

4985683

**COPPICE NEIGHBOURHOOD GROUP**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2008**

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**REGISTERED CHARITY NUMBER : 1090704**



## Director's Report for the Year Ended 31 March 2008

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The directors (management Committee members) present their annual report for the Year Ended 31st March 2007

The directors who held the office during the year were as follows -

Mr Christopher Maxted  
Mr Mohammed Iqbal  
Mr Mohammed Yousaf  
Mr Ashfaq Ahmed  
Mr Khalid Anwar  
Mr Anees Rehman  
Mr Abdul Qayyum  
Mr M A Razzak  
Mr Zulfikar Mohammed  
Mr Kenneth W Pleasant  
Mr Kaiser Rehman  
Mr Sajjad Hussain

### **Objects & Aims**

#### **Objectives:-**

To improve the quality of the life for the people living in the Coppice area, and to provide a focal point for the local residents to refer to regarding matters causing worry or concern to the residents

To establish a Community Centre, and to maintain and amange, or to co-operate with local authority in the maintenance and management of the centre The use of the Centre to be for activities promoted by the group to further the objectives

#### **Status**

It is an organised neighbourhood group situated in the Coppice area of Oldham,Lancashire All the members are residents of the locality It operates a community centre for the benefit of local residents The group and the centre is operated by the management committee selected for the membership

The company is limited by gaurantee and is non-profit making organisation and is registered with charity commission in England and Wales

Company Registration No	4985683
Charity Registration No	1090704

#### **Accounting & Auditors**

Zaheer & Company Chartered Certified Accountants and Registered Auditors 63 Kingsway, Burnage, Manchester M19 2LL

#### **Bankers**

National Westminster Bank Plc, 10 Yorkshire Street, Oldham, OL1 1QT

#### **Risks**

The directors have taken steps to establish the risks to which the charity is exposed and have put systems in place to mitigate those risks

#### **Review of theResults**

A summary of the results for the year is set out in the Income & Expenditure Account page of the Financial Statements

#### **Fixed Assets**

The Movement in fixed assets is set out in Note 8 to the Accounts

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2008

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DIRECTOR'S ANNUAL REPORT (CONTINUED)

**Statement of Director's Responsibilities**

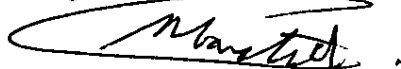
The law requires director's to prepare accounts for each financial year, which give a true and fair view of the state of the charity's affairs and of its profit or loss for the period. In preparing those accounts, the trustees required to

Select suitable accounting policies and then apply them consistently,  
Make judgements and estimates that are reasonable and prudent,  
Prepare the accounts on the going concern basis unless it is appropriate to presume that the charity will not continue

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at the time, the financial position of the company, and to enable them to ensure that the accounts comply with the charity acts

They are also responsible for safeguarding the assets of the charity and hence, for taking steps for the prevention and detection of fraud and other irregularities

Signed on Behalf of the Board



Company Secretary

Mr Christopher Maxted

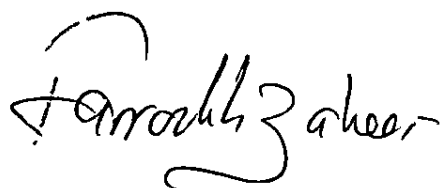
Date 19<sup>th</sup> June 2008.

COPPICE NEIGHBOURHOOD GROUP

ACCOUNTANTS REPORT TO THE MEMBERS OF COPPICE NEIGHBOURHOOD GROUP

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As described on page 5 you have approved the accounts for the year ended 31st March 2008 set out on page 4 to 9. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.



Zaheer & Co  
Chartered Certified Accountants  
And Registered Auditors  
63 Kingsway  
Burnage  
Manchester M19 2LL

Date 21 July 2008

**COPPICE NEIGHBOURHOOD GROUP**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2008**

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	Notes	Unrestricted Funds £	Restricted Income Funds £	Restricted Capital Funds £	Year Ended 31 3 08 Total Funds £	Year Ended 31 3 07 Total Funds £
<b>INCOME AND EXPENDITURE</b>						
<b>INCOMING RESOURCES</b>						
Grants and Contracts	2		117,187		117,187	173,850
Hall hire		15,773			15,773	18,444
Membership fees		648			648	552
Photocopy		76			76	156
After School Club		-			-	24
General Income		48			48	1,000
Keep Fit Club		117			117	-
Interest received		364			364	189
<b>TOTAL INCOMING RESOURCES</b>		<b>17,026</b>	<b>117,187</b>		<b>134,213</b>	<b>194,215</b>
<b>RESOURCES EXPENDED</b>						
Charitable Expenditure						
Charity's Objects Activity Costs	3	1,809	132,189	-	133,998	173,754
Other expenditure	4	23	4,924	-	4,947	5,854
<b>TOTAL RESOURCES EXPENDED</b>	€ 5	<b>1,832</b>	<b>137,113</b>	<b>-</b>	<b>138,945</b>	<b>179,608</b>
Surplus/(Deficit) on ordinary activities		15,194	(19,926)	-	(4,732)	14,607
Taxation	6	-	-	-	-	-
Surplus/(Deficit) for the Period After Taxation		15,194	(19,926)		(4,732)	14,607
Retained Surplus/(Deficit) B/f		68,495	351,994	-	405,883	405,883
<b>Retained Surplus C/f</b>	11	<b>83,689</b>	<b>332,068</b>	<b>-</b>	<b>401,151</b>	<b>420,490</b>

The notes on pages 6 to 9 form part of these accounts

## COPPICE NEIGHBOURHOOD GROUP

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**BALANCE SHEET AS AT 31 MARCH 2008**

	Notes	2008 £	2007 £
<b>FIXED ASSETS</b>			
Tangible Fixed Assets	8	318,394	319,323
<b>CURRENT ASSETS</b>			
Cash at Bank and in hand	9	98,215	102,018
		<u>98,215</u>	<u>102,018</u>
<b>LIABILITIES</b>			
Amounts falling due within one year	10	<u>(852)</u>	<u>(852)</u>
<b>NET CURRENT ASSETS</b>		97,363	101,166
<b>NET ASSETS</b>		<u>415,757</u>	<u>420,489</u>
<b>ACCUMULATED FUNDS</b>	11		
Restricted Funds		83,689	68,495
Unrestricted Funds		<u>332,068</u>	<u>351,994</u>
		<u>415,757</u>	<u>420,489</u>

For the year ended 31 March 2008 the company was entitled to exemption under section 249a(1) of the companies Act 1985. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 248b(2).

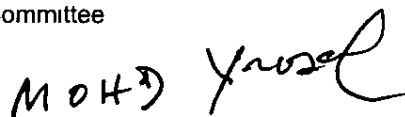
The directors acknowledge their responsibilities for

- (i) ensuring that company keeps proper accounting records which comply with section 221 of the companies Act 1985, and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of its profit and loss for the financial year in accordance with section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company

The accounts have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985 and \ for Small Entities

Approved on behalf of the Trustees Management Committee

Director Mr Mohammed Yousaf



Director Mr M A Razzak



Date

The notes on pages 6 to 9 form part of these accounts

## COPPICE NEIGHBOURHOOD GROUP

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2008

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#### 1 ACCOUNTING POLICIES

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (w e f June 2002) and with the Statement of Recommended Practice (w e f 1st January 2001). The charity has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cashflow statement.

##### Income

Contracts, grant and investment income are reflected in the accounts when receivable. Donations, gifts and other income are reflected in the accounts when received. In addition monies received for specific purposes are set aside as "restricted funds". Restricted capital funds reflect restricted funds of a capital nature and rental of equipment derived from a capital grant. Depreciation of the refurbished building is charged partly against these funds.

##### Depreciation of Fixed Assets

Fixed assets are included in the accounts at net book value. Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets over their estimated useful lives as follows -

Computer equipments	15%
Fixture and fittings	25%

# COPPICE NEIGHBOURHOOD GROUP

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2008

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2	<b>GRANTS/ CONTRACTS</b>	Unrestricted Income Funds £	Restricted Income Funds £	Restricted Capital Funds £	Total 2008 £	Total 2007 £
	OMBC Grants	-	44,290	-	44,290	59,642
	NSF Grants	-	27,940	-	27,940	37,640
	Elderly Luncheon Club	-	8,752	-	8,752	4,411
	Elderly BME Project	-	-	-	-	588
	United Response	-	3,000	-	3,000	1,250
	OPCT Provider	-	1,080	-	1,080	-
	Oldham PCT	-	2,980	-	2,980	2,885
	Advice Work Project	-	7,500	-	7,500	-
	SRB6 (Female And Youth ) )	-	-	-	-	50,919
	SRB6 (Holiday Playscheme)	-	-	-	-	2,000
	SRB6 (Elderly Project)	-	15,067	-	15,067	2,934
	SRB6 (External Work Grant)	-	-	-	-	9,400
	Community Large Grant	-	-	-	-	2,181
	Northern Counties Grant	-	1000	-	1,000	-
	Greater Mcr Police Grant	-	40	-	40	-
	SRB6 Grant For Kitchen	-	5538	-	5,538	-
		-	117,187	-	117,187	173,850

## 3 CHARITABLE EXPENDITURE IN FURTHERANCE OF THE CHARITY'S OBJECTS

	£	£	£	£	£
Insurance	1,809	-	-	1,809	1,751
Heat & Light	-	4,067	-	4,067	5,198
CRB reports	-	51	-	51	0
Alarm and security	-	721	-	721	1,428
Subscriptions	-	15	-	15	14
Equipment Rental	-	2,357	-	2,357	3,677
Youth Artwork Project	-	-	-	-	3,150
Volunteer expenses	-	100	-	100	780
Playscheme expenses	-	1,021	-	1,021	1,565
Youth activities	-	6,206	-	6,206	11,633
After school expenses	-	-	-	-	51
Youth conference	-	-	-	-	468
Elderly activities	-	11,631	-	11,631	4,556
Health and safety	-	-	-	-	62
Rates and water rates	-	4,653	-	4,653	8,197
Repairs & Maintenance	-	2,579	-	2,579	10,159
Food and refreshment	-	916	-	916	261
Telephone	-	2,852	-	2,852	1,822
Wages and Nic	-	81,812	-	81,812	105,283
Printing & Stationery	-	2,937	-	2,937	3,155
Depreciation	-	10,271	-	10,271	10,543
	1,809	132,189	-	133,998	173,753



# **COPPICE NEIGHBOURHOOD GROUP**

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2008

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## **4 OTHER EXPENDITURE**

	Unrestricted Income Funds £	Restricted Income Funds £	Total 2008 £	Total 2007 £
Accountancy and Payroll	-	1,323	1,323	1,439
Bank charges	23	-	23	129
Cleaning and waste disposal	-	2,784	2,784	3,780
Travel and subsist	-	709	709	414
Company house	-	30	30	30
Sundries	-	78	78	62
	<u>23</u>	<u>4,924</u>	<u>4,947</u>	<u>5,854</u>

## **5 TOTAL RESOURCES EXPENDED**

	Staff Costs £	Depreciation £	Other Costs £	Total 2007 £	Total 2006 £
Charity Expenditure in furtherance of the Charity's Objects	81,812	10,271	41,915	133,998	173,753
Other expenses	-	-	4,947	4,947	5,303
	<u>81,812</u>	<u>10,271</u>	<u>46,862</u>	<u>138,945</u>	<u>179,056</u>
<u>Staff Costs</u>					
Wages and Salaries				81,812	105,283
				<u>81,812</u>	<u>105,283</u>
<u>Other Costs</u>					
Premises				7,183	11,376
Meals and Food				916	261
Printing and Stationery				2,937	3,155
Miscellaneous				35,826	48,990
				<u>46,862</u>	<u>63,782</u>

# COPPICE NEIGHBOURHOOD GROUP

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2008

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6	TAX ON SURPLUS ON ORDINARY ACTIVITIES	2008 £	2008 £
		-	-

## 7 DIRECTOR'S REMUNERATION AND EXPENSES

No remuneration directly or indirectly out of the funds of the charity was paid or payable during the year, to any trustee or to any persons known to be connected with them

No reimbursement of expenses has been made or is due to be made to any of the trustees in respect of the year

## 8 TANGIBLE FIXED ASSETS

	Refurbishments £	Computers Equipment £	Furniture & Fittings £	Total £
<b>COST</b>				
At 1 4 07	284,105	22,050	69,598	375,753
Additions	0	1,070	8,272	9,342
At 31 3 08	<u>284,105</u>	<u>23,120</u>	<u>77,870</u>	<u>385,095</u>
<b>DEPRECIATION</b>				
At 1 4 07		14,423	42,007	56,430
Charge		1,305	8,966	10,271
At 31 3 08		<u>15,728</u>	<u>50,973</u>	<u>66,701</u>
<b>NET BOOK VALUE</b>				
At 31 3 08	<u>284,105</u>	<u>7,392</u>	<u>26,897</u>	<u>318,394</u>
At 31 3 07	<u>284,105</u>	<u>7,627</u>	<u>27,591</u>	<u>319,323</u>

		2008 £	2007 £
9	<b>CURRENT ASSETS: CASH AT BANK AND IN HAND</b>		
	Unrestricted	98,215	102,018

## 10 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

		£	£
	Other taxes & social security costs	-	-
	Accruals	852	852
		<u>852</u>	<u>852</u>

## 11 ACCUMULATED FUNDS

	Unrestricted Funds £	Restricted Funds £	Total £
Balance at 31 March 2007	68,495	351,994	420,489
Net Surplus/(deficit)	15,194	(19,926)	(4,732)
	<u>83,689</u>	<u>332,068</u>	<u>415,757</u>