

PC2

17/11/2009 COMPANIES HOUSE 130

**Abbreviated Accounts** 

for the Period 1 December 2007 to 31 December 2008

for

The Insert & Leaflet Team Limited



# Contents of the Abbreviated Accounts for the Period 1 December 2007 to 31 December 2008

	Page
Company Information	1
Report of the Independent Auditors on the Abbreviated Accounts	2
Abbreviated Balance Sheet	3
Notes to the Abbreviated Accounts	4

# The Insert & Leaflet Team Limited

# Company Information for the Period 1 December 2007 to 31 December 2008

DIRECTOR:

B Allan

SECRETARY:

Ms J Brunson

**REGISTERED OFFICE:** 

Watermill Studios 48 Middlebridge Street

Romsey Hampshire SO51 8HL

REGISTERED NUMBER:

04918664

**AUDITORS:** 

hjs

Chartered Accountants & Registered Auditors

12-14 Carlton Place Southampton Hampshire

SO15 2EA

# Report of the Independent Auditors to The Insert & Leaflet Team Limited Under Section 247B of the Companies Act 1985

We have examined the abbreviated accounts set out on pages three to five, together with the financial statements of The Insert & Leaflet Team Limited for the period ended 31 December 2008 prepared under Section 226 of the Companies Act 1985.

This report is made solely to the company, in accordance with Section 247B of the Companies Act 1985. Our work has been undertaken so that we might state to the company those matters we are required to state to it in a special auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company, for our work, for this report, or for the opinions we have formed.

#### Respective responsibilities of director and auditors

The director is responsible for preparing the abbreviated accounts in accordance with Section 246 of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with Sections 246(5) and (6) of the Act to the Registrar of Companies and whether the abbreviated accounts have been properly prepared in accordance with those provisions and to report our opinion to you.

#### Basis of opinion

We conducted our work in accordance with Bulletin 2006/3 "The Special Auditor's Report on Abbreviated Accounts in the United Kingdom" issued by the Auditing Practices Board. In accordance with that Bulletin we have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts are properly prepared.

#### Opinion

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with Sections 246(5) and (6) of the Companies Act 1985, and the abbreviated accounts have been properly prepared in accordance with those provisions.

hjs
Chartered Accountants & Registered Auditors
12-14 Carlton Place
Southampton
Hampshire
SO15 2EA

Date: 24/09/2009

## The Insert & Leaflet Team Limited

# Abbreviated Balance Sheet 31 December 2008

			.08	30.11.07	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	2		3,829		5,323
CURRENT ASSETS					
Debtors	3	1,120,732		791,302	
Cash at bank and in hand		1,124,257		780,899	
CDEDITORS		2,244,989		1,572,201	
CREDITORS		704.017		705 100	
Amounts falling due within one year		704,017		785,399	
NET CURRENT ASSETS		•	1,540,972		786,802
TOTAL ASSETS LESS CURRENT					
LIABILITIES			1,544,801		792,125
CAPITAL AND RESERVES					
Called up share capital	4		1,000		1,000
Profit and loss account			1,543,801		791,125
			<del></del>		
SHAREHOLDERS' FUNDS			1,544,801		792,125

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the director on	23/09/2009	and were signed by
---	------------	--------------------

B Allan - Director

#### Notes to the Abbreviated Accounts for the Period 1 December 2007 to 31 December 2008

#### 1. ACCOUNTING POLICIES

### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

#### Turnover

Turnover represents amounts receivable for services provided in the normal course of business. Revenue is recognised in line with accrual accounting based on fees received for services provided during the financial year.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings

- 20% on cost

Computer equipment

- 33% on cost

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease.

### 2. TANGIBLE FIXED ASSETS

	Total £
COST At 1 December 2007 Additions	19,793 1,093
At 31 December 2008	20,886
DEPRECIATION At 1 December 2007 Charge for period	14,469 2,588
At 31 December 2008	17,057
NET BOOK VALUE At 31 December 2008	3,829
At 30 November 2007	5,324

# 3. DEBTORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

The aggregate total of debtors falling due after more than one year is £958,292.

## The Insert & Leaflet Team Limited

# Notes to the Abbreviated Accounts - continued for the Period 1 December 2007 to 31 December 2008

### 4. CALLED UP SHARE CAPITAL

Authorised: Number:	Class:	Nominal	31.12.08	30.11.07
1,000,000	Ordinary	value: 0.10	100,000 ———	100,000 
Allotted and	•			
Number:	Class:	Nominal value:	31.12.08 £	30.11.07 £
10,000	Share capital 1	0.10	1,000	1,000

### 5. ULTIMATE PARENT COMPANY

The ultimate parent company is Tilt Group Limited registered in England and Wales.