

Liquidator's Progress Report

Pursuant to Sections 92A, 104A and 192 of the
Insolvency Act 1986

S.192

To the Registrar of Companies

Company Number

04977890

Name of Company

(a) Insert full
name of company

(a) ASSOCIATED LEGALS LIMITED

Limited

(b) Insert full
name(s)
and
address(es)

I / We (b) J M Tittley and M Maloney

of Leonard Curtis, Hollins Mount, Hollins Lane, Bury, Lancashire BL9 8DG

the liquidator(s) of the company attach a copy of my/our Progress Report
under section 192 of the Insolvency Act 1986

The Progress Report covers the period from 10 May 2013 to 9 May 2014

Signed



Date 9 July 2014

Presenter's
name, address
and reference (if
any)

Leonard Curtis,
Hollins Mount,
Hollins Lane,
Bury,
Lancashire
BL9 8DG
Ref K/19/NN/NA476Q/115

FRIDAY



A17 11/07/2014 #95
COMPANIES HOUSE



LEONARD CURTIS
BUSINESS RESCUE & RECOVERY

**Associated Legals Limited
(In Creditors' Voluntary Liquidation)**

Company Registration Number: 04977890

Former Registered Office and Trading Address:
785 Rochdale Road, Harpurhey, Manchester M9 5XD

**Joint Liquidators' Fourth Progress Report
prepared pursuant to Section 104A of the Insolvency Act 1986
(as amended) and Rule 4.49C of the Insolvency Rules 1986 (as amended)**

9 July 2014

Leonard Curtis

Hollins Mount, Hollins Lane, Bury BL9 8DG
Tel 0161 767 1250 Fax 0161 767 1240
recovery@leonardcurtis.co.uk

Ref NN/A476Q/1050

CONTENTS

- 1 Introduction
- 2 Conduct of the Liquidation
- 3 Receipts and Payments Account
- 4 Outcome for Creditors
- 5 Investigations
- 6 Joint Liquidators' Remuneration, Expenses and Disbursements and Creditors' Rights

APPENDICES

- A Summary of Joint Liquidators' Receipts and Payments from 10 May 2013 to 9 May 2014
- B Summary of Joint Liquidators' Time Costs from 10 May 2013 to 9 May 2014
- C Leonard Curtis Charge Out Rates and Policy Regarding Staff Allocation, Support Staff, the use of Subcontractors and the Recharge of Disbursements
- D Proof of Debt Form

TO ALL MEMBERS, CREDITORS, DIRECTORS AND THE REGISTRAR OF COMPANIES

1 INTRODUCTION

- 1 1 J M Titley and M Maloney were appointed joint liquidators of Associated Legals Limited ("the Company") at meetings of members and creditors held on 10 May 2010
- 1 2 Mr Titley and Mr Maloney are licensed in the UK by the Institute of Chartered Accountants in England and Wales
- 1 3 There has been no change in office-holder since the date of liquidation
- 1 4 This report provides an update on the conduct of the liquidation for the period from 10 May 2013 to 9 May 2014, as required by Section 104A of the Insolvency Act 1986 (as amended) ("the Act") It contains details of the progress made, the expected outcome for creditors and other information that the joint liquidators are required to disclose and should be read in conjunction with the previous progress report dated 8 July 2013
- 1 5 All figures are stated net of VAT

2 CONDUCT OF THE LIQUIDATION

- 2 1 The Company's registered office was changed to Hollins Mount, Hollins Lane, Bury, Lancashire BL9 8DG on 6 May 2010
- 2 2 No assets have been realised further to the joint liquidators' previous annual report, other than nominal bank interest which is detailed below

Assets Realised

Bank Interest

- 2 3 Bank Interest in the sum of £0 47 has been received during the year to 9 May 2014

Assets Still to be Realised

- 2 4 The following assets are still to be realised

Description	£
IVA Dividend	Uncertain
Debtors	Uncertain
	<u>Uncertain</u>

Contribution to Costs

- 2 5 Since it has not been possible to make any physical asset recoveries, it was necessary to request a contribution to the costs of the liquidation from the director which was agreed at £6,000 £1,000 has been received in this respect to date
- 2 6 The director has since entered into an Individual Voluntary Arrangement ("IVA") and a claim for the remainder of the contributions has been lodged Any recoveries in this regard are uncertain

Debtors

- 2 7 The director's statement of affairs noted book debts with an estimated to realise value of £10,141 The joint liquidators continue to pursue the outstanding amounts although no collections have been made to date

3 RECEIPTS AND PAYMENTS ACCOUNT

- 3 1 A summary of the joint liquidators' receipts and payments in the liquidation from 10 May 2013 to 9 May 2014 is attached at Appendix A

4 OUTCOME FOR CREDITORS

Secured Creditors

- 4 1 A debenture incorporating a fixed charge and a floating charge in favour of National Westminster Bank Plc ("Natwest") was created on 21 September 2005 and registered on 23 September 2005 The statement of affairs indicated that Natwest were owed £97,135
- 4 2 No claim has yet been received from Natwest Should a claim be received then this may give rise to additional claims in the insolvent estate However, the value of the security is estimated at £nil after the costs and expenses of the insolvent liquidation

Preferential Creditors

- 4 3 As at the date of liquidation, there were two preferential creditors, with estimated claims totalling £1,000
- 4 4 Claims totalling £1,730 have been received There are insufficient funds with which to pay a preferential dividend

Ordinary Unsecured Creditors

- 4 5 As at the date of liquidation, there were 63 unsecured creditors, with estimated claims totalling £289,351 Claims totalling £292,921 have been received
- 4 6 The funds realised have already been distributed or used or allocated for defraying the expenses of the liquidation As a result, there will be no dividend to the ordinary unsecured creditors
- 4 7 The joint liquidators have collated and acknowledged (where requested) the claims of the ordinary unsecured creditors, although, in view of the fact that there will be no distribution to this class of creditor, unsecured claims have not been formally agreed
- 4 8 No monies were paid to ordinary unsecured creditors by virtue of the application of Section 176(A) of the Act ("the prescribed part")

5 INVESTIGATIONS

- 5 1 As previously reported, following the initial assessment, no detailed investigations were considered to be required by the joint liquidators Nothing further has been brought to the attention of the joint liquidators during the period of this report

- 5 2 Notwithstanding the above, the joint liquidators have complied with their statutory obligations under the Company Directors Disqualification Act 1986 and the appropriate report has been submitted to the relevant authority

6 JOINT LIQUIDATORS' REMUNERATION, EXPENSES AND DISBURSEMENTS AND CREDITORS' RIGHTS

Remuneration

- 6 1 A fee of £6,000 in respect of the preparation of the statement of affairs was approved by creditors at the meeting of creditors held on 10 May 2010. The sum of £750 has been drawn in this respect
- 6 2 At the same meeting, it was resolved that the joint liquidators' remuneration be payable by reference to time properly given by them and their staff in attending to matters arising in the liquidation. The joint liquidators' time costs from 10 May 2013 to 9 May 2014 are £2,634, which represents 16.1 hours at an average hourly rate of £163.63. Attached at Appendix B is a time analysis which provides details of the activity costs incurred by staff grade during the period from 10 May 2013 to 9 May 2014. Total time costs from the commencement of the liquidation amount to £16,006
- 6 3 Further guidance may be found in "A Creditors' Guide to Liquidators' Fees," which may be downloaded from <http://www.leonardcurtis.co.uk/resources/creditorsguides>. If you would prefer to receive this in hard copy, please contact Natasha Nolan of this office on 0161 767 1250
- 6 4 To date, there have been insufficient realisations in the liquidation with which to pay the joint liquidators' remuneration

Expenses and Disbursements

- 6 5 The joint liquidators have incurred expenses and Category 1 disbursements (independent third party expenses paid and reimbursed to the joint liquidators, which do not require creditors' consent) as follows

Description	Total amount incurred to date £	Amount incurred in this period £	Amount reimbursed / paid £	Amount still to be reimbursed / paid £
Client ID Checks	9.95	-	-	9.95
Companies House Searches	8.00	-	-	8.00
Bordereau Fee	48.00	8.00	-	48.00
Statutory Advertising	226.80	-	-	226.80
Software Support	75.00	-	-	75.00
Report Hosting	12.00	7.00	5.00	7.00
Total	379.75	15.00	5.00	374.75

- 6 6 Creditors also approved the basis for recharging disbursements that include an element of shared or allocated costs or payments to outside parties in which the joint liquidators or Leonard Curtis have an interest, also known as Category 2 disbursements. In this case, no costs falling into this category have been incurred
- 6 7 Attached at Appendix C is additional information in relation to the firm's policy on staffing, the use of subcontractors, disbursements and details of current charge-out rates by staff grade

6 8 No professional advisors, including subcontractors, have been used during the liquidation

Creditors' Rights

6 9 Within 21 days of receipt of this report, a creditor may ask the joint liquidators to provide further information about the remuneration and expenses set out in this report. A request must be in writing, and may be made by a secured creditor, or an unsecured creditor with the concurrence of at least five per cent in value of the creditors (including that creditor), or the permission of the court.

6 10 Any secured creditor, or any unsecured creditor with either the concurrence of at least 10 per cent in value of the creditors (including that creditor) or the permission of the court, may apply to the court, on the grounds that the basis fixed for the joint liquidators' remuneration is inappropriate, or the remuneration or expenses charged by the joint liquidators is excessive.

6 11 The application must, subject to any order of the court under paragraph 6 10 above, be made no later than eight weeks after receipt of the progress report that first reports the fee basis, the charging of the remuneration or the incurring of the expenses in question.

6 12 Unless the court orders otherwise, the costs of the application shall be paid by the applicant and are not payable as an expense of the liquidation.

Yours faithfully
for and on behalf of
ASSOCIATED LEGALS LIMITED



J M TITLEY
JOINT LIQUIDATOR

Licensed in the UK by the Institute of Chartered Accountants in England and Wales

APPENDIX A

SUMMARY OF JOINT LIQUIDATORS' RECEIPTS AND PAYMENTS FROM 10 MAY 2013 TO 9 MAY 2014

	Estimated to Realise £	As at 9 May 2013 £	Movements in the Period £	Cumulative £
RECEIPTS				
Debtors	10,141	-	-	-
	<u>10,141</u>	<u>-</u>	<u>-</u>	<u>-</u>
Bank Interest		1 76	0 47	2 23
Director's Contribution to Cost		1,000 00	-	1,000 00
		<u>1,001 76</u>	<u>0 47</u>	<u>1,002 23</u>
PAYMENTS				
Report Hosting		5 00	-	5 00
Statement of Affairs Fee		750 00	-	750 00
		<u>755 00</u>	<u>-</u>	<u>755 00</u>
BALANCE		<u>246 76</u>	<u>0 47</u>	<u>247 23</u>
MADE UP AS FOLLOWS				
Balance at Bank		245 76	0 47	246 23
VAT Control Account		1 00	-	1 00
		<u>246 76</u>	<u>0 47</u>	<u>247 23</u>

APPENDIX B

SUMMARY OF JOINT LIQUIDATORS' TIME COSTS FROM 10 MAY 2013 TO 9 MAY 2014

	Senior Manager		Manager 2		Administrator 1		Administrator 4		Total		Average Hourly Rate £
	Units	Cost £	Units	Cost £	Units	Cost £	Units	Cost £	Units	Cost £	
Statutory & Review	-	-	-	-	-	-	100	1,350 00	100	1,350 00	135 00
Assets	-	-	-	-	5	115 00	5	67 50	10	182 50	182 50
Liabilities	10	385 00	10	285 00	-	-	-	-	20	670 00	335 00
General Administration	-	-	-	-	-	-	9	135 00	9	135 00	150 00
Post Appointment Creditor Reporting	-	-	-	-	-	-	22	297 00	22	297 00	135 00

Total

10 385 00 10 285 00 5 115 00 136 1,849 50 161 2,634 50

Average Hourly Rate (£)

385 00 285 00 230 00 135 99 163 63

All Units are 6 minutes

APPENDIX C

LEONARD CURTIS CHARGE OUT RATES AND POLICY REGARDING STAFF ALLOCATION, SUPPORT STAFF, THE USE OF SUBCONTRACTORS AND THE RECHARGE OF DISBURSEMENTS

The following information relating to the policy of Leonard Curtis is considered to be relevant to creditors

Staff Allocation and Support Staff

We take an objective and practical approach to each assignment which includes active director involvement from the outset. Other members of staff will be assigned on the basis of experience and specific skills to match the needs of the case. Time spent by secretarial and other support staff on specific case related matters, e.g. report despatching, is not charged.

Where it has been agreed by resolution of the secured creditors, a creditors' committee or creditors generally, that the office holders' remuneration will be calculated by reference to the time properly given by the office holders and their staff in attending to matters arising in the appointment, then such remuneration will be calculated in units of 6 minutes at the standard hourly rates given below. In cases of exceptional complexity or risk, the insolvency practitioner reserves the right to obtain authority from the appropriate body of creditors that their remuneration on such time shall be charged at the higher complex rate given below.

With effect from 6 January 2014, the following hourly charge out rates apply to all assignments undertaken by Leonard Curtis

With effect from 6 Jan 2014	Standard	Complex	1 Jan 2012 to 5 Jan 2014	Standard	Complex
	£	£		£	£
Director	450	562	Director	425	531
Senior Manager	410	512	Senior Manager	385	481
Manager 1	365	456	Manager 1	330	412
Manager 2	320	400	Manager 2	285	356
Administrator 1	260	325	Administrator 1	230	287
Administrator 2	230	287	Administrator 2	210	262
Administrator 3	210	262	Administrator 3	190	237
Administrator 4	150	187	Administrator 4	135	168
Support	0	0	Support	0	0

Subcontractors

Details and the cost of any work which has been or is intended to be sub-contracted out that could otherwise be carried out by the office holders or their staff will be provided in any report which incorporates a request for approval of the basis upon which remuneration may be charged.

Professional Advisors

Details of any professional advisor(s) used will be given in reports to creditors. Unless otherwise indicated the fee arrangement for each is based on hourly charge out rates, which are reviewed on a regular basis, together with the recovery of relevant disbursements. The choice of professional advisors is based around a number of factors including, but not restricted to, their expertise in a particular field, the complexity or otherwise of the assignment and their geographic location.

Disbursements

- Category 1 disbursements. These are costs where there is specific expenditure directly referable both to the appointment in question and a payment to an independent third party. These may include, for example, advertising, room hire, storage, postage, telephone charges, travel expenses, and equivalent costs reimbursed to the office holder or his or her staff. Category 1 disbursements may be drawn without prior approval.
- Category 2 disbursements. These are costs that are directly referable to the appointment in question but not to a payment to an independent third party. They may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis, for example, business mileage. In the event of charging for category 2 disbursements the following items of expenditure are recharged on this basis and are believed to be in line with the cost of external provision:

Internal photocopying	10p per copy
General stationery, postage, telephone etc	£100 per 100 creditors/ members or part thereof
Storage of office files (6 years)	£66.09 per box
Business mileage	45p per mile

Category 2 disbursements may be drawn if they have been approved in the same manner as an office holder's remuneration.

PROOF OF DEBT – GENERAL FORM

Associated Legals Limited		
Date of resolution for voluntary winding-up 10 May 2010		
1	Name of Creditor (if a company please also give company registration number)	
2	Address of creditor for correspondence (Please include email address)	
3	Total amount of claim, including any Value Added Tax and outstanding uncapitalised interest as at the date the company went into liquidation	£
4	Details of any documents by reference to which the debt can be substantiated (Note There is no need to attach them now but the liquidator may call for any document or evidence to substantiate the claim at his discretion as may the chairman or convenor of any meeting)	
5	If amount in 3 above includes outstanding uncapitalised interest please state amount	£
6	Particulars of how and when debt incurred (If you need more space append a continuation sheet to this form)	
7	Particulars of any security held, the value of the security, and the date it was given	
8	Particulars of any reservation of title claimed in respect of goods supplied to which the claim relates	
9	Signature of creditor or person authorised to act on his behalf	
	Name in BLOCK LETTERS	
	Position with or relation to creditor	
	Address of person signing (if different from 2 above)	
Admitted to vote for		Admitted for dividend for
£		£
Date		Date
Joint Liquidator		Joint Liquidator