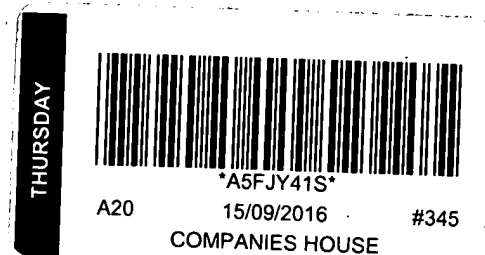


Company Number 04802152
Charity Number 1099351

BRADFORD WOMEN'S AID

DIRECTORS' AND TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2016



BRADFORD WOMEN'S AID

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2016

The directors and trustees have pleasure in presenting their report and audited accounts for the year ended 31 March 2016.

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS

Bradford Women's Aid is a charitable company. The charity was registered on 10 September 2003 number 1099351 and the company on 17 June 2003 number 4802152.

The registered office and operating address is: -

P.O.Box 1102
Bradford
BD1 9NG

The directors of the company, who are the charity trustees, and who served during the year and up to the date of this report were: -

Michelle Blum
Tracy Ellis (Chair)
Rashmi Sudhir
Councillor Naveeda Ikram (resigned 7th October 2015)
Saliha Rubani
Midge Driver (resigned 7th October 2015)

Company Secretary: Michelle Blum

Principal staff: Sally Deane (Director)

Bankers: Unity Trust Bank plc
Nine Brindley Place
Birmingham
B1 2HB

Auditors: Garbutt & Elliott Audit Limited
Chartered Accountants and Statutory Auditors
33 Park Place
Leeds
LS1 2RY

BRADFORD WOMEN'S AID

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2016

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is a charitable company limited by guarantee. It is governed by the rules contained within its memorandum and articles of association.

The Trustees guarantee to contribute an amount not exceeding £10 each to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31 March 2016 was 5 (2015: 5)

All directors of the company are also trustees of the charity and there are no other trustees. The trustees who served during the period under review are set out on page 2. Directors and trustees of the charity are appointed in accordance with the articles of association.

Recruitment, Induction and Training of Trustees

The application process for becoming a Trustee is as follows:

An application pack is sent out to all prospective trustees to complete and return. The applicant is then invited to meet with a Trustee and the Director to discuss the requirements of becoming a Trustee. Applicants with the appropriate skills are invited to attend 2 Management Committee/Board meetings after which they will be invited to join. Trustees are required to attend training in Roles and Responsibilities and Understanding Legalities to inform them of their role and legal obligations.

Frequency of Trustee (Management Committee) Meetings and Sub Groups

During the last year (2015/2016) the Trustees (Board) met on the following dates: 22nd April 2015; 27th May 2015; 15th July 2015; 2nd September 2015; 7th October 2015 and 3rd February 2016. Additional employment and finance sub groups meet as required.

Operational Management

The charity's Director is responsible for the overall day to day management of the charity.

Organisational Structure

The Directors of the charitable company are its Trustees for the purpose of charity law and throughout the report are collectively referred to as trustees. New trustees are elected by the existing trustees and serve until their retirement. The trustees, who meet at least quarterly, administer the charity.

The trustees consider the Chief Executive Officer, Outreach and Resettlement Team Lead, Supported Housing Manager, Team Leader and Operations and Personnel Manager as comprising the key management personnel of the charity in charge of directing and controlling the charity and running and operating the charity on a day to day basis.

The pay of the charity's key personnel are reviewed annually and normally increased in accordance with average earnings (insert as appropriate). The remuneration is also benchmarked with charities of a similar size and activity to ensure that the remuneration set is fair and not out of line with that generally paid for similar roles.

BRADFORD WOMEN'S AID

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2016

OBJECTIVES AND ACTIVITIES

The objects of the charity shall be to offer support, assistance and emergency accommodation to women and children experiencing domestic violence. The objects are in bold followed by brief details of how we meet that object:

'To offer support, assistance and emergency accommodation to women and children experiencing domestic abuse'. Safe and secure accommodation is provided with the necessary support so that women are enabled to make independent decisions about their lives with the aim of moving on from their experience of domestic abuse.

'To assist in obtaining housing for such women and children'. We support women with their re-housing needs and we provide long term resettlement support for women once they have moved into their own tenancies.

'To employ persons...for the purpose of furthering the objects of the Charity'. We employ diverse, trained and experienced staff to provide our services.

'To provide information, meetings, groups, trips and outings for the benefit of such women and children'. Regular, planned meetings and groups take place where women and children are consulted about the services we provide and where participation in trips and outings is encouraged.

'To raise awareness of domestic violence issues and encourage and promote inter-agency working and partnership networks'. We actively participate in partnership and strategic working throughout Bradford through involvement in other steering groups and boards such as the Bradford Domestic Abuse Partnership and the Multi Agency Risk Assessment Conferences (MARACS)

Meeting Objectives for the Year

The main objectives of the charity during the last year to 31 March 2016 were:-

To consolidate new refuge and resettlement services that became part of Bradford Women's Aid in April 2015 as a result of a local authority tendering process and to secure funding for full cost recovery of these services. To ensure the smooth transfer of a children's service into Bradford Women's Aid from the Blenheim Project following closure in September 2015.

Setting Objectives for the Year Ahead

The main objectives of the charity for the coming year to 31 March 2017 are:-

To develop and agree a 5 year Strategic Business Plan. This will set out the funding and financial framework to ensure the organisation remains strongly positioned to maintain existing business and win new business. This work will include an organisational review to ensure the management structure is robust, forward looking and fit for purpose.

BRADFORD WOMEN'S AID

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2016

ACHIEVEMENTS AND PERFORMANCE

Bradford Women's Aid Services

In December 2014 Bradford Women's Aid secured the local authority contract for Domestic and Sexual Violence Services to provide district- wide refuge and resettlement services for women experiencing domestic abuse. Commencing in April 2015 the contract is to provide 24 units of refuge provision and 48 units of resettlement provision over 3 years in the first instance. Refuge services can be accessed nationally, and resettlement and outreach services are accessed locally. Our services are available to all women and children.

Refuge

For the year 2015-2016 our 3 refuges provided safe and secure supported emergency accommodation for women who have experienced domestic abuse. During the year ended 31 March 2016 our Refuges accommodated 132 women and 229 children (These figures include combined refuge/outreach services for the Oasis BME refuge).

Floating Support (Resettlement and Outreach)

The outreach and resettlement services are now combined in one floating support service which provides both short term and long term practical and emotional support to women and children in the Bradford area including those moving from the refuge or other supported accommodation. Their aim is to support clients' recovery and move on from domestic abuse and to ensure clients are equipped to successfully maintain their tenancies. During the year ended 31 March 2016 support was provided for 272 women and 274 children.

Regard for Public Benefit

We have referred to the public benefit guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and in planning our future activities. Information was sent to the trustees and referred to at their meeting (7 May 2009).

The aims (objects) of Bradford Women's Aid are for the 'public benefit' and meet the requirements of the Charities Act 2011. This organisation mainly meets the following Charitable Purpose: The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

FUTURE PLANS

The charity plans to continue its work in offering support, assistance and emergency accommodation to women and children experiencing domestic violence. In addition to securing the local authority contract we have worked successfully to offset shortfalls in funding. We plan to continue to maintain our funding and continue to work towards consolidating and establishing the newer refuge and resettlement services and DARE2 (the new children and young people's service) as part of Bradford Women's Aid as we move forward.

FINANCIAL REVIEW

The Statement of Financial Activities shows net expenditure for the year of £14150 and the total reserves at 31 March 2016 totalling £194798.

Principal funding sources

The principal funding sources of the charity during the year were £541424 from City of Bradford Metropolitan District Council and £83156 from Big Lottery.

BRADFORD WOMEN'S AID

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2016

Reserves policy

The medium to long term aim of the trustees is that unrestricted funds that have not been designated for a specific use should be at a level equivalent of 4 months future budgeted expenditure excluding sub-contractor costs, i.e. £376235. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. At 31 March 2016 the free reserves of the charity totalled £34042 and the strategic financial plan is build up reserves over the next 3-5 years.

GOING CONCERN

As stated above Bradford Women's Aid secured the local authority contract for Domestic and Sexual Violence Services to provide district-wide refuge and resettlement services for women experiencing domestic abuse. Commencing in April 2015 the contract is to provide 24 units of refuge provision and 48 units of resettlement provision over 3 years in the first instance. Refuge services can be accessed nationally, and resettlement and outreach services are accessed locally. Our services are available to all women and children. The charity also secured funding of £468937 from the Big Lottery Fund to make up for the shortfalls in funding that remained. Bradford Women's Aid remains a going concern.

Risk Factors

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to manage these major risks.

Investment Powers

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the trustees see fit. This year we have looked at various sources of investment with the aim of maximising our interest through the means of ethical investments.

STATEMENT OF RESPONSIBILITIES OF THE DIRECTORS AND TRUSTEES

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of the surplus or deficit of the company for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

BRADFORD WOMEN'S AID

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2016

STATEMENT OF DISCLOSURE OF INFORMATION TO AUDITORS

The trustees of the company who held office at the date of approval of this annual report confirm that:

- so far as they are aware, there is no relevant audit information, information needed by the company's auditors in connection with preparing their report, of which the company's auditors are unaware; and
- they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of this information.

SMALL COMPANY RULES

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. It was approved by the Board and signed on its behalf.

R.Sudhir
Trustee & Director



24 August 2016

BRADFORD WOMEN'S AID

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRADFORD WOMEN'S AID

We have audited the financial statements of Bradford Women's Aid for the year ended 31 March 2016, which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS102, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on page 6, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the trustees' annual report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

BRADFORD WOMEN'S AID

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRADFORD WOMEN'S AID

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report.



Ian Pickup
Senior Statutory Auditor,
For and on behalf of Garbutt & Elliott Audit Limited
Chartered Accountants & Statutory Auditors
33 Park Place
Leeds
LS1 2RY

Date: 7 September 2016

BRADFORD WOMEN'S AID

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2016 (Including Income and Expenditure Account)

	Note	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS 2016	TOTAL FUNDS 2015
		£	£	£	£
Income and endowments from:					
Donations and legacies	2	3125	6368	9493	2762
Charitable activities					
Grants, contracts & fees	3	546834	147492	694326	587580
Rents receivable	3	273235	-	273235	63633
Investment income		631	-	631	440
Other income		6653	-	6653	613
Total income		830478	153860	984338	655028
Expenditure on:					
Charitable activities:					
Refuge	4	716420	28357	744777	209001
Floating Support	4	167096	79700	246796	435911
Governance	4	6915	-	6915	4606
Total expenditure	4	890431	108057	998488	649518
Net income/(expenditure) for the year and net movement in funds	5	(59953)	45803	(14150)	5510
Total funds brought forward	12	207929	1019	208948	203438
Total funds carried forward	12	147976	46822	194798	208948

There were no recognised gains and losses for 2016 and 2015 other than those included in the income and expenditure account. All activities derive from continuing operations.

The notes on pages 13 to 23 form part of these accounts.

BRADFORD WOMEN'S AID

BALANCE SHEET AS AT 31 MARCH 2016

	Note	2016 £	2015 £
FIXED ASSETS			
Tangible assets	7	12780	11514
<i>Total fixed assets</i>			
CURRENT ASSETS			
Debtors & prepayments	8	100846	26251
Cash at bank and in hand		<u>279990</u>	<u>179714</u>
<i>Total current assets</i>		380836	205965
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
	9	<u>(198818)</u>	<u>(8531)</u>
<i>Net current assets</i>		<u>182018</u>	<u>197434</u>
Total Net Assets		<u>194798</u>	<u>208948</u>
Funds of the charity:			
Unrestricted Funds:			
General funds	12	147976	207929
Restricted funds	12	<u>46822</u>	<u>1019</u>
	12	<u>194798</u>	<u>208948</u>

The financial statements, which have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006, were approved by the board of directors and trustees on 24 August 2016 and signed on its behalf.



R. Sudhir
Director and Trustee

Date: 24/8/16

The notes on pages 13 to 23 form part of these accounts.

Company registration number: 4802152

BRADFORD WOMEN'S AID

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2016

Statement of Cash Flows	Note	2016 (Total Funds) £	2015 (Prior year Funds) £
Cash Flows from operating Activities:			
<i>Net cash provided by (used in) operating activities</i>	19	105185	(6446)
Cash Flows From investing activities:			
Interest income		631	440
Purchase of equipment		(5540)	(1780)
<i>Net cash provided by (used in) investing activities</i>		(4909)	(1340)
Change in cash and cash equivalents in the reporting period		100276	(7786)
Cash and cash equivalents at the beginning of the reporting period		179714	187500
Change in cash and cash equivalents due to exchange rate movements			
<i>Cash and cash equivalents at the end of the reporting period</i>		279990	179714

BRADFORD WOMEN'S AID

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

1. ACCOUNTING POLICIES

a) Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Bradford Women's Aid meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. The trustees concluded that no restatement is required as any adjustment would be immaterial.

c) Going concern

The trustees have prepared financial projections, taking into consideration the current economic climate and its potential impact on the sources of income and planned expenditure. They have a reasonable expectation that adequate financial resources are available to enable the charity to continue in operational existence for at least the next 12 months, and have adequate contingency plans in the event that income streams are reduced. Consequently the accounts have therefore been prepared on the basis that the charity is a going concern.

d) Incoming resources

All incoming resources are included in the statement of financial activities where there is entitlement, the receipt is probable and the amount can be measured with sufficient n the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

- Voluntary income is received by way of donations and gifts and is included in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- The value of services provided by volunteers is not included.
- Investment income is included when receivable

Where income is received specifically for expenditure in a future accounting period that amount is deferred.

d) Resources expended

Resources expended are recognised in the period in which they are incurred and are recognised when there is a legal or constructive obligation to pay for the expenditure. Resources expended include attributable VAT which cannot be recovered

- Charitable expenditure comprises those costs incurred by the charity in the deliverance of its activities and services for its beneficiaries. It includes both costs that can be directly allocated to such activities and those costs of an indirect nature necessary to support them.

BRADFORD WOMEN'S AID

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

ACCOUNTING POLICIES (CONTINUED)

- Governance costs, included in support costs, include those costs incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements and are allocated to charitable activities
- All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. staff time, as set out in Note 5.

d) Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at the following annual rates in order to write off fixed assets, less their residual value, over their estimated useful lives:

Equipment – 25% reducing balance basis

Fixture and fittings – Equipment - 25% reducing balance basis

Individual tangible assets are capitalised if costing in excess of £1000.

e) Operating leases

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remains with the lessor, are charged to the Statement of Financial Activities in the year in which they fall due over the period of the lease.

f) General funds

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

g) Restricted funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

h) Debtors

Debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid net of any discounts due.

i) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a maturity within the 12 months after the balance sheet date.

j) Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfers of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value after allowing for any discounts which may be due.

k) Pension costs

The charity participates in a defined contributions pension scheme for its employees, it also contributes to personal pension schemes for former Keighley Women's Aid staff under TUPE arrangements (NOTE 17).

BRADFORD WOMEN'S AID

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

ACCOUNTING POLICIES (CONTINUED)

l) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2. DONATIONS AND LEGACIES

	Unrestricted funds £	Restricted funds £	2016 Total £	2015 Total £
Other donations	3125	6368	9493	2762
	<u>3125</u>	<u>6368</u>	<u>9493</u>	<u>2762</u>

The charity received total donations of £9493 (2015: £2762), of which £nil (2015: £nil) were restricted and £9493 (2015: £2762) were unrestricted.

3. INCOME FROM CHARITABLE ACTIVITIES: GRANTS, CONTRACTS AND RENTS RECEIVABLE

	Unrestricted funds £	Restricted funds £	2016 Total £	2015 Total £
Grants and contracts:				
Bradford MDC	541424	-	541424	406000
Bradford & Airedale CCG	-	-	-	71588
Big Lottery – Blenheim Project	-	4044	4044	-
Big Lottery Fund – Outreach	-	83156	83156	101916
Keighley Women's Aid	5410	40441	45851	-
Children In Need	-	19851	19851	8076
Sub Total	<u>546834</u>	<u>147492</u>	<u>694326</u>	<u>587580</u>
Rents receivable	<u>273235</u>	<u>-</u>	<u>273235</u>	<u>63633</u>

The charity received total grants and contracts of £694326 (2015: £587580), of which £147492 (2015: £181580) were restricted and £546834 (2015: £406000) were unrestricted.

All rental income is unrestricted (2015: all rental income was unrestricted).

BRADFORD WOMEN'S AID

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

4. TOTAL RESOURCES EXPENDED

	Basis of allocation	Refuge £	Floating support £	2016 Total £	2015 Total £
Costs directly allocated to activities					
Staff costs	Direct	440778	165428	606206	272916
Staff welfare and training	Direct	1450	583	2033	1048
Agency	Direct	1525	-	1525	-
Subcontract costs	Direct	-	-	-	171400
Rent, rates and room hire	Direct	103897	24841	128738	511112
Refuge running costs	Direct	74867	-	74867	24388
Motor and travel costs	Direct	4823	6232	11055	6858
Depreciation	Direct	4274	-	4274	3838
Other direct costs	Direct	-	9868	9868	5930
Support costs allocated to activities:					
Staff costs	FTE	33512	11799	45311	45332
Professional Fees	FTE	47357	16674	64031	29990
Office Running Costs	FTE	32294	11371	43665	32100
Governance:					
Staff costs	FTE	1764	621	2385	2386
Audit and accountancy fees	FTE	3486	1044	4530	2220
Total		750027	248461	998488	649518

The charity expended £998488 (2015: £649518) on charitable activities, of which £108057 (2015: £181580) were restricted and £890431 (2015: £467938) were unrestricted.

5. NET INCOME/(EXPENDITURE) FOR THE YEAR

This is stated after charging:

	2016 £	2015 £
Auditors' remuneration:		
Audit fees	2280	2220
Accountancy fees (including FRS102 SORP conversion fee)	2220	-
Depreciation of tangible fixed assets	4274	3838
Operating lease rentals	64688	20000

BRADFORD WOMEN'S AID

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

6. INFORMATION REGARDING EMPLOYEES AND TRUSTEES

The average head count in the year was 31 (2015 – 17).

The average monthly number of employees, on the full-time equivalent basis, during the year was as follows:

	2016	2015
	FTE	FTE
Management	0.9	0.9
Refuge	16.0	4.4
Floating Support	5.6	5.7
Administration	0.9	0.4
	<u>23.4</u>	<u>11.4</u>

Staff costs during the year were as follows:

	2016	2015
	£	£
Wages and salaries	598715	291651
Social security costs	43198	20660
Pension costs	11640	8323
Healthcare	349	-
	<u>653902</u>	<u>320634</u>

No employee earned £60000 or more during the year (2015 – none).

No trustees received remuneration from the charity during the year (2015 – £Nil).

The charity considers its key management personnel to be the Chief Executive Officer, Outreach and Resettlement Team Leader, Supported Housing Manager, Team Leader and Operations and Personnel Manager. The total employee benefits of the key management personnel of the charity were £155547 (2015: £95569).

Travel expenses were reimbursed to one trustee during the year amounting to £48.
(2015: Travel expenses reimbursed to two trustees amounting to £100).

BRADFORD WOMEN'S AID

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

7. TANGIBLE FIXED ASSETS

	Equipment £	Fixture and Fittings £	Total £
Cost or valuation:			
At 1 April 2015	78986	-	78986
Additions	1350	4190	5540
Disposals	(51631)	-	(51631)
At 31 March 2016	<u>28705</u>	<u>4190</u>	<u>32895</u>
Depreciation:			
At 1 April 2015	67472	-	67472
Charge for the year	3227	1047	4274
At 31 March 2016	<u>(51631)</u>	<u>-</u>	<u>(51631)</u>
	<u>19068</u>	<u>1047</u>	<u>20115</u>
Net book value			
At 31 March 2016:	<u>9637</u>	<u>3143</u>	<u>12780</u>
Net book value			
At 31 March 2015:	<u>11514</u>	<u>-</u>	<u>11514</u>

8. DEBTORS

	2016 £	2015 £
Trade debtors	18250	3301
Prepayments	2948	2792
Other debtors	7833	-
Accrued income	71815	20158
	<u>100846</u>	<u>26251</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Taxation and social security	12516	4725
Deferred income (Note 10)	175429	-
Other creditors & accruals	10873	3806
	<u>198818</u>	<u>8531</u>

10. DEFERRED INCOME

	2016 £	2015 £
At 1 April 2015	-	15572
Amount released to incoming resources	-	(15572)
Amount deferred in the year	175429	-
At 31 March 2016	<u>175429</u>	<u>-</u>

BRADFORD WOMEN'S AID

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

11. ANALYSIS OF NET ASSETS BY FUND

	Tangible fixed assets £	Net current assets £	Total £
Restricted funds	-	147976	147976
Unrestricted funds: General	12780	34042	46822
	<u>12780</u>	<u>182018</u>	<u>194798</u>

12. MOVEMENT IN FUNDS

	Balance 1 April 2015 £	Incoming Resources £	Resources Expended £	Balance 31 March 2016 £
Restricted funds:				
Big Lottery – Blenheim Project	-	4044	4044	-
Big Lottery – Outreach	-	83156	75656	7500
Children In Need	-	19851	19851	-
Keighley Women's Aid	-	40441	3355	37086
Shama Fund	-	3272	3272	-
Children's Charity Circle	-	380	380	-
Good Gifts	-	2062	591	1471
Buttle UK	-	300	300	-
National Zakat Foundation	-	354	354	-
Toy Trust	1019	-	254	765
Total restricted funds	<u>1019</u>	<u>153860</u>	<u>108057</u>	<u>46822</u>
Unrestricted funds:				
General	207929	830478	890431	147976
Total funds	<u>208948</u>	<u>984338</u>	<u>998488</u>	<u>194798</u>

Purposes of restricted funds:

Big Lottery Blenheim Project – to fully fund the salaries of 4 staff working in Children Services

Big Lottery Outreach – To partly fund the salaries of 8 staff and contribute towards general running expenses.

Children In Need – to fund a children's worker to make important differences to the lives of children and young people.

Shama Fund – to provide items for women currently residing in the Bradford district who have experienced domestic abuse, and have no or limited recourse to public funds.

National Zakat Foundation – donation for the benefit of vulnerable members of the community.

Children's Charity Circle – to help needy children, locally at home, and abroad.

Good Gifts – to buy pyjamas and cuddly toys for children in a women's refuge, who had to leave it all behind.

Buttle UK – donation for the educational advancement of young people experiencing poverty or in need.

Keighley Women's Aid – to provide specialist, long term support services for women and children who have experienced domestic abuse.

Toy Trust – to provide items for children housed in emergency accommodation as a result of domestic abuse.

BRADFORD WOMEN'S AID

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

13. COMMITMENTS

As at 31 March 2016 the charity had annual commitments under non-cancellable operating leases on leasehold property and photocopier as follows:

	Land and Buildings		Equipment	
	2016	2015	2016	2015
	£	£	£	£
Expiry date:				-
Within one year	61900	33392	-	-
Between one and five years	4700	-	648	-

At 31st March 2016 the total future commitments under these leases is as follows:

	Land and Buildings		Equipment	
	2016	2015	2016	2015
	£	£	£	£
Within one year	108000	33392	648	-
Between one and five years	47000	-	2322	-

14. TAXATION

The company is a registered charity and is exempt from income and corporation tax to the extent that income and gains are applicable and applied to charitable purposes only.

15. RELATED PARTY

None of the trustees (or any persons connected with them) received any remuneration during the year (2015: None). Travel expenses were reimbursed to one trustees totalling £48 (2015: Travel expenses reimbursed to two trustees amounting to £100).

16. LIABILITY OF MEMBERS

The company is limited by guarantee and does not have a share capital. Every member of the charity undertakes to contribute such sum as may be required (not exceeding ten pounds) to the charity's assets if it should be wound up while he or she is a member, or within one year after he or she ceases to be a member, for payment of the charity's debts and liabilities contracted before he or she ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories among themselves

BRADFORD WOMEN'S AID

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

17. PENSION COSTS

Personal Pension Plan

The company makes contribution into a personal pension plan with Norwich Union for one employee (2015: nil) under TUPE arrangements. The employer contribution rate is 5% of pensionable salary. The employer's contributions made to the scheme in 2016 were £1549 (2015: £nil). At the balance sheet date no contributions (2015: £nil) were outstanding.

The company also makes contribution into a personal pension plan with Scottish Widows for four employees (2015: nil) under TUPE arrangements. The employer's contributions made to the scheme in 2016 were £2937 (2015: £nil). The employer contribution rate is 3% of pensionable salary. At the balance sheet date no contributions (2015: £nil) were outstanding.

Defined Contribution scheme

In addition, Bradford Women's Aid also operates a defined contributions scheme with Royal London. The employer's contributions made to the scheme in 2016 were £7154 (2015: £8323). Both the employer's and employee's contribution rate for these staff members were 3% of pensionable pay.

18. Financial Instruments

	2016 £	2015 £
<i>Carrying amount of Financial Assets</i>		
Financial assets that are debt instruments measured at amortised cost	377888	203173
<i>Carrying amount of Financial Liabilities</i>		
Financial liabilities measured at amortised cost	186302	3806

19. RECONCILIATION OF NET MOVEMENTS IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2016 £	2015 £
Net movement in funds	(14150)	5510
Add back depreciation charges	4274	3838
Deduct investment income	(631)	(440)
(Increase)/ decrease in debtors	(74594)	1627
Increase/(decrease) in creditors	190286	(16981)
Net cash used in operating activities	105185	(6446)

BRADFORD WOMEN'S AID

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2016

SUPPLEMENTARY INFORMATION FOR THE MANAGEMENT COMMITTEE

**THE ATTACHED INFORMATION DOES NOT FORM PART
OF THE STATUTORY ACCOUNTS**

BRADFORD WOMEN'S AID

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2016

	2016		2015	
	£	£	£	£
INCOME				
Donations	9493		2762	
Investment income	631		440	
Grants and contracts:				
City Of Bradford M D C	541424		406000	
Bradford City CCG	-		71588	
Big Lottery Fund – Blenheim Project	4044		-	
Big Lottery Fund - Outreach	83156		101916	
Children In Need	19851		8076	
Keighley Women's Aid	45851		-	
Rents receivable	273235		63633	
Other income	<u>6653</u>		<u>613</u>	
Total		<u>984338</u>		<u>655028</u>
EXPENDITURE				
Staff costs	653902		320634	
Staff welfare and training	2033		1048	
Agency	1525		-	
Subcontract costs	-		171400	
Rent, rates and room hire	128738		51112	
Refuge running costs	74867		24388	
Office running costs	43665		15758	
Professional fees	64031		29990	
Motor and travel costs	11055		6858	
Depreciation	4274		3838	
Other direct costs	9868		22272	
Audit and accountancy fees	<u>4530</u>		<u>2220</u>	
		<u>998488</u>		<u>649518</u>
Net income for the year		<u>(14150)</u>		<u>5510</u>