



363a

Please complete in typescript, or in bold black capitals.

## Annual Return

CHFP025

Company number

4918664

Company name in full

THE INSERT & LEAFLET TEAM LIMITED

### Date of this return

The information in this return is made up to

Day

Month

Year

0 / 1 / 0 / 2 0 0 8

### Date of next return

If you wish to make your next return to a date earlier than the anniversary of this return please show that date here. Companies House will then send a form at the appropriate time.

Day

Month

Year

/ / / / / /

### Registered Office

Show here the address at the date of this return

8A CARLTON CRESCENT

Any change of registered office must be notified on form 287

Post town

SOUTHAMPTON

County/Region

HAMPSHIRE

UK Postcode

S O 1 5 2 E Z

### Principal business activities

Show trade classification code number(s) for the principal activity or activities

7440

If the code number cannot be determined, give a brief description of principal activity

WEDNESDAY



A38

\*A5P4C73U\*

04/02/2009

354

COMPANIES HOUSE

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

for companies registered in England or Wales or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2FR

For companies registered in Scotland

DX 33050 Cardiff

DX ED235 Edinburgh 1

or LP-4 Edinburgh 2

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**Register of members**

If the register of members is not kept at the registered office, state here where it is kept

Post town

County/Region

UK Postcode

**Register of Debenture holders**

If there is a register of debenture holders, or a duplicate of any such register or part of it, which is not kept at the registered office, state here where it is kept

Post town

County/Region

UK Postcode

**Company type**

Public limited company

Private company limited by shares

Private company limited by guarantee without share capital

Private company limited by shares exempt under section 30

Private company limited by guarantee exempt under section 30

Private unlimited company with share capital

Private unlimited company without share capital

X

Please tick the appropriate box

**Company Secretary**

\* Voluntary details  
(Please photocopy this area to provide details of joint secretaries).

Name \*Style/Title

Forename(s)

Surname

Address ††

Post town

County/Region

UK Postcode

Country

Details of a new company secretary must be notified on form 288a

MS

JUDITH

BRUNSON

12 MARINA VIEW

17 ABBEY HILL

NETLEY ABBEY

HAMPSHIRE

S O 3 1 5 F B

UNITED KINGDOM

†† Tick the box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.

If a partnership, give the names and addresses of the partners or the name of the partnership and office address

**Directors**

Please list the directors in alphabetical order

\* Voluntary details

In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name

Name \*Style/Title

MR

Day

Month

Year

Date of birth

1 6 / 0 8 / 1 9 7 5

Forename(s)

BENJAMIN JOHN

Surname

ALLAN

Address ††

HENLEYHURST

63 DIMOND ROAD

Post town

SOUTHAMPTON

County/Region

HAMPSHIRE

UK Postcode

S 0 1 8 1 J Q

Country

UNITED KINGDOM

Nationality

BRITISH

Business occupation

COMPANY DIRECTOR

Details of new directors must be notified on form 288a

†† Tick the box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.

☐**Directors**

Please list the directors in alphabetical order

\* Voluntary details

In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name

Name \*Style/Title

Day

Month

Year

Date of birth

/ / / / /

Forename(s)

Surname

Address ††

†† Tick the box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.

☐

Post town

County/Region

UK Postcode

Country

Nationality

Business occupation

Details of new directors must be notified on form 288a

**Issue share capital**

Enter details of all the shares in issue at the date of this return

Class (e.g.  
Ordinary/Preference)

Number of shares  
issued

Aggregate Nominal  
Value

(i.e. Number of shares  
issued multiplied by  
nominal value per share, or  
total amount of stock)

ORDINARY	10000	£10,000.00
<b>Totals</b>	10000	£10,000.00

**Traded public companies**

A traded public company means a company any of whose shares are shares admitted to trading on a regulated market

Please tick this box if your company was a traded public company at any time during the period of this return

☐**List of past and present shareholders**

(use attached schedule where appropriate)

Private or non-traded public companies are required to provide a "full list" if one was not included with either of the last two returns.

Traded public companies are required to provide a list of shareholders who held at least 5% of the issued shares of any share class if a list was not provided with either of the last two returns.

Please tick the appropriate box below:

On paper      In another  
format

A full list of shareholders for a private or non-traded public company is enclosed. **Please complete Schedule A.**

☒☐

A list of shareholders holding at least 5% of the issued shares of any share class for a traded public company is enclosed. **Please complete Schedule B.**

☐☐

A list containing shareholder changes is enclosed

☐☐

→ For private or non-traded public companies, please complete **Schedule A**

→ For traded public companies, please complete **Schedule B**

There were no shareholder changes in this period

☐**Certificate**

I certify that the information given in this return is true to the best of my knowledge and belief

Signed

B. J. Allen

Date

02/02/2009

\* Please delete as appropriate

When you have signed the return, send it with the fee to the Registrar of Companies. Make cheques payable to Companies House.

\*(director / secretary)

This return includes

☐

continuation sheets

(enter number)

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Paris Smith LLP (SDB)

Number 1 London Road, SOUTHAMPTON,  
SO15 2AE

DX number DX38534

DX exchange SOUTHAMPTON 3

**Directors**

Please list the directors in alphabetical order

\* Voluntary details

In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name

**Name      \*Style/Title****Details of new directors must be notified on form 288a**

Day      Month      Year

**Date of birth****Forename(s)****Surname****Address ††**

†† Tick the box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.

☐**Post town****County/Region****UK Postcode****Country****Nationality****Business occupation****Directors**

Please list the directors in alphabetical order

\* Voluntary details

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**Name      \*Style/Title****Details of new directors must be notified on form 288a**

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☐**Post town****County/Region****UK Postcode****Country****Nationality****Business occupation**

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Date of birth

Forename(s)

Surname

Address ††

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Day

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This must only be completed by  
private and public limited  
companies that have not traded on  
a regulated market

## Schedule A

### for private or non-traded public companies

#### List of past and present shareholders

CHFP025

(Please use a continuation sheet if required)

Company number 4918664

Company name in full THE INSERT & LEAFLET TEAM LIMITED

- Changes to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year
- You must provide a "full list" of all company shareholders on:
  - The company's first annual return following incorporation
  - Every third annual return after a full list has been provided
- List the company shareholders in alphabetical order or provide an index
- List joint shareholders consecutively

**Do not give shareholder address information**

Shareholder's name only	Class and number of shares or amount of stock held	Shares or amount of stock transferred (if appropriate)	Date of registration of transfer
		Class and number of shares or amount of stock transferred	
Name BENJAMIN JOHN ALLAN	NIL	2500 ORDINARY SHARES	17.03.2008
Name PATRICK JAMES CAREW	NIL	2477 ORDINARY SHARES	17.03.2008
Name BARRY CHARLES LEESON EARLE	NIL	2064 ORDINARY SHARES	17.03.2008
Name ANDREW BARRY HIGGS	NIL	2339 ORDINARY SHARES	17.03.2008
Name LUCIENNE SUTHERLAND	NIL	620 ORDINARY SHARES	17.03.2008
Name TILT GROUP LIMITED	10,000 ORDINARY SHARES		
Name -----			
Name -----			
Name -----			