# CH03

## Change of secretary's details



You can use the WebFiling service to file this form online Please go to www.companieshouse.gov.uk

/ What this form is for

You may use this form to change the details of an individual who is a secretary

## X What this form is NOT for

You cannot use this form if you are changing the details of a corporate secretary To do this, please use form CH04 'Change of corporate secretary's details'



A07 19/05/2011 COMPANIES HOUSE

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→ Filling in this form Please complete in typescript or in bold black capitals
Please complete in typescript or in
△ bold black capitals
All fields are mandatory unless specified or indicated by *
• Current details This information is used to identify
your details on the public record
O Service address This is the address that will appear
on the public record This does not have to be your usual residential address
Please state 'The Company's Registered Office' if your service
address is recorded in the company register of secretaries as the
company's registered office
If you provide your residential address here it will appear on the public record

### CH03 Change of secretary's details

6	Signature	
	I am signing this form on behalf of the company	• Societas Europaea  If the form is being filed on behalf
Signature	Signature X	of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership  Person authorised
	This form may be signed by Director <b>O</b> , Secretary, Person authorised <b>O</b> , Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor	Under either section 270 or 274 of the Companies Act 2006

### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

CATHILINE GARROLL
Company name ACAFRIALS A
DIGITAL LIPS
Address 341 SHAW RA.
ROYTEN
Pest town OWHAM
County/Region LANCS
Postcode OLZGOY
Country
DX
Telephone 0161 624 7038

### ✓ Checklist

We may return forms completed incorrectly or with information missing

# Please make sure you have remembered the following

- The company name and number match the information held on the public Register
- You have entered in section 3 the date of change of details
- ☐ You have entered the relevant change of details
- A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number.
- ☐ You have signed the form

#### Important information

Please note that all information on this form will appear on the public record.

#### ✓ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

#### Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk