.

One trustee is nominated by Scarborough Borough Council: all other trustees are appointed by the existing trustees or members of the company. Members are re-elected on retirement in accordance with the rotation system outlined in Articles 28 and 33 of the Articles of Association.

# REPORT OF THE TRUSTEES For The Year Ended 31 March 2022

### STRUCTURE, GOVERNANCE AND MANAGEMENT

### Recruitment and appointment of new trustees

The board of trustees are aware of the diverse range of skills, experience and knowledge needed and will seek to ensure that they are appropriately reflected on the trustee board.

### Induction and training of new trustees

All new trustees are provided with sufficient information on the charity's activities and trustee responsibilities when being appointed to the board. Such information includes:

- the obligations of the board of trustees;
  - the main documents that set out the operational framework for the charity including the
- Memorandum and
  - Articles of Association;
- a copy of the latest annual report and audited accounts;
- a copy of the latest business plan and budget.

#### Key management remuneration

The trustees consider that the board along with the chief executive comprise the key management personnel of the charity and are in charge of directing and controlling, running and operating the Trust on a day to day basis. All the trustees give their time freely and none are remunerated. Details of expenses reimbursed during the year are shown in the notes to the accounts.

The pay of senior staff is reviewed annually and normally increased in accordance with average earnings. In view of the nature of the charity, the trustees benchmark against pay levels in other similar organisations in the North of England to ensure that the remuneration is fair and not out of line with that generally paid for similar roles.

#### **Risk management**

A risk register covering all aspects of the Trust's operation and context is reviewed quarterly by a Risk Management Committee. Key risks and mitigation strategies are then reported by the Board.

### REFERENCE AND ADMINISTRATIVE DETAILS

#### Registered Company number

05114387 (England and Wales)

### **Registered Charity number**

1106238

### Registered office

Woodend The Crescent Scarborough North Yorkshire YO11 2PW

#### Trustees

Mr D L Searby (resigned 10.11.22)
Mr J G H L Armistead
Mr J C Harris
Mr A D Riley (resigned 10.11.22)
Ms L E Frostick
Mr B J Davidson (resigned 10.11.22)
Mr J M Wallis
Mr E Asquith
Miss M E Woods (appointed 23.9.21)
Professor J Fletcher (appointed 10.11.22)

# REPORT OF THE TRUSTEES For The Year Ended 31 March 2022

# REFERENCE AND ADMINISTRATIVE DETAILS Company Secretary

Mr A W Clay

#### **Auditors**

Fortus Audit LLP Chartered Accountants & Statutory Auditors 5&6 Manor Court Manor Garth Scarborough North Yorkshire YO11 3TU

### Chief executive officer

Mr A W Clay

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Scarborough Museums, Culture and Creative Trust for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

#### **AUDITORS**

The auditors, Fortus Audit LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 29 March 2023 and signed on its behalf by:

Mr A W Clay - Secretary

#### Opinion

We have audited the financial statements of Scarborough Museums, Culture and Creative Trust (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

#### Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We obtained an understanding of the legal and regulatory frameworks that are applicable to the company and determined that the most significant frameworks which are directly relevant to specific assertions in the financial statements are those that relate to the reporting framework (UK GAAP and the Companies Act 2006) and the relevant tax compliance regulations in the UK.

We understood how the company is complying with those frameworks by making enquiries of management and those responsible for legal and compliance procedures. We corroborated our enquiries through review of board minutes and discussions with those charged with governance.

We assessed the susceptibility of the company's financial statements to material misstatement, including how fraud might occur, by discussion with management from various parts of the business to understand where they considered there was a susceptibility to fraud. We considered the procedures and controls that the company has established to prevent and detect fraud, and how these are monitored by management, and also any enhanced risk factors such as performance targets.

Based on our understanding, we designed our audit procedures to identify any non-compliance with laws and regulations identified in the paragraphs above.

We also performed audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for bias.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditors responsibilities. This description forms part of our Report of the Independent Auditors.

### Use of our report

This report is made so ely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Richard Buckby FCA (Senior Statutory Auditor) for and on behalf of Fortus Audit LLP Chartered Accountants & Statutory Auditors 5&6 Manor Court Manor Garth Scarborough North Yorkshire YO11 3TU

29 March 2023

# STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) For The Year Ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies	2	115,066	75,239	190,305	81,867
Charitable activities Rotunda museum and art gallery	4	88,204	-	88,204	131,556
Investment income SBC - Service level agreement <b>Total</b>	<b>3</b> 5	516,660 719,930		516,660 795,169	1,132 516,660 731,215
<b>EXPENDITURE ON</b> Raising funds	6	13,531	-	13,531	4,435
Charitable activities Rotunda museum and art gallery Total	7	768,191 781,722	73,882 73,882	842,073 855,604	749,492 753,927
Net gains on investments		14,928		14,928	27,133
NET INCOME/(EXPENDITURE) Transfers between funds Net movement in funds	20	(46,864) (45,507)	1,357 (1,357) -	(45,507) 	4,421
<b>RECONCILIATION OF FUNDS</b> Total funds brought forward		479,576	-	479,576	475,155
TOTAL FUNDS CARRIED FORWARD		434,069	<u> </u>	434,069	479,576

The notes form part of these financial statements

### BALANCE SHEET 31 March 2022

		2022	2021
FIXED ASSETS	Notes	£	£
Tangible assets	14	47,180	48,449
Investments	15	133,278	118,349
		180,458	166,798
CURRENT ASSETS			
Stocks	16	4,769	5,206
Debtors	17	141,945	40,496
Cash at bank and in hand		<u> 336,397</u>	<u>369,474</u>
		483,111	415,176
CREDITORS			
Amounts falling due within one year	18	(229,500)	(102,398)
NET CURRENT ASSETS		253,611	312,778
TOTAL ASSETS LESS CURRENT LIABILITIES		434,069	479,576
NET ASSETS		434,069	479,576
FUNDS Unrestricted funds	20	434,069	479,576
TOTAL FUNDS		434,069	479,576
		<u> </u>	,0,0

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 29 March 2023 and were signed on its behalf by:

Professor J Fletcher - Trustee

The notes form part of these financial statements

### CASH FLOW STATEMENT For The Year Ended 31 March 2022

Notes	2022 £	2021 £
Cash flows from operating activities Cash generated from operations 1 Net cash (used in)/provided by operating activities	{24,219} {24,219}	14,564 14,564
Cash flows from investing activities Purchase of tangible fixed assets Purchase of fixed asset investments Interest received Net cash used in investing activities	(8,857) (1) ——————————————————————————————————	(10,293) - - - - - - - - - - - - - - - - - - -
Change in cash and cash equivalents in the reporting period	(33,077)	5,403
Cash and cash equivalents at the beginning of the reporting period	369,474	364,071
Cash and cash equivalents at the end of the reporting period	336,397	369,474

The notes form part of these financial statements

# NOTES TO THE CASH FLOW STATEMENT For The Year Ended 31 March 2022

1.	RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLO	OW FROM OPERA	TING ACTIVITIES	
			2022	2021
			£	£
	Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities) Adjustments for:		(45,507)	4,421
	Depreciation charges Gain on investments Interest received		10,126 (14,928)	14,115 (27,133) (1,132)
	Decrease in stocks Increase in debtors		43 <i>7</i> (101,449)	3,544 (154)
	Increase in creditors  Net cash (used in)/provided by operations		127,102 (24,219)	20,903 14,564
2.	ANALYSIS OF CHANGES IN NET FUNDS			
		At 1.4.21 £	Cash flow £	At 31.3.22 £
	Net cash			
	Cash at bank and in hand	<u>369,474</u> 369,474	<u>(33,077)</u> (33,077)	<u>336,397</u> 336,397
	Total	369,474	(33,077)	336,397

# NOTES TO THE FINANCIAL STATEMENTS For The Year Ended 31 March 2022

#### 1. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

For donations and grants to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation or grant and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures, fittings and equipment Computer equipment & website

- Straight line over 10 years
- Straight line over 5 years

Tangible fixed assets are stated at cost or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Cost includes all costs of purchase and is calculated using the first-in, first-out basis. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

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### NOTES TO THE FINANCIAL STATEMENTS - continued For The Year Ended 31 March 2022

#### 1. ACCOUNTING POLICIES - continued

#### Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are grants and donations which the donor has specified are to be solely used for particular areas of the Trust's work or for specific projects being undertaken by the Trust.

### Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

The trustees have considered the impact of COVID-19 in relation to their assessment of going concern and in their opinion have taken all reasonable steps to mitigate these factors. As at the point of authorising the accounts, and for the foreseeable future, the directors consider the going concern assumption to still be appropriate. The trustees acknowledge that given the currently rapidly changing business and social environment, there are likely to be significant unknown factors which may present themselves. Such factors are considered by the trustees to represent a general inherent level of risk in relation to the going concern assumption albeit not quantifiable at this time.

#### Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the company will comply with conditions attaching to them and the grants will be received using the accrual model.

### 2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	1,270	17,307
Grants	189,035	64,560
	190,305	81,867

Page 19 continued...

2022

2021

### **NOTES TO THE FINANCIAL STATEMENTS - continued** For The Year Ended 31 March 2022

#### 2. **DONATIONS AND LEGACIES - continued**

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Arts Council	139,718	61,560
The Palaeontological Association	3,000	-
Herritage Lottery Fund	17,160	-
The Geological Society	1,500	-
Museum Development Yorkshire	710	-
Historic England	=	3,000
Coventry University	3,800	-
North Yorkshire Council Council	500	-
Forestry Commission	5,000	-
Yorkshire Coast BID Ltd	12,000	-
Yorkshire in Business	5,647	-
	189,035	64,560

Grants received from The Arts Council include £75,240 (2021 - £61,650) related to restricted funds.

#### 3. **INVESTMENT INCOME**

	2022	2021
	${\mathfrak L}$	£
Deposit account interest		<u>1,132</u>

#### **INCOME FROM CHARITABLE ACTIVITIES** 4.

Admissions	Activity Rotunda museum and art gallery	2022 £ 35,858	2021 £ 5,854
Retail and refreshment sales	Rotunda museum and art gallery	16,087	2,809
Rent recharges Government grants Miscellaneous income	Rotunda museum and art gallery Rotunda museum and art gallery Rotunda museum and art gallery	4,550 31,709 88,204	73,196 38,002 11,695 131,556

#### 5. **SBC - SERVICE LEVEL AGREEMENT**

The charity receives income from the local council under the terms of a service level agreement for the operation of the museum and art gallery and this is shown separately on the face of the Statement of Financial Activities.

> Page 20 continued...

# NOTES TO THE FINANCIAL STATEMENTS - continued For The Year Ended 31 March 2022

6.	RAISING FUNDS			
	Other trading activities		2022	2021
	Purchases		£ 13,531	£ <u>4,435</u>
7.	CHARITABLE ACTIVITIES COSTS  Rotunda museum and art gallery	Direct Costs (see note 8) £ 809,579	Support costs (see note 9) £ 32,494	Totals £ <u>842,073</u>
8.	DIRECT COSTS OF CHARITABLE ACTIVITIES		2022	2021
	Staff costs Other staff costs Premises Supplies and services Professional services Bad debts Grant project expenditure Depreciation		\$ 380,986 10,302 69,961 186,655 4,297	£ 340,553 5,835 74,331 138,723 8,262 73,196 64,587 14,115 719,602
	Included in the above costs are £68,268 relating to restricted fu	nds.		
	Staff costs include salaries and related costs incurred in relation	to one-off projects	and funding.	
9.	SUPPORT COSTS			Governance

Rotunda museum and art gallery

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costs £ 32,494

# NOTES TO THE FINANCIAL STATEMENTS - continued For The Year Ended 31 March 2022

9.	SUPPORT COSTS - continued		
••	Support costs, included in the above, are as follows:		
		2022	2021
		Rotunda	
		museum	
		and art	Total
		gallery	activities
	Auditors' remuneration	£ 4,400	£ 4,275
	Auditors' remoneration for non audit		
	work	2,490	1,500
	Legal and professional fees	25,604	24,115
		32,494	29,890
10.	NET INCOME/(EXPENDITURE)		
	Net income/(expenditure) is stated after charging/(crediting):		
		2022	2021
		£	£
	Auditors' remuneration	4,400	4,275
	Auditors' remuneration for non audit work	2,490	1,500
	Depreciation - owned assets	10,126	<u> 14,115</u>
11.	TRUSTEES' REMUNERATION AND BENEFITS		
	There were no trustees' remuneration or other benefits for the year ended 31 March 2021.	ch 2022 nor for t	he year ended
	Trustees' expenses		
	There were no trustees' expenses paid for the year ended 31 March 2022 nor for th	e year ended 3	1 March 2021.
1 <b>2</b> .	STAFF COSTS		
		2022	2021
		£	£
	Wages and salaries	347,624	309,963
	Socia security costs Other pension costs	18,608 14,754	16,840 13,750
	Other behalott costs	<u>14,/34</u> 380,986	340,553
			<u> </u>

The average monthly number of employees during the year was as follows:

No employees received emoluments in excess of £60,000.

Charitable activities

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2022

<u> 18</u>

2021

<u> 16</u>

# NOTES TO THE FINANCIAL STATEMENTS - continued For The Year Ended 31 March 2022

13.	COMPARATIVES FOR THE STATEMENT OF FINANCIAL A	ACTIVITIES - PRIOR YEAR ONLY		
		Unrestricted funds £	Restricted funds £	Total funds £
	INCOME AND ENDOWMENTS FROM	L	عد	a.
	Donations and legacies	20,307	61,560	81,867
	Charitable activities			
	Rotunda museum and art gallery	131,556	-	131,556
	Investment income	1,132	-	1,132
	SBC - Service level agreement  Total	<u>516,660</u> 669,655	61,560	<u>516,660</u> 731,215
	roidi		81,380	731,213
	EXPENDITURE ON			
	Raising funds	4,435	-	4,435
	Charitable activities			
	Rotunda museum and art gallery	<u>681,224</u>	<u>68,268</u>	<u>749,492</u>
	Total	<u>685,659</u>	<u>68,268</u>	<u>753,927</u>
	Net gains on investments	<u>27,133</u>		27,133
	NET INCOME/(EXPENDITURE)	11,129	(6,708)	4,421
	RECONCILIATION OF FUNDS			
	Total funds brought forward	468,447	6,708	475,155
	TOTAL FUNDS CARRIED FORWARD	479,576		479,576

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# NOTES TO THE FINANCIAL STATEMENTS - continued For The Year Ended 31 March 2022

14.	TANGIBLE FIXED ASSETS			
		Fixtures, fittings	Computer	
		and	equipment	
		equipment	& website	Totals
		``£	£	£
	COST			
	At 1 April 2021	114,491	92,233	206,724
	Additions	2,137	6,720	8,857
	At 31 March 2022	116,628	<u>98,953</u>	215,581
	DEPRECIATION At 1 April 2021	69,434	88,841	158,275
	Charge for year	7,453	2,673	10,126
	At 31 March 2022	76,887	91,514	168,401
	NET BOOK VALUE			
	At 31 March 2022	<u>39,741</u>	<u>7,439</u>	<u>47,180</u>
	At 31 March 2021	<u>45,057</u>	3,392	<u>48,449</u>
15.	FIXED ASSET INVESTMENTS			
		Shares in		
		group	Unlisted	
		undertakings "	investments	Totals
	MARKET VALUE	£	£	£
	At 1 April 2021	10	118,339	118,349
	Additions	-	1	1
	Impairments		14,928	14,928
	At 31 March 2022	10	133,268	133,278
	NET BOOK VALUE			
	At 31 March 2022	10	133,268	133,278
	At 31 March 2021	10	<u>118,339</u>	<u>118,349</u>

There were no investment assets outside the UK.

# NOTES TO THE FINANCIAL STATEMENTS - continued For The Year Ended 31 March 2022

16.	STOCKS				
				2022	2021
	Stocks			£ 4,769	£ <u>5,206</u>
17.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YE	AR		2022	2021
				£	£
	Trade debtors			130,736	27,000
	Prepayments and accrued income			<u>11,209</u> 141,945	<u>13,496</u> 40,496
				141,943	40,470
18.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE	YEAR			
				2022	2021
	Payments on account			£ 1 <i>27,</i> 998	£
	Trade creditors			69,083	43,071
	Socia security and other taxes			18,865	45,739
	Other creditors Accrued expenses			1,885 11,669	792 12,796
	Accided expenses			229,500	102,398
1 <b>9</b> .	ANALYSIS OF NET ASSETS BETWEEN FUNDS			2022	2021
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
	Five all area ata	£	£	£	£
	Fixed assets Investments	47,180 133,278	-	47,180 133,278	48,449 118,349
	Current assets	483,111	-	483,111	415,176
	Current liabilities	<u>(229,500</u> )		(229,500)	<u>(102,398</u> )
		434,069		434,069	479,576
20.	MOVEMENT IN FUNDS				
			Net	Transfers	
		At 1.4.21	movement in funds	between funds	A† 31.3.22
		A11.4.21 £	in ionas £	£	31.3.22 £
	Unrestricted funds				
	Unrestricted funds	479,576	(44,224)	(1,283)	434,069
	Fossil Festival	<u></u> 479,576	<u>(2,640)</u> (46,864)	<u>2,640</u> 1,357	434,069
	Restricted funds	47 7,07 0	(40,004)	1,00,	404,007
	Arts Council - School and Museum	_	1,357	(1,357)	_
	Partnership		- ,	( - / /	
	TOTAL FUNDS	479,576	(45,507)		434,069
	<del></del>				

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# NOTES TO THE FINANCIAL STATEMENTS - continued For The Year Ended 31 March 2022

20.	MOVEMENT IN FUNDS -	continued
ZU.	MICHAEMIEMI IM EDIMDS -	Commueu

Net movement in funds, included in the above are as follows:

Net movement in funds, included in the above are as follows:					
	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £	
Unrestricted funds					
Unrestricted funds	703,430	(762,582)	14,928	(44,224)	
Fossil Festival	16,500	(19,140)		(2,640)	
Doublish of free do	719,930	(781,722)	14,928	(46,864)	
Restricted funds  Arts Council - School and Museum					
Partnership	75,239	(73,882)	-	1,357	
TOTAL FUNDS	795,169	(855,604)	14,928	(45,507)	
Comparatives for movement in funds					
			<b>X</b> I = I		
			Net movement	Α†	
		At 1.4.20	in funds	31.3.21	
		£	£	£	
Unrestricted funds					
Unrestricted funds		468,447	11,129	479,576	
Restricted funds					
Arts Council - Museum Resilience		2.408	(2,408)	_	
Arts Council - School and Museum			` .		
Partnership		4,300	(4,300)		
		6,708	(6,708)	<u> </u>	
TOTAL FUNDS		475,155	<u>4,421</u>	479,576	
Comparative net movement in funds, included in	the above are o	as follows:			
	Incomina	Bosouroos	Cains and	Mayamant	
	Incoming resources	Resources expended	Gains and Iosses	Movement in funds	
	£	£	£	£	
Unrestricted funds	<del></del>	-		<del>-</del>	
Unrestricted funds	669,655	(685,659)	27,133	11,129	
Banka d Carada					
Restricted funds Arts Council - Museum Resilience	_	(2,408)	_	(2,408)	
Arts Council - Museum Resilience		, ,	_	, ,	
Partnership	61,560	(65,860)		(4,300)	
•	61,560	(68,268)		(6,708)	
TOTAL FUNDS	<u>731,215</u>	<u>(753,927</u> )	27,133	4,421	

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# NOTES TO THE FINANCIAL STATEMENTS - continued For The Year Ended 31 March 2022

### 20. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	A† 1.4.20 £	Net movement in funds £	Transfers between funds £	A† 31.3.22 ₤
Unrestricted funds				
Unrestricted funds	468,447	(33,095)	(1,283)	434,069
Fossil Festival	<del>_</del>	(2,640)	2,640	
	468,447	(35,735)	1,357	434,069
Restricted funds				
Arts Council - Museum Resilience	2,408	(2,408)	-	-
Arts Council - School and Museum Partnership	4,300	(2,943)	(1,357)	-
•	6,708	(5,351)	(1,357)	_
TOTAL FUNDS	475,155	(41,086)		434,069

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
Unrestricted funds	1,373,085	(1,448,241)	42,061	(33,095)
Fossil Festival	<u>16,500</u>	(19,140)	<u>-</u>	(2,640)
	1,389,585	(1,467,381)	42,061	(35,735)
Restricted funds				
Arts Council - Museum Resilience	-	(2,408)	-	(2,408)
Arts Council - School and Museum Partnership	136,799	(139,742)	-	(2,943)
· ·	136,799	(142,150)		(5,351)
TOTAL FUNDS	1,526,384	<u>(1,609,531</u> )	42,061	(41,086)

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# NOTES TO THE FINANCIAL STATEMENTS - continued For The Year Ended 31 March 2022

### 21. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

### 22. COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and has no issued share capital. Every member of the company undertakes to contribute to the assets of the company in the event of the same being wound up while he/she is a member, such amount as may be required not exceeding £1 each.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.