

THE PRESS OFFICE (MALMESBURY) LIMITED

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST MARCH 2013

Company number: - 04898877

WEDNESDAY



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COMPANIES HOUSE

**PICKERING CHARTERED ACCOUNTANTS
MALMESBURY**

REPORT OF THE DIRECTORS

The director has pleasure in presenting her report and financial statements for the year ended 31st March 2013

Principal activities

The principal activity of the company throughout the year was that of public relations and sales consultancy

Director and her interests

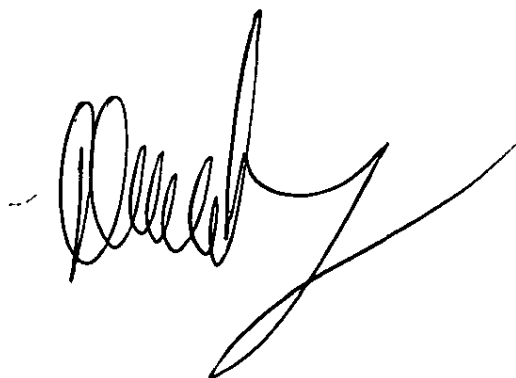
V Fortnam-King served the company as director throughout the year

Small company rules

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime in Part 15 of the Companies Act 2006

On behalf of the board

T Fortnam-King
Director

A handwritten signature in black ink, appearing to be 'T Fortnam-King', written over a horizontal line.

09 SEP 2013

CHARTERED ACCOUNTANTS REPORT TO THE BOARD OF DIRECTORS
ON THE UNAUDITED FINANCIAL STATEMENTS OF
THE PRESS OFFICE (MALMESBURY) LIMITED

In accordance with our engagement letter and in order to assist you to fulfill your duties under the Companies Act 2006, we have compiled the financial statements of the company which comprise the profit and loss account, statement of total recognised gains and losses, balance sheet and related notes from the accounting records and information and explanations you have given to us

This report is made to the company's board of directors as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company's board of directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's board of directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the ICAEW and have complied with the ethical guidance laid down by the ICAEW relating to members undertaking the compilation of financial statements.

You acknowledged on the balance sheet as at 31st March 2013 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information or explanations you have given to us and we do not, therefore, express any opinion on the financial statements.



Pickering
Chartered Accountants

09 SEP 2013

10 Oxford Street
Malmesbury Wilts

THE PRESS OFFICE (MALMESBURY) LIMITED
PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2013

Company number 04898877

		2013	2012
	Notes	£	£
TURNOVER	2	65,220	71,751
Administrative expenses		<u>18,117</u>	<u>18,281</u>
OPERATING PROFIT	3	47,103	53,470
Interest receivable and other income		4	5
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		<u>47,107</u>	<u>53,475</u>
Tax on profit on ordinary activities	5	<u>9,421</u>	<u>10,700</u>
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION	10	<u>£ 37,686</u>	<u>£ 42,775</u>

THE PRESS OFFICE (MALMESBURY) LIMITED
BALANCE SHEET
AS AT 31ST MARCH 2013

Company number: 04898877

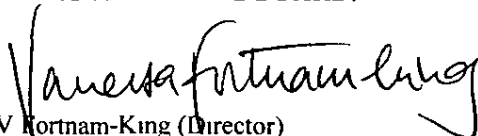
	Notes	2013	2012
		£	£
FIXED ASSETS:			
Tangible assets	6	<u>88</u>	<u>107</u>
CURRENT ASSETS:			
Debtors	7	13,303	12,837
Cash at bank and in hand		<u>5,315</u>	<u>7,285</u>
		<u>18,618</u>	<u>20,122</u>
CREDITORS:			
Amounts falling due within one year	8	10,049	12,858
		<u>10,049</u>	<u>12,858</u>
NET CURRENT (LIABILITIES)/ASSETS:		<u>8,569</u>	<u>7,264</u>
TOTAL ASSETS LESS CURRENT LIABILITIES:		8,657	7,371
CREDITORS:			
Amounts falling due after more than one year	9	<u>-</u>	<u>-</u>
NET ASSETS:		<u>8,657</u>	<u>7,371</u>
CAPITAL AND RESERVES			
Called up share capital	11	1	1
Profit and loss	10	<u>8,656</u>	<u>7,370</u>
		<u>£ 8,657</u>	<u>£ 7,371</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime in Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The directors consider that for the year ended 31st March 2013 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 and no members have deposited a notice under section 476 requiring an audit

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at 31st March 2013 and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company

APPROVED BY THE BOARD.


 Vanessa Fortnam-King (Director)

09 SEP 2013

1 ACCOUNTING POLICIES

(a) Accounting basis and standards

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime in Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

(b) Cash flow

The financial statements do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under the Financial Reporting Standard for Smaller Entities (effective April 2008)

(c) Turnover

Turnover represents the amounts derived from the value of services provided and is stated net of value added tax

Income derived from annual invoices is deemed to accrue evenly over the year on a monthly basis

(d) Depreciation

Depreciation on fixed assets is provided at rates estimated to write off the cost or revalued amounts, less estimated residual value, of each asset over its expected useful life as follows -

Computers	33% reducing balance
Office equipment	25% reducing balance

(e) Pensions

The company operates a defined contribution pension scheme

Contributions payable for the year are charged to Profit and Loss account

(f) Hire purchase commitments

Assets held under finance leases and hire purchase contracts are capitalised in the balance sheet and are depreciated over their useful lives

2 TURNOVER

Turnover is derived from services wholly within the United Kingdom

3 OPERATING PROFIT

The operating profit is stated after charging

	2013	2012
	£	£
Administration expenses	18,117	18,281
Other operating income		

	2013	2012
	£	£
4 DIRECTORS' EMOLUMENTS		
Directors emoluments	7,020	7,020
Depreciation and amortisation of owned assets	<u>19</u>	<u>27</u>
	7,039	7,047
5 TAX ON PROFIT ON ORDINARY ACTIVITIES		
Corporation tax based on results for the year	9,421	10,700
Deferred tax	-	-
	<u>9,421</u>	<u>10,700</u>
6 FIXED ASSETS	Fixtures & Fittings	Total
	£	
COST		
At 1st April 2012	453	453
Additions	-	-
Disposals	-	-
At 31st March 2013	<u>453</u>	<u>453</u>
DEPRECIATION		
At 1st April 2012	346	346
Disposals	-	-
Charge for the year	<u>19</u>	<u>19</u>
At 31st March 2013	<u>365</u>	<u>365</u>
NET BOOK VALUE		
At 31st March 2013	<u>£ 88</u>	<u>£ 88</u>
At 31st March 2012	<u>£ 107</u>	<u>£ 107</u>
7 DEBTORS		
	2013	2012
	£	£
Trade debtors	13,303	12,837
Other debtors	-	-
	<u>£ 13,303</u>	<u>£ 12,837</u>

THE PRESS OFFICE (MALMESBURY) LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31ST MARCH 2013

Company number: 04898877

	2013	2012
	£	£
8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
Corporation tax	9,421	10,700
Directors loan account	28	1,558
Other creditors	600	600
	<u>10,049</u>	<u>12,858</u>
9 CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	-	-
10 MOVEMENT IN SHAREHOLDERS FUNDS		
Profit and loss account		
Retained profit brought forward	7,370	525
Profit for the year	37,686	42,775
Dividends paid	(36,400)	(35,930)
	<u>8,656</u>	<u>7,370</u>
11 SHARE CAPITAL		
Authorised share capital		
Ordinary shares of £1	<u>1,000</u>	<u>1,000</u>
Called up, allotted and fully paid		
Ordinary shares of £1	<u>1</u>	<u>1</u>

12 CONTROL OF THE COMPANY

The company is controlled by its director(s) by virtue of 100% ownership of the issued share capital