

# AP01

## Appointment of director

form produced by

### PC Share Register

Ver 16 03

You can use the WebFiling service to file this form online  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

✓ **What this form is for**  
You may use this form  
to appoint an individual  
as a director

✗ **What this form is NOT for**  
You cannot use the form to  
appoint a corporate director  
To do this, please use form AP01  
'Appointment of corporate director'

WEDNESDAY



A15

\*A2LKJQE8\*

20/11/2013

#221

COMPANIES HOUSE

### 1 Company details

Company number

Company name in full

→ **Filling in this form**  
Please complete in typescript  
or in bold black capitals  
  
All fields are mandatory unless  
specified or indicated by \*

### 2 Date of director's appointment

Date of appointment

### 3 New director's details

Title \*

Full forename(s)

Surname

Former name(s) ①

Country/State of residence ②

Nationality

Date of birth

Business occupation (if any) ③

① **Former name(s)**  
Please provide any previous  
names which have been used  
for business purposes in the  
past 20 years  
  
Married women do not need to  
give former names unless  
previously used for business  
purposes  
  
Continue in section 6 if required

② **Country/State of residence**  
This is in respect of your usual  
residential address as stated  
in Section 4a

③ **Business occupation**  
If you have a business  
occupation, please enter here  
If you do not, please leave blank

### 4 New director's service address ④

Please complete your service address below. You must also complete  
your usual residential address in **Section 4a**

Building name/number

Street

Post town

County/Region

Postcode



Country

④ **Service address**  
This is the address that will  
appear on the public record  
This does not have to be your  
usual residential address  
  
Please state 'The Company's  
Registered Office' if your  
service address is recorded in  
the company's register of  
directors as the company's  
registered office  
  
If you provide your residential  
address here, it will appear on  
the public record

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Appointment of director

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Signatures

I consent to act as director of the above named company		<b>1 Societas Europaea</b> If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership
New director's signature	Signature X 	X
Authorising signature	Signature X 	X
This form may be signed by Director <b>1</b> , Secretary, Person Authorised <b>2</b> , Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor		

6

Additional former names (continued from Section 3)

Former names <b>1</b>	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<b>2 Additional former names</b> Use this space to enter any additional names
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**AP01****Appointment of director****Presenter Information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	
Company name	Rumeena Jaffer
Address	4th Floor 105 Piccadilly
Post town	London
County/Region	Middlesex
Post code	W 1 J 7 N J
Country	England
DX	
Telephone	020 3006 4700

**Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have provided a business occupation if you have one
- ☐ You have provided a correct date of birth
- ☐ You have completed the date of appointment
- ☐ You have completed the nationality box in Section 3
- ☐ You have provided both the service address and the usual residential address
- ☐ Addresses must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number
- ☐ You have included all former names used for business purposes over the last 20 years
- ☐ You have enclosed a relevant section 243 application if applying for this at the same time as completing this form
- ☐ The new director has signed the form
- ☐ You have provided an authorising signature

**Important information**

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

**For companies registered in England and Wales.**  
The Registrar of Companies, Companies House  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For companies registered in Scotland**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland**  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 N R Belfast 1

**Section 243 exemption**

If you are applying for, or have been granted a section 243 exemption, please post this whole form to the different postal address below.  
The Registrar of Companies, PO Box 4082,  
Cardiff, CF14 3WE

**Further information**

For further information please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

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