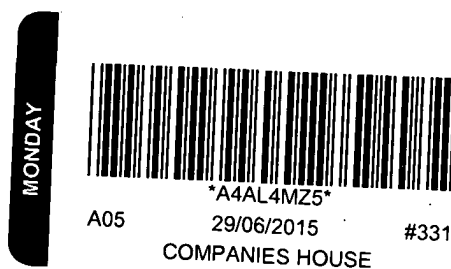


REGISTERED COMPANY NUMBER: 05039651 (England and Wales)
REGISTERED CHARITY NUMBER: 1105080

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2015
FOR
PATER HALL COMMUNITY TRUST**



Llewelyn Davies
Chartered Accountants
50 Queen Street
Pembroke Dock
Pembrokeshire
SA72 6JE

PATER HALL COMMUNITY TRUST

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

	Page
Report of the Trustees	1 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7 to 8
Notes to the Financial Statements	9 to 11
Detailed Statement of Financial Activities	12 to 13

PATER HALL COMMUNITY TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2015

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05039651 (England and Wales)

Registered Charity number

1105080

Registered office

9 Presely View
Pembroke Dock
Pembrokeshire
SA72 6NS

Trustees

Councillor P G Gwyther
Mr D T Esmond (Chairman)
Councillor P E George
Mrs W O'Driscoll
Mrs P Thomas
Councillor P Kraus
Councillor M Colgan
Councillor J Phillips
Mr I Jones
Mrs M Burrell

- appointed 18/12/2014
- appointed 18/12/2014

Company Secretary

Mr I Jones

Independent examiner

K J Randall
FCA
Llewelyn Davies
Chartered Accountants
50 Queen Street
Pembroke Dock
Pembrokeshire
SA72 6JE

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

PATER HALL COMMUNITY TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2015

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objective of the trust, as stated in the Memorandum of Association is to promote the benefit of the inhabitants of Pembroke Dock, South Pembrokeshire and the neighbourhood without distinction of sex, sexual orientation, race, or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreations and other leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

Financial controls

In furtherance of the objects, but not otherwise, the trust may draw, make, accept, endorse, discount and issue promissory notes, bills, cheques and other instruments, and to operate bank accounts in the name of the trust. It may raise funds and invite and receive contributions, provided that in raising funds the trust does not undertake any substantial permanent trading activities and conforms with statutory regulations.

The principal activity of the company during the year was the provision of a hall for the benefit of the community.

ACHIEVEMENT AND PERFORMANCE

Review of strategy, development, activities and achievements

The Trust is pleased to record that during the year the income from hire of its facilities increased by 75% over the previous 12 months. We were able to attract a regular dance group, children's parties as well as bookings from Pembrokeshire Communities First and the "springboard" section of the County Council which also works with disadvantaged communities. With the retirement of the Town Council employed Caretaker / Cleaner, the Trust became responsible for Caretaking / Cleaning duties and as a result has entered into a contract with a local business for Cleaning and has directly employed a part time caretaker who has also been willing to work with the Trustees to carry out some minor repairs and re-decoration within the Hall. We have been able to fully repaint the Sunderland Room and create some additional space for regular bookers to securely store their equipment. In addition the Trustees have set aside funds towards the cost of replacing the Main Hall lighting and the stage curtain. Fundraising events have taken place and as a result there has been an increase in the amount received from the Bar concession. The Trustees reviewed the hire charges in July and there was a small increase across the board of 50p per hour.

The Trustees wish to again record their thanks to Pembroke Dock Town Council for their willingness to give a grant towards the cost of caretaking and cleaning. The Town Council agreed to increase the grant for 2015/16 year to £8500. The Trust has put together plans for making improvements to the ground floor Warrior Room area which will result in the creation of office accommodation and the existing office accommodation on the first floor becoming additional toilet facilities as well as improved kitchen facilities. The Trust is also considering the provision of a lift to the Sunderland Room but this will be subject to a feasibility study.

PATER HALL COMMUNITY TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2015

ACHIEVEMENT AND PERFORMANCE

Review of strategy, development, activities and achievements

The following organisations have made regular use of the hall in 2014/15:-

Pembroke Dock Town Council

Pembroke Dock Women's Institute

Pembroke Dock Pensioners Friendship Club

Vibe School of Dance

West Wales Academy of Dance

Pembroke Company of Archers

Seren Fach Irish Dance Group

Pembrokeshire Communities First

Pembrokeshire County Council

Pembrokeshire College

Slimming World

Weightwatchers

Little Melodies

Vocal Energy

Pembrokeshire Community Health Council

Pembrokeshire Citizens Advice Bureau

Hywel Dda Health Board

Blood Transfusion Service Wales

In addition the Hall has been used by the local Member of Parliament, Assembly Member and the Police and Crime Commissioner for surgeries / consultations. The Hall was also used on one occasion as overnight accommodation for a group who were on a pilgrimage from St. Govans to St. Davids.

The Trust has also received financial assistance from Pembrokeshire County Council via the Welsh Assembly Government European Funding Office towards the final phase of improvements to the main hall foyer.

The trustees meet monthly to discuss progress on improving facilities as well as receiving regular financial reports. Plans for renewing stage lighting and seating in the Main Hall have been discussed but will be subject to fundraising or grant aid applications. The current lighting in the Warrior Room will be replaced in the 2015/16 year in anticipation of further planned refurbishment.

In the 2013/14 Annual Report the Trustees highlighted that there had been an investigation into possible fraud. The Trust are awaiting a decision from the Police / Crown Prosecution Service on suspected misappropriation of funds in the 2011/12, 2012/13 and 2013/14 financial years.

At the Annual General Meeting of the Trust for 2013/14 year two new Trustee appointments were made and we welcome Mrs Meg Burrell and Mr Ian Jones as new Community Trustees.

PATER HALL COMMUNITY TRUST

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2015**

FINANCIAL REVIEW

Reserves policy

The trustees maintain their policy of keeping sufficient unrestricted funds as a reserve in order to cover the ongoing management and administration of the hall and to support occasional items of unforeseen expenditure.

Investment policy

There are no restrictions on company's power to invest. However the company does not benefit from an endowment fund or hold large cash reserves. Restricted funds, donated for a specific purpose maybe held for short periods awaiting the completion of a particular project. These funds remain liquid and are held in low risk, high investment savings accounts.

Approved by order of the board of trustees on ^{25th} June 2015 and signed on its behalf by:

..... 
Mr D T Esmond (Chairman) - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PATER HALL COMMUNITY TRUST

I report on the accounts for the year ended 31 March 2015 set out on pages six to eleven.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



K J Randall
FCA
Llewelyn Davies
Chartered Accountants
50 Queen Street
Pembroke Dock
Pembrokeshire
SA72 6JE

Date: 25.6.2015

PATER HALL COMMUNITY TRUST

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2015**

		Unrestricted fund	Restricted funds	Total 2015 funds	Total 2014 funds
	Not es	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		2,941	2,273	5,214	94,876
Investment income	2	1	-	1	-
Incoming resources from charitable activities					
General		<u>33,018</u>	<u>-</u>	<u>33,018</u>	<u>20,573</u>
Total incoming resources		35,960	2,273	38,233	115,449
RESOURCES EXPENDED					
Charitable activities					
General		24,493	-	24,493	37,081
Governance costs		<u>1,845</u>	<u>-</u>	<u>1,845</u>	<u>1,344</u>
Total resources expended		<u>26,338</u>	<u>-</u>	<u>26,338</u>	<u>38,425</u>
NET INCOMING RESOURCES		9,622	2,273	11,895	77,024
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>2,436</u>	<u>139,831</u>	<u>142,267</u>	<u>65,243</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>12,058</u></u>	<u><u>142,104</u></u>	<u><u>154,162</u></u>	<u><u>142,267</u></u>

The notes form part of these financial statements

PATER HALL COMMUNITY TRUST

**BALANCE SHEET
AT 31 MARCH 2015**

		Unrestricted fund	Restricted funds	Total	2015 funds	Total	2014 funds
	Notes	£	£	£	£	£	£
FIXED ASSETS							
Tangible assets	6	6,502	140,809	147,311		139,094	
CURRENT ASSETS							
Debtors	7	2,000	-	2,000		2,000	
Prepayments and accrued income		-	-	-		3,199	
Cash at bank and in hand		<u>4,996</u>	<u>1,295</u>	<u>6,291</u>		<u>5,520</u>	
		6,996	1,295	8,291		10,719	
CREDITORS							
Amounts falling due within one year	8	(1,440)	-	(1,440)		(7,546)	
NET CURRENT ASSETS		<u>5,556</u>	<u>1,295</u>	<u>6,851</u>		<u>3,173</u>	
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>12,058</u>	<u>142,104</u>	<u>154,162</u>		<u>142,267</u>	
NET ASSETS		<u>12,058</u>	<u>142,104</u>	<u>154,162</u>		<u>142,267</u>	
FUNDS	9						
Unrestricted funds				12,058		2,436	
Restricted funds				<u>142,104</u>		<u>139,831</u>	
TOTAL FUNDS				<u>154,162</u>		<u>142,267</u>	

The notes form part of these financial statements

PATER HALL COMMUNITY TRUST

**BALANCE SHEET - CONTINUED
AT 31 MARCH 2015**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2015.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2015 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 25th June 2015 and were signed on its behalf by:


.....

Mr D T Esmond (Chairman) -Trustee

The notes form part of these financial statements

PATER HALL COMMUNITY TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 15% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	2015 £	2014 £
Deposit account interest	<u>1</u>	<u>-</u>

3. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2015 £	2014 £
Depreciation - owned assets	<u>1,147</u>	<u>265</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2015 nor for the year ended 31 March 2014.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2015 nor for the year ended 31 March 2014.

PATER HALL COMMUNITY TRUST

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2015**

5. STAFF COSTS

	2015	2014
	£	£
Wages and salaries	<u>3,871</u>	<u>4,596</u>

The average monthly number of employees during the year was as follows:

	2015	2014
Full time	<u>1</u>	<u>-</u>

No employees received emoluments in excess of £60,000.

6. TANGIBLE FIXED ASSETS

	Tenant's improvements	Fixtures and fittings	Totals
	£	£	£
COST			
At 1 April 2014	138,300	5,634	143,934
Additions	<u>2,509</u>	<u>6,855</u>	<u>9,364</u>
At 31 March 2015	<u>140,809</u>	<u>12,489</u>	<u>153,298</u>
DEPRECIATION			
At 1 April 2014	-	4,840	4,840
Charge for year	<u>-</u>	<u>1,147</u>	<u>1,147</u>
At 31 March 2015	<u>-</u>	<u>5,987</u>	<u>5,987</u>
NET BOOK VALUE			
At 31 March 2015	<u>140,809</u>	<u>6,502</u>	<u>147,311</u>
At 31 March 2014	<u>138,300</u>	<u>794</u>	<u>139,094</u>

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015	2014
	£	£
Other debtors	<u>2,000</u>	<u>2,000</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015	2014
	£	£
Trade creditors	546	736
Other creditors	<u>894</u>	<u>6,810</u>
	<u>1,440</u>	<u>7,546</u>

PATER HALL COMMUNITY TRUST

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2015**

9. MOVEMENT IN FUNDS

	At 1.4.14 £	Net movement in funds £	At 31.3.15 £
Unrestricted funds			
General fund	2,436	9,622	12,058
Restricted funds			
Building fund	139,831	2,273	142,104
TOTAL FUNDS	<u>142,267</u>	<u>11,895</u>	<u>154,162</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	35,960	(26,338)	9,622
Restricted funds			
Building fund	2,273	-	2,273
TOTAL FUNDS	<u>38,233</u>	<u>(26,338)</u>	<u>11,895</u>

PATER HALL COMMUNITY TRUST**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2015**

	2015 £	2014 £
INCOMING RESOURCES		
Voluntary income		
Grants	5,214	94,876
Investment income		
Deposit account interest	1	-
Incoming resources from charitable activities		
Hire fees	22,757	10,561
Rent	7,000	7,000
Miscellaneous	-	1,120
Bar commission	<u>3,261</u>	<u>1,892</u>
	<u>33,018</u>	<u>20,573</u>
Total incoming resources	38,233	115,449
RESOURCES EXPENDED		
Charitable activities		
Wages	3,871	4,596
Rates and water	1,467	1,541
Insurance	2,948	5,388
Light and heat	2,356	6,414
Telephone	728	911
Cleaning and maintenance	5,489	884
Repairs and maintenance	5,215	1,285
Licences	777	785
Training	40	-
Subscriptions	180	-
Fixtures and fittings	<u>1,147</u>	<u>265</u>
	24,218	22,069
Governance costs		
Accountancy	894	1,344
Late filing fee	750	-
Legal and professional fees	175	-
Companies house filing fee	<u>26</u>	<u>-</u>
	1,845	1,344
Support costs		
Management		
Postage and stationery	179	106
Advertising	96	391
Miscellaneous expenses	-	14,188
Computer costs	<u>-</u>	<u>279</u>
	275	14,964

This page does not form part of the statutory financial statements

PATER HALL COMMUNITY TRUST

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2015**

	2015 £	2014 £
Finance		
Bank charges	<u>-</u>	<u>48</u>
Total resources expended	26,338	38,425
	<u> </u>	<u> </u>
Net income	<u>11,895</u>	<u>77,024</u>

This page does not form part of the statutory financial statements
