**Abbreviated accounts** 

for the year ended 31 December 2013

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# Abbreviated balance sheet as at 31 December 2013

	2013		2012		
	Notes	£	£	£	£
Fixed assets					
Intangible assets	2		-		6,000
Tangible assets	2		493,347		454,713
			493,347		460,713
Current assets					
Debtors		1,001,423		1,052,298	
Cash at bank and in hand		1,373,324		824,435	
		2,374,747		1,876,733	
Creditors: amounts falling					
due within one year		(588,602)		(551,414)	
Net current assets			1,786,145		1,325,319
Total assets less current					
liabilities			2,279,492		1,786,032
Provisions for liabilities			(16,942)		(26,757)
Net assets			2,262,550		1,759,275
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Capital and reserves	2		200		200
Called up share capital	3		200		
Profit and loss account			2,262,350		1,759,075
Shareholders' funds			2,262,550		1,759,275

#### Abbreviated balance sheet (continued)

## Directors' statements required by Sections 475(2) and (3) for the year ended 31 December 2013

In approving these abbreviated accounts as directors of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 477 of the Companies Act 2006;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 476 requesting that an audit be conducted for the year ended 31 December 2013; and
- (c) that we acknowledge our responsibilities for:
  - (1) ensuring that the company keeps accounting records which comply with Section 386; and
  - (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 393 and which otherwise comply with the provisions of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The abbreviated accounts were approved by the Board on 17 September 2014 and signed on its behalf by

P Morris

Director

S Morris

Director

Registration number 4903672

## Notes to the abbreviated financial statements for the year ended 31 December 2013

#### 1. Accounting policies

#### 1.1. Accounting convention

The accounts are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

#### 1.2. Turnover

Turnover represents the value of services provided under contracts to the extent that there is a right to consideration and is recorded at the value of the consideration due. Where a contract has only been partially completed at the balance sheet date, turnover represents the value of the services provided to date, based on a proportion of the total expected consideration at completion. Where payments are received from customers in advance of services provided, the amounts are recorded as deferred income and included as part of creditors: amounts due within one year.

#### 1.3. Goodwill

Acquired goodwill is written off in equal annual instalments over its estimated useful economic life of 10 years.

#### 1.4. Research and development

Research expenditure is written off to the profit and loss account in the year in which it is incurred.

#### 1.5. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Leasehold properties

Straight line over the life of the lease

Fixtures, fittings

and equipment

15% per annum of net book value

Motor vehicles

25% per annum of net book value

Computer

Equipment

33% per annum of cost

#### 1.6. Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 1.7. Pensions

The pension costs charged in the financial statements represent the contributions to indivindual employee pension schemes paid during the year.

## Notes to the abbreviated financial statements for the year ended 31 December 2013

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#### 1.8. Deferred taxation

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more, tax, with the following exceptions:

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date.

### 1.9. Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange prevailing at the accounting date. Transactions in foreign currencies are recorded at the date of the transactions. All differences are taken to the Profit and Loss account.

Tangible

			Tangible	
2.	Fixed assets	Intangible	fixed	
		assets	assets	Total
		£	£	£
	Cost			
	At 1 January 2013	60,000	857,520	917,520
	Additions	-	239,090	239,090
	Disposals	-	(109,641)	(109,641)
	At 31 December 2013	60,000	986,969	1,046,969
	Depreciation and			
	Provision for			
	diminution in value			
	At 1 January 2013	54,000	402,807	456,807
	On disposals	-	(73,966)	(73,966)
	Charge for year	6,000	164,781	170,781
	At 31 December 2013	60,000	493,622	553,622
	Net book values			
	At 31 December 2013	-	493,347	493,347
	At 31 December 2012	6,000	454,713	460,713
3.	Share capital		2013	2012
	·		£	£
	Allotted, called up and fully paid			
	200 Ordinary shares of £1 each		200	200

# Notes to the abbreviated financial statements for the year ended 31 December 2013

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## 4. Directors advances, credits and guarantees

#### Advances to directors

The following directors had loans during the year. Interest was charged at 4%. The movements on these loans are as follows:

•	Amoun	Amount owing	
	2013	2012	in year
	£	£	£
Director 1 & 2	136,272	128,632	237,950
Director 4	59		58
Director 4		<u></u>	