

**ACCELERATING CROSS-CULTURAL
TRAINING AND SERVICE**

Report and Accounts

Year ended 31 March 2012

stewardship[®]

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**ACCELERATING CROSS-CULTURAL TRAINING & SERVICE
(ACTS 13)**

YEAR ENDED 31 MARCH 2012

COMPANY INFORMATION

Trustees	Mr S S James Dr P K Dakin Mr J A Sterling Mr B Munro Mrs F Daley
Company Secretary	Mrs A Sterling
Governing Document	Memorandum and Articles of Association dated 2 October 2003
Company Registration Number	4919711
Charity Registration Number	1100184
Registered Office	14 Heron Court, 14 Big Hill London E5 9HH
Accountants	Stewardship P O Box 99 Loughton Essex IG10 3QJ
Bankers	HSBC Bank plc 17 The Broadway Southgate London N14 6PP

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**ACCELERATING CROSS-CULTURAL TRAINING & SERVICE
(ACTS 13)
REPORT OF THE DIRECTORS**

YEAR ENDED 31 MARCH 2012

The Directors have pleasure in submitting the Report and Accounts for the year

Objectives of the charity

The objectives of the Charity are to carry out, provide and develop cross-cultural mission training and facilitate Christian organisations and believers into cross-cultural mission

Government

The policy and operating decisions of the charity rest with the Directors who meet regularly to monitor the activities of the company

Review of Activities

ACTS 13 continue to develop and facilitate cross-cultural mission training and encouragement amongst organisations, churches and individuals across London, the United Kingdom, Europe and, on occasion, the USA

Training and Consultation

Over the past year, training has been facilitated and offered through the following partners Greater Europe Mission, WEC, the FEG in Switzerland, the House of Prayer in Basel, and the International Board (IB) in Europe, as well as through individual churches in England, Germany, Switzerland and the United States. In this current year, 2011, ACTS 13 personnel have been involved in training nearly 200 individuals through Training Labs in Basel, Switzerland, Kandern, Germany, Prague, Czech Republic, and Sydney, Australia, Kiev, Ukraine, Bucharest, Romania, and a unique Lab in Kandern, Germany specifically for Women working cross-culturally in local communities. ACTS 13 and Training Lab session notes are finally going through the copyright process and will soon be "©ACTS13". Session notes have now been translated, or are currently being translated into 4 languages including German, Dutch, Bulgarian and Georgian. Notes have been distributed in whole or in part in these nations as well as to partners in Bucharest, Romania, Nancy, France, Manchester, England, Rome, Italy, Reykjavik, Iceland and Sydney, Australia. Consultations, separate to the Labs, have taken place in a variety of settings and with a number of different mission agencies, churches and partners including "Hope for Europe 2011" in Budapest, Hungary, "CPM Training" in Basel, Switzerland, consultations with a primarily Eastern European group visiting Beijing and Tianjin, China, and a Conference in Frankfurt, Germany. ACTS 13 facilitators also carried out training consultations including a week-long "mapping" initiative in Mauritius, as well as through the facilitation of a one-hour "webinar" involving 12 participants connecting from 8 different nations including Sweden, Bulgaria, Germany, France, the USA, Poland, Romania, the Czech Republic. Consultations also took place in Houston, USA, and another Conference in Frankfurt, Germany.

Report on New Developments

Due to employment responsibilities, Stephen and Barbara James have transferred temporarily to Los Angeles, USA, for one year, until July 2013. ACTS 13 activity in Europe continues, however Mike and Linda Ray (with 15 years of experience in the Ukraine), will take responsibility for training IB personnel and European nationals in Eastern Europe (Kiev and Bucharest). In addition, Sean Blacksten (10 years of experience in Germany and Spain) will step in as a lead trainer (utilising Lab alumni as co-trainers) for Western Europe and parts of Central Europe in Stephen and Barbara's absence. Also, due to an expressed need for access to Lab session notes and other materials post-Lab, Barbara has established and maintains a Lab-related blog, which is a "library" of Lab materials and podcasts.

The Coming Year

The coming year looks to be interesting as ACTS 13 has been asked to put together a Lab-type initiative for North American and European churches who will require specific training for developing unique, "niche" urban and rural ministries in Europe. Training will take place in two stages in both the USA and Europe. In addition, Stephen James has received certification to offer training for multi-national teams seeking to improve performance, and will be applying this training to European and American charities, non-profits and private-sector organisations.

Financial Review

Income for the year was £1201 and expenditure in the year was £1631, giving a net deficit for the year of £430 compared with a deficit in the previous year of £203. Funds balances at year end totalled £1,563. Low amounts of expenditure and income for ACTS 13 do not, on the surface, reflect the widespread activity of the charity. The reasons for this are primarily associated with the fact that the expenses of training and other activities carried out on behalf of ACTS 13, are almost exclusively paid for by the inviting or contracting party. This means that the funds associated with training (airfare, train, office supplies, food, housing, etc.) are paid directly to vendors by ACTS 13 partners.

Reserves Policy

Given that the company has no monthly committed expenditure, the Directors have formed the view that a general reserve of £1,000 is an appropriate level for the time being.

Risk Statement

The Directors have reviewed the risks to which a small charity operating without employees is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis.

Directors' Responsibilities

Company law requires us as Directors to prepare financial statements for each accounting year which give a true and fair view of the state of the company and of its income and expenditure for the year

We are required to

- 1 Select suitable accounting policies and apply them consistently
- 2 Make judgements and estimates that are reasonable and prudent
- 3 State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts
- 4 Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business

We are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Companies Act 2006

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities

Approval

This report was approved by the Directors on 12 December 2012 and signed on their behalf by


Stephen S James

ACCOUNTANT'S REPORT ON THE FINANCIAL STATEMENTS OF AN UNAUDITED COMPANY

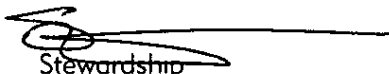
Accountant's Report to the Trustees on the Preparation of the Unaudited Statutory Accounts of ACCELERATING CROSS-CULTURAL TRAINING AND SERVICE for the year ended 31 March 2012

In order to assist you to fulfil your duties under the Companies Act 2006 and Charities Act 2011, we have prepared for your approval the accounts of ACCELERATING CROSS-CULTURAL TRAINING AND SERVICE for the year ended 31 March 2012 as set out on pages 6 to 10 from the accounting records and from information and explanations you have given us

This report is made solely to the Trustees of the charity, as a body. Our work has been undertaken solely to prepare for your approval the accounts of the charity and state those matters that we have agreed to state to the Trustees of the charity. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its Trustees as a body for our work or for this report.

It is your duty to ensure that the charity has kept adequate records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position of the charity and comply with the requirements of the Charities Act 2011. You consider that the charity is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or review of the accounts of the charity. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.



Stewardship

PO Box 99, Loughton

Essex, IG10 3QJ

18 December 2012

**ACCELERATING CROSS-CULTURAL TRAINING & SERVICE
(ACTS 13)**

**STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2012
Summary Income and Expenditure Account**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
INCOMING RESOURCES					
<i>Incoming resources from generated funds</i>					
Voluntary income	2	1,200	-	1,200	985
Investment income					
Interest		1	-	1	1
Total Incoming Resources		1,201	-	1,201	986
RESOURCES EXPENDED					
<i>Costs of generating voluntary income</i>					
Charitable activities	3	1,349	-	1,349	915
Governance costs	4	282	-	282	274
Total Resources Expended		1,631	-	1,631	1,189
Net Movement in Funds		(430)	-	(430)	(203)
Transfers between funds		-	-	-	-
Fund balances at 1 April 2011		1,993	-	1,993	2,196
Fund balances at 31 March 2012		1,563	-	1,563	1,993

Movements on reserves and all recognised gains and losses are shown above

The notes on page 8-10 form part of these accounts

**ACCELERATING CROSS-CULTURAL TRAINING & SERVICE
(ACTS 13)
BALANCE SHEET
AS AT 31 MARCH 2012**

	Note	Unrestricted Funds	Restricted Funds	2012	2011
CURRENT ASSETS					
Debtors		-	-	-	-
Cash at bank	6	1,845	-	1,845	2,275
		<u>1,845</u>	<u>-</u>	<u>1,845</u>	<u>2,275</u>
CURRENT LIABILITIES					
Liabilities falling due within one year	7	282	-	282	282
Net Current Assets		<u>282</u>	<u>-</u>	<u>282</u>	<u>1,993</u>
NET ASSETS					
		<u>1,563</u>	<u>-</u>	<u>1,563</u>	<u>1,993</u>
FUND BALANCES					
Unrestricted funds					
General Funds		1,563	-	1,563	1,993
Restricted Funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<u>1,563</u>	<u>-</u>	<u>1,563</u>	<u>1,993</u>

For the year ended 31 March 2012, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies

Responsibilities of directors/trustees

- a The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act, neither is any examination required under the Charities Act 1993 and, as a consequence, no examiner's report is attached*
- b The directors/trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime

Approved by the Directors and signed on their behalf on 12 December 2012 by


Stephen S James

Company no 4919711

Charity no 1100184

The notes on page 8-10 form part of these accounts

ACCELERATING CROSS-CULTURAL TRAINING & SERVICE
(ACTS 13)
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2012

1 Accounting Policies

The accounts have been prepared under the historic cost convention, in accordance with applicable accounting standards and follow the Statement of Recommended Practice Accounting by Charities 2005. The following are the accounting policies which have been applied in dealing with material items -

a) Donated and grant income

Donated income and grants receivable are taken into account when received by the charity. Income received in circumstances where a claim for repayment of tax has been or will be made to the HM Revenue & Customs is grossed up for the tax recoverable. Any amount of tax reclaimed from HM Revenue & Customs but not yet received is shown within the charity's debtors.

b) Other income and expenditure

Investment income is taken into account when receivable and expenditure, including irrecoverable VAT, when incurred by the charity, regardless of when payment is made. Grants payable are taken into account at the earlier of when they are paid or become constructive obligations. Grants for the support of missionaries are accounted for on the basis of support that relates to the financial year.

c) Funds

Unrestricted funds are donations and other income received or generated for the objects of the charity without specified purpose and are available for purposes as directed by the trustees. Restricted funds are amounts received where the donor has specified the purpose for which it should be used.

d) Taxation

The company is a registered charity and is exempt from taxation under the Income & Corporation Taxes Act.

e) Cashflow statement

The company has taken advantage of the exemption provided by the Financial Reporting Standard 1 and has not prepared a Cash Flow Statement for the year.

f) Foreign currency transactions

Foreign currency transactions during the period are translated at an average rate. Balances at the end of the period are converted at the rate applicable on the last day of the period.

2 Voluntary income

	Unrestricted Funds	Restricted Funds	Total 2012	Total 2011
	£	£	£	£
General donations	1,200	-	1,200	985
Tax recoverable	-	-	-	-
	<u>1,200</u>	<u>-</u>	<u>1,200</u>	<u>985</u>

**ACCELERATING CROSS-CULTURAL TRAINING & SERVICE
(ACTS 13)
NOTES TO THE ACCOUNTS**

3 Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2012 £	Total 2011 £
a Direct Charitable Costs				
Ministry support	217	-	217	200
Grants payable	-	-	-	-
	<u>217</u>	<u>-</u>	<u>217</u>	<u>200</u>

Note 3c

b Support & Administration

Printing, postage & stationery	0	-	0	2
Office equipment	695	-	695	193
Travel	413	-	413	483
Computer & website maintenance	0	-	0	22
Other costs	24	-	24	15
	<u>1,132</u>	<u>-</u>	<u>1,132</u>	<u>715</u>
Combined charitable activity cost	<u>1,349</u>	<u>-</u>	<u>1,349</u>	<u>915</u>

c Grants

	Institutions £	Individuals £	2012 £	2011 £
Partner organisation	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

4 Governance costs

	Unrestricted Funds £	Restricted Funds £	Total 2012 £	Total 2011 £
Accounts and examination	282	-	282	274
	<u>282</u>	<u>-</u>	<u>282</u>	<u>274</u>

5 Staff & Trustees

The charity has no employed staff. Its activities are generally carried out by volunteers.

6 Cash at Bank and in Hand

	2012 £	2011 £
Bank operating accounts	745	172
Bank deposits	1,100	2,103
	<u>1,845</u>	<u>2,275</u>

7 Creditors liabilities falling due within one year

	2012 £	2011 £
Accruals	282	282
	<u>282</u>	<u>282</u>

**ACCELERATING CROSS-CULTURAL TRAINING & SERVICE
(ACTS 13)
NOTES TO THE ACCOUNTS**

8 Members

Each member of the company commits to contribute if the charity is wound up an amount of £10