

The Insolvency Act 1986**Liquidator's Progress Report
Pursuant to section 192 of
the Insolvency Act 1986****S.192**

To the Registrar of Companies

For official use

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Company Number

5067220

Name of Company

A F N Consulting Limited

I/We

Mark Reynolds
5 Stirling Court
Stirling Way
Borehamwood
Hertfordshire
WD6 2FXthe liquidator(s) of the company attach a copy of my/our Progress Report under
section 192 of the Insolvency Act 1986

The Progress Report covers the period from 21 February 2016 to 20 February 2017

Signed

Date

10-3-17

Valentine & Co
5 Stirling Court
Stirling Way
Borehamwood
Hertfordshire
WD6 2FX

Ref. MSR/MCC/A490

For Official Use

Insolvency Sect Post Room

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COMPANIES HOUSE

**Liquidator's Annual Progress Report
to Creditors and Members**

**A F N Consulting Limited
- In Liquidation**

10 March 2017

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1 Introduction

1.1 I, Mark Reynolds, of Valentine & Co, 5 Stirling Court, Stirling Way, Borehamwood, Hertfordshire, WD6 2FX, was appointed as Liquidator of A F N Consulting Limited (the Company) on 21 February 2014. This report provides an update on the progress in the liquidation for the year ended 20 February 2017 (the Period).

1.2 The principal trading address of the Company was 175 Icknield Way, Luton, LU3 2BX.

1.3 The registered office of the Company was changed to c/o Valentine & Co, 5 Stirling Court, Stirling Way, Borehamwood, Hertfordshire, WD6 2FX and its registered number is 5067220.

2 Progress of the Liquidation

2.1 This section of the report provides creditors with an update on the progress made in the liquidation during the Period.

2.2 At Appendix A, I have provided an account of my Receipts and Payments for the period ended 20 February 2017 with a comparison to the Statement of Affairs values, together with a cumulative account since my appointment, which provides details of the remuneration charged and expenses incurred and paid by the Liquidator.

Administration

2.3 A liquidator must comply with certain statutory obligations under the Insolvency Act 1986 and other related legislation. This work includes dealing with the Company's creditors and employees together with administrative tasks associated with the appointment, such as agreeing the strategy for the liquidation, filing notices of appointment, statutory advertising, opening and maintaining the estate cash book and bank accounts and reporting periodically to creditors, HMRC and the Registrar of Companies.

2.4 Creditors should note that this work will not necessarily bring any financial benefit to creditors, but is required on every case by statute.

Realisation of Assets

2.5 There have been no asset realisations.

2.6 Further information on the Liquidator's remuneration can be found in section 4 below.

Creditors (claims and distributions)

- 2 7 Further information on the anticipated outcome for creditors in this case can be found at section 3 of this report. A Liquidator is not only required to deal with correspondence and claims from unsecured creditors (which may include retention of title claims), but also those of any secured and preferential creditors of the Company. This may involve separate reporting to any secured creditor and dealing with distributions from asset realisations caught under their security, most typically a debenture.
- 2 8 Claims from preferential creditors typically involve employee claims and payments made on behalf of the Company by the Redundancy Payments Service following dismissal.
- 2 9 The above work will not necessarily bring any financial benefit to creditors generally, however a Liquidator is required by statute to undertake this work. Similarly, if a distribution is to be paid to any class of creditor, work will be required to agree those claims and process the dividend payments to each relevant class of creditor. The more creditors a company has, the more time and cost will be involved by the Liquidator in dealing with those claims.

Investigations

- 2 10 You may recall from my first progress report to creditors that some of the work the Liquidator is required to undertake is to comply with legislation such as the Company Directors' Disqualification Act 1986 (CDDA 1986) and Statement of Insolvency Practice 2 – Investigations by Office Holders in Administration and Insolvent Liquidations and may not necessarily bring any financial benefit to creditors, unless these investigations reveal potential asset recoveries that the Liquidator can pursue for the benefit of creditors.
- 2 11 My report on the conduct of the Directors of the Company to the Department for Business Innovation & Skills under the CDDA 1986 was submitted during the first year of the liquidation and is confidential.
- 2 12 My investigations revealed that there were various transactions paid to a connected party. My investigations are ongoing.
- 2 13 I would advise that no further asset realisations have come to light that may be pursued by me for the benefit of creditors.

3 Creditors***Secured Creditors***

- 3 1 There were no secured creditors.

Preferential Creditors

- 3 2 There were no preferential creditors.

Unsecured Creditors

- 3 3 I received claims totalling £30,209.52 from all three creditors
- 3 4 From present information, it is uncertain whether there will be sufficient funds available to enable a dividend to unsecured creditors

4 Liquidator's Remuneration

- 4 1 The Creditors approved that the basis of the Liquidator's remuneration be fixed by reference to the time properly spent by him and his staff in managing the Liquidation.
- 4.2 My time costs for the year to 20 February 2017 are £2,814 50 This represents 8 9 hours at an average rate of £316 24 per hour Attached as Appendix B is a Time Analysis which provides details of the activity costs incurred by staff grade during this period in respect of the costs fixed by reference to time properly spent by me in managing the Liquidation Due to the lack of funds, I have been unable to draw fees in respect of time costs incurred
- 4 3 Also attached as Appendix B is a cumulative Time Analysis for the period from 21 February 2014 to 20 February 2017 which provides details of my total time costs since the date of my appointment
- 4 4 The time spent on this case since my appointment relates to the following matters
- Attending to correspondence and telephone calls with creditors
 - Recording and acknowledging creditors claims
 - Investigations into the affairs of the Company
 - Preparation and submission of statutory report to the Secretary of State
 - Obtaining bonding and completing bond reviews to enable the Liquidator to continue to act
 - Cashiering and updating insolvency computer system
 - Reviews of case
 - Statutory compliance which includes submissions to Companies House

4.5 The time spent on this case during the period of this Progress Report relates to the following matters

- Obtaining bonding and completing bond reviews to enable the Liquidator to continue to act
- Cashiering and updating insolvency computer system
- Reviews of case
- Statutory compliance which includes submissions to Companies House

4.6 A copy of 'A Creditors' Guide to Liquidators' Fees' is available on request or can be downloaded from www.valentine-co.com > Technical Resources > Creditors' Guides to Fees.

4.7 Attached as Appendix C is additional information in relation to this firm's policy on staffing, the use of subcontractors, disbursements and details of our current charge-out rates by staff grade

4.8 Since 21 February 2016, no Category 2 disbursements have been reimbursed.

5 Liquidator's Expenses

The following expenses have been incurred since my appointment as Liquidator.

Supplier / Service Provider	Nature of expense incurred	Amount incurred to date £	Paid to date £	Amount Outstanding £
AUA Insolvency Risk Services	Specific Bonding Insurance	20 00	0 00	20 00
Courts Advertising	Statutory Advertising	225 00	0 00	225 00
Agent 1 Name	Valuation and sale of assets	491 60	491 60	0 00
Agent 2 Name	Book debt collection	300 00	300 00	0 00

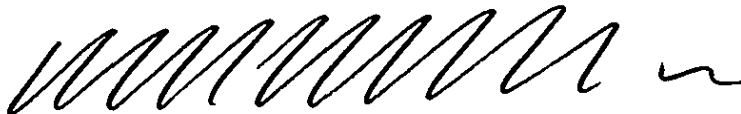
6 Creditors' rights

6.1 Within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors) may request in writing that the Liquidator provide further information about his remuneration or expenses which have been itemised in this progress report

- 6.2 Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may within 8 weeks of receipt of this progress report make an application to court on the grounds that the basis fixed for the Liquidator's remuneration, the remuneration charged or the expenses incurred by the Liquidator as set out in this progress report are excessive

7 Case Progression / Next Report

- 7.1 My administration of the liquidation is ongoing. I am currently investigating certain transactions which appear to have been made to a connected party.
- 7.2 I am required to provide a further report on the progress of the liquidation within two months of the next anniversary of the liquidation, unless I have concluded matters prior to this, in which case I will write to all creditors with my final progress report ahead of convening the final meeting of creditors



Mark Reynolds

Liquidator

Appendix A

Receipts and Payments Account for Period from 21 February 2016 to 20 February 2017

and Cumulative Receipts and Payments Account from 21 February 2014 to 20 February 2017

A F N Consulting Limited
(In Liquidation)
Liquidator's Summary of Receipts & Payments

Statement of Affairs £		From 21/02/2016 To 20/02/2017 £	From 21/02/2014 To 20/02/2017 £
	PREFERENTIAL CREDITORS		
(800 00)	Employee Arrears of Wages	<u>NIL</u>	<u>NIL</u>
		NIL	NIL
	UNSECURED CREDITORS		
(9,172 00)	Employees	NIL	NIL
(70,000 00)	HM Revenue & Customs - PAYE/NIC (NIL	NIL
(28,544 00)	HM Revenue & Customs - Corp Tax	NIL	NIL
(2,000 00)	HM Revenue & Customs - VAT (est)	<u>NIL</u>	<u>NIL</u>
		NIL	NIL
	DISTRIBUTIONS		
(1 00)	Ordinary Shareholders	<u>NIL</u>	<u>NIL</u>
		NIL	NIL
<u>(110,517.00)</u>		<u>NIL</u>	<u>NIL</u>
	REPRESENTED BY		
			<u>NIL</u>



Mark Reynolds
Liquidator

Appendix B

Time Analysis for Period from 21 February 2016 to 20 February 2017

and Cumulative Time Analysis from 21 February 2014 to 20 February 2017

Administration & Planning	Includes case planning, statutory returns, maintenance of bank accounts and estate records, matters relating to tax, general correspondence, legal advice, meetings, employee matters, Court application for extension; legal advice regarding Agency issues
Investigations	Includes. Statutory duty of investigation into Company's affairs under Statement of Insolvency Practice (SIP2)
Realisation of Assets	Includes dealing with the sale of the business and the assets of the Company, dealing with Solicitors, collecting book debts
Creditors	Includes correspondence with preferential and unsecured creditors, pensions and employees
Trading	Includes time on site, dealing with matters arising relating to ordering and the supply of goods, completion of WIP; supervision of staff

Time Entry - SLP9 Time & Cost Summary

A490 - A F N Consulting Limited
Project Code POST
From 21/02/2016 To 20/02/2017

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Administration & Planning	2.50	4.70	0.00	0.70	7.90	2,459.50	311.33
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Investigations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	0.50	0.50	0.00	0.00	1.00	355.00	355.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	3.00	5.20	0.00	0.70	8.90	2,814.50	316.24
Total Fees Claimed						0.00	
Total Disbursements Claimed						0.00	

Summary of chargeout rates for staff members involved with this case.

Grade Category	Minimum Rate	Maximum Rate
Partner	350	425
Other Senior Professional	200	200
Manager	285	285
Assistants & Support Staff	50	175

Time Entry - SIP9 Time & Cost Summary

A490 - A F N Consulting Limited
Project Code POST
From: 21/02/2014 To 20/02/2016

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Administration & Planning	9.50	15.60	0.00	1.30	26.40	8,571.00	324.56
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Investigations	2.20	5.20	0.00	0.00	7.40	2,417.00	326.62
Realisation of Assets	0.00	0.50	0.00	0.00	0.50	142.50	285.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	11.70	21.30	0.00	1.30	34.30	11,130.50	324.50
Total Fees Claimed						0.00	
Total Disbursements Claimed						0.00	

Summary of chargeout rates for staff members involved with this case

Grade Category	Minimum Rate	Maximum Rate
Partner	350	425
Other Senior Professional	200	200
Manager	285	285
Assistants & Support Staff	50	175

Appendix C

Additional Information In Relation To Liquidator's Fees Pursuant To Statement Of Insolvency Practice 9 (SIP 9)

Policy

Detailed below is Valentine & Co's policy in relation to.

- staff allocation and the use of sub-contractors,
- professional advisors, and
- disbursements

Staff Allocation and the use of Sub-contractors

Our general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case

The constitution of the case team will usually consist of a Partner, Senior and Administrator. The exact constitution of the team will depend on the size and complexity of the assignment and on larger, more complex cases, several staff may be allocated to meet the demands of the case

With regard to support staff, time spent by cashiers in relation to specific tasks on an assignment is charged. Only if there is a large block of time incurred by a member of the secretarial team, will this be charged.

We are not proposing to utilise the services of any sub-contractors in this case

Professional Advisors

We have not utilised the services of any professional advisors in this case

Liquidator's Expenses & Disbursements

An analysis of the expenses paid to the date of this report, together with those incurred but not paid at the date of this report is provided below

	Paid in prior period £	Paid in the period covered by this report £	Incurred but not paid to date £	Total anticipated cost £
Statutory advertising	0 00	0 00	150 00	227 00
Specific penalty bond	0 00	0 00	20 00	20 00

Category 1 disbursements do not require approval by creditors. The type of disbursements that may be charged as a Category 1 disbursement to a case generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, room hire and document storage

Also chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case. These disbursements are included in the tables of expenses above.

Category 2 disbursements do require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis such as internal room hire, document storage or business mileage. Details of Category 2 disbursements charged by this firm (where appropriate) were provided at the time the Liquidator's fees were approved by creditors. Any Category 2 disbursements incurred are specifically highlighted in the tables of expenses above. Valentine & Co reserve the right to alter their charge rates without notice from time to time.

Charge-out Rates

Details of the firm's current charge out rates are as follows (effective from 8 January 2015)

	(Per hour) £
Managing Director	425
Other Directors / Consultants	325 - 375
Manager	200 - 300
Senior Administrator	150 - 200
Administrator	50 - 150
Junior/Support	50-100

Please note that this firm records its time in minimum units of 6 minutes