# TUDOR HOUSE RESIDENTS ASSOCIATION LIMITED Registered No: 5019465

REPORT AND ACCOUNTS FOR THE PERIOD 1  $^{\rm ST}$  JANUARY 2010 TO 31  $^{\rm ST}$  DECEMBER 2010



## TUDOR HOUSE RESIDENTS ASSOCIATION LIMITED

Registered No: 5019465

Statutory accounts for the period 1st January 2010 to 31st December 2010

## Directors' report

The directors present their report for the period 1st January 2010 to 31st December 2010.

Principal activity

The principal activity of the company, which was incorporated on 19<sup>th</sup> January 2004, is that of ownership of the freehold of Tudor House. The freehold was acquired on 11<sup>th</sup> March 2004. The company is also used to administer and maintain the common parts of the property.

#### Directors

The directors of the company, and their beneficial interest in the Ordinary shares of the company, were:

| company, wore. | 31st December 2010 | 31st December 2009 |
|----------------|--------------------|--------------------|
| J M Davis      | •                  | 1                  |
| Mrs J E King   | 1                  | 1                  |
| T J Olney      | 1                  | 1                  |
| J F Sharpe     | 1                  | 1                  |

Subsequent to December 2009 Mr Davis tendered his resignation as a director with effect from 31<sup>st</sup> January 2010. The 2009 Directors' Report included Mr Sharpe's intimation that he intended to resign as a director and the company secretary at the latest by 31<sup>st</sup> December 2010. He has now changed that resignation date from both positions to 30<sup>th</sup> June 2011.

## Shareholders

There have been no changes in shareholdings during the year.

### **Service charges Trust Account**

It has proved extremely difficult, in order to meet the requirements of the Landlord and Tenant Act 1987, to have our bankers set up a Trust Account into which to pay lessees' monthly service charges out of which property upkeep and maintenance expenditure is met. The bankers are insisting on a separate Trust Deed whereas our position, supported by advice from the Federation of Private Residents Associations, is that, by statute there is no need for a further Trust Deed. Not being satisfied with that outcome to our approach to our local bank branch, from where, we understand, it was referred on for advice, we set out our position in correspondence to the Head of the bank's Legal Department. The response, received through the Manager of the bank's local branch, was essentially the same as that received earlier. At the date of this report we are considering the next step to take.

This report has been prepared in accordance with the provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the directors who approved this report on 28th May 2011.

JF Sharpe, Company Secretary

## TUDOR HOUSE RESIDENTS ASSOCIATION LIMITED Income and Expenditure account for the period 1<sup>st</sup> January 2010 to 31<sup>st</sup> December 2010

|  | No   | tes          | 2010<br>£       |              | 2009<br>£       |
|--|------|--------------|-----------------|--------------|-----------------|
| Income:                                  |      |              |                 |              |                 |
| Ground rents                             |      |              | 740.00          |              | 740.00          |
| Residents maintenance contri             | but  | ions         | 10,920.00       |              | 10,800.00       |
| Building insurance premium contributions |      | 1,599.07     |                 | 1,504.82     |                 |
| Bank interest - gross                    |      |              | 4.36            |              | 6.35            |
| Transfer fees                            |      |              |                 |              | 50.00           |
|  |      |              | 13,263.43       |              | 13,101.17       |
| Expenditure:                             |      |              |                 |              |                 |
| Grounds and gardens upkeep               | 2    | 4,825.40     |                 | 5,981.58     |                 |
| Building valuation                       |      | 528,75       |                 | -            |                 |
| Building insurance                       |      | 1,573.74     |                 | 1,486.23     |                 |
| Terrorism insurance                      |      | 158.38       |                 | 159.93       |                 |
| Directors' liability insurance           |      | 218.75       |                 | 218.75       |                 |
| Building maintenance                     | 3    | 4,741.12     |                 | 406.00       |                 |
| Miscellaneous expenses                   | 4    | 177.59       |                 | 186.50       |                 |
| Postages                                 |      | 19.41        |                 | 22.28        |                 |
| Printing and stationery                  |      | 35.80        |                 | 54.31        |                 |
| Telephone and email                      |      | <u>12.00</u> | 12,290.94       | <u>12.00</u> | <u>8,527.58</u> |
| Income surplus before tax                |      |              | 97 <u>2</u> .49 |              | 4,573.59        |
| Tax deducted from bank inte              | rest |              | <u> </u>        |              | 1.27            |
| Surplus after tax on bank int            | ere  | st           | <u>971.62</u>   |              | 4.572.32        |

## TUDOR HOUSE RESIDENTS ASSOCIATION LIMITED Balance Sheet as at 31st December 2010

|                            | Note    | 2010<br>£           |           | 2009<br>£ |
|----------------------------|---------|---------------------|-----------|-----------|
| Fixed assets:              |         |                     |           |           |
| Tangible assets            | 5       | 29,891.82           |           | 29,891.82 |
| Current assets:            |         |                     |           |           |
| Debtors and prepayments    | 6       | 1,749.83            | 457.65    |           |
| Cash at bank               | 7       | 14,639.06 16,388.89 | 15,010.12 | 15,467.77 |
|                            |         | 46,280.71           |           | 45,359.59 |
| Creditors:                 | 8       |                     |           | ·         |
| Amounts falling due within | one yea | ar ( <u>435.27)</u> |           | (485.77)  |
| Net assets                 | -       | 45,845.44           |           | 44,873.82 |
| Capital and Reserves:      |         |                     |           |           |
| Called up share capital    | 9       | 150.00              |           | 150.00    |
| Share premium              | 10      | 30,304.32           |           | 30,304.32 |
| Reserves                   | 11      | 15,391.12           |           | 14,419.50 |
|                            |         | <u>45,845.44</u>    |           | 44,873.82 |

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Small Entities2

For the year ended 31<sup>st</sup> December 2010 the company was entitled to exemption from audit under s477 (2)(a) of the Companies Act 2006. No members have required the company to obtain an audit of its accounts for the year in question in accordance with s476(1) of the Companies Act 2006

The directors acknowledge their responsibility for:

- (i) Ensuring the company keeps accounting records which comply with section 386; and
- (ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of its financial year, and of its profit and loss for the financial year in accordance with s393 of the Companies Act 2006, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company

Signed on behalf of the board of directors

J F Sharpe, Director

These accounts were approved on 28th May 2011

## TUDOR HOUSE RESIDENTS ASSOCIATION LIMITED

Notes to the accounts for the period 1st January 2010 to 31st December 2010

## 1. Accounting policies

## Basis of accounting

These accounts have been prepared under the historical cost convention and in accordance with the reporting standards for Smaller Entities

### Depreciation

Depreciation has not been provided on the freehold of Tudor House as the directors are of the view that its value will not diminish

| that its value will not diminish                                     |                  |                  |
|--|------------------|------------------|
|  | 2010             | 2009             |
|  | £                | £                |
| 2. Gardens and grounds maintenance:                                  |                  |                  |
| Gardening contracts  | 4,153.50         | 3,532.50         |
| Lawn upkeep  | 351 00           | 708.00           |
| Tree surgery and maintenance   | -                | 295 00           |
| Roadway upkeep   | 46.90            | 55.58            |
| Shrubbery pruning/clearance  | •                | 1,080.00         |
| General upkeep   | 94 00            | 310 50           |
| Moles control  | 180.00           | -                |
|  | 4,825.40         | 5,981 58         |
| 3. Building maintenance:   | .,,0=01.10       | <u> </u>         |
| Gutters clearance and repairs  | 159.00           | 90.00            |
| Wasps removal  | 58 00            | 156.00           |
| Building survey and report   | 1,175.00         | 150.00           |
| Damp survey  | -                | 160 00           |
| Garage roofs/gutters cleaning  | 205.62           | 100 00           |
| Garage 14 repairs net cost   | 1,243 50         | _                |
| Painting garages   | 1,900 00         | _                |
| 1 omenie Parages   | 4,741.12         | 406.00           |
| 4. Miscellaneoùs expenses:   | 747.77.138       | 700.00           |
| Copy documents   | 8.00             | _                |
| Filing cabinet   | 84.59            | _                |
| Companies House filing fees  | 15.00            | 15.00            |
| Companies legislation  | -                | 91.50            |
| FPRA membership  | <u>_70 00</u>    | 80.00            |
| 11101 Holloolomp   | 177.59           | 186.50           |
| 5. Fixed assets: Freehold of Tudor House                             | ******           | TONIEG           |
| Cost on acquisition and at 31st December                             | 29,891 82        | 29,891.82        |
| ooston adjustion and at 51. Section                                  | <u> </u>         | 27,071.02        |
| 6. Debtors and prepayments:  |                  |                  |
| Debtors  | 1,350 00         | 75 00            |
| Prepayments  | <u>399 83</u>    | <u>382.65</u>    |
|  | <u>1,749,83</u>  | <u>457.65</u>    |
|  |                  |                  |
| 7. Cash at bank:   | 601701           | C 201 6C         |
| Current account  | 5,917 01         | 6,291 56         |
| Deposit account  | <u>8,722.05</u>  | <u>8,718 56</u>  |
|  | <u>14,639.06</u> | <u>15,010 12</u> |
| 8. Creditors - amounts falling due within one year:                  |                  |                  |
| Trade creditors  | 267 00           | 317.50           |
| Deferred income  | 168.27           | 168.27           |
|  | 435.27           | 485.77           |
|  |                  |                  |
| 9. Called up share capital:  |                  |                  |
| Authorised share capital: 12 Ordinary shares of £12.50 each          | 150.00           | 150.00           |
| •  | <u>150.00</u>    | <u>150.00</u>    |
| Allotted, called up and fully paid 12 Ordinary shares of £12.50 each | 150.00           | 160.00           |
| 12 Ordinary singles of £12.30 each                                   | <u>150 00</u>    | 150.00           |
|  |                  |                  |

# TUDOR HOUSE RESIDENTS ASSOCATION LIMITED Notes to the accounts for the period 1<sup>st</sup> January 2010 to 31<sup>st</sup> December 2010

|   | 2010<br>£                               | 2009<br>£                                |
|---|---|--|
| 10. Share premium account:  Balance at 1st January and 31st December  | <u>30,304,32</u>                        | <u>30,304 32</u>                         |
| 11. Movement on reserves:  Balance at 1st January  Surplus for period | 14,419.50<br><u>971.62</u><br>15,391.12 | 9,847 18<br><u>4,572 32</u><br>14,419.50 |

12. Controlling party:
There is no controlling party