

---

**ETHOS DOCUMENT SOLUTIONS LIMITED**

---

**ABBREVIATED ACCOUNTS**  
**FOR THE YEAR ENDED 30 NOVEMBER 2014**



---

## ETHOS DOCUMENT SOLUTIONS LIMITED

---

### INDEPENDENT AUDITOR'S REPORT TO ETHOS DOCUMENT SOLUTIONS LIMITED UNDER SECTION 449 OF THE COMPANIES ACT 2006

---

We have examined the abbreviated accounts set out on pages 2 to 3, together with the financial statements of Ethos Document Solutions Limited for the year ended 30 November 2014 prepared under section 396 of the Companies Act 2006.

This report is made solely to the company in accordance with section 449 of the Companies Act 2006. Our work has been undertaken so that we might state to the company those matters we are required to state to it in a special auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company, for our work, for this report, or for the opinions we have formed.


#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITOR

The directors are responsible for preparing the abbreviated accounts in accordance with section 444 of the Companies Act 2006. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts to the Registrar of Companies and whether the abbreviated accounts have been properly prepared in accordance with the regulations made under that section and to report our opinion to you.

We conducted our work in accordance with Bulletin 2008/4 issued by the Auditing Practices Board. In accordance with that Bulletin we have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts are properly prepared.

#### OPINION ON FINANCIAL STATEMENTS

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with section 444(3) of the Companies Act 2006, and the abbreviated accounts on pages 2 to 3 have been properly prepared in accordance with the regulations made under that section.



Andrew May (Senior statutory auditor)

for and on behalf of

**Barnes Roffe LLP**

Chartered Accountants

Statutory Auditor

Leytonstone House

3 Hanbury Drive

Leytonstone

London

E11 1GA

Date: 25 September 2015

**ETHOS DOCUMENT SOLUTIONS LIMITED**  
**REGISTERED NUMBER: 04985291**

**ABBREVIATED BALANCE SHEET**  
**AS AT 30 NOVEMBER 2014**

	Note	2014 £	2013 £
<b>CURRENT ASSETS</b>			
Debtors		1,583,037	1,583,526
<b>CREDITORS:</b> amounts falling due within one year		(710,509)	(795,951)
<b>NET CURRENT ASSETS</b>		<u>872,528</u>	<u>787,575</u>
<b>NET ASSETS</b>		<u><u>£ 872,528</u></u>	<u><u>£ 787,575</u></u>
<b>CAPITAL AND RESERVES</b>			
Called up share capital	2	1,000	1,000
Profit and loss account		<u>871,528</u>	<u>786,575</u>
<b>SHAREHOLDERS' FUNDS</b>		<u><u>£ 872,528</u></u>	<u><u>£ 787,575</u></u>

The abbreviated accounts, which have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006, were approved and authorised for issue by the board and were signed on its behalf on 24 September 2015.

  
**P-C Norris**  
 Director

The notes on page 3 form part of these financial statements.

---

## ETHOS DOCUMENT SOLUTIONS LIMITED

---

### NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30 NOVEMBER 2014

---

#### 1. ACCOUNTING POLICIES

##### 1.1 Basis of preparation of financial statements

The full financial statements, from which these abbreviated accounts have been extracted, have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

##### 1.2 Cash flow

The financial statements do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under the Financial Reporting Standard for Smaller Entities (effective April 2008).

##### 1.3 Turnover

Turnover comprises revenue recognised by the company in respect of goods and services supplied during the year, exclusive of Value Added Tax and trade discounts.

Revenue on the sale of digital document printing, copying and management systems is recognised when an order is confirmed during the period and is either:

- 1). Installed during the period, or;
- 2). Would have been installed during the period but for a delay in delivery to meet the commercial objectives of the customer.

#### 2. SHARE CAPITAL

	2014 £	2013 £
<b>Allotted, called up and fully paid</b>		
1,000 ordinary shares of £1 each	£ 1,000	£ 1,000

#### 3. ULTIMATE PARENT UNDERTAKING AND CONTROLLING PARTY

Ethos Group Holdings Limited is the ultimate parent company.

Ethos Group Holdings Limited prepares group financial statements and copies can be obtained from 72 Leadenhall Market, London EC3V 1LT.

The ultimate controlling party is P C Norris.