

DCA

USE THIS FORM FOR FINANCIAL YEARS Please complete in typescript, **ENDING ON OR AFTER 26 JULY 2000.** or in bold black capitals. CHFP010. 4926373 **Company Number** AMBERLEY PROFESSIONAL SERVICES Company Name in full LIMITED 31 OCTOBER 2004 **Balance Sheet as at Current Year Previous Year** Called up Share Capital not paid £ 100 Cash at Bank and in Hand £ **NET ASSETS** £ (OO) Authorised share capital: ordinary shares of 1000 Issued share capital: ordinary [100 100 each shares of SHAREHOLDERS' FUNDS 100 Notes: 100 1. During the year the company allotted ordinary shares with an aggregate nominal value of the consideration received by the company was £ 2. During the year the company acted as an agent for a person - if this applies please tick the box 315t O Crober 2Co + (date) the company was entitled to exemption under section 249AA(1) (a) For the year ended of the Companies Act 1985. (b) Members have not required the company to obtain an audit in accordance with section 249B(2) of the Companies Act 1985. (c) The directors acknowledge their responsibility for: ensuring the company keeps accounting records which comply with section 221, and ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit and loss for the financial year, in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company. These accounts were approved by the Board of Directors Please give the name, address, telephone number and e-mail (if available) and signed on their behalf by: of the person Companies House should contact if there is any guery. (DX addresses are acceptable for this purpose if you have one). Director(s) Tenon

Clifton House, Bunnian Place Basingstoke, Hampshire RG21 7JE Tel: 01256 370370

Fax: 01256 370380



E-mail

GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS WHERE THE COMPANY'S ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES, AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- **b.** Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- c. The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- e. A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, reregistration fee or late filing penalty may be omitted from the company records and this DCA form if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- **g.** This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

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or in bold black capitals. CHFP010 Company Number				, L 1 2000.
. ,	00120400			
Company Name in full	A Company	Limited		
Balance Sheet as at	31 July 2000	· · · · · · · · · · · · · · · · · · ·		=======================================
	or saly 2000	<u></u>	Current Year	Previous Year
		[2000	
Called up Share Capital not paid		£		
Cash at Bank and in Hand		£	100	
NET ASSETS Authorised share capital:		£	100	
1000 shares of £ Issued share capital: 100 shares of £ shares of £	1.00	each		
SHAREHOLDERS' FUNDS		£	100	
Notes: 1. During the year the company allotted	100	ordi	nary shares with an aggregate	nominal value of
	the consideration rec	_		100
During the year the company acted as an agent is Statements: (a) For the year ended	bblain an audit in according for: ting records which coals view of the state of ordance with the requirements.	(date) rdance with nply with saffairs of the	ection 221, and the company as at the end of the section 226, and which otherwo	anies Act 1985.
These accounts were approved by the Board of Direct on 30 August 2000 and signed on their behalf by: Director(s)	Please give the	ompanie	ddress, telephone numb s House should contact i le for this purpose if you	f there is any query. (DX
A Director				
	1	- τ	'el	

An example:

On 1 July 1999 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 31 July 2000.

Note:

The total of Net Assets should equal the total of Shareholders' Funds.

Please Note:

This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX ED235 Edinburgh

for companies registered in Scotland