

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 5 0 6 5 4 3 6

Company name in full Hallmark (East Midlands) Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Andrew Paul

Surname Stevens

3 Liquidator's address

Building name/number St Helen's House

Street King Street

Post town Derby

County/Region

Postcode D E 1 3 E E

Country

4 Liquidator's name ①

Full forename(s) Dean Anthony

Surname Nelson

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number St Helen's House

Street King Street

Post town Derby

County/Region

Postcode D E 1 3 E E

Country

② Other liquidator

Use this section to tell us about
another liquidator.

LIQ03

Notice of progress report in voluntary winding up


6 Period of progress report

From date	^d 0	^d 5	^m 0	^m 5	^y 2	^y 0	^y 2	^y 0	
To date	^d 0	^d 4	^m 0	^m 5	^y 2	^y 0	^y 2	^y 1	

7 Progress report

<input checked="" type="checkbox"/> The progress report is attached	
---	--

8 Sign and date

Liquidator's signature	Signature X 	X							
Signature date	^d 2	^d 8	^m 0	^m 6	^y 2	^y 0	^y 2	^y 1	

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Kieran Marshall**

Company name **Smith Cooper**

Address **St Helen's House**

King Street

Post town **Derby**

County/Region

Postcode

D	E	1		3	E	E
---	---	---	--	---	---	---

Country

DX

Telephone **01332 332021**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Hallmark (East Midlands) Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 05/05/2020 To 04/05/2021 £	From 05/05/2017 To 04/05/2021 £
	ASSET REALISATIONS		
	Bank Interest Gross	NIL	1,823.55
200.00	Cash at Bank	NIL	603.19
	Contribution to Mis-Selling Claims	25,000.00	40,000.00
32,372.00	DLA	NIL	NIL
1,000.00	Fixtures, Fittings and Office Equipm	NIL	NIL
40,000.00	Loan to M Lukic	NIL	39,760.90
68,431.00	S455 Tax Refund	NIL	NIL
174,204.00	Sale of Client Book	NIL	175,307.00
	Sundry Refunds	NIL	7.72
		25,000.00	257,502.36
	COST OF REALISATIONS		
	Agents/Valuers Fees - John Pye & S	NIL	150.00
	Corporation Tax	187.82	345.12
	Creditor Claims Advisor Fees	780.00	4,800.00
	Legal Fees	850.00	850.00
	Legal Fees - Lease Disclaim	NIL	513.33
	Office Holders Expenses	NIL	80.45
	Office Holders Fees	12,088.52	21,768.63
	Professional Fees - CT Return	NIL	1,000.00
	Specific Bond	NIL	1,050.00
	Stationery & Postage	NIL	42.60
	Statutory Advertising	80.00	337.60
	VAT	2,603.71	5,314.54
		(16,590.05)	(36,252.27)
	UNSECURED CREDITORS		
	Andrew Dunn	13,787.00	13,787.00
(250.00)	Hamson & Wright Holdings Limited	NIL	NIL
(60,208.00)	HMRC - ACT (S455 O/d DLA)	NIL	NIL
(81,296.00)	HMRC - CT	67,753.40	67,753.40
	Mr Morecraft	53,190.94	53,190.94
	Statutory Interest	37,385.95	37,385.95
(7,866.00)	Trade & Expense Creditors	14,493.20	14,493.20
		(186,610.49)	(186,610.49)
	DISTRIBUTIONS		
(8,334.00)	Ordinary Shareholders	30,000.00	30,000.00
		(30,000.00)	(30,000.00)
158,253.00		(208,200.54)	4,639.60
	REPRESENTED BY		
	Bank 2 Current		4,639.60
			4,639.60

Note:

The amounts stated are net of VAT.

The bank account is not interest bearing.

On 21 December 2020, a dividend distribution of 100p in the £ (plus statutory interest) was paid to the Company's Unsecured Creditors.

On 21 December 2020, a dividend distribution of £26,000 (£3.12 per share) was paid to the Company's Members.

Hallmark (East Midlands) Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £	From 05/05/2020 To 04/05/2021 £	From 05/05/2017 To 04/05/2021 £
---------------------------------	---------------------------------------	---------------------------------------

On 21 December 2020, a dividend distribution of £4,000 (£0.48 per share) was paid to the Company's Members.



Andrew Stevens
Joint Liquidator

**HALLMARK (EAST MIDLANDS) LIMITED
(IN MEMBERS' VOLUNTARY LIQUIDATION)**

THE JOINT LIQUIDATORS' ANNUAL PROGRESS REPORT TO 4 MAY 2021

Andrew Paul Stevens

**Smith Cooper
St Helen's House, King Street, Derby, DE1 3EE
01332 332021**

Dean Anthony Nelson

**Smith Cooper
St Helen's House, King Street, Derby, DE1 3EE
01332 332021**

This report has been prepared for the sole purpose of updating the creditors for information purposes. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors for any purpose other than updating them for information purposes, or by any other person for any purpose whatsoever.

**ANNUAL PROGRESS REPORT FOR HALLMARK (EAST MIDLANDS) LIMITED
IN MEMBERS' VOLUNTARY LIQUIDATION**

DEFINITIONS

"Accord"	Accord Compliance Consultants Limited
"Act"	Insolvency Act 1986
"BWL"	Baker Wainwright Limited
"Company"	Hallmark (East Midlands) Limited
"CT"	Corporation Tax
"DLA"	Directors' Loan Account
"DOS"	The Director's Declaration of Solvency as at 25 April 2017
"EOS"	Estimated Outcome Statement as at 4 May 2021
"F&F"	Fixtures, Fittings & Office Equipment
"Firm"	SC Advisory Services Limited T/A Smith Cooper
"FSO"	Financial Services Ombudsman
"Hitachi"	Hitachi Finance Limited
"HMRC"	HM Revenue and Customs
"Joint Liquidators"	Andrew Paul Stevens and Dean Anthony Nelson of the Firm
"Nelsons"	Nelsons Solicitors Limited
"R&P"	Receipts and Payments Account to 4 May 2021
"Review Period"	5 May 2020 to 4 May 2021
"Rules"	Insolvency (England & Wales) Rules 2016
"S455 Tax"	Section 455 Corporation Tax
"SIP"	Statement of Insolvency Practice
"Whole Period"	5 May 2017 to 4 May 2021

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6. Ethics
7. Costs and Expenses
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 2. Joint Liquidators' R&P
 3. Joint Liquidators' EOS
 4. Detailed Narrative of Work Undertaken in the Review Period
 5. Expenses Summary for Review Period, Whole Period and Comparison With Original Estimate
 6. Joint Liquidators' Charge Out Rates and Disbursements Policy
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**ANNUAL PROGRESS REPORT FOR HALLMARK (EAST MIDLANDS) LIMITED
IN MEMBERS' VOLUNTARY LIQUIDATION**

1. EXECUTIVE SUMMARY

This progress report summarises the progress of the Liquidation during the Review Period.

On 14 July 2017, Andrew Stevens left SA Insolvency and subsequently joined the Firm. As a consequence of this, upon application to the Court, Carrie James was removed as Joint Liquidator and replaced by Dean Anthony Nelson on 31 August 2017.

A summary of key information in this report is detailed below.

1.1 Asset Realisations

	Estimated to Realise per DOS	Realisations to Date	Estimated Future Realisations	Estimated Total Realisations
Asset	(£)	(£)	(£)	(£)
Sale of Client Book	174,204	175,307	-	175,307
Loan to M Lukic	40,000	39,761	-	39,761
DLA	32,372	-	-	-
Contribution to Mis-Selling Claims	-	40,000	-	40,000
Cash at Bank	200	603	-	603
Hitachi Refund	-	-	-	-
F&F	1,000	-	-	-
S455 Tax (including Statutory Interest)	68,431	-	33,164	33,164
Sundry Refunds	-	8	-	8
Bank Interest	-	1,823	-	1,823
Total	316,207	257,502	33,164	290,666

1.2 Expenses

	Amount Per Expense Estimate	Expense Incurred (But Not Necessarily Paid) to Date	Estimated Further Expense to Closure	Estimated Total Expense
Expense	(£)	(£)	(£)	(£)
Joint Liquidators' Fees	-	21,849	736	22,585
Joint Liquidators' Mileage	23	80	-	80
VAT	-	5,334	147	5,481
Specific Bond	390	1,050	-	1,050
Statutory Advertising	237	338	-	338
Stationery and Postage	80	43	-	43
CT	-	345	-	345
Creditor Claim Advisor Fees	-	4,800	-	4,800
Professional Fees – CT Return	-	1,000	-	1,000
Legal Fees – Lease Disclaim	-	513	-	513
Legal Fees - Nelsons	-	850	-	850
Agents'/Valuers' Fees	-	150	-	150
Total	730	36,352	883	37,235

**ANNUAL PROGRESS REPORT FOR HALLMARK (EAST MIDLANDS) LIMITED
IN MEMBERS' VOLUNTARY LIQUIDATION**

1.3 Distributions

Class	Dividend Distribution Paid to Date	Estimated Total Dividend Distribution, based upon the above
Preferential Creditors	N/A	N/A
Unsecured Creditors	100p in the £	100p in the £
Ordinary Shareholders	£3.60 per share	c.£4.41* per share

**This amount is based on current projected realisations, and assumes that no further creditor claims will be payable.*

1.4 Summary of Key Issues Outstanding

The outstanding key issues are as follows:

- Obtain the S455 tax refund (as detailed at section 3.4)
- Obtain final tax clearance from HMRC;
- Finalise the calculation of the overdrawn DLA; and
- Make final dividend distribution to the Company's Members.

2. ADMINISTRATION AND PLANNING (INCLUDING STATUTORY REPORTING)

2.1 Statutory Information

Attached at Appendix 1 is a summary of statutory information regarding, the Company and the Liquidation.

The Joint Liquidators are required to meet a considerable number of statutory and regulatory obligations. Whilst many of these tasks do not have a direct benefit, they assist in the efficient and compliant progressing of the Liquidation, which ensures that the Joint Liquidators and their staff carry out their work to high professional standards. The narrative detail in respect of these tasks undertaken during the Review Period may be found in Appendix 4.

The Joint Liquidators have met their statutory and regulatory duties to report to creditors, as listed below. In consideration of the need for transparency and engagement with creditors, care has been taken to ensure that reports and other communications with creditors have provided useful details of the strategies pursued and the outcomes anticipated.

During the Review Period, the following key documents have been issued:

- The Joint Liquidators' Annual Progress Report to 4 May 2020.

2.2 Other Administrative Tasks

During the Review Period, the following material tasks in this category were carried out:

- Maintaining case files, which must include records to show and explain the administration and any decisions made by the Joint Liquidators that materially affect the administration of the estate;
 - Monitoring and maintaining an adequate statutory bond;
-

- Conducting periodic case reviews to ensure that the Liquidation is progressing efficiently, effectively and in line with the statutory requirements;
- Maintaining and updating the estate cash book and bank accounts, including bank reconciliations and processing receipts and payments; and
- Periodic tax returns.

3. ASSET REALISATIONS

The Joint Liquidators' R&P is attached at Appendix 2.

Detailed below is key information about asset realisation in the Review Period, however more detailed narrative about the work undertaken may be found at Appendix 4.

3.1 Contribution to Mis-Selling Claims

As previously reported, the Company has been subject to claims from its former clients in respect of mis-sold products (per section 4.2).

As part of the work for one of the customers, a proportion of their complaint was for products mis-sold to them by pension advisors, BWL, which is now dissolved.

During the Review Period, the Joint Liquidators have continued to liaise with the former director of BWL, regarding compensation being paid to the Company, as a contribution to the mis-sold products.

During the Review Period, an amount of £25k has been received, bringing total realisations to £40k in this respect.

It is not anticipated that there will be any further realisations in this respect, during the Liquidation.

Future Asset Realisations

3.2 DLA

Upon the appointment of the Joint Liquidators, there was an overdrawn DLA in the sum of c.£32k, owed from Mr G Hamson, a Director of the Company.

Since the appointment of the Joint Liquidators, accounts have been prepared by the Company's former accountant, PJ Hamson & Co, showing an amount of c.£68k to be owed to the Company.

Mr Hamson has disputed this balance, purporting that he had made further payments to the Company, which will reduce the amount payable.

For the purpose of the EOS, the amount realisable has yet to be agreed, and therefore is stated as nil.

The DLA will be distributed in-specie to the Members (which is detailed in Section 6 of this report).

3.3 Hitachi Refund

As previously reported, a refund of c.£0.2k is due to the Company from Hitachi, in respect of costs paid in relation to the Company's leased motor vehicle, which should have formed part of the service agreement entered into for the vehicle.

During the Review Period, the Joint Liquidators have continued to liaise with Hitachi in respect of the refund. However, following a number of exchanges, Hitachi confirmed that they were in fact a creditor, as a result of a number of contractual obligation crystallising upon termination of the Company's hire purchase agreement, for the amount of c.£4.8k. This claim was admitted for dividend distribution purposes by the Joint Liquidators.

Therefore, there is no refund due to the Company, and therefore there will be no distribution in specie to the Members in this respect.

3.4 S455 Tax

The Company has previously paid S455 Tax on the overdrawn DLA, in the sum of c.£25.7k.

On numerous occasions during the Whole Period, the Joint Liquidators have requested HMRC's final claim in the Liquidation, and that the claim should make provision for the S455 Tax refund due to the Company.

HMRC submitted a claim for c.£67k, the majority of which related to unpaid CT. HMRC advised the Joint Liquidators that the S455 Tax repayment would not be payable until their claim had been paid in full.

The Joint Liquidators therefore made payment to HMRC for their full claim of c.£67k plus statutory interest on 21 December 2020, as detailed in section 4.3.

However, following payment of the dividend distribution, but prior to HMRC acknowledging payment, a revised final claim was received from HMRC, for the amount of c.£42k, which accounted for the S455 repayment due.

The Joint Liquidators have therefore been extensively liaising with HMRC by both phone and in writing, to ensure the S455 Tax refund of c.£25.7k is repaid. In addition, the Joint Liquidators have requested that the balance of the statutory interest paid in respect of the c.£25.7k overpaid to HMRC, be repaid to the Liquidation estate.

Therefore, the anticipated amount repayable is as follows:

	£
S455 Tax Refund	25,696.25
Statutory Interest Overpaid	<u>7,468.10</u>
	<u>33,164.35</u>

The Joint Liquidators are maintaining regular contact with HMRC, with the view of obtaining the repayment as soon as possible.

4. CREDITORS

The Joint Liquidators have had to carry out key tasks which are detailed at Appendix 4.

4.1 Secured Creditors

The Company does not have any Secured Creditors.

4.2 Preferential Creditors

The Company does not have any Preferential Creditors.

4.3 Unsecured Creditors

The DOS estimated that the Company had unsecured creditors in the sum of c.£149.6k.

As previously reported, four claims have been made by former clients asserting that they were advised incorrectly and mis-sold products by the Company, that were not suitable for them and as such they have suffered losses.

Two of the four claims have previously been rejected.

One of the remaining claims was upheld, which has been recalculated during the Review Period at c.£53k.

The Joint Liquidators have continued to deal with the remaining claim, which was being dealt with by the FSO. This claim has been finalised during the Review Period, and given the overwhelming evidence, it did not result in a liability against the Company.

During the Review Period, the Joint Liquidators have received HMRC's claim in the Liquidation, which amounted to c.£67k, prior to taking into account the S455 Tax refund owed to the Company. As detailed at section 4.4, HMRC requested that their claim be paid gross, prior to release of the S455 Tax refund.

A notice to creditors requiring them to submit claims by 18 December 2020, was published in the London Gazette.

The following payments were made to creditors:

Date of Payment	Class of Creditor/Payment	Total Amount Paid (£)
21 December 2020	Unsecured Creditors – 100p in the £	149,225
21 December 2020	Statutory Interest	37,386

Following the end of the Review Period, another potential claim has been received, however it is yet to be quantified. In addition, the validity of this claim is currently unclear. Therefore, it is assumed that there will be no amount payable in this respect.

There will be no further dividend distributions in this respect.

**ANNUAL PROGRESS REPORT FOR HALLMARK (EAST MIDLANDS) LIMITED
IN MEMBERS' VOLUNTARY LIQUIDATION**

5. DISTRIBUTIONS TO SHAREHOLDERS

The following distributions were made to the Members, during the Review Period:

Date of Distribution	£ per Share Distributed	Total Amount Distributed (Cash)	Total Amount Distributed (In Specie)
21 December 2020	£3.12	26,000	-
21 December 2020	£0.48	4,000	-

Upon receipt of the S455 Tax refund, the Joint Liquidators will make a second and final dividend distribution to the Company's Members, as follows:

Distribution	£ per Share To Be Distributed	Total Amount To Be Distributed (Cash)	Total Amount To Be Distributed (In Specie)
Second and Final	c.£4.41	36,824	Uncertain*

**The amount to be distributed in specie is dependent on the value of the DLA after its recalculation.*

Once the quantum of the DLA has been calculated, this will also be distributed in-specie to the Members.

6. ETHICS

Please also be advised that Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment.

6.1 General Ethical Considerations

Prior to the Joint Liquidator's appointment, a review of ethical issues was undertaken and no ethical threats were identified. Further reviews have been carried out during the Whole Period and Review Period, and no threats have been identified in respect of the management of the appointment.

During the Review Period, no new threats to compliance with the Code of Ethics have been identified.

6.2 Specialist Advice and Services

When instructing third parties to provide specialist advice and services or having the specialist services provided by the Firm, the Joint Liquidator is obligated to ensure that such advice or work is warranted and that the advice or work contracted reflects the best value and service for the work undertaken. The Firm reviews annually the specialists available to provide services within each specialist area and the cost of those services to ensure best value. Details of the specialists specifically chosen in this matter are detailed in section 7.4.

7. COSTS AND EXPENSES

The payments shown on the Receipts and Payments Account at Appendix 2 are in the main self-explanatory.

7.1 Pre-Appointment Costs

Fixed Fee Agreed with the Directors and Ratified by Members

The Members authorised the fee of £1.5k plus VAT for assisting the Members in placing the Company into Liquidation and with preparing the DOS.

This amount has been paid during the Review Period, as part of the distribution to Unsecured Creditors on 21 December 2020.

There will be no further fees in this respect.

7.2 Joint Liquidators' Remuneration

The Joint Liquidators' remuneration was approved by a resolution of the Members to be paid on the following basis:

- A fixed fee of £7,500 plus VAT;
- 1% of total asset realisations;
- 7.5% of distributions to creditors; and
- 2% of distributions to members.

Fees incurred and paid to date are as follows:

Fee Basis	Fees Incurred	Fees Paid in Whole Period	Future Fees	Total
	(£)	(£)	(£)	(£)
Fixed Fee	7,500	7,500	-	7,500
Asset Realisations (1%)	2,557	2,557	-	2,557
Distributions to Creditors (7.5%)	11,192	11,192	-	11,192
Distribution to Members (2%)	600	520	816	1,336
Total	21,849	21,769	816	22,585

During the Review Period, fees of c.£12k have been paid, following the dividend distributions to Creditors and Members.

The fees outstanding to be paid of c.£0.8k plus VAT, will be paid prior to the final distribution to the Members.

7.3 Joint Liquidators' Disbursements

The expenses, which include disbursements, that have been incurred during the Review Period are detailed on Appendix 5. Also included in Appendix 5 is a comparison of the expenses likely to be incurred in the Liquidation as a whole with the original expenses estimate, together with reasons where any expenses are likely to exceed that estimate.

The Category 1 expenses paid for in the Review Period total c.£2k plus VAT, and expenses paid for the Whole Period total c.£9.1k plus VAT. These expenses paid are detailed at Appendix 5 (and those paid at Appendix 2), and represent payments to parties not associated with the Firm, who have provided services or goods for the administration of the assignment.

No Category 2 expenses have been incurred during the Review Period. During the Whole Period, category 2 expenses of c.£80 have been incurred and paid. The basis of calculation of this category of disbursement was disclosed to members prior to the resolution being passed and is also detailed at Appendix 6.

A copy of 'A Creditors' Guide to Fees' may be found at <https://www.r3.org.uk/technical-library/england-wales/technical-guidance/fees/more/29114/page/1/guide-to-liquidators-fees/>.

Please then download the "Guide to Liquidators' Fees".

A hard copy of the Creditors' Guide may be obtained on request.

7.4 Other Professional Costs

7.4.1 Solicitors

Nelsons were instructed as legal advisors in relation to interest payable on claims awarded by the FSO. This advice was required to be taken prior to the payment of the dividend distribution to Unsecured Creditors. Nelsons' costs were agreed on the basis of their standard hourly charge out rates, plus disbursements and VAT.

Nelsons' fees and disbursements plus VAT have been paid as follows:

	£ (Including VAT)
Nelsons' Fees	100
Counsel's Fees	850
	<u>950</u>

7.4.2 Professional Fees – Creditor Claims

As stated, Accord was instructed to assist the Joint Liquidators in respect of the customer complaints arising from mis-sold products.

During the Review Period, Accord have been paid the sum of c.£0.8k for the work undertaken, which was paid on a fixed fee basis. Total fees in this respect for the Whole Period amount to £4.8k.

No further fees are anticipated in this respect.

8. FURTHER INFORMATION

Members of the Company with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the Company, or any member with the permission of the court, may request further details of the Joint Liquidators' remuneration and expenses, within 21 days of receipt of this report.

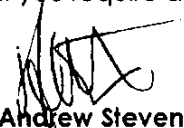
Members of the Company with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the Company, or any member with the permission of the court, may apply to court to challenge the amount and/or basis of the Joint Liquidators' fees and the amount of any proposed expenses or expenses already incurred on the grounds that they are excessive or inappropriate, within 8 weeks of receipt of this report.

9. CONCLUSION

The administration of the Liquidation will continue in order to finalise the following outstanding matters:

- Obtain the S455 tax refund (as detailed at section 3.4)
- Obtain final tax clearance from HMRC;
- Finalise the calculation of the overdrawn DLA; and
- Make final dividend distribution to the Company's Members.

If you require any further information, please contact Andrew Stevens at this office.


Andrew Stevens
Joint Liquidator
28 June 2021

**ANNUAL PROGRESS REPORT FOR HALLMARK (EAST MIDLANDS) LIMITED
IN MEMBERS' VOLUNTARY LIQUIDATION**

APPENDIX 1

STATUTORY INFORMATION

**ANNUAL PROGRESS REPORT FOR HALLMARK (EAST MIDLANDS) LIMITED
IN MEMBERS' VOLUNTARY LIQUIDATION**

Company Number	05065436		
Date on Incorporation	5 March 2004		
Trading Activities	Financial Intermediation not elsewhere classified		
Previous Names	N/A		
Trading Address	38 High Lane West, West Hallam, Ilkeston, Derbyshire, DE7 6HQ		
Registered Office	<p>At the date of Liquidation, the Company's registered office was situated at 38 High Lane West, West Hallam, Ilkeston, Derbyshire, DE7 6HQ</p> <p>For the purposes of the Liquidation, the Company's registered office was changed to St Helen's House, King Street, Derby, DE1 3EE</p>		
Issued Share Capital	Ordinary shares of £1 each	8,334	
		<u>8,334</u>	
Shareholders	Gary Hamson	2,000	
	Hamson & Wright Holdings Limited	6,334	
		<u>8,334</u>	
Directors (who held office during the last 3 years)	Name	Appointed	Resigned
	Gary Hamson	5 March 2004	-
Liquidators	Andrew Paul Stevens Smith Cooper St Helen's House King Street Derby DE1 3EE	Dean Anthony Nelson Smith Cooper St Helen's House King Street Derby DE1 3EE	
Bankers	The Company's bankers were Royal Bank of Scotland		

On 14 July 2017, Andrew Stevens left SA Insolvency and subsequently joined the Firm. As a consequence of this, upon application to the Court, Carrie James was removed as Joint Liquidator and replaced by Dean Anthony Nelson on 31 August 2017.

**ANNUAL PROGRESS REPORT FOR HALLMARK (EAST MIDLANDS) LIMITED
IN MEMBERS' VOLUNTARY LIQUIDATION**

APPENDIX 2

JOINT LIQUIDATORS' R&P

Hallmark (East Midlands) Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

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	Legal Fees	850.00
	Legal Fees - Lease Disclaim	513.33
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	(16,590.05)	(36,252.27)
	UNSECURED CREDITORS	
	Andrew Dunn	13,787.00
(250.00)	Hamson & Wright Holdings Limited	NIL
(60,208.00)	HMRC - ACT (S455 O/d DLA)	NIL
(81,296.00)	HMRC - CT	67,753.40
	Mr Morecraft	53,190.94
	Statutory Interest	37,385.95
(7,866.00)	Trade & Expense Creditors	14,493.20
	(186,610.49)	(186,610.49)
	DISTRIBUTIONS	
(8,334.00)	Ordinary Shareholders	30,000.00
	(30,000.00)	(30,000.00)
158,253.00	(208,200.54)	4,639.60
	REPRESENTED BY	
	Bank 2 Current	4,639.60
		4,639.60

Note:

The amounts stated are net of VAT.

The bank account is not interest bearing.

On 21 December 2020, a dividend distribution of 100p in the £ (plus statutory interest) was paid to the Company's Unsecured Creditors.

On 21 December 2020, a dividend distribution of £26,000 (£3.12 per share) was paid to the Company's Members.

Hallmark (East Midlands) Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

**Declaration
of Solvency**
£

**From 05/05/2020
To 04/05/2021**
£

**From 05/05/2017
To 04/05/2021**
£

On 21 December 2020, a dividend distribution of £4,000 (£0.48 per share) was paid to the Company's Members.



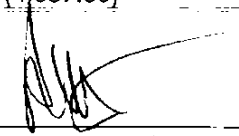
Andrew Stevens
Joint Liquidator

APPENDIX 3

JOINT LIQUIDATORS' EOS

Hallmark (East Midlands) Limited
(In Liquidation)
Joint Liquidators' Estimated Outcome Statement
To 04/05/2021

Declaration of Solvency £		Realised / Paid	Projected	Total £
	ASSET REALISATIONS			
174,204.00	Sale of Client Book	175,307.00	NIL	175,307.00
1,000.00	Fixtures, Fittings and Office Equipment	NIL	NIL	NIL
	Contribution to Mis-Selling Claims	40,000.00	NIL	40,000.00
40,000.00	Loan to M Lukic	39,760.90	NIL	39,760.90
68,431.00	\$455 Tax Refund	NIL	33,164.35	33,164.35
32,372.00	DLA	NIL	NIL	NIL
200.00	Cash at Bank	603.19	NIL	603.19
	Bank Interest Gross	1,823.55	NIL	1,823.55
	Sundry Refunds	7.72	NIL	7.72
		257,502.36	33,164.35	290,666.71
	COST OF REALISATIONS			
	Specific Bond	1,050.00	NIL	1,050.00
	Office Holders Fees	21,768.63	816.48	22,585.11
	Office Holders Expenses	80.45	NIL	80.45
	Agents/Valuers Fees - John Pye & Sons	150.00	NIL	150.00
	Legal Fees - Lease Disclaim	513.33	NIL	513.33
	Professional Fees - CT Return	1,000.00	NIL	1,000.00
	Corporation Tax	345.12	NIL	345.12
	VAT	5,314.54	163.30	5,477.84
	Creditor Claims Advisor Fees	4,800.00	NIL	4,800.00
	Stationery & Postage	42.60	NIL	42.60
	Legal Fees	850.00	NIL	850.00
	Statutory Advertising	337.60	NIL	337.60
		(36,252.27)	(979.78)	(37,232.05)
	UNSECURED CREDITORS			
(7,866.00)	Trade & Expense Creditors	14,493.20	NIL	14,493.20
(250.00)	Hamson & Wright Holdings Limited	NIL	NIL	NIL
(81,296.00)	HMRC - CT	67,753.40	NIL	67,753.40
(60,208.00)	HMRC - ACT (\$455 O/d DLA)	NIL	NIL	NIL
	Andrew Dunn	13,787.00	NIL	13,787.00
	Statutory Interest	37,385.95	NIL	37,385.95
	Mr Morecraft	53,190.94	NIL	53,190.94
		(186,610.49)	NIL	(186,610.49)
	DISTRIBUTIONS			
(8,334.00)	Ordinary Shareholders	30,000.00	36,824.17	66,824.17
		(30,000.00)	(36,824.17)	(66,824.17)
<u>158,253.00</u>		4,639.60	(4,639.60)	(0.00)
	REPRESENTED BY			
	Bank 2 Current	4,639.60	(4,639.60)	NIL
		<u>4,639.60</u>	<u>(4,639.60)</u>	NIL


Andrew Stevens
Joint Liquidator

**ANNUAL PROGRESS REPORT FOR HALLMARK (EAST MIDLANDS) LIMITED
IN MEMBERS' VOLUNTARY LIQUIDATION**

APPENDIX 4

DETAILED NARRATIVE OF WORK UNDERTAKEN DURING REVIEW PERIOD

**ANNUAL PROGRESS REPORT FOR HALLMARK (EAST MIDLANDS) LIMITED
IN MEMBERS' VOLUNTARY LIQUIDATION**

Below is detailed information about the tasks undertaken by the Joint Liquidators, during the Review Period.

General Description	Includes
Administration and Planning	
Statutory/Advertising	Filing of documents to meet statutory requirements
Document Maintenance/File Review/Checklist	Filing of documents Periodic file reviews Maintenance of statutory and case progression task lists/diaries Updating checklists
Bank Account Administration	Requesting bank statements Bank account reconciliations Correspondence with bank regarding specific transfers Maintenance of the estate cash book Banking remittances and issuing cheques/BACS payments
Planning/Review	Discussions regarding strategies to be pursued Meetings with team members and independent advisers to consider practical and technical aspects of the case
Creditor Reports	Issuing the Annual Progress Report to 4 May 2020 to creditors
Member Reports	Preparing and issuing the Annual Progress Report to 4 May 2020 to Members Responding to Members' queries
Realisation of Assets	
Contribution to Mis-selling Claims	Liaising with Accord regarding updates of claims Liaising with the director of BWL regarding balance of compensation owed to the Company Agreeing repayment proposal with director of BWL
S455 Tax Refund	Liaising extensively with HMRC regarding the repayment of the S455 Tax refund Writing numerous letters to HMRC requesting repayment of the refund
Creditors	
Mis-Selling Claims	Extensive liaison with Accord in respect of the claims outstanding Liaising with the FSO regarding their decisions on the claim Liaising with the FSO regarding their progress on one of the outstanding claims Calculation of creditor claim following decisions Obtaining advice in respect of the outcome of claims Receipt of a new claim and querying the validity of the claim
Creditor Communication	Receive and follow up creditor enquiries via telephone Review and prepare correspondence to creditors and their representatives via email and post
Dealing with PODs	Receipting and filing POD
Processing PODs	Preparation of correspondence to potential creditors inviting submission of POD Receipt of POD Adjudicating POD Request further information from claimants regarding POD Preparation of correspondence to claimant advising outcome of adjudication

**ANNUAL PROGRESS REPORT FOR HALLMARK (EAST MIDLANDS) LIMITED
IN MEMBERS' VOLUNTARY LIQUIDATION**

General Description	Includes
Dividend Procedures	Preparation of correspondence to creditors advising of intention to declare distribution Advertisement of notice of proposed distribution Preparation of distribution calculation Preparation of correspondence to creditors announcing declaration of distribution Preparation of cheques/BACS to pay distribution Preparation of correspondence to creditors enclosing payment of distribution Payment of statutory interest to all creditors
Distributions to Members	
Dividend Procedures	Preparation of distribution calculation Preparation of correspondence to members announcing declaration of dividend Preparation of cheques/BACS to pay dividend Preparation of correspondence to members enclosing payment of dividend

**ANNUAL PROGRESS REPORT FOR HALLMARK (EAST MIDLANDS) LIMITED
IN MEMBERS' VOLUNTARY LIQUIDATION**

APPENDIX 5

**EXPENSES SUMMARY FOR REVIEW PERIOD, WHOLE PERIOD AND COMPARISON WITH ORIGINAL
ESTIMATE**

**ANNUAL PROGRESS REPORT FOR HALLMARK (EAST MIDLANDS) LIMITED
IN MEMBERS' VOLUNTARY LIQUIDATION**

Expenses	Expenses per Estimate (£ plus VAT)	Actual Expenses Incurred and Paid in the Review Period (£ plus VAT)	Actual Expenses Incurred and Paid in the Whole Period (£ plus VAT)	Reason for any excess (if the expenses are likely to, or have, exceeded the original estimate)
Category 1 Expenses				
Specific Bond	390	-	1,050	A new specific bond was required upon replacement of Carrie James as Liquidator.
Statutory Advertising	237	80	338	<p>More adverts were required than initially anticipated, as a result of the addition advert for the dividend distribution to Unsecured Creditors.</p> <p>This was required due to a number of claims not anticipated being made in the Liquidation.</p> <p>The price of adverts have also increased since commencement of the Liquidation.</p>
Stationery and Postage	80	-	43	-
Legal Fees - Nelsons	-	850	850	It was not originally anticipated that legal advice would be required, in respect of dealing with interest on claims awarded by the FSO.
Legal Fees – Lease Disclaim	-	-	513	It was not initially anticipated that this would be required.

**ANNUAL PROGRESS REPORT FOR HALLMARK (EAST MIDLANDS) LIMITED
IN MEMBERS' VOLUNTARY LIQUIDATION**

Expenses	Expenses per Estimate (£ plus VAT)	Actual Expenses Incurred and Paid in the Review Period (£ plus VAT)	Actual Expenses Incurred and Paid in the Whole Period (£ plus VAT)	Reason for any excess (if the expenses are likely to, or have, exceeded the original estimate)
Agent's/Valuers Fees	-	-	150	It was not initially anticipated that this would be required.
Professional Fees – CT Return	-	-	1,000	It was not initially anticipated that this would be required.
Creditor Claim Advisor Fees	-	780	4,800	It was not initially anticipated that advice would be required, in respect of creditors claims, as these claims were not anticipated in the DOS.
Corporation Tax	-	188	345	It was not anticipated that CT would be incurred in the Liquidation.
Total	707	1,898	9,089	
Category 2 Expenses				
Mileage (own car usage)	23	-	80	More journeys were required than initially anticipated, to meet with the Director of the Company.
Total	23	-	80	

APPENDIX 6

JOINT LIQUIDATORS' CHARGE OUT RATES AND DISBURSMENTS POLICY

W	smithcooper.co.uk
F	01332 650290
VAT	123354934

INFORMATION FOR CREDITORS IN RELATION TO FEES, EXPENSES AND DISBURSEMENTS AS AT 1 APRIL 2021

GENERAL INFORMATION FOR CREDITORS REGARDING INSOLVENCY MATTERS

Creditors wishing to understand or find out more information in relation to this or any other type of insolvency process may visit the website here:

<http://www.creditorinsolvencyguide.co.uk/>

This website is a step-by-step guide designed to help creditors navigate their way through an insolvency process and has been produced by R3, the UK insolvency trade body.

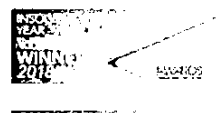
A creditors' guide to the fees payable in an insolvency process and the process an insolvency practitioner is required to adopt for seeking approval of his or her fees may be acquired from the following website:

<https://www.r3.org.uk/what-we-do/publications/professional/fees>

If any party is unable to obtain a copy of either of the above guides, please contact the individual referred to below who will furnish you with a copy, free of charge:

- ✉ **Contact** – Anita Godson
- ✉ **Telephone** – 01332 332021
- ✉ **Email** – creditor.correspondence@smithcooper.co.uk
- ✉ **Post** – St Helen's House, King Street, Derby, DE1 3EE

Smith Cooper is the trading name of SC Advisory Services Limited, a company in England
Registered number: 7678255
Registered Office: St Helen's House, King Street, Derby DE1 3EE
A list of directors is available for inspection at the above address.



Dean Anthony Nelson, Nicholas Charles Osborn Lee, Andrew Paul Stevens and Michael Paul Roome are licensed in the United Kingdom to act as Insolvency Practitioners by the Institute of Chartered Accountants in England and Wales. They are all bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment, which can be found at: <https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics>. When acting as Receiver, Administrative Receiver or Administrator they act as agent only, without personal liability and when acting as Administrator, the affairs, business and property of the company are being managed by them.

Regulated by the Institute of Chartered Accountants in England & Wales for a range of investment business activities.

When taking appointments, the firm's licensed Insolvency Practitioners are Data Controllers of personal data as defined by the Data Protection Act 1998 and the General Data Protection Regulations 2018. Smith Cooper will act as Data Processor on their instructions. Personal data will be kept secure and processed only for matters relating to the appointments which they take. For further details see the firm's privacy policy which can be accessed on our website using the following link www.smithcooper.co.uk/bri-privacy-notice/.

INFORMATION SPECIFIC TO SMITH COOPER

GRADE	CHARGE OUT RATE (£ PER HOUR)
☞ Partner	☞ 355
☞ Director	☞ 255
☞ Senior Manager/Manager	☞ 190
☞ Assistant Manager	☞ 190
☞ Senior Insolvency Administrator	☞ 165
☞ Administrator	☞ 130
☞ Junior Administrator	☞ 90
☞ Cashier	☞ 90
☞ Other	☞ 60

Time costs are calculated using 6 minute units.

The Office Holder does not recover the costs of support staff other than where their time is specifically incurred and can be identified in dealing with work undertaken on a specific engagement.

EXPENSES

In accordance with Statement of Insolvency Practice 9 (SIP9) expenses are any payments from the estate outside of the office holder's remuneration or distributions to creditors or members.

Expenses are divided into two categories:-

- ☞ Category 1 expenses are payments to an independent third party for costs which are directly referable to the engagement. Category 1 expenses can be paid without prior approval. Examples may include statutory advertising, specific bond insurance, external room hire and storage costs.
- ☞ Category 2 expenses are payments to associates or which have an element of shared costs. Category 2 expenses may be drawn if they have been approved in the same manner as office holder's remuneration. This includes mileage which is charged at 45p per mile.

Expenses also include disbursements, which are costs paid for by the office holder's firm initially but subsequently recharged to the estate, with the office holder's firm being reimbursed.

INFORMATION FOR CREDITORS IN RELATION TO FEES AND DISBURSEMENTS

W	smithcooper.co.uk
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VAT	123354934

INFORMATION RELEVANT AT 1 APRIL 2017

General information to creditors regarding insolvency matters

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If any party is unable to obtain a copy of either of the above guides, please contact the individual referred to below who will furnish you with a copy, free of charge:

- Contact – Emily Oliver
- Telephone – 01332 332021
- Email – creditor.correspondence@smithcooper.co.uk
- Post – St Helen's House, King Street, Derby, DE1 3EE

Sent from: Smith Cooper, St Helen's House, King Street, Derby DE1 3EE

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Information specific to Smith Cooper

Grade	Charge out rate (£ per hour)
Partner	355
Director	255
Manager	190
Assistant Manager	190
Senior Insolvency Administrator	165
Administrator	130
Junior Administrator	90
Cashier	90
Other	60
Time costs are calculated using 6 minute units.	

The Office Holder does not recover the costs of support staff other than where their time is specifically incurred and can be identified in dealing with work undertaken on a specific engagement.

Agent's Costs

Charged at cost based upon the charge made by the Agent instructed, the term Agent includes:

- Solicitors/Legal Advisors
- Auctioneers/Valuers
- Accountants
- Quantity Surveyors
- Estate Agents
- Other Specialist Advisors

Disbursements

In accordance with Statement of Insolvency Practice 9 (SIP9) the basis of disbursement allocation in respect of disbursements incurred by the Office Holder in connection with the administration of the estate must be fully disclosed to creditors. Disbursements are categorised as either Category 1, being expenses directly referable to a third party, eg statutory advertising, external meeting room hire, specific bond insurance and courier costs, external archive, storage and subsequent destruction and Company Search fees, or Category 2, being expenses incurred by the firm and recharged to the estate, which may include a profit element, eg postage, stationery and storage.

Category 1 disbursements are recoverable in full from the estate without the prior approval of creditors. Category 2 disbursements are recoverable in full from the estate, subject to the basis of the disbursement allocation being approved by creditors in advance.

Category 2 disbursements are proposed to be recovered, subject to obtaining the requisite approval, as follows:-

Postage	Charged at actual cost (first class)
Photocopying	Recharged at 17p per sheet
Storage	Charged at cost
Room Hire	£50 per meeting held Smith Cooper offices
Archiving case files & closure	Recharged at £42.70 per box
Archiving records & closure	Recharged at £9.55 per box
Mileage	45p per mile