# **AP03**

## Appointment of secretary



You can use the WebFiling service to file this form online Please go to www companieshouse gov uk

✓ What this form is for

You may use this form to appoint
an individual as a secretary

What this form is NOT for You cannot use this form if yo appointing a corporate secret To do this, please use form AP04 'Appointment of corporisecretary'



A14 03/08/2010 COMPANIES HOUSE

1	Company details							
Company number	04840869	→ Filling in this form Please complete in typescript or in						
Company name in full	AS FIRE & RESCUE EQUIPMENT LIMITED	bold black capitals						
		All fields are mandatory unless specified or indicated by *						
2	Date of secretary's appointment							
Date of appointment								
3	New secretary's details							
Title*	MR	Former name(s)     Please provide any previous names						
Full forename(s)	JAMES DANIEL	which have been used for business purposes in the past 20 years						
Surname	BEARD	Married women do not need to give						
Former name(s) •		former names unless previously used for business purposes						
		Continue in section 6 if required						
4	New secretary's service address <sup>9</sup>							
	Please complete your service address below	Secretary's service address This is the address that will appear on the public record This						
Building name/number	THE COMPANY'S REGISTERED OFFICE	does not have to be your usual residential address						
Street		Please state 'The Company's						
		Registered Office' if your service address is recorded in the company's						
Post town		register of secretaries as the company's registered office						
County/Region		If you provide your residential						
Postcode		address here it will appear on the public record						
Country		_ "   `						

# AP03 Appointment of secretary

5	Signatures			
	I consent to act as secretary of the above named company	Societas Europaea     If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership     Person authorised     Under either section 270 or 274 of the Companies Act 2006		
New secretary's signature	X Jares Beard X			
Authorising signature	This form may be signed and authorised by Director , Secretary, Person authorised , Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor			
6	Additional former names (continued from Section 3)	<u> </u>		
Former names		Additional former names     Use this space to enter any     additional names		

## P

#### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record

Contact name	JF	ME	2	ße	AC	0			
Company name	AS	FIR	E ?	5 N.	ESC.	UE	EOL	HPH	ENT
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Address							•		
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Post town									
County/Region			_						-
Postcode									
Country		•							
DX									
Telephone	Oi	ር ል	<u> </u>	<b>2</b> 3	17	20			

## 1

#### Checklist

We may return forms completed incorrectly or with information missing

# Please make sure you have remembered the following

- The company name and number match the information held on the public Register
- ☑ You have completed the date of appointment
- You have provided the service address
- The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number.
- You have included all former names used for business purposes over the last 20 years
- The new secretary has signed the form.
- You have provided an authorising signature

## Important information

Please note that all information on this form will appear on the public record

## ✓ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

### Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk