

4919711

ACCELERATING CROSS-CULTURAL

TRAINING AND SERVICE

Report and Accounts

Year ended 31 March 2011

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**ACCELERATING CROSS-CULTURAL TRAINING & SERVICE
(ACTS 13)**

YEAR ENDED 31 MARCH 2011

COMPANY INFORMATION

Trustees	Dr P K Dakin Mr S S James Mrs K R Taylor Mr J A Sterling
Company Secretary	Mrs A Sterling
Governing Document	Memorandum and Articles of Association dated 2 October 2003
Company Registration Number	4919711
Charity Registration Number	1100184
Registered Office	14 Heron Court, 14 Big Hill London E5 9HH
Accountants	Stewardship P O Box 99 Loughton Essex IG10 3QJ
Bankers	HSBC Bank plc 17 The Broadway Southgate London N14 6PP

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**ACCELERATING CROSS-CULTURAL TRAINING & SERVICE
(ACTS 13)
REPORT OF THE DIRECTORS
YEAR ENDED 31 MARCH 2011**

The Directors have pleasure in submitting the Report and Accounts for the year

Objects of the charity

The object of the Charity is to carry out, provide and develop cross-cultural mission training and facilitate Christian organisations and believers into cross-cultural mission

Government

The policy and operating decisions of the charity rest with the Directors who meet regularly to monitor the activities of the company

Review of Activities

ACTS 13 continue to develop and facilitate cross-cultural mission training and encouragement amongst organisations, churches and individuals all across London, the United Kingdom and Europe. The vast majority of funding for training and consultation has come through partner organisations through the provision of air and rail tickets and housing for Lab participants

Training and Consultation

Over the past year, consultations, speaking and training have been facilitated and offered through the following partners: Pioneer Fellowship, Greater Europe Mission, based in Germany and the International Board (with a world-wide focus), as well as through individual churches in London - England, Germany, Switzerland and the United States. On average, ACTS 13 personnel have been involved in training and consultation on two or three occasions each month through this reporting period. Most opportunities have taken place in Basel (and the border area of Switzerland and Germany), but also in London, Kiev, Ukraine, and Prague, The Czech Republic. During this reporting year, ACTS 13 personnel also attended a consultation held in Singapore involving cross-cultural communication trainers from around the world. ACTS 13 training notes continue to be translated into German, Dutch and Russian.

Report on New Developments:

Due to employment responsibilities, Stephen and Barbara James, lead trainers for ACTS 13, will continue to base out of Basel until the summer of 2012 at which time they plan a return to London. Training and consultation will also continue to be carried out in London. However, expansion of the Charity continues with plans underway to train other trainers who will carry out ACTS 13 and London Lab initiatives in multiple cities throughout Western, Central and Eastern Europe.

The Coming Year

ACTS 13 Labs will continue in the next year at a rate of about one each month. It is important to note however, that these Labs will expand in the coming year to Graz, Austria, Sydney, Australia, Bonn, Germany, Reykjavik, Iceland, and perhaps one or two other cities. Plans to train co-trainers who will carry out ACTS 13 Labs in various cities across Europe continue apace, with training now being undertaken in Kiev, Ukraine solely by co-trainers. Other training and consultations continue with Pioneer Fellowship in London, the USA-based International Board, Greater Europe Mission in Kandern, Germany, the Bonn Bible School in Germany, and with local churches in the UK and Germany.

Financial Review

Income for the year was £986 and expenditure in the year was £1189, giving a net deficit for the year of £202 compared with a deficit in the previous year of £254. Funds balances at year end totalled £1,993. Low amounts of expenditure and income for ACTS 13 do not, on the surface, reflect the widespread activity of the charity. The reasons for this are primarily associated with the fact that the expenses of training and other activities carried out on behalf of ACTS 13, are almost exclusively paid for by the inviting or contracting party. This means that the funds associated with training (airfare, train, office supplies, food, housing, etc.) are paid directly to vendors by ACTS 13 partners.

Reserves Policy

Given that the company has no monthly committed expenditure, the Directors have formed the view that a general reserve of £1,000 is an appropriate level for the time being.

Risk Statement

The Directors have reviewed the risks to which a small charity operating without employees is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis.

Directors' Responsibilities

Company law requires us as Directors to prepare financial statements for each accounting year which give a true and fair view of the state of the company and of its income and expenditure for the year.

We are required to

- 1 Select suitable accounting policies and apply them consistently
- 2 Make judgements and estimates that are reasonable and prudent
- 3 State whether the applicable accounting standards have been followed, subject to any

material departures disclosed and explained in the accounts

- 4 Prepare the financial statements on a going concern basis unless it is inappropriate to

presume that the charity will continue in business

We are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Companies Act 2006.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the Directors on *4 November* 2011 and signed on their behalf by

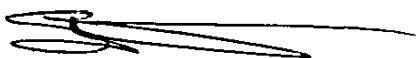

Stephen S James

ACCOUNTANT'S REPORT TO THE DIRECTORS OF:

ACCELERATING CROSS-CULTURAL TRAINING & SERVICE

We have prepared the accounts of the above charity for the year ended 31 March 2011 on pages 6 to 10 following, on the basis of the accounting policies set out on page 8.

The accounts have been prepared, without conducting an audit or an examination, from the books and records of the charity and from information provided by the directors



Stewardship
PO Box 99
Loughton
Essex IG10 3QJ

22 November 2011

**ACCELERATING CROSS-CULTURAL TRAINING & SERVICE
(ACTS 13)**

**STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2011
Summary Income and Expenditure Account**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
INCOMING RESOURCES					
<i>Incoming resources from generated funds</i>					
Voluntary income	2	985	-	985	690
<i>Investment income:</i>					
Interest		1	-	1	1
Total Incoming Resources		986	-	986	691
RESOURCES EXPENDED					
<i>Costs of generating voluntary income</i>					
Charitable activities	3	915	-	915	748
Governance costs	4	274	-	274	197
Total Resources Expended		1,189	-	1,189	945
Net Movement in Funds		(202)	-	(202)	(254)
Transfers between funds		-	-	-	-
Fund balances at 1 April 2010		2,196	-	2,196	2,449
Fund balances at 31 March 2011		1,993	-	1,993	2,196

Movements on reserves and all recognised gains and losses are shown above.

The notes on page 8-10 form part of these accounts.

**ACCELERATING CROSS-CULTURAL TRAINING & SERVICE
(ACTS 13)
BALANCE SHEET
AS AT 31 MARCH 2011**

	Note	Unrestricted Funds	Restricted Funds	2011	2010
CURRENT ASSETS					
Debtors		-	-	-	-
Cash at bank	6	2,275	-	2,275	2,478
		<u>2,275</u>	<u>-</u>	<u>2,275</u>	<u>2,478</u>
CURRENT LIABILITIES					
Liabilities falling due within one year	7	282	-	282	282
Net Current Assets		<u>282</u>	<u>-</u>	<u>282</u>	<u>282</u>
NET ASSETS		<u>1,993</u>	<u>-</u>	<u>1,993</u>	<u>2,196</u>
FUND BALANCES					
Unrestricted funds					
General Funds		1,993	-	1,993	2,196
Restricted Funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<u>1,993</u>	<u>-</u>	<u>1,993</u>	<u>2,196</u>

For the year ended 31 March 2011, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

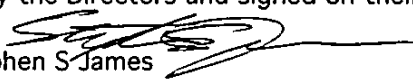
Responsibilities of directors/trustees:

- a The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act , neither is any examination required under the Charities Act 1993 and, as a consequence, no examiner's report is attached*
- b The directors/trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Directors and signed on their behalf on

4 November 2011 by


Stephen S James
Company no 4919711

Charity no 1100184

The notes on page 8-10 form part of these accounts.

ACCELERATING CROSS-CULTURAL TRAINING & SERVICE
(ACTS 13)
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2011

1 Accounting Policies

The accounts have been prepared under the historic cost convention, in accordance with applicable accounting standards and follow the Statement of Recommended Practice Accounting by Charities 2005. The following are the accounting policies which have been applied in dealing with material items -

a) Donated and grant income

Donated income and grants receivable are taken into account when received by the charity. Income received in circumstances where a claim for repayment of tax has been or will be made to the HM Revenue & Customs is grossed up for the tax recoverable. Any amount of tax reclaimed from HM Revenue & Customs but not yet received is shown within the charity's debtors.

b) Other income and expenditure

Investment income is taken into account when receivable and expenditure, including irrecoverable VAT, when incurred by the charity, regardless of when payment is made. Grants payable are taken into account at the earlier of when they are paid or become constructive obligations. Grants for the support of missionaries are accounted for on the basis of support that relates to the financial year.

c) Funds

Unrestricted funds are donations and other income received or generated for the objects of the charity without specified purpose and are available for purposes as directed by the trustees. Restricted funds are amounts received where the donor has specified the purpose for which it should be used.

d) Taxation

The company is a registered charity and is exempt from taxation under the Income & Corporation Taxes Act.

e) Cashflow statement

The company has taken advantage of the exemption provided by the Financial Reporting Standard 1 and has not prepared a Cash Flow Statement for the year.

f) Foreign currency transactions

Foreign currency transactions during the period are translated at an average rate. Balances at the end of the period are converted at the rate applicable on the last day of the period.

2 Voluntary income

	Unrestricted Funds	Restricted Funds	Total 2011	Total 2010
	£	£	£	£
General donations	985	-	985	690
Tax recoverable	-	-	-	-
	<u>985</u>	<u>-</u>	<u>985</u>	<u>690</u>

**ACCELERATING CROSS-CULTURAL TRAINING & SERVICE
(ACTS 13)
NOTES TO THE ACCOUNTS**

3 Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2011 £	Total 2010 £
a Direct Charitable Costs				
Ministry support	200	-	200	-
Grants payable	-	-	-	-
	200	-	200	0

Note 3c

b Support & Administration

Printing, postage & stationery	2	-	2	-
Office equipment	193	-	193	726
Travel	483	-	483	-
Computer & website maintenance	22	-	22	22
Other costs	15	-	15	-
	715	-	715	748
Combined charitable activity cost	915	-	915	748

c Grants

	Institutions £	Individuals £	2011 £	2010 £
Partner organisation	-	-	-	-
	-	-	-	-

4 Governance costs

	Unrestricted Funds £	Restricted Funds £	Total 2011 £	Total 2010 £
Accounts and examination	274	-	274	197
	274	-	274	197

5 Staff & Trustees

The charity has no employed staff. Its activities are generally carried out by volunteers.

6 Cash at Bank and in Hand

	2011 £	2010 £
Bank operating accounts	172	376
Bank deposits	2,103	2,102
	2,275	2,478

7 Creditors: liabilities falling due within one year

	2011 £	2010 £
Accruals	282	282
	282	282

**ACCELERATING CROSS-CULTURAL TRAINING & SERVICE
(ACTS 13)
NOTES TO THE ACCOUNTS**

8 Members

Each member of the company commits to contribute if the charity is wound up an amount of £10