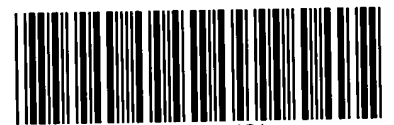


6074 115.
REGISTERED COMPANY NUMBER: 05039651 (England and Wales)
REGISTERED CHARITY NUMBER: 1105080

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2017
FOR
PATER HALL COMMUNITY TRUST**

Llewelyn Davies
Chartered Accountants
50 Queen Street
Pembroke Dock
Pembrokeshire
SA72 6JE

SATURDAY



A15 *A6DNR8KQ* #150
26/08/2017
COMPANIES HOUSE

PATER HALL COMMUNITY TRUST

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FOR THE YEAR ENDED 31 MARCH 2017**

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PATER HALL COMMUNITY TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objective of the trust, as stated in the Memorandum of Association is to promote the benefit of the inhabitants of Pembroke Dock, South Pembrokeshire and the neighbourhood without distinction of sex, sexual orientation, race, or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreations and other leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

Financial controls

In furtherance of the objects, but not otherwise, the trust may draw, make, accept, endorse, discount and issue promissory notes, bills, cheques and other instruments, and to operate bank accounts in the name of the trust. It may raise funds and invite and receive contributions, provided that in raising funds the trust does not undertake any substantial permanent trading activities and conforms with statutory regulations.

The principal activity of the company during the year was the provision of a hall for the benefit of the community.

PATER HALL COMMUNITY TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

ACHIEVEMENT AND PERFORMANCE

Review of strategy, development, activities and achievements

Income from hiring of the hall has remained static and trustees continued to be involved in a number of fundraising activities to help increase income. There continued to be income from the Bar Concession to help the costs of repairs / maintenance. The trustees reviewed hire charges in February 2017 and decided to increase charges by 50p per hour across the board. Trustees continue to aim to have a rate of hire which remains competitive with other halls in the area. We have continued to keep costs of overheads such as heating / lighting under control and with a change of supplier for gas this has helped see a reduction in costs for water, gas and electricity during the year (22% reduction compared with 2015/16 year).

The trustees wish to again record their thanks to Pembroke Dock Town Council for their willingness to give a grant towards the cost of caretaking / cleaning. Caretaking / cleaning costs overall amounted to £18,805 for the year a slight reduction on the previous year.

As mentioned in earlier reports the former Hon. Treasurer of the trust was found guilty of the theft of £32,940.88 from the trust. The trust's insurance company paid £29,225.73 to cover part of the sum which had been stolen leaving the balance to be collected via Civil Proceedings which are currently ongoing.

The Badminton Group made use of the Hall until September 2016 when classes temporarily ceased following the organisers absence abroad. A decision will be made shortly as to whether the group will re-start their activities.

The following organisations have made use of the Hall in 2016/17:-

Pembroke Dock Chamber of Trade
Pembroke Dock Regeneration Committee (now called Pembroke Dock Town Team)
Pembroke Dock Town Council Pembroke Dock Women's Institute
Pembroke Dock Pensioners Friendship Club
Pembroke Dock Christadelphians Pater Hall Badminton Group
South Pembrokeshire Young farmers
South Pembrokeshire Flower Arranging Society
VC Gallery, Haverfordwest
Bluestone Resort (recruitment events)
Cleddau Mustangs line Dancing Group
Vibe School of Dance
West Wales Academy of Dance
Pembroke Company of Archers
Seren Fach Irish Dance Group
Pembrokeshire Communities First
Pembrokeshire County Council
Planed
Slimming World
Weightwatchers
Little Melodies
Vocal Energy / Pater Pantomime Society
Age Concern Wales - seated exercise group
Hywel Dda University Health Board (Sessions for pain relief and stress)
Blood Transfusion Service Wales
British Red Cross
Together with one off parties for birthdays and anniversaries

In addition the hall has been used by the local Member of Parliament and Welsh Assembly Members for surgeries / consultations. The ITV programme "Britain's got Talent" also carried out some auditions at the venue.

We are pleased with the standard of service we provide for our customers and one, the Hywel Dda University Health Board, sent the following letter of thanks:-

"The Pater Hall has, and continues to be an excellent venue working in partnership with Hywel Dda to serve the local community - we couldn't do it without you! Our sincerest thanks."

PATER HALL COMMUNITY TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

ACHIEVEMENT AND PERFORMANCE

Review of strategy, development, activities and achievements

The trustees meet monthly to discuss progress on improving facilities as well as receiving regular financial reports. We are hoping that improvements which have been made to the Meyrick Suite by the purchase of new conference furniture and other associated equipment will enable the room to be used more frequently for training / business events.

The hall was subject to a 5 year electrical survey during the year and some additional work was required to bring the electrics up to an acceptable standard.

Trustees were disappointed that they were unable to come to an agreement with the Town Council on the creation of new office accommodation / Town Council Chamber which would have been located on the ground floor of the hall.

Cyclical repainting of rooms / stairways in the complex is ongoing. A fractured lintel in the passageway from the main hall to the rear of the stage area will involve some structural repairs during the forthcoming year.

The trust has received a lottery Grant of £5,000 towards the cost of new chairs in the main hall. Trustees are evaluating the type of chairs to purchase with this money and have been visiting other venues to see what is suitable.

Trustees in 2016/17 year have remained the same as recorded in the last annual report.

The trust wishes to record its thanks to the caretaker, Mr S Pratt and Mrs Carol Cox from the contract cleaners, Pembroke Domestic Services, for their work over the year and the very good standard of service they have offered to our users.

FINANCIAL REVIEW

Investment policy

There are no restrictions on company's power to invest. However the company does not benefit from an endowment fund or hold large cash reserves. Restricted funds, donated for a specific purpose maybe held for short periods awaiting the completion of a particular project. These funds remain liquid and are held in low risk, high investment savings accounts.

Reserves policy

The trustees maintain their policy of keeping sufficient unrestricted funds as a reserve in order to cover the ongoing management and administration of the hall and to support occasional items of unforeseen expenditure.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05039651 (England and Wales)

Registered Charity number

1105080

Registered office

9 Presely View
Pembroke Dock
Pembrokeshire
SA72 6NS

PATER HALL COMMUNITY TRUST

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2017**

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

Councillor P G Gwyther
Mr D T Esmond (Chairman)
Councillor P E George
Mrs W O'Driscoll
Mrs P Thomas
Councillor P Kraus
Councillor M Colgan
Councillor J Phillips
Mrs M Burrell
Ms A McBride

- appointed 12/4/2016


Company Secretary

Mr I Jones

Independent examiner

K J Randall
FCA
Llewelyn Davies
Chartered Accountants
50 Queen Street
Pembroke Dock
Pembrokeshire
SA72 6JE

Approved by order of the board of trustees on 9/8/17 and signed on its behalf
by:



.....
Mr D T Esmond (Chairman) - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
PATER HALL COMMUNITY TRUST**

I report on the accounts for the year ended 31 March 2017 set out on pages six to twelve.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



K J Randall
FCA
Llewelyn Davies
Chartered Accountants
50 Queen Street
Pembroke Dock
Pembrokeshire
SA72 6JE

Date: 9/8/17

PATER HALL COMMUNITY TRUST

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2017**

	Notes	Unrestricted fund £	Restricted funds £	2017 Total funds £	2016 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		11,998	-	11,998	18,674
Charitable activities					
General		25,122	-	25,122	28,430
Other trading activities	2	1,556	-	1,556	1,769
Investment income	3	4	-	4	2
Other income		29,226	-	29,226	-
Total		67,906	-	67,906	48,875
EXPENDITURE ON					
Raising funds		480	-	480	1,640
Charitable activities					
General		41,200	1,140	42,340	36,635
Total		41,680	1,140	42,820	38,275
NET INCOME/(EXPENDITURE)		26,226	(1,140)	25,086	10,600
Transfers between funds	11	62	(62)	-	-
Net movement in funds		26,288	(1,202)	25,086	10,600
RECONCILIATION OF FUNDS					
Total funds brought forward		12,483	152,279	164,762	154,162
TOTAL FUNDS CARRIED FORWARD		38,771	151,077	189,848	164,762

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

PATER HALL COMMUNITY TRUST

**BALANCE SHEET
AT 31 MARCH 2017**

	Notes	Unrestricted fund £	Restricted funds £	2017 Total funds £	2016 Total funds £
FIXED ASSETS					
Tangible assets	8	7,438	150,338	157,776	157,557
CURRENT ASSETS					
Debtors	9	3,435	-	3,435	2,888
Prepayments and accrued income		734	-	734	-
Cash at bank and in hand		28,495	739	29,234	6,116
		<u>32,664</u>	<u>739</u>	<u>33,403</u>	<u>9,004</u>
CREDITORS					
Amounts falling due within one year	10	(1,331)	-	(1,331)	(1,799)
NET CURRENT ASSETS		<u>31,333</u>	<u>739</u>	<u>32,072</u>	<u>7,205</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>38,771</u>	<u>151,077</u>	<u>189,848</u>	<u>164,762</u>
NET ASSETS		<u><u>38,771</u></u>	<u><u>151,077</u></u>	<u><u>189,848</u></u>	<u><u>164,762</u></u>
FUNDS	11				
Unrestricted funds				38,771	12,483
Restricted funds				151,077	152,279
TOTAL FUNDS				<u><u>189,848</u></u>	<u><u>164,762</u></u>

The notes form part of these financial statements

PATER HALL COMMUNITY TRUST

**BALANCE SHEET - CONTINUED
AT 31 MARCH 2017**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees on9/8/17..... and were signed on its behalf by:

.....
Mr D T Esmond (Chairman) -Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 15% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	2017	2016
	£	£
Fundraising events	<u>1,556</u>	<u>1,769</u>

3. INVESTMENT INCOME

	2017	2016
	£	£
Deposit account interest	<u>4</u>	<u>2</u>

PATER HALL COMMUNITY TRUST

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017**

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2017 £	2016 £
Depreciation - owned assets	<u>1,365</u>	<u>1,254</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2017 nor for the year ended 31 March 2016.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2017 <u>1</u>	2016 <u>1</u>
Full time		

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	8,499	10,175	18,674
Charitable activities			
General	28,430	-	28,430
Other trading activities	1,769	-	1,769
Investment income	2	-	2
Total	<u>38,700</u>	<u>10,175</u>	<u>48,875</u>
EXPENDITURE ON			
Raising funds	1,640	-	1,640
Charitable activities			
General	36,635	-	36,635
Total	<u>38,275</u>	<u>-</u>	<u>38,275</u>
NET INCOME/(EXPENDITURE)	<u>425</u>	<u>10,175</u>	<u>10,600</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	12,058	142,104	154,162
TOTAL FUNDS CARRIED FORWARD	<u>12,483</u>	<u>152,279</u>	<u>164,762</u>

PATER HALL COMMUNITY TRUST

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017**

8. TANGIBLE FIXED ASSETS

	Tenant's improvements £	Fixtures and fittings £	Totals £
COST			
At 1 April 2016	150,040	14,758	164,798
Additions	-	1,584	1,584
At 31 March 2017	150,040	16,342	166,382
DEPRECIATION			
At 1 April 2016	-	7,241	7,241
Charge for year	-	1,365	1,365
At 31 March 2017	-	8,606	8,606
NET BOOK VALUE			
At 31 March 2017	150,040	7,736	157,776
At 31 March 2016	150,040	7,517	157,557

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Trade debtors	3,135	2,888
Other debtors	300	-
	<u>3,435</u>	<u>2,888</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Trade creditors	437	905
Accruals and deferred income	894	894
	<u>1,331</u>	<u>1,799</u>

11. MOVEMENT IN FUNDS

	At 1.4.16 £	Net movement in funds £	Transfers between funds £	At 31.3.17 £
Unrestricted funds				
General fund	12,483	26,226	62	38,771
Restricted funds				
Building fund	150,779	-	-	150,779
Badminton fund	1,500	(1,140)	(62)	298
	<u>152,279</u>	<u>(1,140)</u>	<u>(62)</u>	<u>151,077</u>
TOTAL FUNDS	<u>164,762</u>	<u>25,086</u>	<u>-</u>	<u>189,848</u>

PATER HALL COMMUNITY TRUST

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017**

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	67,906	(41,680)	26,226
Restricted funds			
Badminton fund	-	(1,140)	(1,140)
TOTAL FUNDS	<u>67,906</u>	<u>(42,820)</u>	<u>25,086</u>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2017.

PATER HALL COMMUNITY TRUST

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2017**

	2017 £	2016 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	11,998	18,674
Other trading activities		
Fundraising events	1,556	1,769
Investment income		
Deposit account interest	4	2
Charitable activities		
Hire fees	21,668	22,954
Rent	1,800	3,983
Miscellaneous	15	237
Bar commission	1,639	1,256
	<hr/>	<hr/>
	25,122	28,430
Other income		
Insurance claim	29,226	-
	<hr/>	<hr/>
Total incoming resources	67,906	48,875
 EXPENDITURE		
Other trading activities		
Fundraising events	480	1,640
Charitable activities		
Wages	11,616	11,769
Rates and water	2,004	1,816
Insurance	3,393	3,164
Light and heat	3,397	5,036
Telephone	1,137	850
Cleaning and maintenance	7,082	7,303
Repairs and maintenance	6,067	2,879
Licences	808	839
Room hire	1,087	-
Fixtures and fittings	1,365	1,254
	<hr/>	<hr/>
	37,956	34,910
Support costs		
Management		
Postage and stationery	698	462
Advertising	1,006	90
	<hr/>	<hr/>
	1,704	552
Finance		
Bank charges	-	30

This page does not form part of the statutory financial statements

PATER HALL COMMUNITY TRUST

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2017**

	2017 £	2016 £
Governance costs		
Accountancy fees	1,038	1,062
Legal fees	1,629	68
Companies house filing fee	13	13
	<hr/>	<hr/>
	2,680	1,143
Total resources expended	<hr/>	<hr/>
	42,820	38,275
	<hr/>	<hr/>
Net income	<hr/>	<hr/>
	25,086	10,600
	<hr/>	<hr/>

This page does not form part of the statutory financial statements