

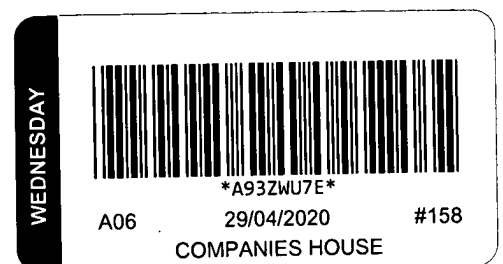
# **LEEDS FAITH IN SCHOOLS**

## **ANNUAL REPORT AND STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2019**

**COMPANY REGISTRATION No: 04843253**

**CHARITY REGISTRATION No: 1106036**

Independent Examiners Ltd  
Sovereign Centre  
Poplars  
Yapton Lane  
Walberton  
West Sussex  
BN18 0AS



**LEEDS FAITH IN SCHOOLS  
(A COMPANY LIMITED BY GUARANTEE)**

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**LEEDS FAITH IN SCHOOLS  
(A COMPANY LIMITED BY GUARANTEE)**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY NUMBER</b>	1106036		
<b>COMPANY REGISTRATION NUMBER</b>	04843253		
<b>DATE OF INCORPORATION</b>	23rd July 2003		
<b>START OF FINANCIAL YEAR</b>	1st September 2018		
<b>END OF FINANCIAL YEAR</b>	31st August 2019		
<b>DIRECTORS AT 31ST AUGUST 2019</b>	Kay Brown (Chair) Graeme Collins Revd Mark Harlow (appointed 22nd January 2019) Helen Allison Naomi Griffiths-Littlechild Ann Nicholl Anthony Sheppard Jude Smith (resigned 7th July 2019)		
<b>PRINCIPAL STAFF</b>	Benjamin Lawrence		
<b>GOVERNING DOCUMENT</b>	Memorandum and Articles of Association Incorporated 23rd July 2003 as amended by Resolution dated 21st January 2008.		
<b>OBJECTS</b>	<p>The objects are for the benefit of young people in Leeds and the surrounding areas:</p> <ol style="list-style-type: none"><li>1. To advance education.</li><li>2. To provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving their conditions of life.</li></ol> <p>The objects shall be pursued in accordance with the Christian Principles set out in the Statement of Faith in the schedule to the articles.</p>		
<b>WEBSITE</b>	<a href="http://www.lfis.org">www.lfis.org</a>		
<b>REGISTERED ADDRESS</b>	c/o Bridge Street Church Bridge Street Leeds West Yorkshire LS2 7QZ		
<b>BANKERS</b>	<table><tr><td>Unity Trust Bank plc Nine Brindleyplace 4 Oozells Square Birmingham B1 2HB</td><td>The Co-operative Bank plc PO Box 101 1 Balloon Street Manchester M60 4EP</td></tr></table>	Unity Trust Bank plc Nine Brindleyplace 4 Oozells Square Birmingham B1 2HB	The Co-operative Bank plc PO Box 101 1 Balloon Street Manchester M60 4EP
Unity Trust Bank plc Nine Brindleyplace 4 Oozells Square Birmingham B1 2HB	The Co-operative Bank plc PO Box 101 1 Balloon Street Manchester M60 4EP		
<b>INDEPENDENT EXAMINER</b>	L M Tempest Independent Examiners Ltd Sovereign Centre Poplars Yapton Lane Walberton West Sussex BN18 0AS		

**LEEDS FAITH IN SCHOOLS  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31ST AUGUST 2019**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The company was incorporated on 23 July 2003 under the Companies Act 1985 as a company limited by guarantee, and is therefore governed by a memorandum and articles of association.

On 1 August 2003 the remaining net assets of the unincorporated charity 'Leeds Faith in Schools' were transferred to the company. The transfer was in accordance with the unincorporated charity's constitution and a resolution to transfer the funds had been signed by the trustees.

During the following year the company applied for charitable status and on 24th September 2004 the charity became registered with the Charity Commission in England and Wales.

All the directors of the company are also trustees of the charity. The trustees who served during the year under review and to date are set out on page 3. Under the articles of association at the AGM one third of the directors, who are subject to retirement by rotation, shall retire from office.

The trustee body comprises practising Christians from a wide breadth of Church tradition. The organisation is non-denominational. The skill base of the trustee body is regularly reviewed. Where a need for additional skills is identified, recruitment is undertaken on an informal basis via the Christian community in Leeds. Prospective trustees are interviewed at a trustees' meeting. An induction pack is given to new trustees highlighting their responsibilities for the organisation.

The trustees meet bi-monthly to review the activities of the organisation. All trustees give their time voluntarily. Any expenses reclaimed by trustees from the charity are set out in note 11 of the accounts,

The directors have implemented a risk management strategy which comprises:

- An annual review of the risks which the charity may face;
- The establishment of systems and procedures to mitigate those risks identified; and
- The implementation of procedures designed to minimise any potential impact on the charity should any of those risks materialise.

**ACTIVITIES**

The focus of our work

The work of Leeds Faith in Schools (LFIS) has continued to be Good News to the young people in the high schools of Leeds. We maintain that individuals working with schools' senior leaders, staff and young people are the most effective way to carry out the delivery of our work and have continued with the model of individual youth and schools workers trained to deliver a wide range of activities in school. Through this we remain a flexible and professional resource to schools, providing the local church with an effective way to be able to care for and take time to invest in the lives of young people in Leeds.

Our schools workers contribute to many areas of school life, including:

- Assemblies, RE lessons, and lunch clubs plus one-off events such as Prayer Spaces, building on schools SMSC development and particularly contributing to the spirituality development of young people.
- PSHCE lessons, providing education on topics such as healthy relationships and sex, money management, stress and anxiety and global justice issues.

**LEEDS FAITH IN SCHOOLS  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS (continued)  
FOR THE YEAR ENDED 31ST AUGUST 2019**

**ACTIVITIES (continued)**

- Sports clubs, football, dance and basketball, all of which have been places young people have had the opportunity to develop leadership, team skills and achieve success.
- Mentoring of individuals and groups; dealing with issues such as self-harm, self-esteem, anger management and friendship.

In addition to our schools work, we partner with youth groups and organisations across the city to host a range of recreational activities and discipleship opportunities for students to access during the school year.

How does our work benefit the public?

Our main activities and achievements are highlighted below. All our charitable activities focus on our key aim of being Good News to the High Schools in Leeds. Our schools and youth workers are valued and respected members of their school communities, undertaking our activities to further our charitable purpose for the public benefit.

**ACHIEVEMENTS AND PERFORMANCE**

2018/19 has been another very successful year with regard to the work in schools, with lots of positive feedback from both staff and students across the schools. We engaged with schools in new ways, for example through the 'Higher Tour' in partnership with the Message Trust, and returned to Youth Alpha; running two courses during the year, which were both very well received. These are some of the stories we've had in this time.

**Lunch group**

In October 2018 we started a new lunch group for year 7s at Guiseley School. We started with just 3 young people. On our prayer board in our office I wrote down that I would like to see 8 students attend the group before October half term. In the final session we had 8 students which was great, and in the following weeks the group kept growing until we had around 20 students attending every week. The group has been a brilliant way to connect with students as well as providing them with a safe place to make friends and grow in their confidence. The group has attracted those who are more on the fringe of school life and really given them a place to belong, be valued and enjoy themselves.

**Molly's story**

For several months now I've been working with a YR11 student called Molly. Molly is a high achieving student who has always aspired to pursue a career in medicine. Over the past year she has struggled increasingly with stress and anxiety due to the pressure this puts on her. She sought support through her GP and CAMS but found the support didn't click with her, eventually opting not to continue with the sessions. Over time I have been able to build trust with her, working slowly to form a safe environment where she feels comfortable to open up about her struggles and talk freely about where she is at. I've seen a real shift in her confidence in explaining her feelings and over recent weeks begun to see her managing her worries better, talking more readily with friends and family about how she's getting on and setting more manageable expectations for herself. I look forward to seeing her thrive rather than strive as she enters the final straight of exam preparation and I'm pleased to have the opportunity to work with her up to the point she leaves for study preparation.

**LEEDS FAITH IN SCHOOLS  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS (continued)  
FOR THE YEAR ENDED 31ST AUGUST 2019**

**ACHIEVEMENTS AND PERFORMANCE (continued)**

**Prayer Space**

In March 2019 we ran our Prayer Space in Abbey Grange high school once again, and it was, once again, a wonderful opportunity for the young people to engage with prayer for themselves, over the course of a school week. The young people engage so well with the different activities available around the room. As the young people read the information available to guide their reflection and prayer and physically take part in the activities, they are able to learn important truths about the Christian faith, and about who God is. It's a powerful experience for the students to meet with God, and it's powerful in reshaping the way the young people think about prayer and faith. The team, and in particular Matt Lewis who ran this Prayer Space, do such a great job of making something that might be quite alien to the many young people, feel relaxed, interesting, and enjoyable, without losing the focus of prayer.

**Links with local churches:**

Local churches continue to be a key part of our work. They provide support for us in many ways from use of their buildings to partnering with us in delivering our work in schools. These links are a huge benefit to our work and are vital for connecting young people with ongoing opportunities to grow spiritually.

**Key Moments**

Leeds Faith In Schools continues to grow stronger as a popular resource amongst more and more high schools across the city. We continue to have weekly involvement in twelve of the Leeds high schools. We also have various input into several other schools across the year on a termly and annual basis.

Over the year we have been involved in a range of different activities in schools; from lessons about Easter & Christmas to other topics such as fair trade, relationships & consent, and exam stress, to name but a few. In our Christmas lessons alone we taught over 3000 young people about what Christians believe Christmas is truly about. We have also seen many students through our assemblies, which we also deliver on a regular basis.

We have developed some strong links with Tadcaster Grammar, which is a new school for us. We have delivered a variety of RE lessons, PSCE lessons, assemblies and lunch groups in the school and hope to be able to work more closely with them in the future.

**Volunteers**

Volunteers continue to be an essential part of our work and we have a number who help in various different schools that we work in. Volunteers helped with prayer spaces and also in delivering lessons. Without them, it would be much harder to deliver such professional work. We were also encouraged by having a university placement student from November to July. Molly joined different schoolworkers in delivering various aspects of our schools work, and engaged as part of the team in tasks like producing our newsletter. She did a brilliant job of supporting the team whilst getting to learn new skills in the process.

**LEEDS FAITH IN SCHOOLS  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS (continued)  
FOR THE YEAR ENDED 31ST AUGUST 2019**

**ACHIEVEMENTS AND PERFORMANCE (continued)**

**Financial Achievements**

The organisation is sustained through funding from four main streams: individuals, the local church, fees and grants/trusts. This year we have seen a decrease in our donations, compared to 2017/18, although some areas of our income, such as our schools fees and grant income did exceed our budget. Our Gift Aid income has decreased. Overall, our income was lower than anticipated, and our expenditure was lower than anticipated. We ended the financial year with a deficit, as expected, but there is still much to be thankful for. We have continued with our 'champion churches' scheme and 'angels & warriors' scheme. We have also continued with the use of partnership agreements, which allow our schools to partner with us financially for the delivery of our core work. This demonstrates a financial commitment to supporting our work in their school. Partnership agreements have put the basis of the work in schools on a more professional basis and have also helped to secure funding from schools on a more consistent basis. We are, as ever, extremely grateful to all our supporters and Trusts, who have given very generously over the year, enabling our work to continue and flourish. The team regularly visits churches to promote our work and to hear from and thank our supporters personally.

**STAFF CHANGES**

In September 2018 Bethany Clifford joined the team as a schoolworker and in April 2019 Joel Cribbin also joined the team as a schoolworker.

**LOOKING FORWARD**

The Trustees recognise that the charity is securely established in its procedures and is highly regarded by the schools and churches of Leeds. It is their strong purpose to see the charity continue to grow so that more schools can be served to the benefit of more young people. We are also keen to continue to develop partnership across the city and particularly in the communities around the schools.

The trustees have sought to contain costs over the last year and they continue to seek new sources of finances in what is still a challenging financial environment and this will continue to be a priority in the future.

The trustees will continue to actively recruit new trustees to support and extend the work of the charity.

**FINANCIAL REVIEW**

The Statement of Financial Activities shows a net deficit for the year of £8,725 and the cash position stands in total at £78,152 at 31st August 2019.

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be 3 months of resources expended. At this level the trustees feel they would be able to continue the activities of the charity in the event of a drop in funding and enable sufficient time for replacement funding to be sourced.

The principal funding source is from donations (which includes giving from individuals as well as churches), and the charity is very grateful for this support.

**LEEDS FAITH IN SCHOOLS  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS (continued)  
FOR THE YEAR ENDED 31ST AUGUST 2019**

**STATEMENT OF THE RESPONSIBILITIES OF THE DIRECTORS AND TRUSTEES**

The Charities Act and the Companies Act require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare financial statements on a ongoing concern basis unless it is inappropriate to presume that the company will continue in business;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The directors are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are also responsible for the contents of the Report of the Directors, and the responsibility of the independent examiner in relation to the Report of the Directors is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

I approve the attached statement of financial activities and balance sheet for the period ended 31st August 2019, and confirm that I have made available all information necessary for its preparation.

Approved by the Directors on 20/04/2020

Signed on their behalf by Director Kay Brown

Kay Brown, Chair and Director.

Company Registration Number : 04843253



**LEEDS FAITH IN SCHOOLS  
(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST AUGUST 2019**

**(Incorporating Income & Expenditure Account)**

	<b>Notes</b>	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>TOTAL 12 months 2018/19 £</b>	<b>TOTAL 13 months 2017/18 £</b>
<b>INCOME</b>						
<b>Income from Generated Funds</b>						
Donations and Legacies	<b>3a</b>	103,254	-	2,500	105,754	108,549
Other Trading Activities	<b>3b</b>	-	-	-	-	11,306
Income from Investments	<b>3c</b>	153	-	-	153	59
<b>Income from Charitable Activities</b>	<b>3d</b>	54,164	-	-	54,164	47,700
<b>TOTAL INCOME</b>		<b>157,571</b>	<b>-</b>	<b>2,500</b>	<b>160,071</b>	<b>167,614</b>
<b>EXPENDITURE</b>						
Expenditure on Charitable Activities	<b>4a</b>	166,296	-	2,500	168,796	165,461
<b>TOTAL EXPENDITURE</b>		<b>166,296</b>	<b>-</b>	<b>2,500</b>	<b>168,796</b>	<b>165,461</b>
<b>NET INCOME/ EXPENDITURE</b>		<b>(8,725)</b>	<b>-</b>	<b>-</b>	<b>(8,725)</b>	<b>2,153</b>
Fund Brought Forward		88,575	-	-	88,575	86,422
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>79,850</b>	<b>-</b>	<b>-</b>	<b>79,850</b>	<b>88,575</b>

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 11 to 16 form part of these financial statements.

**LEEDS FAITH IN SCHOOLS  
(A COMPANY LIMITED BY GUARANTEE)**

**BALANCE SHEET  
AS AT 31ST AUGUST 2019**

	Note	Unrestricted Funds £	Restricted Funds £	31-Aug-19 Total £	31-Aug-18 Total £
<b>Fixed Assets</b>					
Tangible Assets	2	-	-	-	-
<b>Current Assets</b>					
Debtors & Prepayments	7	5,073	-	5,073	31,954
Cash at Bank and in Hand	6	78,152	-	78,152	63,606
<b>Total Current Assets</b>		<b>83,225</b>	<b>-</b>	<b>83,225</b>	<b>95,560</b>
<b>Creditors:</b> amounts falling due within one year	8	3,375	-	3,375	6,985
<b>NET CURRENT ASSETS</b>		<b>79,850</b>	<b>-</b>	<b>79,850</b>	<b>88,575</b>
<b>TOTAL ASSETS</b> less current liabilities		<b>79,850</b>	<b>-</b>	<b>79,850</b>	<b>88,575</b>
<b>Creditors:</b> amounts falling due in more than one year	9	-	-	-	-
<b>NET ASSETS</b>		<b>79,850</b>	<b>-</b>	<b>79,850</b>	<b>88,575</b>
<b>Funds of the Charity</b>					
General Funds		79,850	-	79,850	88,575
Designated Funds		-	-	-	-
Restricted Funds	5	-	-	-	-
<b>Total Funds</b>		<b>79,850</b>	<b>-</b>	<b>79,850</b>	<b>88,575</b>

**Directors' Responsibilities:**

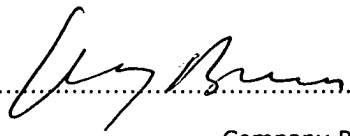
The directors are satisfied that for the period ended on 31st August 2019 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 17.

The director(s) acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The directors acknowledge their responsibility for ensuring that the company keeps proper accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit and loss for the financial period in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Directors on .....20/04/2020.....

Signed on their behalf by Director  .....

Kay Brown, Chair and Director.

Company Registration Number: 04843253

**LEEDS FAITH IN SCHOOLS  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST AUGUST 2019**

**Basis of Preparation**

The financial statements have been prepared on the historical cost basis of accounting in accordance with the Charities Act 2011, Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2015), applicable accounting standards and the Companies Act 2006. The accounts have been prepared on an ongoing concern basis. The charity meets the definition of a public benefit entity under FRS102.

Advantage has been taken of Section 396(5) of The Companies Act 2006 to allow the format of the financial statements to be adapted to reflect the special nature of the charity's operation and in order to comply with the requirements of the SORP.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

**1. ACCOUNTING POLICIES**

The particular accounting policies adopted are set out below.

**INCOME**

***Recognition of Income***

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the Directors are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

***Offsetting***

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS102 SORP or FRS102.

***Grants and Donations***

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

***Tax Reclaims on Donations and Gifts***

Incoming resources from tax reclaims are included in the SOFA in the same financial period as the gift to which they relate.

***Contractual Income and Performance Related Grants***

This is only included in the SOFA once the related goods or services has been delivered.

***Gifts in Kind***

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when received.

***Donated Services and Facilities***

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

***Volunteer Help***

The value of any voluntary help received is not included in the accounts but is described in the Directors' annual report.

**LEEDS FAITH IN SCHOOLS  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31ST AUGUST 2019**

**1. ACCOUNTING POLICIES (Continued)**

**EXPENDITURE AND LIABILITIES**

***Liability Recognition***

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

***Governance Costs***

Governance Costs include costs of the preparation and examination of statutory accounts, the costs of the Directors' meetings and cost of any legal advice to Directors on governance or constitutional matters.

***Grants with Performance Conditions***

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

**CHANGES IN ACCOUNTING POLICIES AND PREVIOUS ACCOUNTS**

There has been no change to the accounting policies since last year and no changes in the previous accounts.

**ASSETS**

***Fixed Assets***

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a straight line balance over their estimated useful lives. The rates applied per annum are as follows:

Fixtures and equipment	33.3%
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**2. TANGIBLE FIXED ASSETS**

		Unrestricted Fixtures and equipment £	Total £
Cost	01-Aug-18	19,600	19,600
Additions		-	-
Cost at	31-Aug-19	<u>19,600</u>	<u>19,600</u>
Depreciation	01-Aug-18	19,600	19,600
Charge		-	-
Depreciation at	31-Aug-19	<u>19,600</u>	<u>19,600</u>
Net Book Value	31-Aug-19	-	-
Net Book Value	31-Aug-18	-	-

The annual commitments under non-cancelling operating leases and capital commitments are as follows:  
31-Aug-19 : £1,958                      31-Aug-18 : £1,958

**LEEDS FAITH IN SCHOOLS  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31ST AUGUST 2019**

**3. INCOME**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 12 months 2018/19 £	TOTAL 13 months 2017/18 £
<b>a) Donations and Legacies</b>					
Gifts & Donations	95,619	-	2,500	98,119	98,133
Gift Aid	7,635	-	-	7,635	10,416
	<b>103,254</b>	<b>-</b>	<b>2,500</b>	<b>105,754</b>	<b>108,549</b>
<b>b) Other Trading Activities</b>					
Fundraising Activities	-	-	-	-	11,306
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,306</b>
<b>c) Income from Investments</b>					
Interest Received	153	-	-	153	59
	<b>153</b>	<b>-</b>	<b>-</b>	<b>153</b>	<b>59</b>
<b>d) Income from Charitable activities</b>					
Recovery of Staff Salary Costs	54,047	-	-	54,047	42,583
Recovery of Office Costs	117	-	-	117	5,117
	<b>54,164</b>	<b>-</b>	<b>-</b>	<b>54,164</b>	<b>47,700</b>

**4. EXPENDITURE**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 12 months 2018/19 £	TOTAL 13 months 2017/18 £
<b>a) Expenditure on Charitable Activities</b>					
<b>Communications</b>					
Publicity	-	-	-	-	-
Website	280	-	-	280	280
<b>Expenses</b>					
City Wide	36	-	-	36	26
Consumables	566	-	-	566	669
Depreciation	-	-	-	-	-
Events	238	-	-	238	241
Resources	479	-	-	479	596
Volunteers	-	-	-	-	107
Carried Forward	<b>1,599</b>	<b>-</b>	<b>-</b>	<b>1,599</b>	<b>1,919</b>

**LEEDS FAITH IN SCHOOLS  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31ST AUGUST 2019**

**4. EXPENDITURE (continued)**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2018/19 £	TOTAL 2017/18 £
<b>a) Expenditure on Charitable Activities (cont.)</b>					
Brought Forward	1,599	-	-	1,599	1,919
<b>Office</b>					
Equipment (under £500)	1,138	-	-	1,138	375
Phone & Internet	259	-	-	259	500
Printing, postage & stationery	3,420	-	-	3,420	12,652
Rent	8,724	-	-	8,724	8,430
Sundries	202	-	-	202	245
<b>Other</b>					
Accountancy	1,213	-	-	1,213	1,022
Bank Charges	239	-	-	239	354
DBS Costs	169	-	-	169	345
Insurance	1,493	-	-	1,493	1,668
Payroll Fees	504	-	-	504	672
Recruitment	134	-	-	134	308
Subscriptions	288	-	-	288	225
<b>Staff</b>					
Employment Costs	138,031	-	2,500	140,531	129,632
Hospitality	1,507	-	-	1,507	909
Training & Retreat	2,743	-	-	2,743	2,648
Travel	4,633	-	-	4,633	3,557
	<b>166,296</b>	<b>-</b>	<b>2,500</b>	<b>168,796</b>	<b>165,461</b>

**5. RESTRICTED FUNDS**

	Balance 01-Aug-18 £	Income £	Expenditure £	Balance 31-Aug-19 £
The John James Charitable Trust: staff costs	-	2,500	2,500	-
	<b>-</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>

**6. CASH AT BANK AND IN HAND**

	Unrestricted Fund £	Restricted Fund £	Total 31-Aug-19 £	Total 31-Aug-18 £
Bank Accounts	78,030	-	78,030	63,540
Petty Cash	122	-	122	66
	<b>78,152</b>	<b>-</b>	<b>78,152</b>	<b>63,606</b>

**LEEDS FAITH IN SCHOOLS  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31ST AUGUST 2019**

**7. DEBTORS AND PREPAYMENTS**

	Unrestricted Fund £	Restricted Fund £	Total 31-Aug-19 £	Total 31-Aug-18 £
Income tax recoverable	3,006	-	3,006	9,337
Prepayments and accrued income	-	-	-	10,702
Trade debtors	2,067	-	2,067	11,915
	<b>5,073</b>	<b>-</b>	<b>5,073</b>	<b>31,954</b>

**8. CREDITORS AND ACCRUALS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Fund £	Restricted Fund £	Total 31-Aug-19 £	Total 31-Aug-18 £
Creditors and accruals	3,375	-	3,375	1,812
Deferred income	-	-	-	5,173
Fees received in advance	-	-	-	-
Social security and other taxes	-	-	-	-
	<b>3,375</b>	<b>-</b>	<b>3,375</b>	<b>6,985</b>

**9. CREDITORS AND ACCRUALS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR**

There were no Creditors or Accruals falling due in more than one year during this financial year (2017: None).

**10. STAFF COSTS AND NUMBERS**

	2018/19 £	2017/18 £
Gross Wages and Salaries	127,379	118,203
Employer's National Insurance Costs	5,320	4,130
Pension	7,832	7,299
	<b>140,531</b>	<b>129,632</b>

Average number of Employees who were engaged in each of the following activities:

	2018/19 TOTAL	2017/18 TOTAL
Activities in furtherance of organisation's objects	7	6
Management and administration	1	1
<b>Total</b>	<b>8</b>	<b>7</b>

No employees received emoluments in excess of £60,000. Staff are paid through the PAYE system. (2017/18:0)

**LEEDS FAITH IN SCHOOLS  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31ST AUGUST 2019**

**11. DIRECTORS AND OTHER RELATED PARTIES**

No payments were made to directors or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

**12. RISK ASSESSMENT**

The directors actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The directors have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

**13. RESERVES POLICY**

See Report of the Directors see Page 7.

**14. PUBLIC BENEFIT**

See Report of the Directors see Page 5.

**15. COMPARATIVES**

Care needs to be taken when using the comparatives as although 2018/19 figures are for 12 months, 2017/18 figures are for the 13 months from 1st August 2017 to 31st August 2018.



**LEEDS FAITH IN SCHOOLS  
(A COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 August 2019.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").


Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



L M Tempest  
Independent Examiners Ltd  
Sovereign Centre  
Poplars  
Yapton Lane  
Walberton  
West Sussex  
BN18 0AS

Date: 23<sup>rd</sup> April 2020