

CH03

Change of secretary's details

form produced by

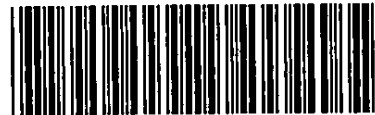
PC Share Register

Ver 16 03

You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form to
change the details of an
individual who is a secretary

☐ **What this form is for**
You cannot use this form to
change the details of a corporate
secretary. To do this, please use
'Change of corporate
details'



A18 02/08/2013 #280
COMPANIES HOUSE

ase
uk

1 Company details

Company number 04818705

Company name in full Town House Management Company Limited

→ **Filling in this form**
Please complete in typescript
or in bold black capitals

All fields are mandatory unless
specified or indicated by *

2 Secretary's current details on the Register ①

Title *
Full forename(s) James Walter
Surname Moorman

① **Current details**
This information is used to identify
your details on the public
record

3 Date of change of details

Date of change of details 25/07/2013

Please complete the appropriate sections to indicate which of your details
have changed

4 Change of name details

Please enter your new name

Title *
Full forename(s)
Surname

5 Change of service address ②


Building name/number 206 Little Sutton Lane
Street
Post town Sutton Coldfield
County/Region West Midlands
Postcode B756PH
Country England

② **Service address**
This is the address that will
appear on the public record
This does not have to be your
usual residential address

Please state 'The Company's
Registered Office' if your
service address is recorded in
the company's register of
secretaries as the company's
registered office

If you provide your residential
address here, it will appear on
the public record

CH03**Change of secretary's details****6****Signature**

Signature	I am signing this form on behalf of the company	1 Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership 2 Person authorised Under either section 270 or 274 of the Companies Act 2006
	<div>Signature</div> <div>X  X</div> <div>This form may be signed by Director 1, Secretary, Person Authorised 2, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor</div>	

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

DJC

Address

Post town

County/Region

Postcode

Country

United Kingdom

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed in section 3 the date of change of details
- ☐ You have entered the relevant change of details
- ☐ A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- ☐ You have signed the form



Important information

Please note that all information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1



Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk